Bristol Water & Sewer Department

Board of Water Commissioners
Regular Meeting Agenda
Tuesday, April 21, 2020 @ 6:30 p.m.
Webex Meeting:

https://bristolct.my.webex.com/bristolct.my/j.php?MTID=mf08d4c3a997ee78d5dc1ca206936d573

Login: Meeting number (access code): 792-390-142
Password: Water2020@1
Call in: 1-408-418-9388

1. Call to Order

2. Moment of Silence

3. Approval of the minutes of the February 18, 2020 Regular Board Meeting

4. Approval of the minutes of the March 6, 2020 Special Board Meeting

5. Approval of the minutes of the March 19, 2020 Special Board Meeting

6. Approval of the Department Reports for the Month of February 2020

7. Approval of the Department Reports for the Month of March 2020

8. Public Participation

9. Customer Complaints:
   1) 12 Predem Road – Ken Potter
   2) 97 Lyons Road – Colleen Billingham

10. Committee Reports:
   A) Cell Tower Committee
   B) Level A Mapping

11. Water Main Application: Phase 1, Laurentide Subdivision – Trade Mark Acquisitions LLC

12. Governor Executive Order 7S Municipal Certification, Tax Deferral Form and Guidelines

13. Investments

14. Water & Sewer Merger

15. Activity Report - Weston & Sampson Engineering

16. Chairwoman's Report

17. Superintendent's Report

18. Old Business

19. New Business

20. Adjournment

MINUTES OF THE BOARD OF WATER COMMISSIONERS
REGULAR MEETING – FEBRUARY 18, 2020

Present: Chairwoman Elizabeth Phelan, Commissioner Ramiro Suarez, Commissioner Kathy Ferrier, Commissioner Sean Dunn, and Council Liaison Mary Fortier (arrived at 7:23 p.m.)

Staff Present: Superintendent Robert Longo, Assistant Superintendent Michael Lynch, Assistant Superintendent Joseph Pagliaruli, Assistant Superintendent Dan Bolduc and Joyce DeFelippi, Office Manager

Also in attendance: Robert Persichilli, 20 Pleasant Ave.

Absent: Commissioner Robert A. Badal

Chairwoman Phelan called the meeting of the Board of Water Commissioners held at the Water Treatment Plant, 1080 Terryville Ave to order at 6:40 p.m.

1) PLEDGE OF ALLEGIANCE

2) MOMENT OF SILENCE

Commissioner Ferrier dedicated a moment of silence for all those who are infected with the Coronavirus.

3) APPROVAL OF THE MINUTES OF THE JANUARY 21, 2020 REGULAR MEETING OF THE BOARD OF WATER COMMISSIONERS

On motion of Commissioner Suarez and seconded, unanimously voted To approve the minutes of the regular Board of Water Commissioners meeting on January 21, 2020.

4) APPROVAL OF THE DEPARTMENT REPORTS FOR THE MONTH OF JANUARY 2020

On motion of Commissioner Suarez and seconded, unanimously voted to approve the Bristol Water Departments monthly report for January 2020.

Superintendent Longo informed the Board the Department has begun flushing hydrants and no longer will be advertising in the paper. Chairwoman Phelan recommended along with the email notices perhaps the Department should add, "share with your neighbors". Superintendent noted he would, no action was taken.

5) PUBLIC PARTICIPATION

None

6) CUSTOMER COMPLAINTS

1) 62 John Avenue – Laura Herold

Ms. Herold's letter is requesting the Board to consider reimbursing the $125.00 reinstate fee. After the Board reviewed the customer's history, it was noted there is a prior termination and multiple late fees. It was recommended that no recourse be given.

On motion of Commissioner Dunn and seconded, unanimously voted that no recourse or adjustment be given.

2) 20 Pleasant Avenue – Robert Persichilli

Mr. Persichilli requested the Board consider giving some relief on a high water bill due to a tenant not informing him of a leak. Chairwoman Phelan explained to Mr. Persichilli that unfortunately the Board cannot give any relief, but recommends that he contact the Department to make payment arrangements.

On motion of Commissioner Dunn and seconded, unanimously voted to provide the owner of 20 Pleasant Avenue an opportunity to work with Superintendent Longo to make payment arrangements. To waive all penalties associated with the bill as long as owner adheres to the payment plan.

3) 50 Garden Terrace – Garland Gibson

Mr. Gibson's letter is requesting that the Board consider waiving the $18.00 in penalties. After review of the customer's account, it was noted that no recourse be given.

On motion of Commissioner Suarez and seconded, unanimously voted that no recourse be given.

4) 52 Sheila Court – Tammy Whitsett, Beacon Management Corporation

Tammy Whitsett, Beacon Management Corporation's letter is requesting late fees be waived due to the initial check being lost in the mail. After reviewing the request, it was noted that the initial check that was lost had an issue date of 11/18/19, which was already late. Board recommended that no recourse be given.

On motion of Commissioner Suarez and seconded, unanimously voted that no recourse be given.

7) COMMITTEE REPORTS

A) CELL TOWER COMMITTEE

Superintendent Longo reported that AT&T contacted him again asking the Board to reconsider and accept their $4,000 proposal. A discussion ensued; no action taken.

B) LEVEL A MAPPING

Nothing to report.

C) BUDGET COMMITTEE

Superintendent Longo reported the Department is almost done with the first draft of the budget for water and sewer. He scheduled a workshop to discuss both water and sewer budgets for March 6, 2020 at 8:30 a.m. at the Bristol Water Department on 119 Riverside Avenue.

8) INVESTMENTS

Superintendent Longo reported he is still waiting on some evaluations.

9) WATER & SEWER MERGER

Superintendent Longo reported the Department continues to move forward and the next step is to move the financials over on July 1, 2020. He explained that it would be an easy process. He noted that he has sent a request to Comptrollers and is waiting for a response.

Superintendent updated the Board on Kronos and emailing paystubs.

10) ACTIVITY REPORT – WESTON & SAMPSON ENGINEERING

Superintendent Longo gave a summary on Weston & Sampson's Activity Report (See Attachment A).

11) CHAIRWOMAN'S REPORT

Chairwoman Phelan noted that her church was sponsoring a pasta dinner for clean water efforts. She asked if the Department sponsors clean water efforts other than Bristol. She noted that Superintendent Longo informed her the Department currently supports an organization called Water for People. Superintendent Longo explained what the organization does. No action taken.

Superintendent Longo gave an update on the PFAS and possibly holding an informational session with DPH taking control. A discussion ensued and not action taken.

Assistant Superintendent Dan Bolduc reported the Treatment Plant had finished installing the seven new turbidity meters and the six 24" butterfly valves. Assistant Superintendent Bolduc explained the turbidity meter and how the sewer employees were in attendance during the training session.

Assistant Superintendent Lynch reported the Construction Division continues to dig and repair water main breaks. He noted that they are making repairs to roads working with Public Works using their hot patch instead of cold patch. He also noted that the Department has started their annual flushing.

Joyce DeFelippi, Office Manager reported the Department continues to work on renovations. The Department is working on getting Kronos up and running.

Assistant Superintendent Pagliaruli reported the Meter Shop continues to do cross connection inspections and meter changes.

