March 17, 2020

To Whom It May Concern:

There will be a Special Meeting of the Board of Water Commissioners on Thursday, March 19, 2020, 8:30 AM at the Bristol Water & Sewer Department, 119 Riverside Avenue, Bristol, CT 06010.

Very truly yours,

Robert J. Longo
Superintendent

RJL/rl

119 Riverside Avenue • P.O. Box 58 • Bristol, CT 06011-0058 • (860) 582-7431 • Fax (860) 585-1287
www.bristolwaterdept.org

Special Meeting
Board of Water Commissioners
March 19, 2020
Agenda

1. Call to order.
2. Budget Approval for Fiscal Year 2020-2021
3. Immanuel Evangelical Lutheran Church In.: SON-Rise Service
4. Penalties
5. Adjournment

BRISTOL WATER DEPARTMENT								
EXPENDITURE ESTIMATE SUMMARY								
BUDGET 2020-21	EXPENDED			TOTAL				
	PRIOR	AMMENDED	EXPENDED	ESTIMATED	%	BUDGET	%	APPROVED
EXPENDITURE	YEAR	BUDGET	1ST 6 MO	EXPENDITURE	ACTUAL TO	REQUEST	INCREASE	BUDGET
SUMMARY CLASSIFICATION	2018-2019	12/31/2018	12/31/2019	2019-20	BUDGET	2020-21	(DECREASE)	2020-21
SALARIES	$2,290,597.00	$2,563,771.00	$1,233,246.00	$2,550,657.00	-0.51%	$2,688,679.00	4.87%	$0.00
FRINGE BENEFITS	$1,255,135.00	$1,447,394.00	$664,153.00	$1,350,000.00	-6.73%	$1,455,740.00	0.58%	$0.00
OPERATING SERVICES	$2,596,937.00	$2,654,809.00	$ 1,358,204.00	$ 2,621,975.00	-1.24%	$2,664,161.00	0.35%	$0.00
SUPPLIES & MATERIALS	$742,695.00	$859,305.00	$ 448,384.00	$ 879,021.00	2.29%	$880,183.00	2.43%	$0.00
CAPITAL OUTLAY	$824,050.00	$1,215,124.00	$173,024.00	$1,200,000.00	-1.24%	$1,053,288.00	-13.32%	$0.00
BRISTOL WATER DEPARTMENT	$7,709,414.00	$8,740,403.00	$3,877,011.00	$8,601,653.00	-1.59%	$8,742,051.00	0.02%	$0.00
TOTAL SUMMARY OF								
EXPENDITURES								

CITY OF BRISTOL, CONNECTICUT - ENTERPRISE FUND
FISCAL YEAR 2020-21 BUDGET
REVENUE ESTIMATE-ENTERPRISE FUND BRISTOL WATER DEPARTMENT

ACCT CODE	CLASSIFICATION	ACTUAL COLLECTED 2018-19	AMENDED BUDGET 12/31/2019	COLLECTED 1ST 6 MO 12/31/2019	REVISED ESTIMATE 2019-20	% ACTUAL TO BUDGET	PRELIM. ESTIMATE 2020-21	% INCREASE (DECREASE)	APPROVED BUDGET 2020-21
	WATER SALES	$ 7,592,029.00	$ 7,550,000.00	$ 4,565,985.94	$ 8,177,243.00	8.31%	$ 8,200,000.00	8.61%	$ -
	WATER LIENS	$ 22,503.00	$ 19,000.00	$ 6,950.00	$ 19,000.00	0.00%	$ 19,000.00	0.00%	$ -
	SERVICE ACCOUNTS	$ 24,555.00	$ 25,000.00	$ 29,154.00	$ 45,000.00	80.00%	$ 25,000.00	0.00%	$ -
	SERVICE ACCOUNT LIENS	$ 850.00	$ 1,500.00	$ 470.00	$ 900.00	-40.00%	$ 1,500.00	0.00%	$ -
	PENALTIES	$ 60,293.00	$ 75,000.00	$ 30,683.00	$ 62,000.00	-17.33%	$ 65,000.00	-13.33%	$ -
	ASSESSMENTS	$ 39,716.00	$ 35,000.00	$ 10,276.00	$ 22,000.00	-37.14%	$ 35,000.00	0.00%	$ -
	WPC DEPARTMENT PAYMENTS	$ 69,375.00	$ 60,500.00	$ 14,250.00	$ 58,000.00	-4.13%	$ 58,000.00	-4.13%	$ -
	SEWER BILL LIENS	$ 3,290.00	$ 3,800.00	$ 1,460.00	$ 3,800.00	0.00%	$ 3,800.00	0.00%	$ -
	CELL TOWER LEASE	$ 164,909.00	$ 166,500.00	$ 82,008.00	$ 166,500.00	0.00%	$ 166,500.00	0.00%	$ -
	LAND LEASE	$ 27,770.00	$ 30,309.00	$ 16,722.00	$ 30,309.00	0.00%	$ 30,309.00	0.00%	$ -
	REMOVE METER	$ 4,150.00	$ 7,000.00	$ 3,350.00	$ 7,000.00	0.00%	$ 7,000.00	0.00%	$ -
	CLOSING COSTS	$ 65,475.00	$ 54,000.00	$ 31,800.00	$ 63,000.00	16.67%	$ 63,000.00	16.67%	$ -
	BULK RAW WATER	$ 1,395.00	$ 2,000.00	$ -	$ 2,000.00	0.00%	$ 1,300.00	-35.00%	$ -
	FINES	$ 30,000.00	$ 50,000.00	$ 9,000.00	$ 32,000.00	-36.00%	$ 30,000.00	-40.00%	$ -
	SUNDRY ACCOUNTS	$ 580.00	$ 1,200.00	$ 63.06	$ 1,200.00	0.00%	$ 1,200.00	0.00%	$ -
	SCRAP METAL SALES	$ 423.00	$ 1,000.00	$ -	$ 1,000.00	0.00%	$ 1,000.00	0.00%	$ -
	FORESTRY PROGRAM	$ 91,664.00	$ 20,000.00	$ 40,120.00	$ 40,120.00	100.60%	$ 40,120.00	100.60%	$ -
	WATER SERVICE REINSTATEMENT	$ 25,625.00	$ 32,000.00	$ 16,075.00	$ 33,000.00	3.13%	$ 32,000.00	0.00%	$ -
	TOTALS	$ 8,224,602.00	$ 8,133,809.00	$ 4,858,367.00	$ 8,764,072.00	7.75%	$ 8,779,729.00	7.94%	$ -

