

Board of Park Commissioners
Wednesday, February 19, 2020 at 6:00 p.m.
First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT

1. Call To Order

2. Acceptance Of Meeting Minutes

A. Meeting Minutes Of 01-15-2020

Documents:

[PARK BOARD 01-15-2020 DRAFT.PDF](#)

3. Public Participation

4. Employee Recognition

A. Employee / Volunteer Recognition:

- Dave McConnell, qualifying for Landscape Gardener
- Cody Lombardi selected as new Park Maintainer
- Steven Alvarez qualified for Skilled Utility Worker
- Stephen Bynum, passes probation for Youth & Community Services Supervisor
- Sarah Larson passes probation for the Deputy Superintendent position.
- Acknowledgement of former Park Commissioner James Dumont passing

5. Superintendent's Report

A. Superintendent's Report For February 2020

Documents:

[PARKS BOARD FEBRUARY 2020.PDF](#)

B. Financials

B.i. February 2020 Financials

Documents:

[FEBRUARY FINANCIALS 2020.PDF](#)

6. Old Business

A. FY20-21 Budget Updates

B. Smoking Prohibited In The Parks Ordinance Change

C. New Department Logo / Rebranding

D. By Commissioners

7. New Business

A. Presentation Of All Heart Pop-Up Parks From The Mayor's Youth Cabinet

B. Approval Of Car Show Event At Muzzy Field

B.i. NEXGEN Facility Use Request Form

Documents:

[NEXGEN FACILITY USE REQUEST FORM.PDF](#)

- C. Approval Of The Partial Closure Of Memorial Boulevard On March 18, 2020 Night Before Until Noon For A Monument Tour At 8 A.m. - 9 A.m. With French Exchange Students.
 - D. Presentation From Mary Rydingsward, Pequabuck River Watershed Association On Kern Park Bio-Infiltration Project.
 - E. By Commissioners
8. Committee Reports
- A. Events Committee
 - A.i. Discussion On Re-Convening Planning Of The 100th Anniversary Of The Memorial Boulevard
 - B. Building & Maintenance Committee
 - C. Budget & Finance Committee
 - D. City Council Liaison Updates
 - D.i. Report And Discussion Of Memorial Boulevard Repaving / One Lane Project
9. Other Business
10. Adjourn

Board of Park Commissioners
Wednesday, January 15, 2020
First Floor Meeting Room, 6:00 p.m.
Meeting Minutes

Present: Mayor Mary Ellen Zoppo-Sassu
Commissioner Cynthia Donovan
Commissioner Sandra Bogdanski
Commissioner Paula O'Keefe
Superintendent Dr. Joshua Medeiros
Commissioner Robert Kalat
Council Liaison, Scott Rosado
Commissioner Malcomb Huckaby

Absent: Commissioner Robert Fiorito

1) Call to order

Chairwoman Zoppo-Sassu called the meeting at 6:09 p.m.

2) Acceptance of minutes from December 18, 2019:

MOTION: Made by Commissioner Kalat to approve the December 18, 2019 minutes.

Seconded by: Commissioner Donovan.

All in favor; Motion carried.

3) Public Participation:

Lenny LaMothe concerned about the door at Rockwell Park about the door being painted blue. The door was originally painted it brown and now it's blue. Not being to meet the historic requirements.

Historic District does not control paint. This is an operational issue and Dr. Medeiros will work with Robert Lincoln to rectify the problem.

No motion made.

Dr. Medeiros stated that he received a letter from the Main Street Foundation stating that Noah Bernier, the Eagle Scout made a donation to the Friends of Bristol Park and Recreation for the amount of \$321.00.

MOTION: Made by Commissioner Donovan accept the letter from the Main Street Foundation and place on file.

Seconded by: Commissioner O'Keefe

All in favor; Motion passed.

4) Employee Recognition:

A. Kyana Anderson, Promotion To Youth And Family Coordinator.

B. Todd Anderson, Promoted To Group Leader.

5) Superintendent's Report

a. Superintendent's Report For December 2019

Dr. Medeiros explained the Superintendent's report.

MOTION: Made by Commissioner Donovan to accept the report and place on file.
Seconded by: Commissioner Bogdanski.
All in favor; Motion carried.

b. Financials for 01/2020

MOTION: Made by Commissioner Kalat to accept the report and place on file.
Seconded by: Commissioner Bogdanski.
All in favor; Motion carried.

