Board of Public Works
Thursday May 21, 2020
6:00 p.m. WebEx Meeting; Call in or Login
https://bristolct.my.webex.com/bristolct.my/j.php?MTID=mc40f6b44c65333bd10681268dffb831c
To join by phone: 1-408-418-9388
Meeting Number/Access Code: 799 665 339
Meeting Password: 123456

1. Call To Order
2. Board Of Public Works Minutes Of The Previous Meeting
   A. BPW Minutes April 16, 2020

      Documents:

      BPW Minutes16APR20.Draft.pdf

3. Employee Recognition
   A. May Work Anniversaries
      Chet Cyr - 16 Years
      Janet Letourneau - 2 Years
      Chris Parrotta - 1 Year
      Daryl Ronalter - 29 Years
4. Concerns And Petitions From The Public
5. Correspondence
   A. DPW COVID-19 Continuity Restart

      Documents:

      DPW Covid 19 Continuity Restart 5.11. 20.pdf

   B. Spring Summer Paving List

      Documents:

      Memo.DPWSpring.SummerPavingList.pdf

6. Public Works Divisions Reports
   A. April Division Report

      Documents:

      PublicWorksDivisionApril2020.pdf

7. Public Works Project Schedule

A. Project Schedule

Documents:

Project Schedule.pdf

8. Director's Verbal Report
9. Review Of Public Works Budgets

A. Current Financials

Documents:

FINANCIALS.pdf

10. Unfinished Business
11. New Business

A. BOF Transfer Louisiana St. Bridge To Mellen St. Bridge

Documents:

BOFTransferLBridge.pdf

B. Memo-D'Amato Purchase/Lease Request Of Property

Documents:

Memo.DAmatoRequestForProperty.pdf

C. Memo-DPW Equipment Auction

Documents:

Memo_DPW Equipment Auction.pdf

D. Memo-Fleet Division Snow Plow Specification Revision

Documents:

Memo_DPW.Plow.Specification.pdf

E. Memo-Asset Management Fleet/Bldg. Maintenance Divisions

Documents:

Memo_DPW AssetManagementFleet.pdf

12. Addendum
13. Adjournment

14. Signature

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Raymond A. Rogozinski, P.E.
Director of Public Works

Minutes of Board of Public Works
WebEx Regular Meeting
Amended Agenda
Thursday, April 16, 2020
6:00 p.m. WebEx meeting
WebEx Recording
Password: PdM9pZCk

Members Present:

Ellen Zoppo-Sassu, Chair
Council Member, Mary Fortier
Council Member, Gregory Hahn
Council Member, Peter Kelley
Commissioner Michael Dumas
Commissioner Frank Stawski
Commissioner Donald Padlo

Absent:

Staff Present:

Raymond A. Rogozionski, Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:03 p.m.

2. Board of Public Works Minutes of the Previous Meetings

A. Board of Public Works Meeting Minutes March 19, 2020

Motion made by Council Member Hahn and seconded to approve the meeting minutes as presented. Motion passed.

3. Employee Recognition

A. April Work anniversaries were recognized.

4. Concerns & Petitions from the public

None.

5. Correspondence

A. DPW COVID 19 Continuity

B. General Fund Major Roadway Improvement

C. Correspondence From Purchasing Regarding Louisiana Bridge- No Action

DRAFT

No motions made.

6. Public Works Division Reports

A. March 2020 Division Report

Motion made by Commissioner Padlo and seconded to accept as presented and place on file. Motion passed.

7. Public Works Project Schedule

A. Project Schedule

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

8. Director's Verbal Report

Director Rogozinski gave a verbal report to the board.

Motion made by Council Member Kelley and seconded to accept as presented and place on file. Motion passed.

9. Review of Public Works Budgets

A. March 2020 Financials

10. Unfinished Business

11. New Business

A. BOF Transfers-

i. BOF.TransferCapitalOutlay09APR20.pdf

Motion made by Commissioner Padlo to transfer $20,000 and seconded to purchase Capital Outlay items requested for the 2020-2021 budget with excess funds available in the snowplowing Fees Account from the 2019-2020 budget. Motion Passed.

ii. BOF.TransferCovid19Cleaning09APR20.pdf

Motion made by Council Member Hahn to transfer $68,000 and seconded to cover additional/supplemental cleaning cost associated with Covid19. Cost covers professional cleaning services to Clean City Hall and other City buildings in response to Covid19. Motion Passed.

iii. BOF.TransferPWShortfall09APR20.pdf

DRAFT

Motion made by Commissioner Stawski to Transfer $65,936 as amended from $64,936 and seconded to cover numerous shortfalls in Solid Waste, Building Maintenance OT, Program Supplies, Fleet Maintenance and Repairs. Motion Passed.

B. Memo- Bird Road

Motion made by Commissioner Padlo and seconded to forward a recommendation to City Council authorizing the Department of Public Works to continue in perpetuity the current policy of providing full Department of Public works services to the southern/ formally unaccepted portion of Bird Road. Said services shall include the collection of refuse & recycling, pavement repairs & resurfacing along with snow removal and winter ice treatments. Motion Passed.

C. Memo- Permanent Patch

Motion made by Council Member Hahn and seconded to authorize the Department of Public Works to reconcile contractor's permanent patch fee accounts upon installation of the temporary patch. Contractors are required to maintain the temporary patch for a period of one year or until a permanent patch is installed. In addition, said contractor shall maintain required roadway bond and insurance. Failure to repair temporary patch will result in revocation of the contractor's excavation permit license issued by the Department of Public Works. Motion Passed.

Motion made by Commissioner Padlo and seconded to authorize the DPW to mill and pave roadway sections in lieu of installing isolated permanent patches to improve roadway surface conditions (in required areas). The cost of the additional roadway milling and patching will be charge to DPW's roadway account and the contractors permanent patch fee will be retained. Area of milling to be determined by DPW Engineering Division. Motion Passed.

12. Addendum

B. March 2020 Financials

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

13. Adjournment

Motion made by Commissioner Stawski and seconded to adjourn. Motion passed.

Meeting adjourned at 6:45 p.m.

This meeting was recorded.

Respectfully submitted,

_____

Raymond A. Rogozinski, P.E.
Director of Public Works

DRAFT

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 11, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW COVID-19 Return to Normal Staffing/Operation Plan

The Department of Public Works Administrative, Engineering, and Land Use Division employees located at City Hall are currently working either in City Hall, in the field or remotely.

No employees from the referenced DPW Divisions are receiving authorized coronavirus leave. In preparation to "return to normal" Division supervisors have evaluated existing City Hall office work stations with respect to the CDC recommended six foot separation distances between employees; additionally, no relocation of office space is recommended or proposed at this time.

Employees have been issued/offered face masks for use in common areas and employees have/will be notified to maintain social distancing. The DPW has also been issued access to Web-Ex software and staff has been encouraged to conduct virtual meetings.

No adjustments to the Building Maintenance Division staffing were made in response to coronavirus. The Division operates in two shifts and work independently, therefore no adjustments were made to their work schedules or staffing.

There are currently two vacancies within the Building Maintenance Division due to a retirement and a transfer to the library. Interviews to fill the two custodian positions are scheduled for May 13, 2020.

The DPW Street, Solid Waste/Transfer Station and Fleet operations located at the City yard on Vincent P. Kelly Road, are currently divided into two groups, alternating work on a weekly basis.

The Solid Waste Division drivers are performing trash, recycling, bulk, and yard waste collections on a daily basis. They are instructed to proceed directly to their trucks at the start of each day and are currently authorized to leave at the completion of their routes.

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The Department's return to work plan for the Solid Waste, Street and Fleet Divisions consist of the following measures to safe guard employees through social distancing and reducing employee density within the DPW yard facility:

1. Solid Waste Division drivers/collectors will be directed to report directly to trucks and authorized to work the hours of 6:30 AM to 2:30 PM in order to reduce the AM and PM employee density in the DPW yard. Solid Waste driver/collectors will work the standard 8 hour day and will be encouraged to not eat lunch at the DPW yard facility.

   DPW spring leaf collection program was completed May 1, however the Departments yard waste program began on April 6 and continues. DPW will continue to keep driver/collectors in the same assigned vehicles and will not rotate drivers or vehicles.

   Solid Waste Division staff working on bulk pickup and leaf collection operations have been issued gloves for PPE.

2. Transfer Stations operations and staffing will return to normal hours. Masks have been issued to all employees with direct contact to residents. In addition, a two way radio system "baby monitor" has been installed at the scale house to limit employee/resident contact.

3. Fleet Division employees have been divided into two groups. One group will work the hours of 6:30 AM to 2:30 PM while the other group will work 7:00 AM to 3:00 PM in order to reduce the AM and PM employee density at the DPW yard.

4. Street Division employees will return to full / normal operations. The Division will keep assigned crews together (minimize crews transferring from one crew to the other). Division work hours will be maintained at 7:00 AM to 3:00 PM at this time, however the start time of individual crews may be adjusted to 6:30 AM to 2:30 PM. In addition, crews working on non-rolling operations such as the Centre Square parking lot, construction or traffic control, may be directed to report directly to the project site.

   Work place safety guidelines indicate that construction personnel should travel separately to and from and within worksites. DPW has assigned two employees per vehicle, however each employee has been issued a mask to wear while traveling in vehicles. In addition, employees requesting the use of a vehicle will be allowed to use Department assigned vehicles/dump truck to travel separately. Street Division employees will be encouraged to maintain social distance, eat lunch at the job site, limit their time in locker room and wear face masks in common areas at all times.

All DPW employees have been issued/offered masks. Most employees utilize their own personnel mask. In addition, all employees are encouraged to maintain social distance and office staff is encouraged to conduct remote meetings /conference calls. In preparation for City Hall to be re-opened to the public, DPW has constructed sneeze guards that are being installed at all public counters.

The Department of Public Works has experienced challenges addressing the Covid 19 pandemic and although we are not through this crisis I would like to highlight the following:

A. The leadership exhibited by Division managers – in particular: Josh Corey, Solid Waste Superintendent; Craig Kasparian, Street Superintendent; and James Divirgilio, Fleet Manager. They have not taken any time off during this period in order to demonstrate a commitment to their staff.

B. Building Maintenance staff: The purpose of adjusting DPW operations was to reduce employee density. Since Building Maintenance's normal operations consisted of two work shifts they were the only DPW Division that had no adjustments to staffing levels. In addition, they performed additional cleaning of City offices and common touch points.

C. A number of employees have been called in during their off week. Although it has been stressed that they are required to make themselves available for work, I would like to report all employees called in for work reported on time without complaint.

Please feel free to contact me at 860-584-6113 with any questions or concerns.

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 11, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW Major Road Improvement – Spring/Summer Program

Please find attached the list of City Streets which are scheduled for paving to start on May 18, 2020 and July 6, 2020. The streets scheduled to be paved in May will be funded through this year's FY 2019-20 budget and the work scheduled for July will be funded through the proposed FY 2020-21 budget.

With the completion of the May paving the City will have completed approximately $4,592,385 in roadway improvements in FY 2019-20. Not only will it be the largest amount of funds invested in City roads, it also represents the highest percentage of the Major Road Improvement funds executed by the Department of Public Works (98%) in a single year.

Please feel free to contact me with any questions / concerns at 860-584-6113.