CITY OF BRISTOL, CONNECTICUT - ENTERPRISE FUND
FISCAL YEAR 2020-21 BUDGET
INVESTMENT INCOME BRISTOL WATER DEPARTMENT

ACCT CODE	CLASSIFICATION	ACTUAL COLLECTED 2018-19	AMENDED BUDGET 12/31/2019	COLLECTED 1ST 6 MO 12/31/2019	REVISED ESTIMATE 2019-20	% ACTUAL TO BUDGET	PRELIM. ESTIMATE 2020-21	% INCREASE (DECREASE)	APPROVED BUDGET 2020-21
	INTEREST ON INVESTMENT ACCOUNTS	$ 108,768.00	$ 300,000.00	$ -	$ -	-100.00%	$ -	-100.00%	$ -
	INTEREST ON GROVE/WOLCOTT	$ 4,175.00	$ 3,500.00	$ 1,500.00	$ 2,800.00	-20.00%	$ 2,500.00	-28.57%	$ -
	INTEREST ON GOALS ENABLING	$ 18,095.00	$ 8,000.00	$ 45,328.00	$ 105,000.00	1212.50%	$ 125,000.00	1462.50%	$ -
	TOTALS	$ 131,038.00	$ 311,500.00	$ 46,828.00	$ 107,800.00	-65.39%	$ 127,500.00	-59.07%	$ -

BUDGET 2020-21

OPERATING SERVICES	PRIOR YR EXPENDED 2018-19	AMENDED BUDGET 12/31/2018	EXPENDED THROUGH 12/31/2019	CURRENT YR ESTIMATE 2019-20	(BETTER) WORSE THAN BUDGET	% ACTUAL TO BUDGET	PROPOSED BUDGET 2020-21	% INCREASE (DECREASE)	APPROVED BUDGET 2020-21
LIGHT AND POWER	$ 340,804.00	$ 400,719.00	$ 220,802.00	$ 404,000.00	$ 3,281.00	0.82%	$ 400,719.00	0.00%	$ -
TELEPHONE	$ 14,553.00	$ 17,600.00	$ 6,982.00	$ 16,000.00	$ (1,600.00)	-9.09%	$ 16,400.00	-6.82%	$ -
POSTAGE	$ 42,197.00	$ 49,041.00	$ 23,584.00	$ 40,700.00	$ (8,341.00)	-17.01%	$ 49,041.00	0.00%	$ -
ADVERTISING	$ 10,256.00	$ 16,350.00	$ 286.00	$ 10,750.00	$ (5,600.00)	-34.25%	$ 10,750.00	-34.25%	$ -
MAINT/SERVICE AGREEMENTS	$ 51,930.00	$ 40,366.00	$ 26,451.00	$ 44,000.00	$ 3,634.00	9.00%	$ 43,700.00	8.26%	$ -
LEASE	$ 10,258.00	$ 11,427.00	$ 8,634.00	$ 16,027.00	$ 4,600.00	40.26%	$ 16,027.00	40.26%	$ -
CONFERENCE & MEMBERSHIPS	$ 13,354.00	$ 27,030.00	$ 5,301.00	$ 27,030.00	$ -	0.00%	$ 27,030.00	0.00%	$ -
TAXES	$ 540,879.00	$ 583,417.00	$ 287,034.00	$ 595,069.00	$ 11,652.00	2.00%	$ 595,069.00	2.00%	$ -
PROFESSIONAL SERVICES	$ 185,330.00	$ 240,300.00	$ 106,920.00	$ 240,300.00	$ -	0.00%	$ 240,300.00	0.00%	$ -
LIENS	$ 2,245.00	$ 6,300.00	$ 390.00	$ 6,300.00	$ -	0.00%	$ 6,300.00	0.00%	$ -
MISCELLANEOUS	$ 4,535.00	$ 6,570.00	$ 1,234.00	$ 6,570.00	$ -	0.00%	$ 6,570.00	0.00%	$ -
CONTRACTOR SERVICES	$ 828,710.00	$ 565,160.00	$ 247,374.00	$ 524,700.00	$ (40,460.00)	-7.16%	$ 565,160.00	0.00%	$ -
DEBT SERVICES	$ 375,428.00	$ 404,729.00	$ 311,847.00	$ 404,729.00	$ -	0.00%	$ 401,295.00	-0.85%	$ -
SEWER USE FEE	$ 10,800.00	$ 10,800.00	$ 2,700.00	$ 10,800.00	$ -	0.00%	$ 10,800.00	0.00%	$ -
NEW BRITAIN AGREEMENT	$ 168,357.00	$ 275,000.00	$ 108,665.00	$ 275,000.00	$ -	0.00%	$ 275,000.00	0.00%	$ -
					$ -				
TOTAL OPERATING SERVICES	$ 2,599,636.00	$ 2,654,809.00	$ 1,358,204.00	$ 2,621,975.00	$ (32,834.00)	-1.24%	$ 2,664,161.00	0.35%	$ -
SUPPLIES AND MATERIALS									
MOTOR FUELS	$ 43,398.00	$ 43,871.00	$ 21,064.00	$ 43,871.00	$ -	0.00%	$ 43,747.00	-0.28%	$ -
OFFICE SUPPLIES	$ 22,433.00	$ 27,240.00	$ 16,809.00	$ 30,000.00	$ 2,760.00	10.13%	$ 25,440.00	-6.61%	$ -
MAINT. SUPPLIES & MATERIALS	$ 323,233.00	$ 346,000.00	$ 223,862.00	$ 388,000.00	$ 42,000.00	12.14%	$ 357,000.00	3.18%	$ -
MV PARTS AND SUPPLIES	$ 21,133.00	$ 15,150.00	$ 6,905.00	$ 15,150.00	$ -	0.00%	$ 15,150.00	0.00%	$ -
MV SERVICE & REPAIRS	$ 43,546.00	$ 35,000.00	$ 22,454.00	$ 42,000.00	$ 7,000.00	20.00%	$ 44,000.00	25.71%	$ -
HEATING FUEL	$ 45,620.00	$ 37,406.00	$ 3,695.00	$ 45,000.00	$ 7,594.00	20.30%	$ 45,208.00	20.86%	$ -
CHEMICAL TREATMENT	$ 160,144.00	$ 195,163.00	$ 85,629.00	$ 180,000.00	$ (15,163.00)	-7.77%	$ 195,163.00	0.00%	$ -
MISCELLANEOUS	$ -	$ 5,000.00	$ -	$ -	$ (5,000.00)	-100.00%	$ -	0.00%	$ -
INSURANCE	$ 83,189.00	$ 154,475.00	$ 67,966.00	$ 135,000.00	$ (19,475.00)	-12.61%	$ 154,475.00	0.00%	$ -
					$ -				
TOTAL SUPPLIES & MATERIALS	$ 742,696.00	$ 859,305.00	$ 448,384.00	$ 879,021.00	$ 19,716.00	2.29%	$ 880,183.00	2.43%	$ -