6) Committee Reports:

- A. Events Committee - None
- B. Building & Maintenance Committee - None
- C. Budget & Finance Committee
 - C.i.1 Approve the FY 20-21 Annual Operation Budget And 10 Year Capital Improvement Plan.
 - C.i.1 Administrative Budget
 - C.i.2 Aquatics Division Budget
 - C.i.3 Capital Outlay Worksheet
 - C.i.4 Capital Outlay Worksheet 21-22
 - C.i.5 Parks 10 Year CIP 20-21
 - C.i.6 Parks, Grounds And Facilities Budget
 - C.i.7 Recreation Division Budget
 - C.i.8 Pine Lake Adventure Park Budget

Dr. Medeiros went into great detail over each budget. The increase in wages is based upon the contractual obligations increasing the minimum wage. Total savings from combining the Youth Services and Community Services is approximately \$36,000 per year. The Committee reviewed the 10 year plan and have identified items of importance but we will know more once the contractor reevaluates the parks and the needs. A report will be generated shortly. The master plan will dictate where the money will be going on.

If the project item was under \$10k it can stay within the Department budget. If the project is between 10k -99k capital item non equipment it can be brought to the building committee. Over \$100k this item will then go to the ten (10) year plan.

The Roberts property is on the 4 – 5 year plan.

Mayor Zoppo is awaiting answers from the DOT regarding the relocation of Bracket Park.

The master plan will tell us what is more of a priority and we will then modify this proposed budget.

Commissioner Donovan would like to see the bathroom upgrades within Rockwell. Commissioner Donovan would also like to see the Peck Park tennis courts modified and repaired and have the large trees against the fence which need to be removed.

MOTION: Made by Commissioner Donovan to move up the prefabricated of the bathrooms for Rockwell Park and Pine Lake in the capital budget.
Seconded by: Commissioner Bogdanski.
All in favor; Motion passed.

Motion to approve and send to the Board of Finance which will include the change to the prefabricated bathroom.

Seconded by Commission O'Keefe.

All in favor; motion passed.

Motion made by Commissioner Donovan to move item 8A to the current location.

Seconded by Commissioner Bogdanski

All in favor; Motion passed.

Dawn Nielsen approached the Board to discuss the potential new logos for Bristol Parks of which shall include the Youth and Community Services. She also provided condensed logo options to include the tree and water as to identify it's Parks & Recreation. Dr. Medeiros would like to continue with other options and report back next month.

D. City Council Liaison Updates

Council Rosado stated the Police Department will remove the keep right signs around the WWI monuments.

7) Old Business

A. Parks And Recreation Master Plan

Dr. Medeiros provided a draft master plan that was presented by Activitas Pros Consulting. This is a fine timeline of weekly progress and should be completed by September 25, 2020. No action made.

B. No Smoking In The Parks Ordinance Change Updates and shall go before the Ordinance Committee.

C. By Commissioners

Commissioner Kalat is very impressed with the youth basketball at the school.

Mayor Sassu-Zoppo is still in conversation with the Bristol Blues.

8. New Business:

A. Department Logo and Rebranding Presentation With Dawn Nielsen

B. By Commissioners

None

Dr. Medeiros received a letter from a family who had a tragegic death recently. They would like to install a l a memorial bench at Wilson Park in memory of Lisa Monico.

MOTION: Made by Commissioner Donovan accept and place on file the 7:35.

Seconded by: Commissioner _.

All in favor; Motion passed.

Dr. Medeiros explained the fee schedule for the indoor Pavillion Rentals. The first hour is \$150.00 and then it would be \$50.00 per each additional hour.

MOTION: made by Commissioner Donovan to approve the proposed fee schedule as presented.
Seconded by Commissioner Boganski..
All in favor; Motion passed.

Other Business:

MOTION: Made by Commissioner _ accept and place on file.
Seconded by: Commissioner _.
All in favor; Motion passed.

9. Adjourn:

MOTION: Made by Commissioner Bogdanski to adjourn at 7:48 p.m.
Seconded by: Commissioner Donovan.
All in favor; Motion passed.