12) SUPERINTENDENT'S REPORT

Superintendent Longo reported on the Departments workers compensation injuries. A lengthy discussion ensued on looking at employee accountability and safety training. No action taken.

A discussion ensued to the efficiencies of merging the two the departments together.

Superintendent Longo informed the Board that the Department has gone out to bid for an Assessment Management software. A discussion ensued to what the software is for and what it does. He noted that the RFQ's have been received and needs a Commissioner to serve on the committee. It was noted that Commissioner Sean Dunn will serve on the committee.

13) OLD BUSINESS

None

14) NEW BUSINESS

Commissioner Dunn noted that the Energy Commission may come before the Board sometime in the Spring. A discussion ensued to energy savings and efficiencies.

15) ADJOURNMENT

At 7:53 p.m., on motion of Commissioner Suarez and seconded, it was unanimously voted to adjourn.

ATTEST: _____

Renee LaMarre
Water & Sewer Administrative Assistant

DRAFT

Attachment A

Weston & Sampson

273 Dividend Road, Rocky Hill, CT 06067
Tel: 860.513.1473

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on February 18, 2020

On-Call Engineering Services (2070524):

1. Weston & Sampson is currently working on the following tasks:

   a. CTDEEP General Permits: All Permit application have been submitted to DEEP:
      i. Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater for the discharge from the WFP to the sanitary sewer.
         1. Responded to DEEP comments. Received draft approval letter for the permit.

   b. *GIS*: Anticipate locating / surveying unburied valve box covers. Awaiting direction from BWD.

   c. *Water Supply Plan Update:* No activity this period. Awaiting letter from DPH.

   d. *Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):*

      i. Assisting the BWD with performing a GWUDI study of Well #3. Met with BWD to discuss data. BWD staff collecting required water quality samples and submitting same to the laboratory for analysis. Results are forwarded to Weston & Sampson for monitoring and compilation into the report. The GWUDI study will involve sample collection for a one-year period. Data collection continues as planned. Approximately 6 weeks remain.

   e. Mix Street and Mechanic Street infrastructure improvements (2190087):

      i. Construction of water main along access road to Mix Street chemical feed building is complete. Obtained Project Closure documentation from DPH

      ii. Developed draft design drawings for water main installation at Mechanic Street to support DPH application related to achieving 4-log virus inactivation. Developed details for redirecting analytical instrumentation discharge back into the distribution system piping. Reviewing pipe size alternatives.

   f. CTDEEP Water Diversion and Streamflow Reporting Requirements (2191193):

      i. Assisting the BWD with the new CTDEEP requirement related to the collection of daily operation data (diversion / duration) for all thirteen (13) registered diversions, beginning January 1, 2020. Confirmed with DEEP that Reservoirs 2, 5 and 5 are exempt from daily monitoring. Site visit performed 2/6/2020.

      ii. Prepared Initial Reporting Form for each dam and submitted same to BWD for signature/submission to DEEP.

   g. Modifications to Gaseous Chlorine system at Mechanic St and Mix Street Wellfield

      i. Developing design and permitting documents related to the conversion from gaseous chlorine to Sodium Hypochlorite for use by BWD to make water treatment modifications.

BRISTOL WATER DEPARTMENT
SIGN IN SHEET – REGULAR MEETING
FEBRUARY 18, 2020

PLEASE PRINT

NAME	ADDRESS	PHONE NUMBER
Robert Persichilli	516 Brightwood Ave, Torrington	860-378-5110

MINUTES OF THE BOARD OF WATER COMMISSIONERS

SPECIAL MEETING – MARCH 6, 2020

Present: Chairwoman Elizabeth Phelan, Commissioner Robert A. Badal and Commissioner Kathy Ferrier

Staff Present: Superintendent Robert Longo and Joyce DeFelippi, Office Manager

Absent: Commissioner Ramiro Suarez, Commissioner Sean Dunn and Council Liaison Mary Fortier

1) CALL TO ORDER

Chairman Phelan called the meeting of the Board of Water Commissioners held at the Bristol Water & Sewer Department, 119 Riverside Avenue to order at 8:35 a.m.

2) DEPARTMENT POLICY ON PROCESSING PAYMENTS

Superintendent Longo explained that he reached out to Corporation Council in regard to a procedure that the Department has been adhering to regarding the order of processing payments. He noted that looking through procedural documents, he could not find a formal procedure approved by the Board. A discussion ensued to the procedure.

On motion by Commissioner Badal and seconded, unanimously voted to approve the Bristol Water Department policy on processing payment in the following order and to allow Superintendent of the Water & Sewer Department the authority to make adjustments from the policy for individual customers as he/she feels necessary to collect outstanding balances.

1. The oldest outstanding bill (sewer 1st in order)
2. Sewer Liens
3. Sewer Penalties
4. Sewer Bills
5. Water Liens
6. Water Penalties
7. Water Bills

3) ADJOURNMENT

At 8:41 a.m., on motion by Commissioner Ferrier and seconded, unanimously voted to adjourn.

ATTEST: _____

Renee LaMarre
Water & Sewer Administrative Assistant

MINUTES OF THE BOARD OF WATER COMMISSIONERS

SPECIAL MEETING – MARCH 19, 2020

Present: Chairwoman Elizabeth Phelan, Commissioner Robert A. Badal (via Facetime), Commissioner Kathy Ferrier (via Facetime) and Commissioner Sean Dunn

Staff Present: Superintendent Robert Longo

Absent: Commissioner Ramiro Suarez and Council Liaison Mary Fortier

1) CALL TO ORDER

Chairwoman Phelan called the meeting of the Board of Water Commissioners held at the Bristol Water & Sewer Department, 119 Riverside Avenue to order at 8:30 a.m.

2) BUDGET APPROVAL FOR FISCAL YEAR 2020-2021

Superintendent Longo noted there were no changes from the Budget Workshop held on March 6, 2020 except for salaries/upgrades switching from codes to maintainers.

On motion of Commissioner Dunn and seconded, unanimously voted to approve the Water Department Budget for the Fiscal Year 2020-2021 as presented.

3) IMMANUEL EVANGELICAL LUTHERAN CHURCH: SON-RISE SERVICE

Superintendent Longo noted he has received a request from Immanuel Evangelical Lutheran Church to use the Department's Hill Street property for their Easter SON-Rise Service. He noted they have submitted the certificate of insurance. He recommended the approval with the condition that they follow all procedures mandated by the State of CT on social distancing.

On motion, Commissioner Dunn and seconded, unanimously voted to approve Immanuel Evangelical Lutheran Church to hold their SON-Rise Service on Hill Street on Sunday, April 12, 2020. On condition, they follow all the prescribed requirements by the State of CT on social distancing along with any other

directives that may come between now and the April 12, 2020 date.

4) **PENALITES**

Superintendent Longo informed the Board that the Department has suspended water terminations for the month of March. He noted that the State of CT suspended all terminations for utilities. He requested the Board consider waiving penalties/late fees for a three-month period to help with the economy.

On motion, Commissioner Dunn and seconded, unanimously voted to waive penalties/late fees for three-month period on the recommendation of Superintendent Longo.

5) **ADJOURNMENT**

At 8:37 a.m., on motion by Commissioner Ferrier and seconded, unanimously voted to adjourn.