OPERATING SERVICES

LIGHT AND POWER (0%)		**$400,719.00**
1. BARLOW STREET (WELL #1)	15,113.00	
2. MECHANIC STREET (WELL #2)	67,782.00	
3. MIX STREET (WELLS #3, #4, & #5)	58,588.00	
4. WATER TREATMENT PLANT	162,430.00	
5. HILL STREET PUMP STATION	22,672.00	
6. PECK LANE PUMP STATION	20,585.00	
7. DOWNS ST	8,045.00	
8. WOLCOTT STREET PUMP STATION	13,331.00	
9. STEVENS STREET TANK	528.00	
10. OLD WOLCOTT ROAD TANK	527.00	
11 DEWITT DRIVE TANKS (#1 & #2)	549.00	
12. LAKESIDE	550.00	
13. 290 MECHANIC	234.00	
14. 119 RIVERSIDE AVENUE	15,025.00	
15. WARNER COURT (VEHICLE GARAGE)	1,215.00	
16. BURLINGTON AVENUE PRESSURE REGULATOR	545.00	
17. NEW BRITAIN INTERCONNECTION	9,639.00	
18. POLAND	2,761.00	
19.WITCHES ROCK	600.00	
TELEPHONE (-6.82 %)		**$16,400.00**
1. BASIC SERVICE & TELEMETRY FRONTIER : $700.00 MO. X 12 MOS.	$8,400.00	
2. VERIZON WIRELESS	$8,000.00	
POSTAGE (0%)		**$49,041.00**
1. BILLING	$30,500.00	
2. COLLECTIONS	$3,466.00	
3. SPECIAL MAILINGS	$9,226.00	
4. MISCELLANEOUS	$5,849.00	
ADVERTISING (-34.25%)		**$10,750.00**
1. CONSUMER NOTIFICATION	$10,000.00	
2. CONTRACT BIDDING	$750.00	
MAINTENANCE AND SERVICE AGREEMENTS (8.26%)		**$43,700.00**
1. KINSLEY POWER SERVICE	$8,000.00	
2. JOHNSON CONTROLS (PNEUMATIC SYSTEMS)	$5,000.00	
3. ALL STATE ALARM	$1,000.00	
4. SONITROL (SECURITY)	$2,900.00	
5. CWPM (TRASH REMOVAL)	$3,800.00	
6. CONNECTICUT PROVIDERS (UNIFORMS MS)	$2,100.00	
7. AARON ENVIRONMENTAL	$8,000.00	
8. ALARM NEW ENGLAND	$600.00	
9. INTEGRATED CONTROLS	$6,500.00	
10. KLEEN H20	$5,800.00	