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CITY OF BRISTOL
Pavement Management Program (Spring 2020)

17-Apr-20

Street Name	Street Length (Ft)	Street Width (Ft)	Mill	PCI	Total Cost.
Hart Street Peacedale to Boy	1,385	34	ma	62	$ 69,700
Hart Street Boy to TL	3,640	34	ma	60	$ 183,453
Leslie Court	815	26	ma	50	$ 31,400
Josephine Terrace	1,055	28	ma	49	$ 44,000
Ridgewood Street	510	28	ma	60	$ 21,450
Cherry Street	625	28	ma	54	$ 26,050
Long Lane	1,500	34	ma	51	$ 75,950
Jefferson Avenue	1,500	34	ma	58	$ 75,950
New Street	1,875	28	ma	55	$ 78,250
Birchwood Drive	1,329	34	ma	64	$ 65,912
Chapel Street	2,524	29	ma	63	$ 106,750
Emmett Street Pine to Surrey	1,632	40	ma	55	$ 95,200
Hull Street South to East	1,698	29	ma	63	$ 71,854
Salvatore Avenue	500	34	ma	62	$ 25,500
Redstone Hill Road Middle to Em	2,618	40	ma	60	$ 152,720
Sheffield Lane	1,842	34	ma	49	$ 91,346
Knollwood Drive	1,049	32	ma	62	$ 48,989
Blue Meadow Drive	330	30	ma	69	$ 14,460
Tulip Street Park to Divinity	622	30	ma	61	$ 27,280
Sherwood Road	2,102	30	ma	34	$ 92,030
Ferraro Drive	1,903	29	ma	65	$ 80,496
Carmelo Road	669	27	ma	55	$ 26,361
					$ 1,505,101
Sharon Street	803	24	Reclaim	41	$ 81,370
Warren Street	349	29	Reclaim	15	$ 42,733
Dover Street	202	30	Reclaim	49	$ 25,586

CITY OF BRISTOL
Pavement Management Program (Summer 2020)

17-Apr-20

Street Name	Street Length (Ft)	Street Width (Ft)	Mill	PCI	Total Cost.
Brewster Road Queen to Rotary	2,100	34	ma	52	$ 106,150
Magnolia Avenue	1,282	27	ma	39	$ 50,508
Geary Avenue	1,239	28	ma	52	$ 50,624
Vanderbilt Road	2,373	31	ma	50	$ 107,321
Round Hill Road	3,940	24	ma	65	$ 137,900
Rogers Road	1,339	26	ma	56	$ 43,019
Main Street South to Blvd	893	52	ma	51	$ 67,769
Redstone Street	1,935	30	ma	55	$ 84,690
					$ 647,981
Lawndale Avenue	1,046	30	reclaim	48	$ 132,493
Atkins Avenue	1,024	30	reclaim	53	$ 129,706
Margerie Street	966	29	reclaim	48	$ 118,281

Board of Public Works – Division Report – April 2020

Public Works Monthly Metrics:	
Number of Residential Transfer Station Visitors	4156
Number of Bulk Collections	255

Division Recaps:

Administration current month:

- PAYT reporting and debt collection is continuing, Communications and press releases, social media, website maintenance and enhancements, managing Street Light repair requests and Shopping Cart ordinance compliance.
- Outreach to Reduce & Reuse trash and use of Recycle Coach app. Currently there are 3702 users of the app.
- Pursued 18 abandoned shopping carts, resulted in zero fines.
- Welcome packets have been going out Monthly including recycle magnets or any events we have scheduled.
- Assisting with Solid Waste Illegal Bulk letters and fines. We have received 58 complaints in April that resulted in 2 fines.
- Sports Equipment collection which started March 1st has been suspended due to COVID-19.
- The Outdoor classroom project is suspended until the fall due to the schools being closed due to COVID -19. All locations have been picked out with the principals.
- Working behind the scenes with Parks Department on informational videos we will be sharing on our social media as people are home.
- Yard Waste has begun and by 4/30 we have completed 3465 applications.

Administration next month activities:

- Enforcement of Illegal Bulk, Street light repair requests, welcome letters, PAYT debt collections, monitor illegal dumping areas. Continued outreach to increase Reduce and Reuse, and the use of Recycle Coach app due to being closed to the public.
- Continue working on web site & Facebook, Instagram and Twitter page to enhance presence and help with the huge load of phone calls. Everything is on our website and social media for residents to fill out or have their questions answered.
- All activities that we had planned for May have been postponed.
- Working with Dave Oakes on Solar for All.
- Working with Dave Oakes creating our All Heart Walk audit which is our 3rd Tool kit to accomplish silver with Sustainable CT.

Administration staff or concerns: OT $260.31

- Overtime is higher than normal due to split shifts, Admin busiest time, and Yard waste.

Engineering current month:

- Community Connectivity Grant – (sidewalks, Mem Blvd bike path & ADA ramp) Grant received bid documents to be finalized.
- Construction for drainage improvements Lexington Ave Phase II – restoration ongoing.
- Installation of storm drainage in preparation of spring/fall 2020 major roadway maintenance.
- Pine Lake preliminary design of sed chamber
- Parking lot design for Parks (Pine Lake Adventure Park)
- Summer paving list finalized.
- Riverside Ave Road Diet awarded to Laviero.
- Huntington Woods survey request.
- Misc Storm Drainage contract awarded to Tabacco with Laviero as second.
- Louisiana Bridge award to Schultz.
- Additional drainage work orders.
- COVID schedules.
- Signal timing interviews
- Collins Rd design for drainage improvements.
- Maple Ct survey.
- LotCIP applications for Wolcott St and Downs St.
- Jerome Ave Local Bridge application submittal and RFQ's.
- Request for Graham St survey.
- Coordination meetings DOT/Eversource/Verizon/Water/City Departments Rte 72 & downtown area. Construction underway.

Engineering Division next month activities:

- Eversource gas main installation coordination for new mains and replacements – winter work.
- Riverside Ave road diet construction to start(Laviero).
- Permanent patch contract.
- Signal timing scope by VHB.
- Sediment removal plans Frederick St bridge/Pequabuck culvert/floodway.
- Storm drainage school project – Northeast School.
- Work on paving list for fall.
- Drainage work for spring & fall paving lists.
- School Street retaining wall – complete associated restoration.
- Replace (cmp) storm drainage in Brightwood Rd.
- Work orders for ADA ramps at roads on paving list.
- Brook Street retaining wall replacement- review contract/bid (spring construction.)
- Coppermine Brook re-alignment construction Final restoration in spring.
- Huntington Woods survey complete and detention pond storm drain replacement design.
- Milling & paving rescheduled for May 5 and May 18th.
- Northeast School drainage installation.

Engineering Division staff or concerns:

Vacancy –Excavation inspector
Project Manager position created and filled
OT: $0

Land Use activities for current month:

- ***Zoning Commission***

The Commission did not meet.

- ***Zoning Board of Appeals***

The Board did not meet.

- ***Historic District Commission***

The Commission did not meet.

- ***Planning Commission***

1. C.G.S. 8-24 Review: Future acquisition of Open Space property at Assessor's Map 60, Lots 11-REAR & 12-5 Perkins Street – RECOMMENDED FUTURE ACQUISITION.

2. Application #324 – Bristol Crossing (aka -Cedar Hill Subdivision) – request for extension of subdivision expiration date – APPROVED SIX-MONTH EXTENSION TO DECEMBER 31, 2020.

- ***Inland Wetlands & Watercourses Commission***

1. Application #1895 – Wetlands Application to construct freeform in-ground pool - 16 Great Pyrenees Way; Assessor's Map 58, Lot 26 – DENIED.

2. Application #1896 – Wetlands Application to construct a commercial building of 2,088 sq. ft. with gasoline pumps; 50 Terryville Avenue – PUBLIC HEARING CONTINUED TO MAY 6, 2020.

Land Use staff or concerns:

- Monthly overtime costs (Board Secretaries at meetings)
  April: $173.45

Building Maintenance current month activities:

- Coordinated with Fire Department Staff, Purchasing Department and Silver-Petrucelli to conduct a pre-bid meeting/virtual tour of the Fire Headquarters on 4/20/20 in regard to mechanical upgrades
- Public Works and Purchasing Department staff interviewed two firms for the selection of consultant for Police Complex mechanical improvements
- Friar Associates selected for the 51 High Street flat roof replacement bid documents
- AVT Construction submitted low bid for Fire House #2 roof replacement on 3/31/20 at a cost of $65,444.00
- EDC Grants Administrator Dawn Leger filed a grant with the State of CT Historic Preservation Officers to facilitate plaster wall abatement and repairs in the historic section of 5 Main Street (seeking to obtain potential grant funding to complete the project)
- John Moderacki (Library Maintenance Supervisor) replaced 6 metal halide high bay light fixtures at the Transfer Station Quonset hut with modern and efficient LED fixtures on 4/4/20
- Provided scanned utility billing data to American Utility Consultants to complete electrical and natural gas billing audit of City, Water Department and Board of Education facilities, street lighting and other miscellaneous City accounts

- Spring landscaping initiated including clean-up, flower bed preparation, mulching, lawn preparation and associated activities
- Public Works staff coordinating with CT GreenBank and PosiGen on a community energy campaign, Solar For All, an initiative offered through the SustinableCT program
- Submission of Spring application for SustinableCT to gain guidance and insight for the Fall application in the continuation of achieving Silver Level certification
- Provided access and direction to ServPro and Accurate Insulation for supplemental cleaning/disinfection activities at City Buildings in regard to COVID-19
- Quality Roof completed limited roof repairs to City Yard roof system to eliminate an infiltration issues in the Sign Shop

Building Maintenance next month (May 2020) activities:

- Conduct interviews with Human Resources to fill two Custodian vacancies on 2nd shift (first round on 5/13/20)
- Alarm New England selected as central monitoring vendor for new contract on 7/1/20, which will require coordination in advance to ensure a seamless transition to safe guard City facilities
- Finalize bid and design documents for 51 High roof replacement (Friar Associates) and City Hall gun range decontamination/decommissioning (Loureiro Engineering)
- Continue to provide evening disinfection/cleaning of City buildings in relation to COVID-19 and support other departments in regard to preparations for re-opening to the general public
- Accurate Insulation to complete abatement of mold-impacted HVAC ductwork insulation at Fire Headquarters on 5/27/20 (pending access approval)
- Streets Division Tree Crew will complete tree trimming and dead tree removals at Fire House #4
- Solicit bids for the replacement of flat membrane roof system at 51 High Street
- Seasonal HVAC filters and belt changes, including pump lubrication and cooling tower cleaning/preparations for the cooling season to begin

Building Maintenance Staff or concerns:

- Anticipate moderate levels of Vacation/Miscellaneous/Sick time off during May 2020 due to COVID-19 concerns
- Staffing shortage overtime to compensate for the 2nd shift Custodian position eliminated
- 2nd Shift Custodial vacancy (Tuesday – Saturday work schedule)
- 2nd Shift Custodian Carlos Lorenzo (Monday-Friday schedule) interviewed and selected for Library IT position on 5/8/20
- As of 5/18/20, Building Maintenance will have two 2nd shift vacancies putting extra burden onto existing staff members (NOTE: the Building Maintenance staff has not shifted to an on-off week work schedule as many other Departments have, at any time during the pandemic crisis)
- The Building Maintenance staff have been a valuable resource during the past two months during the pandemic and have risen to the numerous challenges they have faced on a daily basis with new priorities and tasks added to their already full work days. Thank you Luis L., Perry, Pat, Sixto, Luis C., Carlos and Fabian!

Building Maintenance OT Costs:
$ 2,726.93: Staffing coverage for holiday overtime, after-hour maintenance issues, 4 hour Custodian fill-in on Saturdays at Police Complex due to the Custodial vacancy, installation of LED light fixtures at Transfer Station

Streets current month activities:

- Continued Bi-Weekly work weeks due to COVID-19
- Provided all employees with cleaning supplies as well as masks due to COVID-19
- Continued with roadside maintenance of City properties, including litter and yard sign removal. This work will be on going throughout the seasons
- Serviced trees, including pruning, removals, and testing
    - Take downs during wind storm (Mix St, Central Ave, Hill St and Fairlawn)
    - Removed trees for Depot Square parking lot/walkway
    - Stump grinding
- Continuing small road repair
- Curb repair
- Driveway Aprons
- Loam
- Patched Potholes
- Street Sweeping
- Started constructing PPE (sneeze guards) for city hall
- S6 made several trips for Health Department (PPE)
- Storm Drainage
    - Completed Basin Repairs on Jacqueline Dr, Primerose and Rosewood
- Sign Shop
    - Installing new poles and signage
    - Created 80 COVID-19 signs for Park Department
- Winter Operations
    - Mailbox Repairs
- Depot Square Parking Lot
    - Completed Drainage installation at Depot Square
    - Started installing walkway drainage as well as grading walkway

Streets next month activities:

- Continue with roadside maintenance
    - Street Sweeping
    - Potholes
    - Curb repair
    - Loam
    - Driveway aprons
    - Catch basin repair
- Winter Operations
    - Service Requests
        - Curbing
        - Mailboxes
- Continue addressing street road name signage replacement
    - Installing new poles and or signage
    - Look into printing other road signage of other Departments
    - Fixing and installing signs for Police Department

- Maintenance of city properties
    - Litter clean up
    - Lawn Maintenance
    - Bridge clean ups

- Continue tree take downs, trimming and stump grinding
- Continue work on Depot Square parking lot
- Continue to address seasonal maintenance activities, including preparation of seasonal operation equipment
- Assist other public work programs and departments as required

Streets staff or concerns:
Street Division is currently addressing service requests from the general public with our maintenance programs. We have been managing these requests throughout designated areas.