ATTEST: _____

Renee LaMarre
Water & Sewer Administrative Assistant

BRISTOL WATER DEPARTMENT
FEBUARY 2020

WATER BILLING

Water Bills rendered February 2020	$550,370.25
Water Bills remaining unpaid as of February 2020	$347,418.63

PRECIPITATION

For the Month	4.27 "	Normal	2.9 "	Departure from Normal	1.37 "
For the Year	7.12 "	Normal	6.10 "	Departure from Normal	1.02 "

RESERVOIR CAPACITY

Total Available Capacity - February 2020	1,260,380,000	Gallons	98.59%

PRODUCTION

Monthly Production - February 2020	130,838,080	Gallons
Monthly Production - February 2019	127,440,100	Gallons

CASH STATEMENT	
BALANCE:FEB 1, 2020	1,464,375.42
REVENUE:	
ACCOUNTS RECEIVABLE	579,940.67
SERVICE ACCOUNTS	17,807.84
FINES	3,000.00
SEWER ACCOUNTS	545,356.74
LIENS	835.25
PENALTIES	3,155.10
REMOVE METER	
CLOSING COSTS	2,550.00
REINSTATE FEES	1,750.00
ASSESSMENTS	4,668.60
ADMIN FEE/LIENS (WPC)	160.00
LAND LEASE	2,341.21
CELL TOWER LEASE	14,550.49
SCRAP METAL SALES	
TIMBER SALES	
TRANSFER FROM GROVE/WOLCOTT	10,480.00
TOTAL REVENUE:	1,186,595.90
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,186,595.90
DISBURSEMENTS (VOUCHERS):	492,573.19
TRANSFERS:	
SEWER TRANSFER (CASH OUT)	537,440.57
TRANSFER TO PROCUREMENT ACCOUNT	10,000.00
TRANSFER TO GOALS ENABLING	
ACCOUNT BALANCES:	
SUPER NOW CHECKING ACCOUNT	
BALANCE: FEB 29 , 2020	1,610,957.56
GOALS ENABLING FUND	
BALANCE: FEB 29 , 2020	5,356,211.57
GROVE/OLD WOLCOTT TANKS	
BALANCE: JAN 31, 2020	294,933.55
CONSTRUCTION ACCOUNT	
BALANCE: FEB 1, 2020	49,192.91
DEPOSIT	1,887.00
DISBURSEMENTS	(1,102.00)
BALANCE: FEB 29, 2020	49,977.91
PAYROLL CASH ACCOUNT	
BALANCE: FEB 1, 2020	122,878.22
DEPOSIT	209,647.11
DISBURSEMENTS	(208,142.59)
BALANCE: FEB 29, 2020	124,382.74

2019 2020 BRISTOL WATER DEPARTMENT BUDGET												
Feb-20												
	APPROVED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	EXPENDED	%
	BUDGET	JULY	AUGUST	SEPTEMBER	OCTOBER	NOVEMBER	DECEMBER	JANUARY	FEBRUARY	TO DATE	TO DATE
CLASSIFICATION	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020
SALARIES	$ 2,563,771.00	$159,599.50	$192,565.69	$161,923.80	$268,116.62	$181,646.95	$269,393.53	$237,509.54	$223,319.26	$1,694,074.89	66.08%
FRINGE BENEFITS	$ 1,447,394.00	$107,571.10	$110,343.23	$108,839.86	$109,202.78	$112,759.80	$115,435.75	$125,012.37	$111,839.61	$901,004.50	62.25%
OPERATING SERVICES	$ 2,654,809.00	$584,132.72	$216,077.03	$129,326.37	$259,291.80	$115,345.48	$60,795.21	$199,403.58	$96,200.45	$1,660,572.64	62.55%
MATERIALS & SUPPLIES	$ 859,305.00	$532.10	$89,036.03	$130,823.66	$79,099.30	$86,096.45	$68,741.35	$71,936.58	$46,608.94	$572,874.41	66.67%
CAPITAL OUTLAY	$ 1,215,124.00	$0.00	$113,702.91	$11,060.00	$36,021.40	$0.00	$12,240.00	$61,063.28	$1,700.00	$235,787.59	19.40%
GRAND TOTAL	$ 8,740,403.00	$851,835.42	$721,724.89	$541,973.69	$751,731.90	$495,848.68	$526,605.84	$694,925.35	$479,668.26	$5,064,314.03	57.94%
OPERATING SERVICES											
LIGHT & POWER	$ 400,719.00		$27,737.84	$34,714.77	$47,624.28	$83,267.15	$27,458.40	$14,952.54	$23,831.57	$259,586.55	64.78%
TELEPHONE	$ 17,600.00	$1,163.90	$1,209.82	$1,165.37	$1,139.67	$1,159.17	$1,144.25	$714.70	$1,628.47	$9,325.35	52.98%
POSTAGE	$ 49,041.00	-$733.50	$5,205.36	$2,764.44	$15,976.41	$235.00	$135.91	$2,234.03	$532.00	$26,349.65	53.73%
ADVERTISING	$ 16,350.00			$286.00						$286.00	1.75%
MAINTENANCE/SERVICE	$ 40,366.00	$314.56	$3,726.11	$8,415.21	$9,837.22	$566.59	$3,591.01	$2,456.63	$678.00	$29,585.33	73.29%
LEASE	$ 11,427.00		$70.16	$1,273.20	$1,346.61			$1,273.20	$1,346.61	$5,309.78	46.47%
CONFERENCE & MEMBERSHIP	$ 27,030.00	$151.20	$69.00	$540.00	$3,881.09	$441.00	$219.00	$2,720.63	$440.46	$8,462.38	31.31%
TAXES	$ 583,417.00	$287,034.07								$287,034.07	49.20%
PROFESSIONAL SERVICES	$ 240,300.00	$3,366.41	$61,558.60	$3,788.63	$22,183.72	$12,431.09	$3,592.04	$26,305.54	$20,420.61	$153,646.64	63.94%
LIENS	$ 6,300.00	$75.00	$70.00	$145.00	$95.00	$5.00		$110.00	$115.00	$615.00	9.76%
MISCELLANEOUS	$ 6,570.00		$472.45	$262.15	$271.45	$114.01	$114.01	$164.01	$285.34	$1,683.42	25.62%
CONTRACTOR SERVICES	$ 565,160.00		$21,732.32	$42,445.56	$150,000.62	$12,890.74	$20,304.86	$85,610.78	$13,278.29	$346,263.17	61.27%
DEBT SERVICES	$ 404,729.00	$262,575.73	$45,035.73	$4,235.73	$4,235.73	$4,235.73	$4,235.73	$58,821.52	$6,727.08	$390,102.98	96.39%
SEWER USE FEE	$ 10,800.00				$2,700.00			$2,700.00		$5,400.00	50.00%
NEW BRITAIN AGREEMENT	$ 275,000.00	$30,185.35	$49,189.64	$29,290.31				$1,340.00	$26,917.02	$136,922.32	49.79%
TOTAL OPERATING SERVICES	$ 2,654,809.00	$584,132.72	$216,077.03	$129,326.37	$259,291.80	$115,345.48	$60,795.21	$199,403.58	$96,200.45	$1,660,572.64	62.55%
SUPPLIES AND MATERIALS											
MOTOR FUELS	$ 43,871.00	$2,572.30	$5,419.44	$3,223.93	$4,482.44	$4,087.73	$1,277.86	$3,450.31	$4,881.25	$29,395.26	67.00%
OFFICE SUPPLIES	$ 27,240.00		$2,668.80	$7,647.83	$2,013.49	$8,045.39	$2,377.76	$610.43	$3,298.79	$26,662.49	97.88%
MAINTENANCE SUP & MATERIALS	$ 346,000.00	-$2,040.20	$35,914.69	$51,193.50	$46,612.61	$44,993.29	$47,187.79	$27,588.57	$9,007.81	$260,458.06	75.28%
MV PARTS & SUPPLIES	$ 15,150.00		$246.84	$3,318.94	$1,180.61	$337.38	$1,821.61	$612.91	$323.79	$7,842.08	51.76%
MV SERVICE & REPAIRS	$ 35,000.00		$607.04	$759.97	$1,277.74	$18,805.07	$1,004.52	$1,474.30	$1,718.30	$25,646.94	73.28%
HEATING FUEL	$ 37,406.00		$432.28			$1,584.78	$1,678.09	$4,115.00	$11,609.03	$19,419.18	51.91%
CHEMICAL TREATMENT	$ 195,163.00		$23,746.94	$16,713.16	$23,532.41	$8,242.81	$13,393.72	$14,085.06	$14,258.10	$113,972.20	58.40%
MISCELLANEOUS	$ 5,000.00									$0.00	0.00%
INSURANCE	$ 154,475.00		$20,000.00	$47,966.33				$20,000.00	$1,511.87	$89,478.20	57.92%
TOTAL SUPPLIES & MATERAILS	$ 859,305.00	$532.10	$89,036.03	$130,823.66	$79,099.30	$86,096.45	$68,741.35	$71,936.58	$46,608.94	$572,874.41	66.67%
CAPITAL OUTLAY											
CAPITAL EQUIPMENT	$ 197,000.00		$103,803.91		$36,021.40					$139,825.31	70.98%
CAPITAL OUTLAY	$ 565,000.00								$1,700.00	$1,700.00	0.30%
MISC. UTILITY ASSETS	$ 453,124.00		$9,899.00	$11,060.00			$12,240.00	$61,063.28		$94,262.28	20.80%
CAPITAL OUTLAY TOTAL	$ 1,215,124.00	$0.00	$113,702.91	$11,060.00	$36,021.40	$0.00	$12,240.00	$61,063.28	$1,700.00	$235,787.59	19.40%
GRAND TOTAL	$ 8,740,403.00	$851,835.42	$721,724.89	$541,973.69	$751,731.90	$495,848.68	$526,605.84	$694,925.35	$479,668.26	$5,064,314.03	57.94%

CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2019-20

CAPITAL EQUIPMENT	BUDGET REQUEST 2019-20	EXPENDED JULY 2019	EXPENDED AUG 2019	EXPENDED SEPT 2019	EXPENDED OCT 2019	EXPENDED NOV 2019	EXPENDED DEC 2019	EXPENDED JAN 2020	EXPENDED FEB 2020	EXPENDED TO-DATE
										$0.00
2018 CHEVY 2500	$54,000.00									$0.00
BACKHOE	$108,000.00		$103,803.91							$103,803.91
REPLACE TRUCK 2	$35,000.00				$36,021.40					$36,021.40
										$0.00
TOTAL CAPITAL EQUIPMENT	$197,000.00		$103,803.91	$0.00	$36,021.40	$0.00	$0.00	$0.00	$0.00	$139,825.31
UTILITY ASSETS										
DISTRIBUTION SECTION										
(1) Chop Saw	$900.00									$0.00
(1) Road Saw	$2,050.00							$3,028.28		$3,028.28
(1) Pin Locator	$900.00									$0.00
(1) 2" Pump	$500.00									$0.00
(1) Aqua-Scope Leak Machine	$2,800.00									$0.00
(1) Manhole Blower	$700.00									$0.00
Insertion Valves	$25,000.00									$0.00
Regulator Repairs	$25,000.00									$0.00
Automatic Flushing Station	$4,500.00									$0.00
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	$62,350.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$3,028.28	$0.00	$3,028.28
METER SHOP SECTION										
5/8" Meters 650@110.60	$71,890.00			$11,060.00						$11,060.00
Transmitters 200 @98.55	$19,710.00						$12,240.00			$12,240.00
1 1/2" T-10 METER (5)	$2,829.00									$0.00
1" T-10 METER (10)	$2,650.00									$0.00
2" T-10 METER (5)	$3,195.00									$0.00
3/4" T-10 METER(20)	$3,600.00									$0.00
6" DETECTOR CHECK (2)	$7,000.00									$0.00
										$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	$110,874.00	$0.00	$0.00	$11,060.00	$0.00	$0.00	$12,240.00	$0.00	$0.00	$23,300.00

CITY OF BRISTOL WATER DEPARTMENT
CAPITAL OUTLAY BUDGET YEAR 2019-20

	BUDGET REQUEST 2019-20	EXPENDED JULY 2019	EXPENDED AUG 2019	EXPENDED SEPT 2019	EXPENDED OCT 2019	EXPENDED NOV 2019	EXPENDED DEC 2019	EXPENDED JAN 2020	EXPENDED FEB 2020	EXPENDED TO-DATE
WATER TREATMENT PLANT SECTION										
Rebuild High Service Pump	$22,000.00									$0.00
Rebuild Hill St Pump	$25,000.00									$0.00
(3) Hill Street Pump Station Valves	$21,600.00									$0.00
Peristaltic Chemical Feed Pump	$4,500.00									$0.00
(7) Hach Sc200 Turbidity Controller	$35,700.00							$49,295.00		$49,295.00
Installation Of Cameras at Filter Plant	$45,000.00									$0.00
Implement SCADA control of Wells	$8,500.00							$8,740.00		$8,740.00
(2) New Flow Transmitters for Wells 4&5	$3,600.00									$0.00
Sewer Sump Pump & installation	$17,000.00									$0.00
Caustic Trunk Line Replacement & Flush Day Tank	$10,000.00									$0.00
Caustic Containment Sump Pump & Installation	$19,000.00									$0.00
Hach Benchtop Turbidity Meter	$5,000.00									$0.00
New Flouride Day Tank At FP	$3,000.00									$0.00
Redundant Filter Channel Transmitter	$5,000.00									$0.00
Hach DR3900 Benchtop Spectrophotometers	$4,500.00									$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	**$229,400.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$58,035.00**	**$0.00**	**$58,035.00**
WATERSHED SECTION										
Gravily O-Turn Mower	$9,000.00		$9,899.00							$9,899.00
Back Pack Blower	$600.00									$0.00
Chainsaw	$300.00									$0.00
Weedwackers	$600.00									$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	**$10,500.00**	**$0.00**	**$9,899.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$9,899.00**
OFFICE SECTION										
Renovate Back Office/Mail area	**$40,000.00**									$0.00
TOTAL UTILITY ASSETS OFFICE SECTION	**$40,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
TOTAL UTILITY ASSETS	**$453,124.00**	**$0.00**	**$9,899.00**	**$11,060.00**	**$0.00**	**$0.00**	**$12,240.00**	**$61,063.28**	**$0.00**	**$94,262.28**
CAPITAL IMPROVEMENTS										
Water Main Replacements	$250,000.00									$0.00
Hydrants	$85,000.00								$1,700.00	$1,700.00
Mix Street Well Redevelopment	$25,000.00									$0.00
Engineering for Scada Redevelopment	$125,000.00									$0.00
Water Supply Plan Update	$80,000.00									$0.00
TOTAL CAPITAL IMPROVEMENTS	**$565,000.00**	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	**$1,700.00**	**$1,700.00**
TOTAL CAPITAL OUTLAY	**$1,215,124.00**	**$0.00**	**$113,702.91**	**$11,060.00**	**$36,021.40**	**$0.00**	**$12,240.00**	**$61,063.28**	**$1,700.00**	**$235,787.59**