OPERATING SERVICES

LEASES (40.26%)		**$16,027.00**
1. POSTAGE MACHINE $1347 QTR X 4 QTRS	$5,388.00	
2. MAILFINANCE	$5,093.00	
3. COPIER	$946.00	
4. COMPUTER LEASE WITH CITY	$4,600.00	
CONFERENCE & MEMBERSHIPS (0%)		**$27,030.00**
1. CHAMBER OF COMMERCE	$210.00	
2. CWWA	$6,500.00	
3. AWWA	$1,500.00	
4. TRAINING/SEMINARS/SCHOOL	$4,400.00	
5. CWWA/AWWA CONFERENCE	$10,920.00	
6. MISC	$3,500.00	
TAXES (+2.00%)		**$595,069.00**
1. HARWINTON	$368,802.00	
2. PLYMOUTH	$105,810.00	
3. BURLINGTON	$99,457.00	
4. STATE ASSESSMENT	$21,000.00	
PROFESSIONAL SERVICES (+0 %)		**$240,300.00**
1. WATER SAMPLING	$42,000.00	
2. ENGINEERINGS SERVICES	$60,000.00	
3. WEBSITE	$3,800.00	
4. LEGAL FEES	$9,200.00	
5. MUNIS	$55,000.00	
6. THE OFFICE WORKS	$10,000.00	
7. ONLINE TRANSACTION FEES	$60,300.00	
LIENS (0%)		**$6,300.00**
1. WATER BILLS	$4,810.00	
2. SEWER BILLS	$1,040.00	
3. SERVICE ACCOUNTS	$120.00	
4. WATER MAIN ASSESSMENTS	$330.00	
MISCELLANEOUS (+0%)		**$6,570.00**
1. MISC	$6,570.00	
CONTRACTOR SERVICES (+0%)		**$565,160.00**
1. D'AMATO PAVING, SIDEWALKS, VEHICLE RENTAL)	$350,000.00	
2. INTROL (TELEMETRY)	$45,000.00	
3. J&B ELECTRIC	$16,000.00	
4. SHAFFER (HEATING & AIR CONDITIONING)	$7,700.00	
5. ALLOY WELDING	$600.00	
6. NORTHWEST COM(MOBILE RADIOS)	$2,500.00	
7. EVERGREEN NURSERY(HERBICIDE CONTROL)	$3,160.00	
8. BRISTOL POLICE(TRAFFIC CONTROL)	$95,000.00	
9. CONNECTICUT FIRE EXTINGUISHER	$500.00	
10. OAKLAND MECHANICAL	$29,000.00	
12. SCALES (AIR COMPRESSORS)	$1,300.00	
13. JOHNSON & KIRSHNER	$7,520.00	
14. FLOW RITE VALVE	$3,380.00	
15. BRAD SMALL HYDRUS	$3,500.00	

OPERATING SERVICES

DEBT SERVICES (-.85%)		**$401,295.00**
1. STATE TANK BOND	$30,131.00	
2. WATER REFUNDING 2011	$263,120.00	
3. GROVE ST	$57,450.00	
4. STATE TANK BOND #2	$20,698.00	
5. STATE TANK BOND #3	$29,896.00	
SEWER USE FEE(No Change)		**$10,800.00**
NEW BRITAIN AGREEMENT (+0%)		**$275,000.00**
TOTAL OPERATING SERVICES (.35%)		**$2,664,161.00**

SUPPLIES AND MATERIALS

MOTOR FUELS (-.28%)		**$43,747.00**
1. DIESEL	$20,318.00	
2. GASOLINE	$23,429.00	
OFFICE SUPPLIES (-6.61%)		**$25,440.00**
1. COMPUTER PAPER & COPY PAPER	$2,040.00	
2. SOFTWARE	$1,020.00	
3. ENVELOPES & BILLS	$6,030.00	
4. PRINTING	$10,260.00	
5. OFFICE EQUIPMENT	$3,045.00	
6. MISCELLANEOUS SUPPLIES	$3,045.00	
MAINTENANCE SUPPLIES & MATERIALS (3.18%)		**$357,000.00**
1. DISTRIBUTION SYSTEM	$170,000.00	
2. WATERSHED	$19,000.00	
3. METER SHOP	$70,000.00	
4. WATER TREATMENT PLANT	$32,000.00	
5. PUMP STATIONS	$10,000.00	
6. WELLS	$20,000.00	
7. OFFICE	$6,000.00	
8. CLEANING SUPPLIES	$4,000.00	
9. SAFETY SUPPLIES	$6,000.00	
10. HARDWARE	$20,000.00	
FLEET PARTS & SUPPLIES (+0%)		**$15,150.00**
TIRES, CHAINS,OIL, ANTIFREEZE, ETC.	$15,150.00	
FLEET SERVICE & REPAIRS (+25.71%)		**$44,000.00**
MECHANICAL WORK, BODY WORK	$44,000.00	
HEATING FUELS (+20.86%)		**$45,208.00**
1. WATER TREATMENT PLANT	$37,370.00	
3. PUMP STATIONS	$4,547.00	
4. OFFICE	$3,291.00	
CHEMICAL TREATMENT (0%)		**$195,163.00**
1. WATER TREATMENT PLANT	$147,161.00	
2. WATER TREATMENT STATIONS (WELLS)	$48,002.00	
INSURANCE (0%)		**$154,475.00**
1. LIABILITY	$18,000.00	
2. WORKMANS COMP	$80,000.00	
3. AUTO	$40,000.00	
4. CRIME	$290.00	
5.PROPERTY	$16,185.00	
TOTAL SUPPLIES & MATERIALS (2.43%)		**$880,183.00**

CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2020-21

CAPITAL EQUIPMENT	STATE PURPOSE,WHO WILL USE, WHERE EQUIPMENT WILL BE STORED SHOW SERIAL # OF EQUIPMENT THAT IS BEING REPLACED	ESTIMATED GROSS COST	ESTIMATED TRADE IN VALUE	BUDGET REQUEST 2020-21	PRELIM BUDGET 2020-21	APPROVED BUDGET 2020-21
FORD F-250 TRUCK & PLOW		$ 52,000.00	$ -	$ 52,000.00	$ 52,000.00	
2020 CHEVY 2500		$ 60,000.00		$ 60,000.00	$ 60,000.00	$ -
		$ -		$ -	$ -	$ -
TOTAL CAPITAL EQUIPMENT		**$ 112,000.00**	**$ -**	**$ 112,000.00**	**$ 112,000.00**	**$ -**
UTILITY ASSETS						
DISTRIBUTION SECTION						
(1) Chop Saw		$ 1,000.00		$ 1,000.00	$ 1,000.00	$ -
(1) Road Saw		$ 2,500.00		$ 2,500.00	$ 2,500.00	$ -
Signage		$ 2,500.00		$ 2,500.00	$ 2,500.00	$ -
(1) Aqua Scope Leak Machine		$ 5,400.00		$ 5,400.00	$ 5,400.00	$ -
Gas Detectors		$ 2,700.00		$ 2,700.00	$ 2,700.00	$ -
Insertion Valves		$ 28,000.00		$ 28,000.00	$ 28,000.00	$ -
Regulator Repairs		$ 15,000.00		$ 15,000.00	$ 15,000.00	$ -
Automatic Flushing Station		$ 5,000.00		$ 5,000.00	$ 5,000.00	$ -
TOTAL UTILITY ASSETS DISTRIBUTION SECTION		$ 62,100.00	$ -	$ 62,100.00	$ 62,100.00	$ -
METER SHOP SECTION						
5/8" Meters 650@110.60		$ 71,890.00		$ 71,890.00	$ 71,890.00	$ -
Transmitters 200 @102		$ 20,400.00		$ 20,400.00	$ 20,400.00	$ -
1 1/2" T-10 METER (5)		$ 2,977.00		$ 2,977.00	$ 2,977.00	$ -
1" T-10 METER (10)		$ 2,806.00		$ 2,806.00	$ 2,806.00	$ -
2" T-10 METER (5)		$ 3,720.00		$ 3,720.00	$ 3,720.00	$ -
3/4" T-10 METER(20)		$ 3,622.00		$ 3,622.00	$ 3,622.00	$ -
CE Handheld Reader(2)		$ 18,333.00		$ 18,333.00	$ 18,333.00	$ -
Schonstedt Model GA-52Cx (2)		$ 1,840.00		$ 1,840.00	$ 1,840.00	$ -
6" Protechtus (2)		$ 36,000.00		$ 36,000.00	$ 36,000.00	$ -
6" DETECTOR CHECK (2)		$ 7,000.00		$ 7,000.00	$ 7,000.00	$ -
TOTAL UTILITY ASSETS METER SHOP SECTION		$ 168,588.00	$ -	$ 168,588.00	$ 168,588.00	$ -
WATER TREATMENT PLANT SECTION						
Rebuild High Service Pump		$ 30,000.00		$ 30,000.00	$ 30,000.00	$ -
Rebuild Hill St Pump		$ 30,000.00		$ 30,000.00	$ 30,000.00	$ -
LMI Chemical Feed Pumps		$ 19,000.00		$ 19,000.00	$ 19,000.00	$ -
(2)Peristaltic Chemical Feed Pumps		$ 10,000.00		$ 10,000.00	$ 10,000.00	$ -
Pallet Truck		$ 6,100.00		$ 6,100.00	$ 6,100.00	$ -
Lab Equipment		$ 10,000.00		$ 10,000.00	$ 10,000.00	$ -
PLC & Analyzer Equipment		$ 10,000.00		$ 10,000.00	$ 10,000.00	$ -
Chemical Feed Tubes		$ 4,000.00		$ 4,000.00	$ 4,000.00	$ -
Future Design Recorders		$ 10,500.00		$ 10,500.00	$ 10,500.00	$ -
TOTAL UTILITY ASSETS WATER TREATMENT PLANT		$ 129,600.00	$ -	$ 129,600.00	$ 129,600.00	$ -

CITY OF BRISTOL WATER DEPARTMENT						
CAPITAL OUTLAY BUDGET YEAR 2020-21						
WATERSHED SECTION						
Boat & Motor		$ 6,000.00	$ -	$ 6,000.00	$ 6,000.00	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
						$ -
TOTAL UTILITY ASSETS WATERSHED SECTION		$ 6,000.00	$ -	$ 6,000.00	$ 6,000.00	$ -
OFFICE SECTION		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
		$ -		$ -	$ -	$ -
TOTAL UTILITY ASSETS OFFICE SECTION		$ -	$ -	$ -	$ -	$ -
TOTAL UTILITY ASSETS		**$ 366,288.00**	**$ -**	**$ 366,288.00**	**$ 366,288.00**	**$ -**
CAPITAL IMPROVEMENTS						
		$ -	$ -	$ -	$ -	$ -
Water Main Replacements		$ 250,000.00	$ -	$ 250,000.00	$ 250,000.00	$ -
Hydrants		$ 85,000.00	$ -	$ 85,000.00	$ 85,000.00	$ -
Well Redevelopment		$ 30,000.00	$ -	$ 30,000.00	$ 30,000.00	$ -
Engineering for Stream Flow		$ 100,000.00	$ -	$ 100,000.00	$ 100,000.00	$ -
Hill Street Pump Station Redevelopment-Engineering		$ 50,000.00	$ -	$ 50,000.00	$ 50,000.00	$ -
Remove Underground Fuel Tanks		$ 60,000.00	$ -	$ 60,000.00	$ 60,000.00	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
		$ -	$ -	$ -	$ -	$ -
TOTAL CAPITAL IMPROVEMENTS		**$ 575,000.00**	**$ -**	**$ 575,000.00**	**$ 575,000.00**	**$ -**
TOTAL CAPITAL OUTLAY		**$ 1,053,288.00**	**$ -**	**$ 1,053,288.00**	**$ 1,053,288.00**	**$ -**