Monthly overtime cost $4,696.14 for call ins, and emergency responses and Winter Operations.

Solid Waste current month activities:

- Continued illegal bulk inspection and enforcement activities. We sent out 58 letters and pick up 6 illegal bulk stops.
- The bulk crew picked up 254 scheduled bulk stops, working Tuesday-Thursday.
- Continued on-site yard waste management activities at the Transfer Station and delivery of yard waste barrels to new customers. We had 1,557 new and renewed customers for the month of March.
- There are currently 3,381 active yard waste residents.
- Continued collection of reusable items for the Trash to Treasure program at the Transfer Station.
- Started curbside Spring Leaf collection, collecting 188 tons of leaves.
- Started curbside Yard Waste collection, collection 241 tons of yard waste.
- Mowed the landfill property.
- Installed new LED lighting in the Quonset hut at the Transfer Station.
- Continued to work adjusted schedule do to the COVID-19 virus.

Solid Waste next month activities

- Continue illegal bulk inspection and enforcement activities.
- Monitor manufacture and transportation process for additional rubbish, recycling and yard waste containers.
- Continue on-site yard waste management activities at Transfer Station and delivery of yard waste barrels to new customers.
- Continue the collection of reusable items for our Trash to Treasure program.
- Continue curbside Yard Waste collection.
- Continue curbside Spring Leaf collection.
- Fill Solid Waste laborer position.
- Continue adjusted work schedule do to the COVID-19 virus.
- Discuss actions to be taken for going back to normal work schedule.

Solid Waste staff or concerns:

- Manage Solid Waste Division staffing levels.
- Manage Division vehicle equipment needs.
- Continue to cross train Division employees.
- Currently have 2 Solid Waste laborer positions open.

OT Costs/Revenue Generated:	
3016 OT =	$4,231.51
1363016 OT TS =	$5,415.97
TS Revenue (PAYT) =	$26,981.36
Residential Permits =	$2,295.00
Commercial Permits =	$75.00
Yard Waste Revenue =	$140,140.00
Murphy Road Rebate =	$0.00
Iron Liberty Recycling =	$1,515.00
Aluminum Liberty Rec =	$0.00
Batteries Liberty Rec =	$304.00
Electronics Take Two =	$0.00
Compost Sale =	$0.00
Bulk Pick-Up Revenue =	$0.00
Clothing Box =	$25.00
Misc. Revenue =	$0.00
Border Street =	$0.00
Illegal Bulk Fines =	$110.52
Simple Recycling =	$0.00
Special Pick up – 2nd	$1,103.95

Fleet Maintenance current month activities:

- Streets Div. (S11) 10 wheeled dump truck is downed for failed structural damage to the dump body. New body was proposed in the budget, $53,000.
- Streets Div. (S15) 6 wheeled dump truck was sent to Gabrieli in Hartford for a failure with the P.T.O. Diagnosis came back with a faulty wire in the harness.
- HRA vans were gone through for normal maintenance and repairs.
- Solid Waste Div. (R-4) was brought in for a new water pump. Cost was $731.99
- Streets Div.(C-32) Elgin Sweeper is down waiting for a gasket kit for the P.T.O pump. Kit is on back ordered and expected to be available mid May.
- Solid Waste Div. (R13) received a new EGR for the engine. Truck was blowing black smoke and had a loss of power. Cost was $2,257.12
- Streets Div. Bagela is currently being repaired as its new engine is being prepped for installation.
- Streets Div. curb machine trailer was outfitted with a winch to assist the guys with the loading and offloading of the machine safely.
- Streets Div. (C-36) is currently undergoing flight chain repair and is being up fitted with a new rear broom. Scheduled return date is 5/8/2020.
- Monthly maintenance still continued with Police Fleet.
- Engineering Dept. (E-8) 2002 Chevrolet Impala was in for an A.C condenser unit. Cost was $127.00. Returned to service.

- Streets Div. Scag zero turn mower is in for a motor swap. Estimate for new motor $3235.00.

Fleet Maintenance next month's activities:

- Continue scheduled service to our Fleet vehicles.
- Continue to service our Police vehicles.
- Continue to practice social distancing and keep the staff safe.
- Evaluate the paving and mowing equipment to assure their production.
- Service and store the winter equipment to be ready for use during winter ops.
- Repair and return Scag mower back to full service.

Fleet Maintenance staff or concerns:

- We currently have positions still open as a Mechanics Helper as well as a Mechanic. We are still on our bi-weekly schedule due to Covid-19.
- Dan Covaleski still needs to be trained in Dispatch.
- Bucket truck as well as our A/B UST operator training classes are still on hold due to the Covid-19 epidemic.
- Waiting on our chance to interview and try out the next in line signer of the Mechanics Helper position.

Overtime expenditures and totals $2,081.21 (Holiday, Dispatch and Mechanic).

Projects	Budget	Dates											
Projects in scoping/Design Phase		5/1/2020	6/1/2020	7/1/2020	8/1/2020	9/1/2020	10/1/2020	11/1/2020	12/1/2020	1/1/2021	2/1/2021	3/1/2021	Future
Maple Court Reconstruction		Survey/Easement Map Complete	Acquired Easement	Install Storm Drainage/ Construct Ramps		Reclaim Reconstruct							
Lawndale, Atkins and Margerie Street Reconstruction	$418,000.00	bid 5/20			construction								
Community conductivity/ sidewalk replacement	$299,916.00	bid 5/20		construction									
Pine Lake Sediment Chamber	$35,000.00	bid 5/20			construction								
Brook Street Retaining Wall	$30,000.00	bid 5/20			construction								
Divinity Street Culvert design	$350,000.00	design/permit (3/20 to 7/20)						bid 11/10/20				construction 3/1/21 to 11/15/21	
Downs St Bridge	$320,000.00	design/permit (3/20 to 11/20)											
Mellen Street Bridge design	$350,000.00	design/permit (3/20 to 11/20)											
Memorial Blvd Bridge	$300,000.00	design/permit (3/20 to 1/21) - bid 1/21										construction 3/1/21 to 11/15/21	
Lake Street Culvert design	$400,000.00	design/permit (3/20 to 2/21) - bid 2/21								bid		construction 3/13/21 to 11/15/21	
East Street Bridge design	$350,000.00	design/permit (3/20 to 3/21) - bid 3/21											
Active Construction & Other Projects													
Coppermine Brook - Richard Court Berm	$42,000.00	completion 5/20											
Riverside Ave Road Diet	$540,000.00	start			completion 10/21								
Hope St Parking	$250,000.00	start			completion 10/20								
Louisiana Ave Bridge	$4,100,000.00	contract executed	construction 6/15/20 to 11/15/20										
Sharon/ Dover/ Waren st		Construction Complete 6/10/20											

APRIL 2020 - ADMIN

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
442008 PW EXCAVATION PERMITS	-12,500	0	-12,500	-6,560.00	.00	-5,940.00	52.5%
TOTAL REVENUES	-12,500	0	-12,500	-6,560.00	.00	-5,940.00	
450003 PWD SERVICES FEES	-355,600	0	-355,600	-324,863.50	.00	-30,736.50	91.4%
TOTAL REVENUES	-355,600	0	-355,600	-324,863.50	.00	-30,736.50	
450208 OTHER LOCAL GOVTS RECYCLING	0	0	0	-54,672.04	.00	54,672.04	100.0%
TOTAL REVENUES	0	0	0	-54,672.04	.00	54,672.04	
450300 ENGINEERING RECEIPTS & MAPS	-500	0	-500	-209.35	.00	-290.65	41.9%
TOTAL REVENUES	-500	0	-500	-209.35	.00	-290.65	
450303 WOLCOTT RECYCLING	-7,000	0	-7,000	-10,330.01	.00	3,330.01	147.6%
TOTAL REVENUES	-7,000	0	-7,000	-10,330.01	.00	3,330.01	
450400 MISC CHARGES FOR SERVICES	-300	0	-300	-1,800.00	.00	1,500.00	600.0%
TOTAL REVENUES	-300	0	-300	-1,800.00	.00	1,500.00	
514000 REGULAR WAGES & SALARIES	330,050	-2,000	328,050	257,344.28	.00	70,705.72	78.4%
TOTAL EXPENSES	330,050	-2,000	328,050	257,344.28	.00	70,705.72	
515100 OVERTIME WAGES & SALARIES	1,155	2,000	3,155	1,351.32	.00	1,803.68	42.8%
TOTAL EXPENSES	1,155	2,000	3,155	1,351.32	.00	1,803.68	
515200 PARTTIME WAGES & SALARIES	21,550	0	21,550	22,707.20	.00	-1,157.20	105.4%
TOTAL EXPENSES	21,550	0	21,550	22,707.20	.00	-1,157.20	
517000 OTHER WAGES	2,100	0	2,100	2,392.51	.00	-292.51	113.9%
TOTAL EXPENSES	2,100	0	2,100	2,392.51	.00	-292.51	
518000 WORKERS' COMP SALARY	0	0	0	1,907.99	.00	-1,907.99	100.0%
TOTAL EXPENSES	0	0	0	1,907.99	.00	-1,907.99	
531000 PROFESSIONAL FEES & SERVICES	2,500	2,000	4,500	3,174.08	931.87	394.05	91.2%
TOTAL EXPENSES	2,500	2,000	4,500	3,174.08	931.87	394.05	
553100 POSTAGE	3,000	0	3,000	1,707.50	.00	1,292.50	56.9%
TOTAL EXPENSES	3,000	0	3,000	1,707.50	.00	1,292.50	
569000 OFFICE SUPPLIES	2,200	0	2,200	822.08	816.90	561.02	74.5%
TOTAL EXPENSES	2,200	0	2,200	822.08	816.90	561.02	
581120 CONFERENCES & MEMBERSHIPS	3,500	0	3,500	1,055.00	.00	2,445.00	30.1%
TOTAL EXPENSES	3,500	0	3,500	1,055.00	.00	2,445.00	
581135 SCHOOLING & EDUCATION	11,000	0	11,000	2,316.64	.00	8,683.36	21.1%
TOTAL EXPENSES	11,000	0	11,000	2,316.64	.00	8,683.36	
581145 EMPLOYEE RECOGNITION	2,000	0	2,000	1,344.24	.00	655.76	67.2%
TOTAL EXPENSES	2,000	0	2,000	1,344.24	.00	655.76	
581150 ANNUAL BOND	800	0	800	.00	.00	800.00	.0%
TOTAL EXPENSES	800	0	800	.00	.00	800.00	
GRAND TOTAL	3,955	2,000	5,955	-102,312.06	1,748.77	106,518.29	-1688.7%

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APRIL 2020 - LAND USE

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
422011 LANDUSE SURCHARGE	0	0	0	-4,800.00	.00	4,800.00	100.0%
TOTAL REVENUES	0	0	0	-4,800.00	.00	4,800.00	
442009 LAND USE FEES & PERMITS	-18,000	0	-18,000	-22,707.68	.00	4,707.68	126.2%
TOTAL REVENUES	-18,000	0	-18,000	-22,707.68	.00	4,707.68	
514000 REGULAR WAGES & SALARIES	301,645	-74,435	227,210	169,403.84	.00	57,806.16	74.6%
TOTAL EXPENSES	301,645	-74,435	227,210	169,403.84	.00	57,806.16	
515100 OVERTIME WAGES & SALARIES	12,445	-4,410	8,035	5,667.68	.00	2,367.32	70.5%
TOTAL EXPENSES	12,445	-4,410	8,035	5,667.68	.00	2,367.32	
531000 PROFESSIONAL FEES & SERVICES	300	0	300	377.75	.00	-77.75	125.9%
TOTAL EXPENSES	300	0	300	377.75	.00	-77.75	
553100 POSTAGE	1,200	0	1,200	1,047.50	.00	152.50	87.3%
TOTAL EXPENSES	1,200	0	1,200	1,047.50	.00	152.50	
554000 TRAVEL REIMBURSEMENT	100	0	100	.00	.00	100.00	.0%
TOTAL EXPENSES	100	0	100	.00	.00	100.00	
557700 ADVERTISING	9,000	0	9,000	10,489.57	1,010.43	-2,500.00	127.8%
TOTAL EXPENSES	9,000	0	9,000	10,489.57	1,010.43	-2,500.00	
569000 OFFICE SUPPLIES	500	0	500	280.35	246.42	-26.77	105.4%
TOTAL EXPENSES	500	0	500	280.35	246.42	-26.77	
581120 CONFERENCES & MEMBERSHIPS	3,000	0	3,000	1,067.00	.00	1,933.00	35.6%
TOTAL EXPENSES	3,000	0	3,000	1,067.00	.00	1,933.00	
GRAND TOTAL	310,190	-78,845	231,345	160,826.01	1,256.85	69,262.14	70.1%