2020 SHUT-OFFS BREAKDOWN Still off to date for non-pay: (103)

MONTH/ DISTRICT	*TERMINATION LETTERS SENT*	*DOOR HANGERS DELIVERED*	*# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY*	*# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY*	*# ACCTS. STILL OFF @ END OF SHUT-OFF DAY*	*# ACCTS. THAT REMAINED OFF @ END OF MONTH*
JANUARY 03	437	325	32	12	7	5
FEBRUARY 01	368	271	26	20	7	5
MARCH 02						
APRIL 03						
MAY 01						
JUNE 02						
JULY 03						
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE. Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.

What are you looking for?

Current Monthly Summary

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	665	$115,117.45
EFT (Check)	277	$55,983.76
Online Bank Direct	371	$49,357.16
Total	1313	$220,458.37

Monthly Invoice Summary

Invoice Count
No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	3790

Auto-Pay Statistics

Invoice Type	AutoPay
Water	1207

Customer Registration Statistics

Customer Count	Registered Count	Registered %
20125	7666	38.09

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
2048	1455	71.04

BRISTOL WATER DEPARTMENT
MARCH 2020

WATER BILLING

Water Bills rendered March 2020	$729,179.71
Water Bills remaining unpaid as of March 2020	$209,298.24

PRECIPITATION

For the Month	4.04 "	Normal	3.60 "	Departure from Normal	0.44 "
For the Year	11.16 "	Normal	9.70 "	Departure from Normal	1.46 "

RESERVOIR CAPACITY

Total Available Capacity - March 2020	1,260,380,000	Gallons	98.59%

PRODUCTION

Monthly Production - March 2020	139,171,860	Gallons
Monthly Production - March 2019	145,580,540	Gallons

CASH STATEMENT	
BALANCE:MAR 1, 2020	1,610,957.56
REVENUE:	
ACCOUNTS RECEIVABLE	689,217.98
SERVICE ACCOUNTS	13,596.71
FINES	3,000.00
SEWER ACCOUNTS	623,210.99
LIENS	1,176.78
PENALTIES	4,185.88
REMOVE METER	
CLOSING COSTS	5,475.00
REINSTATE FEES	
ASSESSMENTS	
ADMIN FEE/LIENS (WPC)	2,260.00
LAND LEASE	2,341.21
CELL TOWER LEASE	18,240.11
SCRAP METAL SALES	
TIMBER SALES	
TRANSFER FROM GROVE/WOLCOTT	
TOTAL REVENUE:	1,362,704.66
TOTAL REVENUE SUPER NOW CHECKING ACCOUNT	1,362,704.66
DISBURSEMENTS (VOUCHERS):	585,204.34
TRANSFERS:	
SEWER TRANSFER (CASH OUT)	639,808.34
TRANSFER TO PROCUREMENT ACCOUNT	2,500.00
TRANSFER TO GOALS ENABLING	
ACCOUNT BALANCES:	
SUPER NOW CHECKING ACCOUNT	
BALANCE: MAR 31 , 2020	1,746,149.54
GOALS ENABLING FUND	
BALANCE: MAR 31 , 2020	5,360,515.56
GROVE/OLD WOLCOTT TANKS	
BALANCE: MAR 31, 2020	295,111.64
CONSTRUCTION ACCOUNT	
BALANCE: MAR 1, 2020	49,977.91
DEPOSIT	9,226.00
DISBURSEMENTS	-
BALANCE: MAR 31, 2020	59,203.91
PAYROLL CASH ACCOUNT	
BALANCE: MAR 1, 2020	124,382.74
DEPOSIT	211,055.34
DISBURSEMENTS	(211,443.67)
BALANCE: MAR 31, 2020	123,994.41