Respectfully submitted,

Lisa Wilson, Recording Secretary
Board of Park Commissioners

DRAFT



Superintendent Report
 Board of Park Commissioners
 (February 19, 2020)

I. Project Updates (as of 2/14/2020)

| Project | Progress/Status | Anticipated Completion |
|--------------------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------|
| Page Park Pool Renovation | The project continues to move forward with interior walls being constructed, plumbing and mechanical, electrical work and water stops in the pool. The mild winter allows for the work to continue without interruption. | June 2020. Grand re-opening ribbon cutting event TBD |
| Parks & Recreation Master Plan | A full day kick off meeting was held on 1/27 where the team reviewed the project timeline, conducted a SWOT analysis with supervisory staff and visited the parks. A bi-weekly meeting was established with the Superintendent to review progress on a regular basis. The team will be engaging in an in-depth analysis of existing parks and facilities as well as establishing a crowd-sourcing project website. Next steps will include setting dates for additional key interviews with stakeholders including Parks Board, a statistically valid needs assessment survey and public forums. | Plan completed in Fall 2020 |

II. Parks, Grounds and Facilities Division Highlights

- A number of changes have occurred in the parks division; Steve Alvarez qualified for Skilled Utility Worker, Dave McConnell is in the process of qualifying for Landscape Gardener and a new maintainer, Cody Lombardi joins the team.
- The crew is working on upgrading park picnic tables and replacing remaining outdated wooden signs. Staff are also in the process of seasonal touch ups at Muzzy Field stadium including painting floors, locker rooms, bathrooms, concession area, etc.
- The mild winter weather has allowed the parks crew to address outstanding leaf cleanup and curb repairs.
- Work continues at the Green Monster including installation of a new heater and repairing the garage door. The facility has become more usable for mechanical work, storage and fleet repairs.
- The new sound system is being installed at Muzzy Field and will be in place for the upcoming season. The system will address longstanding sound quality issues of the facility.

III. Recreation Division Highlights

- Winter/Spring Registration opened on January 7th for residents and January 8th for non-residents. Over \$26,000 has been achieved in Fall/Winter program revenue accounting for 91% of revenue with only \$2,618 left to be collected to meet budget as of February 7th. At the end of February 2019 only \$21,331 had been collected.
- New programs include an adult volleyball league on Thursday nights, and a new infant/preschool music and movement class on Sundays.

| Recreation & Event Measures | January 2019 | January 2020 |
|--------------------------------------------|---------------------|---------------------|
| # of youth engaged in recreation programs | 269 | 287 |
| # of adults engaged in recreation programs | 224 | 203* |
| Total # of recreation programs running | 21 | 21 |

Additional Highlights by the numbers:

173% increase in teen engagement from last year

1.8% increase in enrollment

IV. Aquatics Division Highlights

- New programming and value is being added to the members which includes an intensive week-long swim lesson program, kid's stroke and fitness, Senior Set Back and Swim, Family Nights the first Saturday of the month, Teen Night's the last Friday of each month.
- Retail sales have been doing well with over 20 basic swim lessons packages sold (includes drawstring bag, goggles, and swim cap).

| Aquatics Measures | January 2019 | January 2020 |
|--------------------------------------------------|---------------------|---------------------|
| # of visits to the Dennis Malone Aquatics Center | 1,293 | 1,403 |
| # of Pool Memberships sold | 14 | 29 |
| # of youth learning to swim | 581 | 582 |