BUDGET 2020-21								
		2019-20	CODE &	ANNIVER	RATE	RATE		
		CURRENT	STEP	DATE	ANNUAL	ANNUAL	BUDGET	APPROVED
	ANNUAL	YEAR	AT	07/01/20 TO	OR HOURLY	OR HOURLY	REQUEST	BUDGET
POSITION CLASSIFICATION	HOURS	ESTIMATE	07/01/20	06/30/21	AT 07/01/20	AT 01/01/21	2020-21	2020-21
SUPERINTENDENT	1950	$168,794.00	12C	01/01/21	$172,546.00	$172,546.00	$172,546.00	
TOTAL		$168,794.00					$172,546.00	
BPSA LOCAL 6012 (AFT)								
ASST. SUPT. - CONSTRUCTION	2080	$106,032.00	9-7	02/27/21	$99,714.00	$99,714.00	$112,538.00	
OVERTIME					$8,633.00	$8,633.00		
ASST. SUPT.- ADMINISTRATION	2080	$106,032.00	9-7	09/02/20	$99,714.00	$99,714.00	$112,538.00	
OVERTIME					$8,633.00	$8,633.00		
ASST. SUPT.- WTP	2080	$82,778.00	9-4	02/01/21	$80,816.00	$80,816.00	$96,014.00	
OVERTIME					$7,588.00	$7,588.00		
CHIEF WATER TREAMENT OPERATOR	2080	$72,237.00		11/13/2021	$85,951.00	$85,951.00	$85,951.00	
OVERTIME								
OFFICE MANAGER	1950	$83,855.00	7-7	05/27/21	$85,951.00	$85,951.00	$85,951.00	
OVERTIME								
TOTAL SALARIES LOCAL 6012		$450,934.00					$492,992.00	
LOCAL 1338 (AFSCME)								
CONST.& MAINT. DIVISION								
GROUP LEADERS	6240	$185,328.00	IV-2	07/01/20	$30.90	$31.43	$203,830.00	
SKILLED CRAFTSMAN	6240	$162,490.00	II-3	07/01/20	$27.09	$27.09	$169,042.00	
SEMI-SKILLED CRAFTSMAN	2080	$51,168.00	II-2	07/01/20	$25.60	$27.09	$54,798.00	
BACKHOE OPERATOR	2080	$56,971.00	III-2	07/01/20	$28.50	$29.95	$60,788.00	
TRUCK DRIVER	2080	$54,163.00	II-3	07/01/20	$27.09	$27.09	$56,347.00	
CONSTRUCTION CO-ORDINATOR	2080	$59,862.00	III-3	07/01/20	$29.95	$29.95	$62,296.00	
OVERTIME		$100,320.00					$100,320.00	
BOOT ALLOWANCE								
TOTAL SALARIES CONST. & MAINT. DIVISION		$670,302.00					$707,421.00	
METER SHOP DIVISION								
*GROUP LEADER/CROSS CONNECTION	2080	$61,776.00	IV-2	07/01/20	$30.90	$31.43	$64,823.00	
CONTROL INSPECTOR								
METER TECHNICIAN/ CROSS CONNECTIO	6240	$162,490.00	II-3	07/01/20	$27.09	$27.09	$169,042.00	
CONTROL INSPECTOR								
WATER UTILITY SERVICE PERSON	2080	$51,168.00	II-2	07/01/20	$25.60	$27.09	$54,798.00	
YARDMAN	2080	$48,360.00	I-2	07/01/20	$24.19	$24.90	$51,054.00	
OVERTIME		$40,046.00					$40,046.00	
TOTAL SALARIES METER SHOP DIVISION		$363,840.00					$379,763.00	
WATER TREATMENT PLANT DIVISION								
PLANT OPERATOR	2080	$56,098.00	III-2	07/01/20	$28.50	$29.95	$60,788.00	
**P.O. WITH SHIFT DIFFERENTIAL	8736	$230,481.00	II-3	07/01/20	$27.09	$27.09	$236,658.00	
OVERTIME		$42,484.00					$42,484.00	
TOTAL SALARIES W.T.P. DIVISION		$329,063.00					$339,930.00	
WATERSHED DIVISION								
GROUP LEADER	2080	$59,862.00	III-3	07/01/20	$29.95	$29.95	$62,296.00	
CREW LEADER	2080	$56,971.00	III-2	07/01/20	$28.50	$29.95	$60,788.00	
SEMI-SKILLED CRAFTSMAN	4160	$102,336.00	II-2	07/01/20	$25.60	$27.09	$109,496.00	
OVERTIME		$19,517.00					$19,517.00	
TOTAL SALARIES WATERSHED DIVISION		$238,686.00					$252,097.00	
BOOT ALLOWANCE 1338		$4,500.00					$4,500.00	
TOTAL SALARIES AND OVERTIME LOCAL 1338		$1,606,391.00					$1,683,711.00	