2019 2020 BRISTOL WATER DEPARTMENT BUDGET												
Mar-20												
	APPROVED BUDGET	EXPENDED JULY	EXPENDED AUGUST	EXPENDED SEPTEMBER	EXPENDED OCTOBER	EXPENDED NOVEMBER	EXPENDED DECEMBER	EXPENDED JANUARY	EXPENDED FEBRUARY	EXPENDED MARCH	EXPENDED TO DATE	% TO DATE
CLASSIFICATION	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020	2019 2020
SALARIES	$ 2,563,771.00	$159,599.50	$192,565.69	$161,923.80	$268,116.62	$181,646.95	$269,393.53	$237,509.54	$223,319.26	$195,094.60	$1,889,169.49	73.69%
FRINGE BENEFITS	$ 1,447,394.00	$107,571.10	$110,343.23	$108,839.86	$109,202.78	$112,759.80	$115,435.75	$125,012.37	$111,839.61	$108,219.82	$1,009,224.32	69.73%
OPERATING SERVICES	$ 2,654,809.00	$584,132.72	$216,077.03	$129,326.37	$259,291.80	$115,345.48	$60,795.21	$199,403.58	$96,200.45	$178,975.91	$1,839,548.55	69.29%
MATERIALS & SUPPLIES	$ 859,305.00	$532.10	$89,036.03	$130,823.66	$79,099.30	$86,096.45	$68,741.35	$71,936.58	$46,608.94	$53,345.36	$626,219.77	72.88%
CAPITAL OUTLAY	$ 1,215,124.00	$0.00	$113,702.91	$11,060.00	$36,021.40	$0.00	$12,240.00	$61,063.28	$1,700.00	$32,777.10	$268,564.69	22.10%
GRAND TOTAL	$ 8,740,403.00	$851,835.42	$721,724.89	$541,973.69	$751,731.90	$495,848.68	$526,605.84	$694,925.35	$479,668.26	$568,412.79	$5,632,726.82	64.44%
OPERATING SERVICES												
LIGHT & POWER	$ 400,719.00		$27,737.84	$34,714.77	$47,624.28	$83,267.15	$27,458.40	$14,952.54	$23,831.57	$37,923.93	$297,510.48	74.24%
TELEPHONE	$ 17,600.00	$1,163.90	$1,209.82	$1,165.37	$1,139.67	$1,159.17	$1,144.25	$714.70	$1,628.47	$1,143.30	$10,468.65	59.48%
POSTAGE	$ 49,041.00	-$733.50	$5,205.36	$2,764.44	$15,976.41	$235.00	$135.91	$2,234.03	$532.00	$12,419.57	$38,769.22	79.05%
ADVERTISING	$ 16,350.00			$286.00							$286.00	1.75%
MAINTENANCE/SERVICE	$ 40,366.00	$314.56	$3,726.11	$8,415.21	$9,837.22	$566.59	$3,591.01	$2,456.63	$678.00	$3,902.81	$33,488.14	82.96%
LEASE	$ 11,427.00		$70.16	$1,273.20	$1,346.61			$1,273.20	$1,346.61	$1,273.20	$6,582.98	57.61%
CONFERENCE & MEMBERSHIP	$ 27,030.00	$151.20	$69.00	$540.00	$3,881.09	$441.00	$219.00	$2,720.63	$440.46	$322.00	$8,784.38	32.50%
TAXES	$ 583,417.00	$287,034.07									$287,034.07	49.20%
PROFESSIONAL SERVICES	$ 240,300.00	$3,366.41	$61,558.60	$3,788.63	$22,183.72	$12,431.09	$3,592.04	$26,305.54	$20,420.61	$35,287.62	$188,934.26	78.62%
LIENS	$ 6,300.00	$75.00	$70.00	$145.00	$95.00	$5.00		$110.00	$115.00	$25.00	$640.00	10.16%
MISCELLANEOUS	$ 6,570.00		$472.45	$262.15	$271.45	$114.01	$114.01	$164.01	$285.34	$219.04	$1,902.46	28.96%
CONTRACTOR SERVICES	$ 565,160.00		$21,732.32	$42,445.56	$150,000.62	$12,890.74	$20,304.86	$85,610.78	$13,278.29	$42,694.08	$388,957.25	68.82%
DEBT SERVICES	$ 404,729.00	$262,575.73	$45,035.73	$4,235.73	$4,235.73	$4,235.73	$4,235.73	$58,821.52	$6,727.08	$6,727.08	$396,830.06	98.05%
SEWER USE FEE	$ 10,800.00				$2,700.00			$2,700.00			$5,400.00	50.00%
NEW BRITAIN AGREEMENT	$ 275,000.00	$30,185.35	$49,189.64	$29,290.31				$1,340.00	$26,917.02	$37,038.28	$173,960.60	63.26%
TOTAL OPERATING SERVICES	$ 2,654,809.00	$584,132.72	$216,077.03	$129,326.37	$259,291.80	$115,345.48	$60,795.21	$199,403.58	$96,200.45	$178,975.91	$1,839,548.55	69.29%
SUPPLIES AND MATERIALS												
MOTOR FUELS	$ 43,871.00	$2,572.30	$5,419.44	$3,223.93	$4,482.44	$4,087.73	$1,277.86	$3,450.31	$4,881.25	$3,432.70	$32,827.96	74.83%
OFFICE SUPPLIES	$ 27,240.00		$2,668.80	$7,647.83	$2,013.49	$8,045.39	$2,377.76	$610.43	$3,298.79	$2,744.75	$29,407.24	107.96%
MAINTENANCE SUP & MATERIALS	$ 346,000.00	-$2,040.20	$35,914.69	$51,193.50	$46,612.61	$44,993.29	$47,187.79	$27,588.57	$9,007.81	$24,370.27	$284,828.33	82.32%
MV PARTS & SUPPLIES	$ 15,150.00		$246.84	$3,318.94	$1,180.61	$337.38	$1,821.61	$612.91	$323.79	$1,532.51	$9,374.59	61.88%
MV SERVICE & REPAIRS	$ 35,000.00		$607.04	$759.97	$1,277.74	$18,805.07	$1,004.52	$1,474.30	$1,718.30	$348.22	$25,995.16	74.27%
HEATING FUEL	$ 37,406.00		$432.28			$1,584.78	$1,678.09	$4,115.00	$11,609.03	$4,682.21	$24,101.39	64.43%
CHEMICAL TREATMENT	$ 195,163.00		$23,746.94	$16,713.16	$23,532.41	$8,242.81	$13,393.72	$14,085.06	$14,258.10	$16,234.70	$130,206.90	66.72%
MISCELLANEOUS	$ 5,000.00										$0.00	0.00%
INSURANCE	$ 154,475.00		$20,000.00	$47,966.33				$20,000.00	$1,511.87		$89,478.20	57.92%
TOTAL SUPPLIES & MATERAILS	$ 859,305.00	$532.10	$89,036.03	$130,823.66	$79,099.30	$86,096.45	$68,741.35	$71,936.58	$46,608.94	$53,345.36	$626,219.77	72.88%
CAPITAL OUTLAY												
CAPITAL EQUIPMENT	$ 197,000.00		$103,803.91		$36,021.40						$139,825.31	70.98%
CAPITAL OUTLAY	$ 565,000.00								$1,700.00	$27,414.00	$29,114.00	5.15%
MISC. UTILITY ASSETS	$ 453,124.00		$9,899.00	$11,060.00			$12,240.00	$61,063.28		$5,363.10	$99,625.38	21.99%
CAPITAL OUTLAY TOTAL	$ 1,215,124.00	$0.00	$113,702.91	$11,060.00	$36,021.40	$0.00	$12,240.00	$61,063.28	$1,700.00	$32,777.10	$268,564.69	22.10%
GRAND TOTAL	$ 8,740,403.00	$851,835.42	$721,724.89	$541,973.69	$751,731.90	$495,848.68	$526,605.84	$694,925.35	$479,668.26	$568,412.79	$5,632,726.82	64.44%

CITY OF BRISTOL WATER DEPARTMENT CAPITAL OUTLAY BUDGET YEAR 2019-20 CAPITAL EQUIPMENT	BUDGET REQUEST 2019-20	EXPENDED JULY 2019	EXPENDED AUG 2019	EXPENDED SEPT 2019	EXPENDED OCT 2019	EXPENDED NOV 2019	EXPENDED DEC 2019	EXPENDED JAN 2020	EXPENDED FEB 2020	EXPENDED MAR 2020	EXPENDED TO-DATE
											$0.00
2018 CHEVY 2500	$54,000.00										$0.00
BACKHOE	$108,000.00		$103,803.91								$103,803.91
REPLACE TRUCK 2	$35,000.00				$36,021.40						$36,021.40
											$0.00
TOTAL CAPITAL EQUIPMENT	**$197,000.00**		**$103,803.91**	**$0.00**	**$36,021.40**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$139,825.31**
UTILITY ASSETS											
DISTRIBUTION SECTION											
(1) Chop Saw	$900.00										$0.00
(1) Road Saw	$2,050.00							$3,028.28			$3,028.28
(1) Pin Locator	$900.00										$0.00
(1) 2" Pump	$500.00										$0.00
(1) Aqua Scope Leak Machine	$2,800.00										$0.00
(1) Manhole Blower	$700.00										$0.00
Insertion Valves	$25,000.00										$0.00
Regulator Repairs	$25,000.00										$0.00
Automatic Flushing Station	$4,500.00										$0.00
Digital Leak Detector										$5,363.10	$5,363.10
TOTAL UTILITY ASSETS DISTRIBUTION SECTION	**$62,350.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$3,028.28**	**$0.00**	**$5,363.10**	**$8,391.38**
METER SHOP SECTION											
5/8" Meters 650@110.60	$71,890.00			$11,060.00							$11,060.00
Transmitters 200 @98.55	$19,710.00						$12,240.00				$12,240.00
1 1/2" T-10 METER (5)	$2,829.00										$0.00
1" T-10 METER (10)	$2,650.00										$0.00
2" T-10 METER (5)	$3,195.00										$0.00
3/4" T-10 METER(20)	$3,600.00										$0.00
6" DETECTOR CHECK (2)	$7,000.00										$0.00
											$0.00
TOTAL UTILITY ASSETS METER SHOP SECTION	**$110,874.00**	$0.00	**$0.00**	**$11,060.00**	**$0.00**	**$0.00**	**$12,240.00**	**$0.00**	**$0.00**	**$0.00**	**$23,300.00**