FOR 2020 13

| ACCOUNTS FOR: 001 GENERAL FUND | ORIGINAL APPROP | TRANSFRS/ ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|-----------------------------------|--------------------|-----------------------|-------------------|-------------|--------------|---------------------|-------------|
| 0017021 PARKS ADMINISTRATION | | | | | | | |
| 0017021 480003 PARK TRUST FUNDS | -400,000 | 0 | -400,000 | -265,181.26 | .00 | -134,818.74 | 66.3%* |
| 0017021 480004 PARK TRUST GOODS | -23,330 | 0 | -23,330 | -18,707.50 | .00 | -4,622.50 | 80.2%* |
| 0017021 514000 REGULAR WAGES & | 167,960 | 97,929 | 265,889 | 141,340.17 | .00 | 124,548.83 | 53.2% |
| 0017021 515100 OVERTIME WAGES & | 3,000 | 1,000 | 4,000 | 2,270.15 | .00 | 1,729.85 | 56.8% |
| 0017021 515200 PARTIME WAGES & | 6,300 | 0 | 6,300 | 5,371.45 | .00 | 928.55 | 85.3% |
| 0017021 517000 OTHER WAGES | 3,000 | 0 | 3,000 | 19.87 | .00 | 2,980.13 | .7% |
| 0017021 552100 LIABILITY INSURA | 45,000 | 0 | 45,000 | 43,701.88 | .00 | 1,298.12 | 97.1% |
| 0017021 553000 TELEPHONE | 5,500 | 0 | 5,500 | 2,105.40 | 3,032.14 | 362.46 | 93.4% |
| 0017021 553100 POSTAGE | 500 | 0 | 500 | 81.15 | .00 | 418.85 | 16.2% |
| 0017021 554000 TRAVEL REIMBURSE | 500 | 0 | 500 | 274.37 | .00 | 225.63 | 54.9% |
| 0017021 555000 PRINTING & BINDI | 100 | 125 | 225 | 104.00 | 91.00 | 30.00 | 86.7% |
| 0017021 557700 ADVERTISING | 500 | 0 | 500 | .00 | .00 | 500.00 | .0% |
| 0017021 561800 PROGRAM SUPPLIES | 2,000 | -125 | 1,875 | 1,206.59 | 223.00 | 445.41 | 76.2% |
| 0017021 569000 OFFICE SUPPLIES | 950 | 0 | 950 | 1,408.85 | 412.03 | -870.88 | 191.7%* |
| 0017021 581120 CONFERENCES & ME | 3,000 | 0 | 3,000 | 3,080.86 | 235.00 | -315.86 | 110.5%* |
| 0017021 589100 MISCELLANEOUS | 0 | 180,889 | 180,889 | 62,641.40 | 5,258.09 | 112,989.51 | 37.5% |
| TOTAL PARKS ADMINISTRATION | -185,020 | 279,818 | 94,798 | -20,282.62 | 9,251.26 | 105,829.36 | -11.6% |

FOR 2020 13

| ACCOUNTS FOR: 001 GENERAL FUND | ORIGINAL APPROP | TRANSFRS/ ADJUSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------------------------------------|--------------------|------------------------|-------------------|------------|--------------|---------------------|-------------|
| 0017022 PARKS GROUNDS & FACILITIES | | | | | | | |
| 0017022 450311 MUZZY FIELD RENT | -20,000 | 0 | -20,000 | -23,558.50 | .00 | 3,558.50 | 117.8% |
| 0017022 450321 RENTALS | -3,500 | 0 | -3,500 | -6,882.00 | .00 | 3,382.00 | 196.6% |
| 0017022 450322 CONCESSION & MIS | -13,500 | 0 | -13,500 | -3,563.56 | .00 | -9,936.44 | 26.4%* |
| 0017022 450400 MISC CHARGES FOR | -300 | 0 | -300 | .00 | .00 | -300.00 | .0%* |
| 0017022 514000 REGULAR WAGES & | 926,380 | 0 | 926,380 | 504,879.34 | .00 | 421,500.66 | 54.5% |
| 0017022 515100 OVERTIME WAGES & | 99,250 | 0 | 99,250 | 60,620.79 | .00 | 38,629.21 | 61.1% |
| 0017022 515200 PARTIME WAGES & | 48,600 | 0 | 48,600 | 22,633.70 | .00 | 25,966.30 | 46.6% |
| 0017022 517000 OTHER WAGES | 0 | 0 | 0 | 190.44 | .00 | -190.44 | 100.0%* |
| 0017022 518000 WORKERS' COMP SA | 0 | 0 | 0 | 554.07 | .00 | -554.07 | 100.0%* |
| 0017022 531010 GEESE MANAGEMENT | 10,000 | -7,000 | 3,000 | .00 | .00 | 3,000.00 | .0% |
| 0017022 540000 PUBLIC UTILITIES | 67,000 | 0 | 67,000 | 44,688.15 | 11,518.10 | 10,793.75 | 83.9% |
| 0017022 541100 WATER & SEWER CH | 40,000 | 0 | 40,000 | 41,025.01 | 6,484.90 | -7,509.91 | 118.8%* |
| 0017022 542140 REFUSE | 15,000 | 0 | 15,000 | 10,882.59 | 3,556.41 | 561.00 | 96.3% |
| 0017022 543000 REPAIRS & MAINT | 51,400 | 3,000 | 54,400 | 37,218.95 | 15,919.94 | 1,261.11 | 97.7% |
| 0017022 543100 MOTOR VEHICLE SE | 15,000 | 0 | 15,000 | 9,903.85 | 3,991.54 | 1,104.61 | 92.6% |
| 0017022 561400 MAINT SUPPLIES & | 92,000 | -2,000 | 90,000 | 54,062.93 | 27,494.82 | 8,442.25 | 90.6% |
| 0017022 562100 HEATING OIL | 13,500 | 0 | 13,500 | 6,699.34 | 3,300.66 | 3,500.00 | 74.1% |
| 0017022 562600 MOTOR FUELS | 23,000 | 0 | 23,000 | 10,848.58 | 1,000.00 | 11,151.42 | 51.5% |
| 0017022 563000 MOTOR VEHICLE PA | 25,000 | 0 | 25,000 | 13,759.03 | 7,779.78 | 3,461.19 | 86.2% |
| 0017022 563100 TIRES | 3,000 | 0 | 3,000 | 460.00 | 100.00 | 2,440.00 | 18.7% |
| 0017022 570905 SMALL EQUIPMENT | 10,000 | 4,000 | 14,000 | 6,574.45 | 4,786.04 | 2,639.51 | 81.1% |
| 0017022 581120 CONFERENCES & ME | 2,000 | 2,000 | 4,000 | 3,209.07 | .00 | 790.93 | 80.2% |
| 0017022 581200 VANDALISM | 5,500 | 0 | 5,500 | 600.04 | 1,099.96 | 3,800.00 | 30.9% |
| TOTAL PARKS GROUNDS & FACILITIES | 1,409,330 | 0 | 1,409,330 | 794,806.27 | 87,032.15 | 527,491.58 | 62.6% |