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APRIL 2020 - BLDG MAINTENANCE

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
514000 REGULAR WAGES & SALARIES	511,900	0	511,900	397,107.35	4,387.01	110,405.64	78.4%
515100 OVERTIME WAGES & SALARIES	20,000	13,870	33,870	53,790.61	.00	-19,920.61	158.8%
517000 OTHER WAGES	15,240	0	15,240	12,552.56	.00	2,687.44	82.4%
531000 PROFESSIONAL FEES & SERVICES	8,000	0	8,000	5,632.00	2,816.00	-448.00	105.6%
541000 PUBLIC UTILITIES	280,000	0	280,000	212,947.51	49,061.81	17,990.68	93.6%
541100 WATER & SEWER CHARGES	12,500	0	12,500	9,503.98	2,496.02	500.00	96.0%
543000 REPAIRS & MAINTENANCE	160,000	-3,870	156,130	159,207.39	56,988.21	-60,065.60	138.5%
553000 TELEPHONE	500	0	500	189.89	.00	310.11	38.0%
561400 MAINT SUPPLIES & MATERIALS	25,000	0	25,000	24,295.62	4,623.74	-3,919.36	115.7%
562100 HEATING OIL	95,000	-95,000	0	.00	.00	.00	.0%
562200 NATURAL GAS	4,000	95,000	99,000	42,279.58	13,500.88	43,219.54	56.3%
570400 MACHINERY & EQUIPMENT	0	1,500	1,500	.00	977.97	522.03	65.2%
581120 CONFERENCES & MEMBERSHIPS	500	0	500	275.00	.00	225.00	55.0%
GRAND TOTAL	1,132,640	11,500	1,144,140	917,781.49	134,851.64	91,506.87	92.0%

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APRIL 2020 - MAINTENANCE OTHER BLDGS

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
541000 PUBLIC UTILITIES	5,000	0	5,000	.00	.00	5,000.00	.0%
541100 WATER & SEWER CHARGES	4,000	0	4,000	.00	.00	4,000.00	.0%
543000 REPAIRS & MAINTENANCE	100,000	-7,550	92,450	93,476.16	24,154.70	-25,180.86	127.2%
561400 MAINT SUPPLIES & MATERIALS	2,000	0	2,000	465.99	1,828.00	-293.99	114.7%
562200 NATURAL GAS	500	0	500	.00	.00	500.00	.0%
GRAND TOTAL	111,500	-7,550	103,950	93,942.15	25,982.70	-15,974.85	115.4%

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APRIL 2020 - FLEET

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
514000 REGULAR WAGES & SALARIES	595,455	25,490	620,945	465,242.97	.00	155,702.03	74.9%
515100 OVERTIME WAGES & SALARIES	46,350	1,588	47,938	35,704.71	.00	12,233.29	74.5%
517000 OTHER WAGES	0	1,152	1,152	2,302.40	.00	-1,150.40	199.9%
518000 WORKERS' COMP SALARY	0	0	0	4,681.23	.00	-4,681.23	100.0%
541000 PUBLIC UTILITIES	24,000	0	24,000	18,019.93	5,980.07	.00	100.0%
541100 WATER & SEWER CHARGES	2,000	0	2,000	1,674.10	.90	325.00	83.8%
543000 REPAIRS & MAINTENANCE	35,000	3,000	38,000	44,728.47	10,889.02	-17,617.49	146.4%
543100 MOTOR VEHICLE SERVICE & REPA	350,000	9,985	359,985	282,297.98	82,350.94	-4,663.82	101.3%
544400 RENTS & LEASES	10,000	0	10,000	.00	.00	10,000.00	.0%
561400 MAINT SUPPLIES & MATERIALS	11,000	0	11,000	10,593.58	2,395.92	-1,989.50	118.1%
561800 PROGRAM SUPPLIES	23,000	0	23,000	23,407.45	6,923.72	-7,331.17	131.9%
562100 HEATING OIL	5,000	0	5,000	2,660.62	9.54	2,329.84	53.4%
562200 NATURAL GAS	18,000	0	18,000	13,214.14	2,505.40	2,280.46	87.3%
562600 MOTOR FUELS	330,000	0	330,000	271,791.70	4,813.95	53,394.35	83.8%
563000 MOTOR VEHICLE PARTS	380,000	0	380,000	286,245.54	98,976.70	-5,222.24	101.4%
563100 TIRES	120,000	0	120,000	91,734.65	14,828.95	13,436.40	88.8%
581120 CONFERENCES & MEMBERSHIPS	175	0	175	.00	.00	175.00	.0%
GRAND TOTAL	1,949,980	41,215	1,991,195	1,554,299.47	229,675.11	207,220.52	89.6%

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APRIL 2020 - FLEET CAPITAL

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
563100 TIRES	40,000	0	40,000	38,436.40	.00	1,563.60	96.1%
TOTAL EXPENSES	40,000	0	40,000	38,436.40	.00	1,563.60	
570500 VEHICLES	1,098,000	95,000	1,193,000	148,708.87	807,640.00	236,650.98	80.2%
TOTAL EXPENSES	1,098,000	95,000	1,193,000	148,708.87	807,640.00	236,650.98	
GRAND TOTAL	1,138,000	95,000	1,233,000	187,145.27	807,640.00	238,214.58	80.7%

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APRIL 2020 - SOLID WASTE

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
450324 SALE OF BARRELS	-4,000	0	-4,000	-13,484.72	.00	9,484.72	337.1%
TOTAL REVENUES	-4,000	0	-4,000	-13,484.72	.00	9,484.72	
514000 REGULAR WAGES & SALARIES	919,965	66,515	986,480	742,330.82	.00	244,149.18	75.3%
TOTAL EXPENSES	919,965	66,515	986,480	742,330.82	.00	244,149.18	
515100 OVERTIME WAGES & SALARIES	77,400	5,010	82,410	53,721.61	.00	28,688.39	65.2%
TOTAL EXPENSES	77,400	5,010	82,410	53,721.61	.00	28,688.39	
517000 OTHER WAGES	0	10	10	2,710.65	.00	-2,700.65	*******%
TOTAL EXPENSES	0	10	10	2,710.65	.00	-2,700.65	
518000 WORKERS' COMP SALARY	0	0	0	6,298.19	.00	-6,298.19	100.0%
TOTAL EXPENSES	0	0	0	6,298.19	.00	-6,298.19	
531000 PROFESSIONAL FEES & SERVICES	1,000	0	1,000	.00	.00	1,000.00	.0%
TOTAL EXPENSES	1,000	0	1,000	.00	.00	1,000.00	
534200 ENVIRONMENTAL MONITORING	35,000	-8,000	27,000	12,510.00	13,875.50	614.50	97.7%
TOTAL EXPENSES	35,000	-8,000	27,000	12,510.00	13,875.50	614.50	
542110 HAZARDOUS WASTE COLLECTION	9,000	8,000	17,000	16,489.71	.00	510.29	97.0%
TOTAL EXPENSES	9,000	8,000	17,000	16,489.71	.00	510.29	
542120 SOLID WASTE TIP FEES	1,182,450	0	1,182,450	1,182,450.00	.00	.00	100.0%
TOTAL EXPENSES	1,182,450	0	1,182,450	1,182,450.00	.00	.00	
554000 TRAVEL REIMBURSEMENT	50	0	50	.00	.00	50.00	.0%
TOTAL EXPENSES	50	0	50	.00	.00	50.00	
557700 ADVERTISING	200	0	200	.00	.00	200.00	.0%
TOTAL EXPENSES	200	0	200	.00	.00	200.00	
561800 PROGRAM SUPPLIES	10,000	-3,000	7,000	7,180.10	489.00	-669.10	109.6%
TOTAL EXPENSES	10,000	-3,000	7,000	7,180.10	489.00	-669.10	
581120 CONFERENCES & MEMBERSHIPS	230	0	230	223.00	.00	7.00	97.0%
TOTAL EXPENSES	230	0	230	223.00	.00	7.00	
590000 OPERATING TRANSFERS OUT	-1,182,450	0	-1,182,450	-1,182,450.00	.00	.00	100.0%
TOTAL EXPENSES	-1,182,450	0	-1,182,450	-1,182,450.00	.00	.00	
GRAND TOTAL	1,048,845	68,535	1,117,380	827,979.36	14,364.50	275,036.14	75.4%

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APRIL 2020 - TRANSFER STATION

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
422020 DOG PENALTIES	-45,000	0	-45,000	-25,350.00	.00	-19,650.00	56.3%
TOTAL REVENUES	-45,000	0	-45,000	-25,350.00	.00	-19,650.00	
422021 COMMERCIAL PERMITS	-2,400	0	-2,400	-1,775.00	.00	-625.00	74.0%
TOTAL REVENUES	-2,400	0	-2,400	-1,775.00	.00	-625.00	
450303 WOLCOTT RECYCLING	-12,000	0	-12,000	-11,274.69	.00	-725.31	94.0%
TOTAL REVENUES	-12,000	0	-12,000	-11,274.69	.00	-725.31	
450350 CLOTHING SALES	-300	0	-300	-250.00	.00	-50.00	83.3%
TOTAL REVENUES	-300	0	-300	-250.00	.00	-50.00	
450351 ALUMINUM SALES	-5,500	0	-5,500	-2,476.00	.00	-3,024.00	45.0%
TOTAL REVENUES	-5,500	0	-5,500	-2,476.00	.00	-3,024.00	
450352 IRON/METAL SALES	-56,000	0	-56,000	-38,274.00	.00	-17,726.00	68.3%
TOTAL REVENUES	-56,000	0	-56,000	-38,274.00	.00	-17,726.00	
450353 BATTERIES	-2,100	0	-2,100	-2,241.00	.00	141.00	106.7%
TOTAL REVENUES	-2,100	0	-2,100	-2,241.00	.00	141.00	
450356 PAYT REVENUE	-225,000	0	-225,000	-164,355.40	.00	-60,644.60	73.0%
TOTAL REVENUES	-225,000	0	-225,000	-164,355.40	.00	-60,644.60	
460000 INTEREST INCOME	-1,400	0	-1,400	-2,566.63	.00	1,166.63	183.3%
TOTAL REVENUES	-1,400	0	-1,400	-2,566.63	.00	1,166.63	
480023 RECYCLING REBATES	0	0	0	-287.99	.00	287.99	100.0%
TOTAL REVENUES	0	0	0	-287.99	.00	287.99	
490001 TRANSFER IN GENERAL FUND	-356,285	0	-356,285	-356,285.00	.00	.00	100.0%
TOTAL REVENUES	-356,285	0	-356,285	-356,285.00	.00	.00	
514000 REGULAR WAGES & SALARIES	287,660	-22,155	265,505	255,581.17	.00	9,923.83	96.3%
TOTAL EXPENSES	287,660	-22,155	265,505	255,581.17	.00	9,923.83	
515100 OVERTIME WAGES & SALARIES	58,000	0	58,000	54,120.93	.00	3,879.07	93.3%
TOTAL EXPENSES	58,000	0	58,000	54,120.93	.00	3,879.07	
517000 OTHER WAGES	0	0	0	1,151.20	.00	-1,151.20	100.0%
TOTAL EXPENSES	0	0	0	1,151.20	.00	-1,151.20	
520100 LIFE INSURANCE	500	0	500	315.00	.00	185.00	63.0%
TOTAL EXPENSES	500	0	500	315.00	.00	185.00	
520500 DISABILITY INSURANCE	150	0	150	81.00	.00	69.00	54.0%
TOTAL EXPENSES	150	0	150	81.00	.00	69.00	
520700 F.I.C.A.	21,150	0	21,150	17,699.75	.00	3,450.25	83.7%
TOTAL EXPENSES	21,150	0	21,150	17,699.75	.00	3,450.25	
520750 MEDICARE INSURANCE	5,100	0	5,100	4,139.39	.00	960.61	81.2%
TOTAL EXPENSES	5,100	0	5,100	4,139.39	.00	960.61	
531000 PROFESSIONAL FEES & SERVICES	10,000	0	10,000	4,155.76	350.00	5,494.24	45.1%
TOTAL EXPENSES	10,000	0	10,000	4,155.76	350.00	5,494.24	
534200 ENVIRONMENTAL MONITORING	1,400	0	1,400	99.25	900.75	400.00	71.4%
TOTAL EXPENSES	1,400	0	1,400	99.25	900.75	400.00	
541000 PUBLIC UTILITIES	6,500	0	6,500	4,602.76	1,897.24	.00	100.0%
TOTAL EXPENSES	6,500	0	6,500	4,602.76	1,897.24	.00	
541100 WATER & SEWER CHARGES	400	0	400	270.92	29.08	100.00	75.0%
TOTAL EXPENSES	400	0	400	270.92	29.08	100.00	