CITY OF BRISTOL WATER DEPARTMENT											
CAPITAL OUTLAY BUDGET YEAR 2019-20											
WATER TREATMENT PLANT SECTION											
Rebuild High Service Pump	$22,000.00										$0.00
Rebuild Hill St Pump	$25,000.00										$0.00
(3) Hill Street Pump Station Valves	$21,600.00										$0.00
Peristaltic Chemical Feed Pump	$4,500.00										$0.00
(7) Hach Sc200 Turbidity Controller	$35,700.00							$49,295.00			$49,295.00
Installation Of Cameras at Filter Plant	$45,000.00										$0.00
Implement SCADA control of Wells	$8,500.00							$8,740.00			$8,740.00
(2) New Flow Transmitters for Wells 4&5	$3,600.00										$0.00
Sewer Sump Pump & Installation	$17,000.00										$0.00
Caustic Trunk Line Replacement & Flush Day Tank	$10,000.00										$0.00
Caustic Containment Sump Pump & Installation	$19,000.00										$0.00
Hach Benchtop Turbidity Meter	$5,000.00										$0.00
New Flouride Day Tank At FP	$3,000.00										$0.00
Redundant Filter Channel Transmitter	$5,000.00										$0.00
Hach DR3900 Benchtop Spectrophotometers	$4,500.00										$0.00
TOTAL UTILITY ASSETS WATER TREATMENT PLANT	**$229,400.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$58,035.00**	**$0.00**	**$0.00**	**$58,035.00**
WATERSHED SECTION											
											$0.00
Gravily O-Turn Mower	$9,000.00		$9,899.00								$9,899.00
Back Pack Blower	$600.00										$0.00
Chainsaw	$300.00										$0.00
Weedwackers	$600.00										$0.00
TOTAL UTILITY ASSETS WATERSHED SECTION	**$10,500.00**	**$0.00**	**$9,899.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$9,899.00**
OFFICE SECTION											
Renovate Back Office/Mail area	**$40,000.00**										$0.00
TOTAL UTILITY ASSETS OFFICE SECTION	**$40,000.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$0.00**
TOTAL UTILITY ASSETS	**$453,124.00**	**$0.00**	**$9,899.00**	**$11,060.00**	**$0.00**	**$0.00**	**$12,240.00**	**$61,063.28**	**$0.00**	**$5,363.10**	**$99,625.38**
	BUDGET REQUEST 2019-20	**EXPENDED JULY 2019**	**EXPENDED AUG 2019**	**EXPENDED SEPT 2019**	**EXPENDED OCT 2019**	**EXPENDED NOV 2019**	**EXPENDED DEC 2019**	**EXPENDED JAN 2020**	**EXPENDED FEB 2020**	**EXPENDED MAR 2020**	**EXPENDED TO-DATE**
CAPITAL IMPROVEMENTS											
Water Main Replacements	$250,000.00										$0.00
Hydrants	$85,000.00								$1,700.00		$1,700.00
Mix Street Well Redevelopment	$25,000.00									$27,414.00	$27,414.00
Engineering for Scada Redevelopment	$125,000.00										$0.00
Water Supply Plan Update	$80,000.00										$0.00
TOTAL CAPITAL IMPROVEMENTS	**$565,000.00**	$0.00	$0.00	$0.00	**$0.00**	**$0.00**	**$0.00**	**$0.00**	**$1,700.00**	**$27,414.00**	**$29,114.00**
TOTAL CAPITAL OUTLAY	**$1,215,124.00**	**$0.00**	**$113,702.91**	**$11,060.00**	**$36,021.40**	**$0.00**	**$12,240.00**	**$61,063.28**	**$1,700.00**	**$32,777.10**	**$268,564.69**

2020 SHUT-OFFS BREAKDOWN Still off to date for non-pay: (103)

MONTH/ DISTRICT	*TERMINATION LETTERS SENT*	*DOOR HANGERS DELIVERED*	*# ACCTS. OUTSTANDING @ START OF SHUT-OFF DAY*	*# ACCTS. ACTUALLY SHUT-OFF THROUGHOUT SHUT-OFF DAY*	*# ACCTS. STILL OFF @ END OF SHUT-OFF DAY*	*# ACCTS. THAT REMAINED OFF @ END OF MONTH*
JANUARY 03	437	325	32	12	7	5
FEBRUARY 01	368	271	26	20	7	5
MARCH 02	344	281*	-	-	-	-
APRIL 03	480					
MAY 01						
JUNE 02						
JULY 03						
AUGUST 01						
SEPTEMBER 02						
OCTOBER 03						
NOVEMBER 01						
DECEMBER 02						

BEFORE RECEIVING A TERMINATION LETTER, THE CUSTOMER HAS RECEIVED THEIR ORIGINAL BILL PLUS A SECOND AND THIRD NOTICE. Example: Invoiced 8/1, 2nd Notice 9/1, 3rd Notice 10/1. THE TERMINATION LETTER IS SENT APPROX. 1 WEEK AFTER 3RD NOTICE. DOOR HANGERS FOLLOW IN 1-2 WEEKS WITH SHUT-OFF DAY 1 WEEK LATER.

***Door hangers not sent out due to suspension of termination in relation to Covid-19**

****SHUT OFFS NOT COMPLETED DUE TO COVID 19 PANDEMIC ****

What are you looking for?

Current Monthly Summary

Current Month Payment Summary

Payment Type	Number Of Transactions	Total Paid
Credit/Debit Card	711	$119,492.12
EFT (Check)	338	$54,225.21
Online Bank Direct	316	$41,677.60
Total	1365	$215,394.93

Monthly Invoice Summary

Invoice Count
No records to display.