FOR 2020 13

ACCOUNTS FOR:
 001 GENERAL FUND

| | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------|-----------------|-------------------|----------------|------------|--------------|------------------|----------|
| 0017023 RECREATION | | | | | | | |
| 0017023 450105 SUMMER RECREATIO | -95,000 | 0 | -95,000 | -79,918.50 | .00 | -15,081.50 | 84.1% |
| 0017023 450107 FALL/WINTER REC | -29,000 | 0 | -29,000 | -28,432.00 | .00 | -568.00 | 98.0% |
| 0017023 514000 REGULAR WAGES & | 134,210 | -16,538 | 117,672 | 77,388.67 | .00 | 40,283.33 | 65.8% |
| 0017023 515100 OVERTIME WAGES & | 3,000 | 0 | 3,000 | 1,775.55 | .00 | 1,224.45 | 59.2% |
| 0017023 515200 PARTTIME WAGES & | 211,950 | 0 | 211,950 | 108,709.62 | .00 | 103,240.38 | 51.3% |
| 0017023 517000 OTHER WAGES | 0 | 0 | 0 | 725.12 | .00 | -725.12 | 100.0% |
| 0017023 531000 PROFESSIONAL FEE | 23,000 | 0 | 23,000 | 14,250.11 | 8,464.00 | 285.89 | 98.8% |
| 0017023 557700 ADVERTISING | 9,000 | 0 | 9,000 | 9,450.00 | .00 | -450.00 | 105.0% |
| 0017023 561800 PROGRAM SUPPLIES | 33,000 | -1,500 | 31,500 | 10,546.73 | 8,751.82 | 12,201.45 | 61.3% |
| 0017023 581120 CONFERENCES & ME | 1,000 | 1,500 | 2,500 | 1,293.60 | 535.00 | 671.40 | 73.1% |
| TOTAL RECREATION | 291,160 | -16,538 | 274,622 | 115,788.90 | 17,750.82 | 141,082.28 | 48.6% |