APRIL 2020 - TRANSFER STATION

FOR 2020 10

542101 DISPOSAL	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
542101 DISPOSAL	2,500	0	2,500	2,824.80	676.25	-1,001.05	140.0%
TOTAL EXPENSES	2,500	0	2,500	2,824.80	676.25	-1,001.05	
542105 TIRE DISPOSAL	3,500	0	3,500	2,200.00	1,100.00	200.00	94.3%
TOTAL EXPENSES	3,500	0	3,500	2,200.00	1,100.00	200.00	
542110 HAZARDOUS WASTE COLLECTION	2,200	0	2,200	1,288.00	912.00	.00	100.0%
TOTAL EXPENSES	2,200	0	2,200	1,288.00	912.00	.00	
542115 BULK WASTE DISPOSAL	25,000	0	25,000	13,954.89	1,045.11	10,000.00	60.0%
TOTAL EXPENSES	25,000	0	25,000	13,954.89	1,045.11	10,000.00	
542120 SOLID WASTE TIP FEES	120,000	0	120,000	105,933.71	4,066.38	9,999.91	91.7%
TOTAL EXPENSES	120,000	0	120,000	105,933.71	4,066.38	9,999.91	
543000 REPAIRS & MAINTENANCE	15,000	0	15,000	7,665.69	.00	7,334.31	51.1%
TOTAL EXPENSES	15,000	0	15,000	7,665.69	.00	7,334.31	
544400 RENTS & LEASES	5,000	0	5,000	1,738.75	.00	3,261.25	34.8%
TOTAL EXPENSES	5,000	0	5,000	1,738.75	.00	3,261.25	
561400 MAINT SUPPLIES & MATERIALS	400	0	400	.00	.00	400.00	.0%
TOTAL EXPENSES	400	0	400	.00	.00	400.00	
561800 PROGRAM SUPPLIES	2,000	39,560	41,560	29,525.62	672.53	11,361.85	72.7%
TOTAL EXPENSES	2,000	39,560	41,560	29,525.62	672.53	11,361.85	
581120 CONFERENCES & MEMBERSHIPS	150	0	150	.00	.00	150.00	.0%
TOTAL EXPENSES	150	0	150	.00	.00	150.00	
581135 SCHOOLING & EDUCATION	2,000	0	2,000	.00	.00	2,000.00	.0%
TOTAL EXPENSES	2,000	0	2,000	.00	.00	2,000.00	
589000 CONTINGENCY	15,300	-15,269	31	.00	.00	31.00	.0%
TOTAL EXPENSES	15,300	-15,269	31	.00	.00	31.00	
591001 TRANSFER OUT-GENERAL FUND	0	22,155	22,155	22,155.00	.00	.00	100.0%
TOTAL EXPENSES	0	22,155	22,155	22,155.00	.00	.00	
591500 TRANSFER OUT INTERNAL SERVIC	122,075	0	122,075	91,074.91	.00	31,000.09	74.6%
TOTAL EXPENSES	122,075	0	122,075	91,074.91	.00	31,000.09	
GRAND TOTAL	0	24,291	24,291	15,442.79	11,649.34	-2,801.13	111.5%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - STREETS

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD ACTUAL	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
514000 REGULAR WAGES & SALARIES	1,790,090	77,190	1,867,280	1,423,917.21	.00	443,362.79	76.3%
TOTAL EXPENSES	1,790,090	77,190	1,867,280	1,423,917.21	.00	443,362.79	
515100 OVERTIME WAGES & SALARIES	28,000	7,110	35,110	31,537.32	.00	3,572.68	89.8%
TOTAL EXPENSES	28,000	7,110	35,110	31,537.32	.00	3,572.68	
517000 OTHER WAGES	5,000	0	5,000	1,598.16	.00	3,401.84	32.0%
TOTAL EXPENSES	5,000	0	5,000	1,598.16	.00	3,401.84	
518000 WORKERS' COMP SALARY	0	0	0	6,121.20	.00	-6,121.20	100.0%
TOTAL EXPENSES	0	0	0	6,121.20	.00	-6,121.20	
531000 PROFESSIONAL FEES & SERVICES	1,000	0	1,000	720.18	251.82	28.00	97.2%
TOTAL EXPENSES	1,000	0	1,000	720.18	251.82	28.00	
543000 REPAIRS & MAINTENANCE	16,500	-3,000	13,500	8,418.80	1,000.00	4,081.20	69.8%
TOTAL EXPENSES	16,500	-3,000	13,500	8,418.80	1,000.00	4,081.20	
543050 STREETSCAPE MAINTENANCE	10,000	0	10,000	996.08	4,376.92	4,627.00	53.7%
TOTAL EXPENSES	10,000	0	10,000	996.08	4,376.92	4,627.00	
544400 RENTS & LEASES	20,000	0	20,000	7,200.00	.00	12,800.00	36.0%
TOTAL EXPENSES	20,000	0	20,000	7,200.00	.00	12,800.00	
561800 PROGRAM SUPPLIES	125,000	-4,843	120,157	93,741.23	27,348.98	-933.50	100.8%
TOTAL EXPENSES	125,000	-4,843	120,157	93,741.23	27,348.98	-933.50	
581120 CONFERENCES & MEMBERSHIPS	1,200	0	1,200	915.00	.00	285.00	76.3%
TOTAL EXPENSES	1,200	0	1,200	915.00	.00	285.00	
589200 SIGNS	5,500	8,700	14,200	11,760.73	.00	2,439.27	82.8%
TOTAL EXPENSES	5,500	8,700	14,200	11,760.73	.00	2,439.27	
GRAND TOTAL	2,002,290	85,157	2,087,447	1,586,925.91	32,977.72	467,543.08	77.6%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - SNOW REMOVAL

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
515100 OVERTIME WAGES & SALARIES	250,000	12,955	262,955	164,125.68	.00	98,829.32	62.4%
531000 PROFESSIONAL FEES & SERVICES	5,500	0	5,500	3,480.00	.00	2,020.00	63.3%
543000 REPAIRS & MAINTENANCE	4,000	0	4,000	4,712.07	425.09	-1,137.16	128.4%
543100 MOTOR VEHICLE SERVICE & REPA	10,000	0	10,000	.00	.00	10,000.00	.0%
544410 SNOWPLOWING FEES	300,000	0	300,000	141,983.75	99,707.25	58,309.00	80.6%
561800 PROGRAM SUPPLIES	462,500	0	462,500	460,768.01	101.99	1,630.00	99.6%
563000 MOTOR VEHICLE PARTS	10,000	0	10,000	4,917.00	83.00	5,000.00	50.0%
563100 TIRES	6,000	0	6,000	7,015.00	100.00	-1,115.00	118.6%
GRAND TOTAL	1,048,000	12,955	1,060,955	787,001.51	100,417.33	173,536.16	83.6%

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APRIL 2020 - ENGINEERING

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
514000 REGULAR WAGES & SALARIES	801,730	0	801,730	575,479.77	.00	226,250.23	71.8%
515100 OVERTIME WAGES & SALARIES	15,175	0	15,175	9,679.49	.00	5,495.51	63.8%
517000 OTHER WAGES	0	0	0	1,814.29	.00	-1,814.29	100.0%
531000 PROFESSIONAL FEES & SERVICES	50,000	31,050	81,050	20,223.62	29,816.30	31,010.08	61.7%
543000 REPAIRS & MAINTENANCE	3,500	0	3,500	656.99	343.01	2,500.00	28.6%
555000 PRINTING & BINDING	300	0	300	.00	664.67	-364.67	221.6%
561800 PROGRAM SUPPLIES	4,000	2,667	6,667	4,594.62	1,659.78	412.60	93.8%
581120 CONFERENCES & MEMBERSHIPS	1,500	0	1,500	1,330.00	.00	170.00	88.7%
GRAND TOTAL	876,205	33,717	909,922	613,778.78	32,483.76	263,659.46	71.0%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - MAJOR ROADS

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
515100 OVERTIME WAGES & SALARIES	22,000	750	22,750	17,217.47	.00	5,532.53	75.7%
543000 REPAIRS & MAINTENANCE	1,500,000	3,177,788	4,677,788	2,717,644.48	421,422.45	1,538,721.51	67.1%
GRAND TOTAL	1,522,000	3,178,538	4,700,538	2,734,861.95	421,422.45	1,544,254.04	67.1%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - STREET LIGHTS

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
541200 STREET LIGHTING	150,000	0	150,000	124,728.29	15,271.71	10,000.00	93.3%
543000 REPAIRS & MAINTENANCE	78,000	0	78,000	37,143.34	11,356.66	29,500.00	62.2%
GRAND TOTAL	228,000	0	228,000	161,871.63	26,628.37	39,500.00	82.7%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - RAIL ROADS

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
541000 PUBLIC UTILITIES	300	0	300	233.98	31.02	35.00	88.3%
543000 REPAIRS & MAINTENANCE	9,000	6,500	15,500	11,311.20	688.80	3,500.00	77.4%
544400 RENTS & LEASES	5,000	0	5,000	4,480.89	.00	519.11	89.6%
589100 MISCELLANEOUS	30,000	20,040	50,040	3,225.00	6,775.00	40,040.00	20.0%
GRAND TOTAL	44,300	26,540	70,840	19,251.07	7,494.82	44,094.11	37.8%

** END OF REPORT - Generated by Gerri Montambault **

APRIL 2020 - LINE PAINTING

FOR 2020 10

	ORIGINAL APPROP	TRANFRS/ ADJSTMTS	REVISED BUDGET	YTD EXPENDED	ENCUMBRANCES	AVAILABLE BUDGET	PCT USED
515100 OVERTIME WAGES & SALARIES	525	0	525	.00	.00	525.00	.0%
531000 PROFESSIONAL FEES & SERVICES	110,000	72,961	182,961	16,173.84	43,826.16	122,961.00	32.8%
561800 PROGRAM SUPPLIES	500	0	500	1,371.86	.00	-871.86	274.4%
GRAND TOTAL	111,025	72,961	183,986	17,545.70	43,826.16	122,614.14	33.4%

** END OF REPORT - Generated by Gerri Montambault **

CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: May 14, 2020
(Submission Date)

For the May 26, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $_____

☐ Transfer from Contingency $_____

X Transfer(s) $149,854

☐ Grant $_____

☐ Carry-over(s) $_____

☐ Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on May 21, 2020.
(date)

_____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

1. Reason for request:
The existing appropriation for engineering consultant design services associating with replacing the Mellen Street Bridge is $380,000. The project is being completed with funding from the Federal/Local bridge program that provides 80 percent funding, therefore the City's budgeted share is $76,000. Engineering fee for the project are $375,245, however in accordance with administrative requirements of the Federal/local bridge program the City is required to execute an agreement with the State of Connecticut which includes a 10 contingency allowance ($37,525).

Engineering fees ($375,245) plus required DOT contingency ($37,525) result in a total required appropriation of $412,770 to complete the design. Based on the current appropriation the Department of Public Works is requesting a transfer of $32,770 ($6,555.40) City funding. The requested transfer is from excess funds currently available in the fund to replace the Louisiana Street Bridge.