Paperless Statistics

Invoice Type	Paperless
Water	3832

Auto-Pay Statistics

Invoice Type	AutoPay
Water	1222

Customer Registration Statistics

Customer Count	Registered Count	Registered %
20153	7750	38.46

Pay By Text Registration Statistics

Customer Count	Registered Count	Registered %
2094	1493	71.30

Powered by InvoiceCloud | Privacy Policy | Trustwave Secure Site

APPLICATION
WATER MAIN EXTENSTION

DATE 4-8-2020

I _____ DO HEREBY GUARANTEE TO THE BOARD OF WATER COMMISSIONERS THE COST OF INSTALLING APPROXIMATELY 1800 LF FEET OF 8" MAIN ON Pequabuck St. Phase 1 of Laurentide Subdivision

TO COVER LOTS # 1-11 and Lot #72
FEET OF _____ MAIN ON _____

TO COVER LOTS # _____
FEET OF _____ MAIN ON _____

I HEREBY WAIVE ALL CLAIMS FOR A HEARING ON THIS EXTENSION. I UNDERSTAND THAT I WILL BE OBLIGATED TO MAKE A DEPOSIT WITH THE BRISTOL WATER DEPARTMENT IN THE FULL AMOUNT OF THE ESTIMATED COST OF THIS EXTENSION PLUS THE ESTIMATED COST OF ALL SERVICE LATERALS BEFORE WORK CAN BE STARTED. I ALSO UNDERSTAND THAT AFTER THE WORK IS COMPLETED AND THE ACTUAL COST OF THE EXTENSION AND SERVICE LATERALS HAS BEEN DETERMINED, THIS COST WILL BE COMPARED WITH THE ORIGINAL DEPOSIT. THE BRISTOL WATER DEPARTMENT WILL REFUND THE DIFFERENCE TO ME IF THE COST IS LESS THAN THE DEPOSIT OR IF THE COST IS MORE THAN THE DEPOSIT, I WILL BE BILLED THE DIFFERENCE.

I ALSO UNDERSTAND THAT THE STREETS MUST BE AT SUB-GRADE, THAT ACCURATE LINE AND GRADES MUST BE FURNISHED BY ME AND THAT ANY EXPENSE INCURRED BY THE BRISTOL WATER DEPARTMENT IN RELOCATING OR RAISING WATER MAINS, FIRE HYDRANTS, GATE BOXES OR CURB BOXES AND CURB VALVES BECAUSE OF INCORRECT LINE AND GRADE WILL BE BILLED TO ME. (ALL TRENCH WORK IS TO BE DONE BY THE APPLICANT (EXCAVATION, BACKFILLING AND STREET SURFACING)).

WATER MAIN ESTIMATE: All Water main costs by Developer.

SERVICE LATERAL ESTIMATES: 12 lots @ $1275.00 per.

TOTAL ESTIMATES: 15,300.00

ESTIMATED BY: M. Lynch

SIGNATURE OF APPLICANT: _____

D/BA: TradeMark Acquisitions LLC

ADDRESS OF APPLICANT: 72 Cold Springs Rd., Bristol, CT 06010

APPROVED FOR
BRISTOL WATER DEPARTMENT _____ DATE _____

Weston & Sampson

273 Dividend Road, Rocky Hill, CT 06067
Tel: 860.513.1473

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on March 17, 2020

On-Call Engineering Services (2070524):

1. Weston & Sampson is currently working on the following tasks:

   a. CTDEEP General Permits: All Permit application have been submitted to DEEP:
      i. Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater for the discharge from the WFP to the sanitary sewer.
         1. Responded to DEEP comments. Received draft approval letter for the permit.

   b. *GIS*: Anticipate locating / surveying unburied valve box covers. Awaiting direction from BWD.

   c. *Water Supply Plan Update:* No activity this period. Awaiting letter from DPH.

   d. *Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):*

      i. Assisting the BWD with performing a GWUDI study of Well #3. BWD staff has completed the data collection process. Results are forwarded to Weston & Sampson for monitoring and compilation into the report. The GWUDI study will involve sample collection for a one-year period.

   e. Mix Street and Mechanic Street infrastructure improvements (2190087):

      i. Construction of water main along access road to Mix Street chemical feed building is complete. Obtained Project Closure documentation from DPH

      ii. Developed draft design drawings for water main installation at Mechanic Street to support DPH application related to achieving 4-log virus inactivation. Developing details for redirecting analytical instrumentation discharge back into the distribution system piping. Reviewing pipe size alternatives.

   f. CTDEEP Water Diversion and Streamflow Reporting Requirements (2191193):

      i. Assisting the BWD with the new CTDEEP requirement related to the collection of daily operation data (diversion / duration) for all thirteen (13) registered diversions, beginning January 1, 2020. Confirmed with DEEP that Reservoirs 2, 5 and 5 are exempt from daily monitoring. Site visit performed 2/6/2020. Draft technical memorandum submitted for review. Conducted review meeting. Final memo will be submitted in March 2020.

      ii. Prepared Initial Reporting Form for each dam and submitted same to BWD for signature/submission to DEEP. Awaiting confirmation from DEEP

   g. Modifications to Gaseous Chlorine system at Mechanic St and Mix Street Wellfield

      i. Performed computations and developing design and permitting documents related to the conversion from gaseous chlorine to Sodium Hypochlorite for use by BWD to make water treatment modifications.

Weston & Sampson

273 Dividend Road, Rocky Hill, CT 06067
Tel: 860.513.1473

WESTON & SAMPSON ACTIVITY REPORT
CITY OF BRISTOL WATER DEPARTMENT
For the meeting on April 15, 2020

On-Call Engineering Services (2070524):

1. Weston & Sampson is currently working on the following tasks:

   a. PFAS: Providing assisting to the BWD regarding PFAS (or per- and polyfluoroalkyl substances).

   b. CTDEEP General Permits: All Permit application have been submitted to DEEP:
      i. Miscellaneous Discharges of Sewer Compatible (MISC) Wastewater for the discharge from the WFP to the sanitary sewer.
         1. Responded to DEEP comments. Received draft approval letter for the permit.

   c. *GIS*: Anticipate locating / surveying unburied valve box covers. Awaiting direction from BWD.

   d. *Water Supply Plan Update:* No activity this period. Awaiting letter from DPH.

   e. *Groundwater Under the Direct Influence of a Surface Water (Mix Street Well #3):*

      i. The BWD staff has completed the data collection process. Results have been forwarded to Weston & Sampson for monitoring and compilation into the report. This GWUDI study has involved sample collection for a one-year period which is now complete. Draft report is being prepared and will be forwarded to the BWD for review in April.

   f. Mix Street and Mechanic Street infrastructure improvements (2190087):

      i. Construction of water main along access road to Mix Street chemical feed building is complete. Obtained Project Closure documentation from DPH

      ii. Developed draft design drawings for water main installation at Mechanic Street to support DPH application related to achieving 4-log virus inactivation. Developing details for redirecting analytical instrumentation discharge back into the distribution system piping. Reviewing pipe size alternatives.

   g. CTDEEP Water Diversion and Streamflow Reporting Requirements (2191193):

      i. Assisted the BWD with the new CTDEEP requirement related to the collection of daily operation data (diversion / duration) for all thirteen (13) registered diversions, beginning January 1, 2020. Confirmed with DEEP that Reservoirs 2, 5 and 5 are exempt from daily monitoring. Site visit performed 2/6/2020. Draft technical memorandum submitted for review. Conducted review meeting. Final memo has been submitted in March 2020.

      ii. Prepared Initial Reporting Form for each dam and submitted same to BWD for signature/submission to DEEP. Awaiting confirmation from DEEP

   h. Modifications to Gaseous Chlorine system at Mechanic St and Mix Street Wellfield

      i. Performed computations and developing design and permitting documents related to the conversion from gaseous chlorine to Sodium Hypochlorite for use by BWD to make water treatment modifications.