BUDGET 2020-21								
		2019-20	CODE &	ANNIVER	RATE	RATE		
		CURRENT	STEP	DATE	ANNUAL	ANNUAL	BUDGET	APPROVED
	ANNUAL	YEAR	AT	07/01/20 TO	OR HOURLY	OR HOURLY	REQUEST	BUDGET
POSITION CLASSIFICATION	HOURS	ESTIMATE	07/01/20	06/30/21	AT 07/01/20	AT 01/01/21	2020-21	2020-21
LOCAL 233 (AFSCME)								
OFFICE SECTION								
ACCOUNTANT	2080	$77,418.00	12-3	07/01/20	$38.73	$38.73	$78,478.00	
PAYROLL BENEFITS/ACCOUNTING ASST	1950	$51,230.00	8A-2	07/01/20	$29.23	$29.59	$57,350.00	
WATER & SEWER COLLECTIONS	1950	$46,596.00	6-3	07/01/20	$24.74	$24.74	$48,243.00	
BILLING ANALYST	1950	$46,596.00	6-3	07/01/20	$24.74	$24.74	$48,243.00	
ADMINISTRATIVE CLERK/ METER SHOP	1950	$46,596.00	6-3	07/01/20	$24.74	$24.74	$48,243.00	
WATER & SEWER ADMIN	1950	$54,027.00	8-3	07/01/20	$28.63	$28.63	$55,829.00	
OVERTIME		$2,075.00					$3,044.00	
TOTAL SALARIES LOCAL 233		$324,538.00					$339,430.00	
TOTAL SALARY REQUEST		$2,550,657.00					$2,688,679.00	
* PER CONTRACT $.85 PER HOUR EXTRA								
**BASED ON 7 DAY 24 HOUR								
PER DAY WORK WEEK								

PROFESSIONAL SALARIES (+28.82%)

SUPERINTENDENT

7/1/2020	Salary (Salary Level 12C)	$172,546.00
	Total Salary	$172,546.00

BPSA LOCAL 6012: AMERICAN FEDERATION OF TEACHERS

Assistant Superintendent - Construction and Maintenance

7/1/2020	Salary (Salary Level 9 Step 7)	$102,207.00
	Overtime (Contract) 46 weeks x 2.5 hrs. = 115 hr. x $47.9394 hr.	$5,651.00
	Treatment Station Inspection $120.00 per day x 39 days	$4,680.00
	Total Salary & Overtime	$112,538.00

Assistant Superintendent -Administration

7/1/2020	Salary (Salary Level 9 Step 7)	$102,207.00
	Overtime (Contract) 46 weeks x 2.5 hrs. wk. = 115 hr. x $49.1380 hr.	$5,651.00
	Treatment Station Inspection $120.00 per day x 39 days	$4,680.00
	Total Salary & Overtime	$112,538.00

Office Manager

7/1/2020	Salary (Salary Level 7 Step 7)	$ 85,951.00
	Total Salary & Overtime	$ 85,951.00

Assistant Superintendent -Water Treatment

7/1/2020	Salary (Salary Level 9, Step 4)	$ 86,549.00
	Overtime (Contract) 46 weeks x 2.5 hrs. wk. = 115 hr. x $41.6101 hr.	$ 4,785.00
	Treatment Station Inspection $120 per day x 39 days	$ 4,680.00
	Total Salary & Overtime	$ 96,014.00

Chief Water Treatment Plant Operator

7/1/2020	Salary (Salary Level 7 Step 7)	$ 85,951.00
	Total Salary & Overtime	$ 85,951.00

Total Salaries and Overtime Local 6012	$492,992.00

LOCAL 1338 (-4.33%)
CONSTRUCTION AND MAINTENANCE DIVISION

QTY	TITLE	HOURS	MAINTAINER	STEP AT 7/1/20	RATE	STEP INCREASE 1/1/21	SALARIES
3	Group Leader	6240	IV	2	30.90	31.43	$203,830.00
1	Machine Operator	2080	III	2	28.50	29.95	$60,788.00
1	Truck Driver	2080	II	3	27.09		$56,347.00
3	Skilled Craftsman	6240	II	3	27.09		$169,042.00
1	Semi-skilled Craftsman	2080	II	2	25.60	27.09	$54,798.00
1	Construction Coordinator	2080	III	3	29.95		$62,296.00
		Total Salaries					$607,101.00
		Overtime Historical					$100,320.00
		Total Salaries & Overtime					$707,421.00

METER SHOP DIVISION

QTY	TITLE	HOURS	MAINTAINER	STEP AT 7/1/20	RATE	STEP INCREASE 1/1/21	SALARIES
1	Group Leader/ Cross Connection Control Inspector	2080	IV	2	30.90	31.43	$64,823.00
3	Meter Technician/ Cross Connection Control Inspector	6240	II	3	27.09		$169,042.00
1	Yardman	2080	I	2	24.19	24.90	$51,054.00
1	Water Utility Service Person	2080	II	2	25.60	27.09	$54,798.00
		Total Salaries					$339,717.00
		Overtime Historical					$40,046.00
		Total Salaries & Overtime					$379,763.00

WATERSHED DIVISION

QTY	TITLE	HOURS	MAINTAINER	STEP AT 7/1/20	RATE	STEP INCREASE 1/1/21	SALARIES
1	Group Leader	2080	III	3	29.95		$62,296.00
1	Crew Leader	2080	III	2	28.50	29.95	$60,788.00
2	Semi-Skilled Craftsman	4160	II	2	25.60	27.09	$109,496.00
		Total Salaries					$232,580.00
		Overtime Historical					$19,517.00
		Total Salaries & Overtime					$252,097.00

WATER TREATMENT PLANT DIVISION***

QTY	TITLE	HOURS	MAINTAINER	STEP AT 7/1/20	RATE	STEP INCREASE 1/1/21	SALARIES
4**	Plant Operator	8736	II	3	27.09		$236,658.00
1	Plant Operator	2080	III	2	28.50	29.95	$60,788.00
		Total Salaries					$297,446.00
		Overtime Historical					$42,484.00
		Total Salaries & Overtime					$339,930.00
	Boot Allowance						$4,500.00
		Total Salaries & Overtime Local 1338					$1,683,711.00