Transfer(s) complete the following:

From:	3023019-570300-16C06 Louisiana St Bridge	**To:**	3023015-531000-19C09 Mellen St Bridge	**Amount:**	$32,770

2. Reason for request:
The existing appropriation for engineering consultant design services associating with replacing the East Street Bridge is $400,000. The project is being completed with funding from the Federal/Local bridge program that provides 80 percent funding, therefore the City's budgeted share is $80,000. Engineering fee for the project are $470,076 which exceed the current appropriation by $70,067 and based on 80 percent grant funding would require an additional $14,093 of City funding. However in accordance with administrative requirements of the Federal/local bridge program the City is required to execute an agreement with the State of Connecticut which includes a 10 contingency allowance ($47,008), therefore an additional appropriation of $117,084 is required ($23,416 City funds). The requested transfer is from excess funds currently available in the fund to replace the Louisiana Street Bridge.

Transfer(s) complete the following:

From:	3023019-570300-16C06 Louisiana St Bridge	**To:**	3023015-531000-19C10 East St Bridge	**Amount:**	$117,084

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 13, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW Fleet Division – Revisions to Snow Plow Specification

The City Council voted at its May 12, 2020 meeting to refer the attached request from D'Amato Realty One LLC to acquire a portion of a City parcel adjacent to Covanta identified at Lot 4-17. A map and correspondence forwarded to City Council is attached for your reference.

Based on a review of the request the Department of Public Works has determined that the Department does not have a current or future need for the 1.67 ac portion of the parcel in question and recommends the following BPW action:

Recommend City Council approve D'Amato Realty One LLC's request to purchase/lease or obtain an easement over a portion of the City owned property located adjacent to Covanta identified as Lot 4-17.

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol
Office of Town and City Clerk
111 North Main Street
Bristol, Connecticut
(860)584-6200

May 13, 2020

Board of Public Works
Raymond Rogozinski, P.E., Clerk
City Hall
111 North Main Street
Bristol, Connecticut 06010

Dear Members:

At a meeting of the City Council on May 12, 2020 it was voted to refer the purchase/lease or obtaining of an easement over a portion of City owned property known as Lot 4-17 Enterprise Drive by D'Amato Realty One LLC to the Real Estate Committee, Planning Commission pursuant to the requirements of Connecticut General Statutes Sec. 8-24, Board of Public Works, and Board of Water Commissioners for review.

Very truly yours,

Therese Pac, MCTC, MMC
Town and City Clerk

TP/dml

cc: Lindsey Rivers, Public Works Analyst
Janet Letourneau, P.W.

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Bristol CONNECTICUT All Heart ™

Public Works | 860-584-6125

Memorandum

Date: May 6, 2020

To: Mayor Zoppo-Sassu
From: Raymond A Rogozinski, P.E., Director of Public Works

Re: D'Amato Realty One LLC - Request to Purchase Portion of City Property (Lot 4-17 Enterprise Drive)

The Department of Public Works has received the attached request from D'Amato Realty One, LLC to purchase a portion of City property, approximately 1.67 acres in area located north of the paved driveway access to Covanta (adjacent to Enterprise Drive/ Lake Compounce Entrance). A map of the area along with the offer to purchase is attached.

Based on a preliminary review of the information the Department of Public Works request the following City Council Action:

Refer the request from D'Amato Realty One LLC, to purchase/lease or obtain an easement over a portion of City owned property identified as Lot 4-17 to the City Council Real Estate Committee, Planning Commission, Board of Public Works and Water Board to review the request and make recommendations to City Council. The Planning Commission referral shall be in accordance with CT Statue 8-24. Said parcel is approximately 1.67 acres in area and is located north of the paved driveway access to Covanta (adjacent to Enterprise Drive/ Lake Compounce Entrance).

Please feel free to contact me with any questions/concerns.

Presented at Council Meeting
5/12/2020
~~Adopted~~ Real Estate Committee, Planning Commission, Board of Public Works and Board of Water Commissioners
~~Ordered Filed~~
Referred to

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

OFFER TO PURCHASE REAL ESTATE

1. PARTIES:

BUYER: **D'Amato Realty One, LLC**
ADDRESS: 400 Middle Street, Bristol, CT 06010

SELLER: **City of Bristol**
ADDRESS: 111 North Main Street, Bristol, CT 06010

2. LETTER OF INTENT:

This will serve as an Offer to Purchase Real Estate ("Offer") the property described in Paragraph #3 and on the attached map. This letter contains the basic provisions of an Offer to purchase Property and shall be subject to the Buyer and Seller mutual acceptance of the terms & conditions for transfer of Property.

3. ADDRESS AND DESCRIPTION OF PROPERTY:

Approximately 1.67+/- acres portion of undeveloped land situated on the northwesterly side of Hersey Lake Compounce Park Entrance Road identified on Map 4, Lot 17 in Volume 1992 on Page 976 recorded in the City's Land Records ("Property"). See attached plan of Property.

4. CLOSING:

THE CLOSING SHALL BE ON OR BEFORE: Thirty (30) days after City's approval to sell Property.

5. OFFER AND DUE-DILIGENCE PERIOD TERMS:

The purchase price of **$ 20,040.00** with no financing contingency. Offer is made based on a market price of $12,000 per acre for similar parcels.

6. ADDITIONAL:

Buyer intends to merge property with its adjacent owned property (Lot 27C).

7. BROKER(S):

Buyer and Seller both agree that no broker(s) were involved in this transaction. Both parties further agree that if any broker(s) makes a claim for an earned commission, then the respected party would be responsible for said commission and indemnify the other party from paying said commission.

If Buyer elects to purchase Property, Buyer's Legal Counsel shall work in good faith with Seller's Legal Counsel to create a mutually acceptable instrument to transfer Property from Seller to Buyer.

BUYER: D'Amato Realty One, LLC

x_____

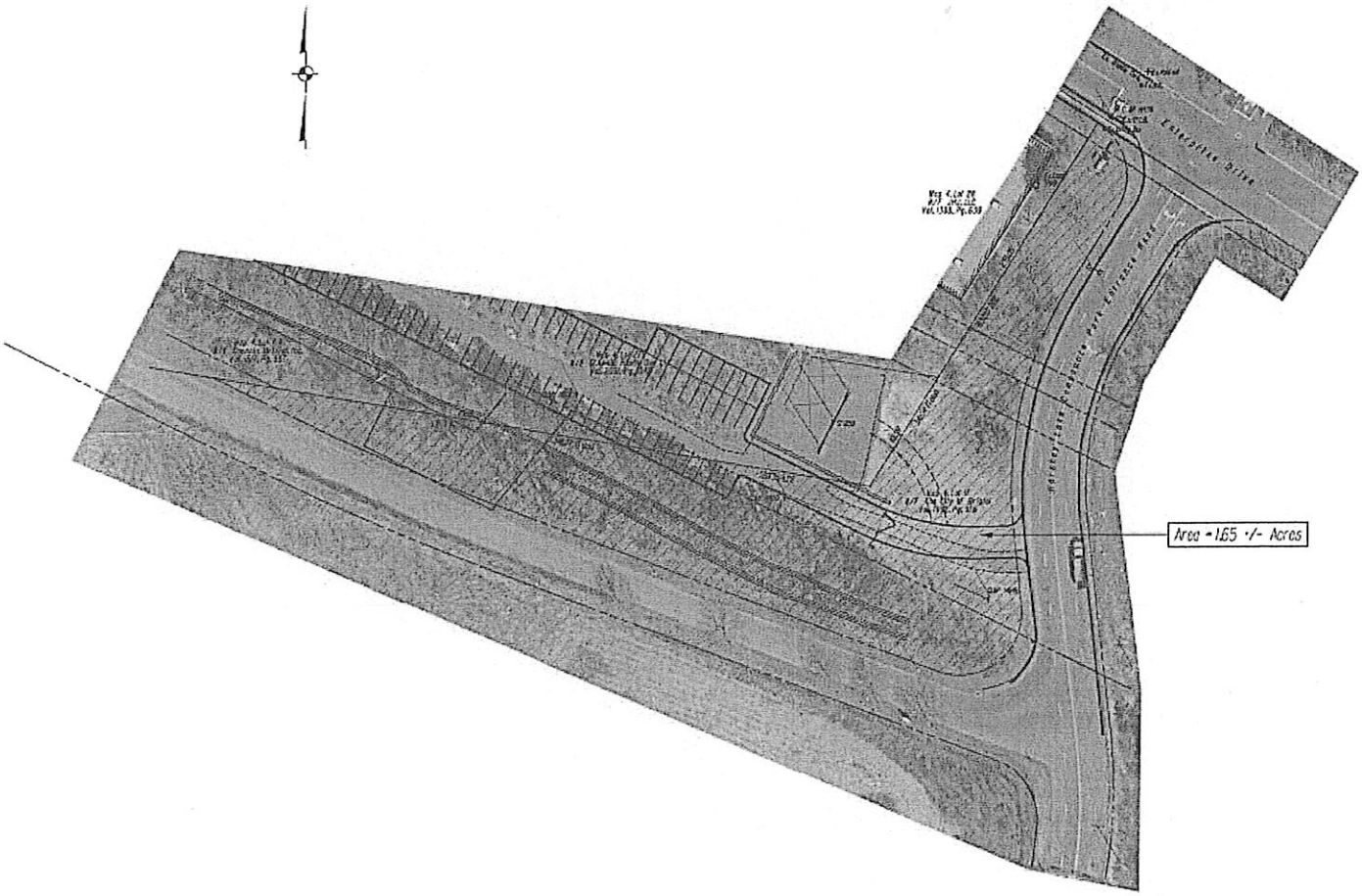
_____
DATE OF OFFER

SELLER: CITY OF BRISTOL

x_____

_____
DATE OF ACCEPTANCE

PROPERTY



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 13, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW Fleet Division – Vehicle Disposal/Auction

As part of the Department of Public Works vehicle replacement program, the Department is proceeding with auctioning off an automated solid waste collection truck and a pickup truck. The Department has received the new replacement vehicles and no longer has need for the referenced equipment. As indicated during the previous budget approval process the automated collection truck has had mechanic problems, and the 2000 pickup is past its useful life.

In addition to auctioning off the vehicles, the department proposes to auction off a generator and an asphalt infrared heater. The generator serviced the senior center and has been stored at the DPW yard, unused for several years and does not meet any current or anticipated future needs. The asphalt infrared heater was purchased in 2017. The infrared heater was purchased by the Department to repair roads by reheating the asphalt roadway surface. Use of the infrared heater allows the existing reheated asphalt to be reshaped and the seam between existing and new asphalt to be minimized / eliminated. With that said, the Department has not used the machine due to the effectiveness of the machine and transportation issues associated with the machine's propane tanks.

The Department's issues with the infrared heater are not associated with the quality of the machine. Our infrared machine is as effective as most infrared machines. The primary issue is the depth of penetration of the heated surface is typically limited to approximately one inch and the sealed seam re-cracks shortly after the heating process. The Department has previously included infrared patching into the permanent patch program, however as indicated at the BPW April meeting we have eliminated infrared in lieu of over milling. I would also state that areas of deformed asphalt / shoving that an infrared machine can potentially be used to repair are typically observed at the bottom of hills at intersections and are limited on City roads.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

As Director, I am distressed that the Department purchased a piece of equipment that it has not fully utilized. Moving forward it is imperative that more Divisions and personnel are involved prior to implementing initiatives that increases capacity "foot print" of the Department's equipment. In addition, prior to the purchase of a new type of equipment the Department should rent it in order to ensure it meets our needs. To mitigate the impact of disposing of equipment the DPW proposes to work with the Purchasing Director to set a reserve value on auctioned vehicles equipment.

A table of the proposed equipment the Department is requesting to be auction along with an initial reverse is attached. The DPW request the following Board of Public Works action to proceed:

> **Authorize the Department of Public Works to work with the City's Purchasing Department to auction an automated collection truck, pick up, generator and asphalt infrared heater.**

All proceeds from the auction are deposited into the City's general fund, however the Department can request a transfer from the Board of Finance. In addition all City departments will be notified of vehicles/equipment in case they have use of the items.

Please feel free to contact me with any questions or concerns at 860-584-6113.