FOR 2020 13

ACCOUNTS FOR:
 001 GENERAL FUND

0017024 AQUATICS

| | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|---------------------------------|-----------------|-------------------|----------------|-------------|--------------|------------------|----------|
| 0017024 450103 POOL CHARGES | -203,500 | 0 | -203,500 | -144,271.25 | .00 | -59,228.75 | 70.9%* |
| 0017024 514000 REGULAR WAGES & | 192,335 | 0 | 192,335 | 96,243.87 | .00 | 96,091.13 | 50.0% |
| 0017024 515100 OVERTIME WAGES & | 5,500 | 0 | 5,500 | 5,160.70 | .00 | 339.30 | 93.8% |
| 0017024 515200 PARTIME WAGES & | 324,880 | 0 | 324,880 | 231,024.22 | .00 | 93,855.78 | 71.1% |
| 0017024 517000 OTHER WAGES | 0 | 0 | 0 | 214.86 | .00 | -214.86 | 100.0%* |
| 0017024 531000 PROFESSIONAL FEE | 8,000 | 0 | 8,000 | 7,234.00 | 1,689.75 | -923.75 | 111.5%* |
| 0017024 541000 PUBLIC UTILITIES | 55,000 | 0 | 55,000 | 29,936.41 | 24,063.59 | 1,000.00 | 98.2% |
| 0017024 541100 WATER & SEWER CH | 20,000 | 0 | 20,000 | 13,011.53 | 6,988.47 | .00 | 100.0% |
| 0017024 543000 REPAIRS & MAINTN | 35,000 | 0 | 35,000 | 21,834.57 | 13,005.43 | 160.00 | 100.0% |
| 0017024 557700 ADVERTISING | 500 | 0 | 500 | .00 | 500.00 | .00 | 100.0% |
| 0017024 561400 MAINT SUPPLIES & | 25,000 | 0 | 25,000 | 10,193.60 | 13,598.59 | 1,207.81 | 95.2% |
| 0017024 561800 PROGRAM SUPPLIES | 15,000 | -1,700 | 13,300 | 9,922.16 | 3,377.84 | .00 | 100.0% |
| 0017024 562100 HEATING OIL | 1,500 | 0 | 1,500 | .00 | .00 | 1,500.00 | .0% |
| 0017024 562200 NATURAL GAS | 25,000 | 0 | 25,000 | 10,878.45 | 9,356.18 | 4,765.37 | 80.9% |
| 0017024 581120 CONFERENCES & ME | 1,000 | 1,700 | 2,700 | 2,218.65 | 35.00 | 446.35 | 83.5% |
| TOTAL AQUATICS | 505,215 | 0 | 505,215 | 293,601.77 | 72,614.85 | 138,998.38 | 72.5% |

FOR 2020 13

| ACCOUNTS FOR: | ORIGINAL APPROP | TRANSFRS/ADJSTMTS | REVISED BUDGET | YTD ACTUAL | ENCUMBRANCES | AVAILABLE BUDGET | PCT USED |
|------------------------------------|-----------------|-------------------|----------------|------------|--------------|------------------|----------|
| 132 PINE LAKE CHALLENGE COURSE FND | | | | | | | |
| 1321032 PINE LAKE CHALLENGE COURSE | | | | | | | |
| 1321032 422004 CHALLENGE COURSE | -150,390 | 0 | -150,390 | -17,713.00 | .00 | -132,677.00 | 11.8%* |
| 1321032 460000 INTEREST INCOME | -500 | 0 | -500 | -202.06 | .00 | -297.94 | 40.4%* |
| 1321032 515100 OVERTIME WAGES & | 985 | 0 | 985 | 473.49 | .00 | 511.51 | 48.1% |
| 1321032 515300 SEASONAL WAGES | 115,000 | 0 | 115,000 | 46,505.94 | .00 | 68,494.06 | 40.4% |
| 1321032 531000 PROFESSIONAL FEE | 20,000 | 0 | 20,000 | 4,692.00 | .00 | 15,058.00 | 24.7% |
| 1321032 543200 EQUIPMENT MAINTN | 6,750 | 0 | 6,750 | 1,794.76 | 4,205.24 | 15,750.00 | 88.9% |
| 1321032 553000 TELEPHONE | 795 | 0 | 795 | 70.98 | 0 | 215.00 | 73.0% |
| 1321032 553100 POSTAGE | 250 | 0 | 250 | 145.25 | .00 | 104.75 | 58.1% |
| 1321032 555000 PRINTING & BINDI | 500 | 0 | 500 | 898.18 | .00 | -398.18 | 179.6%* |
| 1321032 561400 MAINT SUPPLIES & | 1,000 | 0 | 1,000 | 105.50 | 544.50 | 350.00 | 65.0% |
| 1321032 561800 PROGRAM SUPPLIES | 4,000 | 0 | 4,000 | 858.06 | 741.94 | 2,400.00 | 40.0% |
| 1321032 569000 OFFICE SUPPLIES | 300 | 0 | 300 | 12.89 | 485.00 | -197.89 | 166.0%* |
| 1321032 581135 SCHOOLING & EDUC | 1,310 | 0 | 1,310 | .00 | .00 | 1,310.00 | .0% |
| TOTAL PINE LAKE CHALLENGE COURSE | 0 | 0 | 0 | 37,641.99 | 6,735.70 | -44,377.69 | 100.0% |