**Water Treatment Plant operates seven (7) days per week, twenty-four hours per day

LOCAL 233: American Federation State, County and Municpal Employees (+18.2%)

QTY	TITLE	CODE	HOURS	RATES	SALARIES
1	Accountant	9	2080 X 38.73		$78,478.00
1	Senior Administrative Assistant	6	1950 x 24.74		$48,243.00
1	Payroll Benefits Analyst/Accounting Asst	8A	1950 x 29.59		$57,350.00
1	Water & Sewer Billing Clerk	6	1950 x 24.74		$48,243.00
1	Water & Sewer Administrative Asst Assistant	8	1950 x 28.63		$55,829.00
1	Adminstrative Clerk/Meter Division	6	1950 x 24.74		$48,243.00
			Total Salaries		$336,386.00
			Overtime Historical		$3,044.00
	Total Salaries & Overtime Local 233				$339,430.00

TOTAL SALARIES AND OVERTIME BRISTOL WATER DEPARTMENT (+4.87%) $2,688,679.00

FRINGE BENEFITS (.58%)

MEDICAL & DENTAL (NON-BARGAINING) (1) EMPLOYEE	$28,436.00
MEDICAL & DENTAL (6012) (5) EMPLOYEES	$117,548.00
MEDICAL & DENTAL (1338) (24) EMPLOYEES	$524,554.00
MEDICAL & DENTAL (233) (6) EMPLOYEES	$144,399.00
MEDICAL & DENTAL (20) EMPLOYEES RETIREES	$382,423.00
FICA (EMPLOYERS) SOCIAL SECURITY	$175,000.00
SUN LIFE (DISABILITY GROUP LIFE)	$4,380.00
PENSION BENEFITS	$79,000.00
	$1,455,740.00
Total Fringe Benefits	**$1,455,740.00**

Immanuel Lutheran Church & School

154 Meadow Street, Bristol, CT 06010 Church: 860-583-5649 School: 860-583-5631 www.ilcs.org

February 20, 2020

Mr. Robert Longo
Bristol Water Department
Riverside Ave.
Bristol, CT 06010

Dear Mr. Longo:

Immanuel Lutheran Church is again requesting the use of Bristol Water Department property to celebrate our Easter SonRise Service on April 12, 2020.

I have requested Tracy Driscoll to forward the insurance certificate that you requested.

Again, we thank you for allowing us to use this beautiful spot in Bristol to celebrate our Savior's Resurrection.

In HIS Service

Howard T. Schmelder
President
Immanuel Lutheran Church & School
Bristol, CT 06010

ACORD®

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 2/24/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER
Tracy-Driscoll Insurance & Financial Services
P.O. Box 2060
Bristol CT 06011-2060

CONTACT NAME: Pamela Tedesco
PHONE (A/C, No, Ext): 860-314-4591 FAX (A/C, No): 860-589-6406
E-MAIL ADDRESS: ptedesco@tracy-driscoll.com

INSURER(S) AFFORDING COVERAGE	NAIC #
INSURER A : Utica National Insurance	10687
INSURER B : Nutmeg Insurance Company	39608
INSURER C :	
INSURER D :	
INSURER E :	
INSURER F :	

INSURED IMMAEVA-01
Immanuel Evangelical Lutheran Church Inc.
Church Inc c/o Office Manager
154-158 Meadow Street
Bristol CT 06010

COVERAGES **CERTIFICATE NUMBER:** 1257222756 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	X COMMERCIAL GENERAL LIABILITY			4333901	7/1/2019	7/1/2020	EACH OCCURRENCE	$ 1,000,000
	CLAIMS-MADE X OCCUR						DAMAGE TO RENTED PREMISES (Ea occurrence)	$ 100,000
							MED EXP (Any one person)	$ 5,000
							PERSONAL & ADV INJURY	$ 1,000,000
	GEN'L AGGREGATE LIMIT APPLIES PER:						GENERAL AGGREGATE	$ 3,000,000
	X POLICY PRO-JECT LOC						PRODUCTS - COMP/OP AGG	$ 3,000,000
	OTHER:							$
A	AUTOMOBILE LIABILITY			5159241	7/1/2019	7/1/2020	COMBINED SINGLE LIMIT (Ea accident)	$
	ANY AUTO						BODILY INJURY (Per person)	$
	OWNED AUTOS ONLY / SCHEDULED AUTOS						BODILY INJURY (Per accident)	$
	X HIRED AUTOS ONLY / X NON-OWNED AUTOS ONLY						PROPERTY DAMAGE (Per accident)	$
								$
A	X UMBRELLA LIAB OCCUR			5159241	7/1/2019	7/1/2020	EACH OCCURRENCE	$ 3,000,000
	EXCESS LIAB X CLAIMS-MADE						AGGREGATE	$ 3,000,000
	DED X RETENTION $ 10,000							$
B	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY Y/N	N/A		02WECAD4GZY	7/1/2019	7/1/2020	X PER STATUTE OTH-ER	
	ANYPROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH)						E.L. EACH ACCIDENT	$ 500,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - EA EMPLOYEE	$ 500,000
							E.L. DISEASE - POLICY LIMIT	$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)
City of Bristol is additional insured when required by written contract.

CERTIFICATE HOLDER

CITY OF BRISTOL
Water Department
111 North Main Street
Bristol CT 06010

CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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