DEPARTMENT OF PUBLIC WORKS
VEHICLE / EQUIPMENT AUCTION LIST
13-May-20

TYPE	MAKE/MODEL	YEAR	MILES/HRS	PURCHASE COST ($)	PROPOSED RESERVE
Automated Solid Waste Collection Truck	Peterbilt	2011	47633 mi	262,000	30,000
Generator	Com Fab	1987	1273 hrs	NA	NA
Pick Up	Chevrolet Silverado	2000	157429 mi	20,100	500
Asphalt Infrared Heater	HDE 750 SSA	2017	NA	55,498	40,000

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 11, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW Fleet Division – Revisions to Snow Plow Specification

The Department of Public Works currently specifies a butterfly (candy cane) style plow (indicated in attached picture). The Department proposed to revise its current specification to a standard straight plow (indicated in attached picture). The butterfly plow connection mechanism to the truck has been problematic, the straight plow has a trip edge on the bottom of the blade that reduces road damage and the straight plow style is less prone to damaging mail boxes. The butterfly plow directs snow directly at mailboxes.

The Department currently has 17 plows, 4 butterfly style plows that were purchased in the last 6-7 years. The DPW request the following Board of Public Works action:

Authorize the Department of Public Works to revise current snow plow specification from butterfly to straight style plow.

The cost of a straight style snow plow is approximately $9,000 ($1,600 less than he butterfly style type plow).

Please feel free to contact me with any questions or concerns at 860-584-6113.

City of Bristol Public Works
Email: www.bristolct.gov/publicworks
860-584-6125 or 860-584-7791

"The City of Bristol is an Equal Opportunity Provider"

Wilson

Henderson

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18

Department of Public Works | 860.584.6125

MEMORANDUM

DATE: May 13, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

Re: DPW Fleet Division – Revisions to Snow Plow Specification

The Department of Public Works request to procure an Asset Management system that will assist the Department in making data-driven decisions associated replacing / reconstructing the following Public Works assets was not funded as part of the FY2020-21 budget.

1. City roads (228 miles)
2. Bridges/culverts (67)
3. Building/facilities (11 Buildings)
4. Storm drainage (198 miles)
5. Trees (4,600 Est)
6. Sidewalks (230 miles)
7. ADA Ramps (2,700 Est)
8. Curbing (364 miles)
9. Pavement Markings (164 miles)
10. Fleet (vehicles & equipment – 253)
11. Street Lights (5,622)

As Director of Public Works, I understand the challenges the Board of Finance faces in balancing various Departmental needs and appreciate that they had previously provided $20,000 to purchase Asset Management software dedicated to the Departments Building Management Division.

In my attached November 13, 2019 memorandum to the Board of Public Works, I stated the value of the information provided by Asset Management is dependent on the caliber of available data. Based on a review of DPW Divisions, the Engineering and Fleet Divisions currently maintain sufficient data to initiate Asset Management. The Building Maintenance Division would need to develop additional records to realize the full value of an Asset Management system and the DPW is investigating utilizing existing GIS software to support assets administered by the Engineering Division such as roads, bridges and sidewalks.

City of Bristol
111 North Main Street
Bristol, CT 06010
www.bristolct.gov

Based on the information above, the Department recommends proceeding with Asset Management for the Fleet Division instead of the Building Maintenance Division. In addition to the Fleet Division's existing ability to implement Asset Management the proposed projects to renovate City Hall, and mechanical upgrades at the Police Complex minimizes / defers the need of an Asset Management system for the Building Maintenance Division. The data associated with the proposed building renovation projects will be used to establish a baseline for a future Building Maintenance Asset Management system. I would also state that the DPW has typically received a number of questions associated with the replacement of vehicles/equipment during the budget process from both the BPW and the BOF that an Asset Management system may assist addressing.

In order to proceed with an Asset Management for the Fleet Division the Department request the following BPW action:

> **Authorize the Department of Public Works to request BOF approval to proceed with an Asset Management system for DPW Fleet Division instead of the previous approved system for the Building Maintenance system.**

A copy of the previous prepared correspondence associated with Asset Management is attached for reference purposes along with list of vehicles/equipment maintained by the Fleet Division.

Please feel free to contact me with any questions or concerns at 860-584-6113.

INFORMATION ONLY

Bristol CONNECTICUT Public Works

MEMORANDUM

DATE: November 13, 2019

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: Department of Public Works – Asset Management System Request for Proposal

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The Department of Public Works has investigated/evaluated Asset Management systems that will meet the Department needs as part of the FY2020-21 budget preparation process. The implementation of an asset management system will enable the Department to make data-driven decisions regarding the following City assets managed by the DPW:

1. City roads (228 miles)
2. Bridges/culverts (67)
3. Building/facilities (11 Buildings)
4. Storm drainage (198 miles)
5. Trees (4,600 est)
6. Sidewalks (230 miles)
7. ADA Ramps (2,700 est)
8. Curbing (364 miles)
9. Pavement Markings (164 miles)
10. Fleet (vehicles & equipment – 253)
11. Street Lights (5,622)

An Asset Management system will enhance the department's work order system, track expenses, assist in budgeting, plan routine maintenance, monitor spare parts inventory (fleet & facilities) and prioritize capital improvement projects.

The value of the information provided by an asset management system is dependent on the caliber of available information. The Department currently has sufficient records for roadway surface conditions, bridges, street lights, storm drainage, fleet equipment and vehicle records. Other asset records such as sidewalks, curbing, trees and building / facility records will either be

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built up over time or developed. Preparation of records for trees, although a valued City asset, would be considered as part of a future DPW project requiring specific Board of Finance funding. Documenting the size, location, type and condition of trees is costly due to the level of expertise and time required to compile the information.

The Department currently utilizes a type of asset management system for roadway surface conditions. Each segment of City road has been assigned a roadway condition rating (RCR) that is used to determine the type and timing of roadway reconditioning. Asset management will assist the Department to make similar decisions for other DPW assets such as "when to replace a piece of equipment/vehicles" or "the funding required to replace the worst sidewalk sections in the City".

The Department currently utilizes a complaint / service request system that would be replaced if an asset management system is implemented. An asset management system would provide enhanced features that, in addition to tracking complaints, would generate and track work orders.

Implementation of an asset management system is not and cannot be limited to the purchase of computer software. In order to make data-driven decisions, data is needed. This will require DPW to monitor cost (including time of City labor) associated with repairing and maintaining assets. Tracking/recording cost of contract services work such as roadway paving, bridge rehabilitation, and engine rebuilds is consistent with current Department practices. In order to fully implement asset management, the tracking of employees time/cost will also need to be documented. This will require a change to current practices for the Fleet and Facility Divisions.

The Department received $20,000 in the FY2019-20 budget to acquire asset management for the DPW Facility Division. The intent was to obtain an asset management system that would be compatible with the Board of Education system. Based on information provided by the vendor, the City cannot add City buildings to the BOE existing system without purchasing additional "full seats" and due to upgrades, compatibility is a concern. In addition, the purchase of the budgeted system would require annual maintenance/upgrade cost of $18,000 and the procurement of the system would necessitate a competitive request for proposal (RFP) process.

The DPW has met with the City's Purchasing Director, Roger Rousseau, to discuss the procurement of the currently funded Facilities Division asset management system and the Department's objective of implementing asset management for all DPW managed assets. Based on the discussion, a recommendation was made to solicit asset management vendors through a RFP process. The RFP will include all Department assets and require vendors to maintain pricing to July 1, 2021. The RFP process would allow the Department to evaluate multiple providers and obtain additional information, including cost, which can be incorporated into the DPW budget. Therefore, the DPW requests the following action:

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Authorize the Department of Public Works/ Purchasing Department to solicit request for proposals associated with an Asset Management system for the Department of Public Works.

The RFP will be open to asset management providers that either service a single asset, such as Fleet or Buildings, or providers that will service all DPW assets. Based on DPW research, although there are providers that service multiple assets, in general, there are three categories of asset management providers (roadway, buildings/facilities and fleet/equipment). Of the three categories, asset management associated with roadways (road surface, sidewalks, guardrails, pavement marking, and curbing) will require the least amount of DPW resources to implement.

The initial estimated cost of an asset management system that will service all DPW managed assets is $70,000 (including facilities). The annual fee is estimated at $40,000/year. The Department savings by eliminating the existing service request system would be $2,400/year. There is no annual cost to maintain the DPW pavement management system. Most asset management systems are integrated with GIS, however based on the number of GIS seats currently available no additional GIS software cost is anticipated.

The DPW will continue to coordinate with the BOE and will keep the City's Water, WPC and Park Department advised on the RFP process/status.

Please feel free to contact me with any questions / concerns at 860-584-6113.

INFORMATION ONLY

Bristol CONNECTICUT Public Works

MEMORANDUM

DATE: February 14, 2020

TO: Mayor Ellen Zoppo-Sassu
Board of Public Works

FROM: Raymond A. Rogozinski, P.E., Director of Public Works

RE: Department of Public Works – Asset Management System

The Department of Public Works budget includes a capital outlay item to purchase Asset Management for the Department. As indicated in the attached November 13, 2020 correspondence to the BPW the procurement and implementation of an asset management system will enable the Department to make data-driven decisions.

The referenced memorandum also proposed issuing an RFP to obtain an Asset Management provider and confirm pricing, however DPW obtained Asset Management budget cost directly from providers and did not issue a RFP. One of the primary reasons for this was to avoid conflicts with a RFP that was issued by the Water/Sewer Department for Asset Management. The Water/Sewer Department has an existing appropriation for Asset Management and are currently reviewing proposals received through the RFP process.

If the DPW request for Asset Management funding is approved by the BOF, the yet to be selected Water/Sewer provider may also meet DPW needs, however the Water/Sewer RFP does contain provisions specialized for water & sewer facilities.

Based on information obtained from Asset Management providers the DPW is requesting $80,000 for the original purchase / implementation and $40,000 for yearly support cost as part of the FY2020-21 budget.

Please feel free to contact me with any questions/concerns at 860-584-6113.

City of Bristol Public Works
Email: www.bristolct.gov/publicworks
860-584-6125 or 860-584-7791

"The City of Bristol is an Equal Opportunity Provider"