City of Bristol Parks and Recreation Department
111 North Main Street Bristol, CT 06010
860-584-6160 | www.BristolRec.com

Facility Use Request Form

GENERAL INFORMATION

Organization Name: Nexgen (NEXGEN)
Full Name of Applicant: Mark Campbell D.O.B.: 11/8/73
Job Title (if on behalf of the organization): President
Mailing Address: 112 Gridley St City/Town: Bristol
State: CT Zip: 06010 E-mail: ✉ nexgen CT1@gmail.com
Phone Number: (Home) _____ (Cell) 860 922 4748
Secondary Contact: Marla Campbell Title: _____
Mailing Address: 112 Gridley St Town: Bristol
State: CT Zip: 06010 E-mail: medrn77@yahoo.com
Phone Number: (Home) _____ (Cell) 860 309 9556

Please check all that apply: We are a(n): Individual New Organization Returning Organization

We are: Profit Non-Profit 501c3 We Serve: Youth (Give age range) Adults

Total No. of Participants _____ % Bristol Residents _____ % Non-Residents _____

(Please note: Groups may be asked to supply proof of Non-Profit status/Org. ID/Tax Exempt # and a league roster of the last season for verification at the discretion of the Superintendent of Parks)

Liability Release Form: As a representative of the group listed above, the group recognizes that there are risks of injury involved in participating in recreational activities. Therefore, the group does hereby release the City of Bristol and its employees and agents from all liability with respect to an injury received by a member within the group listed above arising from such activities. The organization supervisor, president, or person whose signature appears on the request form assumes full responsibility for following the City of Bristol Field Use Policy. By signing this form, I agree that the rental payment will be made on time or the dates will be revoked.

Signature: [Signature] Date: 1/30/20

2 charities
↳ 50% of proceed
Cars that display →

111 North Main Street Bristol, CT 06010 860-584-6160

RESERVATION REQUEST INFORMATION

The following City of Bristol parks/fields/facilities are available for permit. Please fill out *all sections completely* (failure to provide full information may result in application being returned).

Facilities/Fields Requested: (Use additional sheets if necessary)

| Baseball Fields | Practice Dates/Times Requested | Game Dates/Times Requested |
|-----------------|--------------------------------|----------------------------|
| Muzzy Field | Car Show 10am to 6pm | June 6th / parking lots |
| Page Park | | |
| Riley Field | | |

| Softball Fields | Practice Dates/Times Requested | Game Dates/Times Requested |
|-----------------|--------------------------------|----------------------------|
| Mix Street | | |
| Page Park | | |
| Casey Field | | |
| Wilson Field | | |

| Football & Lacrosse Fields | Practice Dates/Times Requested | Game Dates/Times Requested |
|----------------------------|--------------------------------|----------------------------|
| Casey Field | | |
| Memorial Blvd. | | |

| Soccer Fields & Open Space | Practice Dates/Times Requested | Game Dates/Times Requested |
|----------------------------|--------------------------------|----------------------------|
| Rockwell Park | | |
| Ingraham Field | | |
| Federal Hill Green | | |
| Rockwell-Amp. | | |

| Volleyball Courts | Practice Dates/Times Requested | Game Dates/Times Requested |
|-------------------|--------------------------------|----------------------------|
| Stocks Playground | | |
| Rockwell Park | | |

| Basketball Courts | Practice Dates/Times Requested | Game Dates/Times Requested |
|-------------------|--------------------------------|----------------------------|
| Page Park | | |
| Bracket Park | | |
| Rockwell Park | | |
| Stocks Playground | | |

Office Use Only:

- Completed Facility Use Request Form
- Certificate of Insurance naming the City of Bristol as additionally insured
- Signed Indemnification Form
- Payment (if applicable). Checks payable to Bristol Parks and Recreation

Muzzy field lot
for cars + games
&
Activities

Field Use Application: Approved _____ Denied _____

111 North Main Street Bristol, CT 06010 860-584-6160

↓
Rockwell lot for
parking for public