DEPARTMENT OF PUBLIC WORKS

VEHICLE / EQUIPMENT LIST

14-May-20

DIVISION	YEAR	FEMA RESOURCE	FEMA COST CODE	VEH NO.	VEHICLE MAKE	TYPE OF VEHICLE	SERIAL NUMBER	REG NO.	DATE ACQD	PURCH PRICE
ADMIN	2002	SUV	8070	A-1	JEEP LIBERTY	4 DOOR SUV	1J4GL48K92W283009	2 BT	5/2/2005	$22,572
ADMIN	2019	Pickup	8801	A-2	CHEVROLET	1/2 TON PICK UP	1GCRYAEH4KZ218221	226 BT	1/17/2019	$29,500
ADMIN	2007	Road Sweeper	8071	A-3	GREEN MACHINE	MINI SWEEPER	611472	280 BT	4/10/2007	$67,195
ADMIN	2008	Plow + Pickup Truck; Pickup Truck	8452 + 8802	A-4	CHEVROLET SILVERADO	HD 3/4 TON PU	1GCHK39K38E161718	148 BT	2/7/2008	$35,689
ADMIN	2001	Pickup	8801	A-5	CHEVROLET-SPORTSIDE	1/2 TON PICK UP	1GCEK14W41Z181797	189 BT	11/22/2000	$20,100
ENG	2017	Auto	8070	E-1	CHEVROLET BOLT	4 DOOR SEDAN	1G1FW6S08H4172377	27 BT	7/24/2017	$35,000
ENG	1998	SUV	8070	E-2	CHEVROLET	SUBURBAN	1GNGC26R6WJ367809	31 BT	1/13/1998	$22,600
ENG	2007	Auto	8070	E-3	CHEVROLET IMPALA	4 DOOR SEDAN	2G1WB58K579216474	263 BT	11/8/2006	$16,904
ENG	2009	Auto	8070	E-4	TOYOTA PRIUS	4 DOOR SEDAN	JTDKB20U593503925	50 BT	1/8/2009	$24,483
ENG	2009	Auto	8070	E-5	TOYOTA PRIUS	4 DOOR SEDAN	JTDKB20U993504138	32 BT	1/8/2009	$24,483
ENG	2003	SUV	8070	E-6	Ford Expedition	4 Door Sedan	1FMPU16L94LA00704	7 BT	7/12/2006	$28,257
ENG	2006	SUV	8070	E-7	FORD ESCAPE	4 DOOR SUV HYBRID	1FMCU96HX6KB01459	8 BT	7/12/2006	$28,257
ENG	2002	Auto	8070	E-8	CHEVROLET IMPALA	4 DOOR SEDAN	2G1WF55E929200581	30 BT	11/21/2001	$18,780
FLEET	1998	Truck	8802	GG-2	Ford	F450 SERVICE TRK	IGDGC24R6WE533987	74 BT	5/5/1998	$18,920
FLEET	2007	Truck	8802	G-2	Ford	F450 SERVICE TRK	1FDXF46P67EA79045	53-BT	10/11/2019	From B.W.D.
FLEET	1998	Truck	8802	G-3	RAM 5500	MECHANIC TRK/CRANE/PALMOR	3C7WRNFL8HG653717	82 BT	7/26/2017	$83,000
FLEET	1996	Truck	8071	GG-3	GMC	1 TON SERVICE TRK	1GDJC34ROTE535516	57 BT	6/7/1996	$23,971
FLEET	2008	Truck	8071	G-4	FORD RANGER PICK UP	PICKUP	1FTYR15EX8PA37773	6 BT	FROM PD	
FLEET	2015	Scissor Lift		G-5	JLG 2602	LIFT				$16,000
STREETS	2020	Pickup	8801	S-1	CHEVY SILVERADO 2500HD	3/4 TON CREW CAB SHORT BED	1GC2KUEG4FZ502157	36 BT		$52,000
	2018	Pickup	8452	G-1	Chevy Silverado 3500 HD	1 TON PICKUP	1GC4KZCY8JF151622	93 BT	11/10/2017	$58,000
STREETS	2002	SUV	8070	GS-2	CHEVY TRAIL BLAZER	SUV	1GNDT135222421602	56 BT	FROM PD	
STREETS	2020	SUV	8070	S-2	JEEP CHEROKEE	SUV				$37,000
STREETS	2005	Plow + Pickup Truck; Pickup Truck	8452 + 8802	GS-3	GMC 2500	3/4 TON EXT CAB/ FLAT BED	1GTHK29235E179383	51 BT	12/7/2004	$30,712
STREETS	2018	Plow + Pickup Truck; Pickup Truck	8452 + 8802	S-3	CHEVY SILVERADO 3500 HD	1 TON CREW CAB LONG BED	1GC4KYCY3JF151621	61 BT	11/8/2017	$56,000
STREETS	2012	Plow + Pickup Truck; Pickup Truck	8452 + 8802	S-4	FORD F-350	3/4 TON EXT CAB / LIFT GATE	1FT8WS3B60CEA48741	47 BT	12/12/2011	$35,275
STREETS	2008	Plow + Pickup Truck; Pickup Truck	8452 + 8802	GS-5	CHEVROLET SILVERADO	HD3500 PICK UP/ FLAT BED / LIFT GATE / DUMP BODY	1GCHK33K18F182036	54 BT	2/7/2008	$36,773
STREETS	2015	Pickup	8801	S-5	CHEVY SILVERADO 2500HD	3/4 TON CREW CAB LONG BED	1GC2KUEG4FZ502157	33 BT		$35,000
STREETS	2013	Box Truck	8452 + 8802	S-6	INTERNATIONAL 4300 wbq 4X2	BOX TRUCK & FUEL TRUCK	1HTMMAAL6DH487137	320 BT	3/28/2013	$121,109
STREETS	2009	Plow + Pickup Truck; Pickup Truck	8452 + 8805	S-7	CHEVROLET 3500	HD3500 PICK UP	1GCHK73K19F132536	294 BT	3/12/2009	$39,839
STREETS	2006	Plow + Truck; Truck On-Road Dump Truck	8452 + 8805	GS-8	FORD 550	MASON DUMP\PLOW\SANDER	1FDAF57P26E833157	100 BT	10/24/2005	$49,351
STREETS	2019	Plow + Truck; Truck On-Road Dump Truck	8452 + 8805	S-8	Chevrolet 5500 HD	MASON DUMP\PLOW\SANDER	1HTKJPVK3KH296759	310 BT	10/1/2019	$83,000
STREETS	2010	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-9	FORD F550	MASON DUMP\PLOW	1FDA0X5HT3 BEA52702	300 BT	8/17/2010	$53,459

STREETS	2010	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-10	PETERBILT/LAROCHELLE [HYBRID]	6 WHEEL 4 SEASON DUMP	2NP2HM7A6BM118138	303 BT	12/30/2010	$180,996
STREETS	2009	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-11	MACK MODEL GU 713 / LAROCHELLE	10 WHEEL 4 SEASON DUMP	1M2AX04C49M005807	11 BT	12/12/2008	$172,522
STREETS	2009	Plow + Truck; Truck On-Road Dump Truck	8720	S-12	MACK MODEL GU 713 / NOR'EASTER	10 WHEEL 4 SEASON DUMP	1M2AX04C49M005806	12 BT	2/12/2008	$172,522
STREETS	1998	Truck On-Road Dump Truck	8453 + 8720	GS-12	FORD LOUISVILLE	CHIPPER BODY 10 TON DUMP / 6 WHEELER	1FDYN80E9WYA41510	60 BT	2/26/1998	$84,176
STREETS	1998	Plow + Truck	8453 + 8720	GS-13	FORD LOUISVILLE [dedicated sand truck]	dedicated sand truck	1FDYN80E0WVA41511	13 BT	2/26/1998	$84,176
STREETS	2019	Plow + Truck	8453 + 8721	S-13	MACK MODEL GR 42F \ DURACLASS	DURACLASS BODY 6 WHEEL DUMP	1M2GR3AC5KM001022	15 BT	4/25/2018	$205,000
STREETS	2012	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-14	INTERNATIONAL/STAINLESS STEEL BODY	10 WHEEL 4 SEASON DUMP	1HTGSSJT8CJ660270	20BT	12/5/2011	$180,000
STREETS	2016	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-15	MACK MODEL GU 712 / DURACLASS	DURACLASS BODY 6 WHEEL DUMP	1M2AX08C1FM002254	287 BT	11/8/2016	$184,725
STREETS	2019	Plow + Truck	8453 + 8721	S-16	MACK MODEL GR 42F \ DURACLASS	DURACLASS BODY 6 WHEEL DUMP	1M2GR3AC7KM001023	16BT	6/7/2018	$198,790
STREETS	2016	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-17	MACK MODEL GU712 / DURACLASS	DURACLASS BODY 6 WHEEL DUMP	1M2AX06C2HM002804	17 BT	11/8/2016	$186,000
STREETS	2020	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-18	MACK MODEL GU 713 \ DURACLASS	DURACLASS BODY 10 WHEEL DUMP / HENDERSON PLOWS		18 BT	8/24/2001	$126,029
STREETS	2005	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-19	MACK MODEL CV712 \ POLY TANK	DEDICATED TANK TRUCK / 1000 GALLONS	1M2AG08C75MOO1088	19 BT	12/2/2004	$128,500
STREETS	2010	Plow + Truck; Truck On-Road Dump Truck	8453 + 8720	S-20	MACK MODEL GU 712 / LAROCHELLE	LAROCHELLE BODY /10 TON MACK DUMP / 6 WHEELER	1FD4K9DHRUA41258	28 BT	5/10/1994	$76,486
STREETS	2006	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-21	MACK MODEL CV 713 \ NOR'EASTER	10 TN DUMP 4 SEASON BODY, Braun PLOW	1M2AG11C76M040488	21 BT	11/18/2005	$152,500
STREETS	2008	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-22	MACK MODEL CV 713 \ NOR'EASTER	NOR'EASTER BODY 10 WHEEL DUMP	1M2AT04C57M006181	22 BT	6/14/2007	$164,905
STREETS	2019	Plow + Truck; Truck On-Road Dump Truck	8487 + 8702	S-23	MACK MODEL GU 713 \ DURACLASS	DURACLASS BODY 10 WHEEL DUMP / HENDERSON PLOWS	1M2GR3GC9KM006862	23 BT	4/24/2019	
STREETS	2013	Aerial Lift - Truck Mounted w/chipper box - HYBRID	8487 + 8702	S-24	INTERNATIONAL/TEREX HIGH RANGER - HYBRID	AERIAL LIFT BUCKET TRK	1HTMMAAN5DH340101	328 BT	1/26/2013	$199,723
STREETS	1998	Aerial Lift - Truck Mounted	8453 + 8721	GS-24	FORD F800	AERIAL LIFT BUCKET TRK	1FDXF80C9WVA34080	24 BT	10/6/1998	$71,286
STREETS	2003	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-25	MACK MODEL RD 690S \ NOR'EASTER	NOR'EASTER BODY 10 WHEEL DUMP / HENKE PLOWS	1M2P264C33M034247	25 BT	8/6/2002	$131,500

STREETS	2006	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	GS-26	MACK MODEL CV 713 \TENCO	10 WHEEL DUMP TRUCK	1M2AG11C16M0434118	260 BT	2/8/2006	$152,500
STREETS	2018	Plow + Truck; Truck On-Road Dump Truck		S-26	MACK MODEL GU 713 \ DURACLASS	10 WHEEL DUMP TRUCK	1M2AX09C7JM038067	242 BT	8/28/2017	$215,000
STREETS	1992	Truck; Truck On-Road Dump Truck	8453 + 8721	S-27	KENWORTH (FORMERLY GR15)	TRI-AXLE/ NOR'EASTER	1WKDL5DY3NJ576880	62 BT	1992	$65,949
STREETS	2000	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	GS-28	FREIGHTLINER FL80	10 TON DUMP TRUCK	1FV6JJBBXYHB75548	38 BT	7/25/2000	$91,631
STREETS	2000	Plow + Truck; Truck On-Road Dump Truck	8453 + 8721	S-28	MACK MODEL GU712 / DURACLASS	DURACLASS BODY 6 WHEEL 10 YD. DUMP		16 BT		
STREETS	2000	Plow + Truck; Truck On-Road Dump Truck		S-29	FREIGHTLINER FL80	10 TON DUMP TRUCK	1FV6JJBB1YHB75579	37 BT	7/25/2000	$91,631
STREETS	1985			S-30	MACK MODEL R688ST	TANDEM TRACTOR	1M2N18849FAD110939	39 BT	7/11/1995	$31,290
STREETS	1986	Plow + Grader; Grader	8394	C-1	CATERPILLAR	MOTOR GRADER	96U5983	75 BT	3/13/1997	$75,000
STREETS	2000	Wheel Loader	8394	C-2	VOLVO	4 YRD PAYLOADER	L110H VCEL110HV0S631038	205 BT	11/11/2015	$231,398
STREETS	2000	Wheel Loader	8394	GC-2	VOLVO	3 1/2 YRD PAYLOADER	L90 CV63572	81 BT	5/25/2000	$125,174
STREETS	2007	Wheel Loader	8393	C-3	VOLVO	3 1/2 CY.FRONT LOADER	L90 EV67925	278 BT	2/20/2007	$146,978
STREETS	1996	Wheel Loader	8561	C-4	VOLVO	FORNT END LOADER	L70 CY12722	83 BT	9/18/1996	$94,578
STREETS	1968	Snow Blower (Chassis Mounted)	8572	C-5	WALTERS	SNOW BLOWER	695401 MDL BPB	29 BT	6/27/1969	$36,951
STREETS	2011	Wheel Loader Backhoe	8158	C-6	VOLVO	BACKHOE	20345	306 BT	8/10/2011	$121,879
STREETS	2007	Road Sweeper	8157	C-7	ELGIN BROOM BEAR	STREET SWEEPER	1FVACXDCO6HV58728	277 BT	10/31/2006	$159,997
STREETS	1999	Roadside Mower	8157	C-8	JOHN DEERE / TIGER MOWER	Mower Tractor	1LV5100MLGG400339	14 BT	7/28/2016	$131,393
STREETS	2019	Road Sweeper		C-9	ELGIN / PELICAN	STREET SWEEPER		79 BT	10/23/2018	$225,000
STREETS	1997	Sprayer / Trailer		C-10	Northern Tool	Sprayer / Trailer	00399H MDD10-10-1	78 BT		$2,500
STREETS	1989			C-11	SULLIVAN	COMPRESSOR	ENG 826657	207 BT	9/26/1989	$16,330
STREETS	1998	Curb Machine		C-12	MILLER CURBER MC 550	CURBING MACHINE			8/9/1998	
STREETS	1998	Curb Machine	8252	GC-12	MILLER CURBER	CURBING MACHINE	Serial J12119		9/9/1996	$5,588
STREETS	1994	Track Dozer		C-13	CATERPILLAR	BULLDOZER	9DL00577		4/14/1998	$65,000
STREETS	2000	Roller		C-14	DYNAPAC	VIBRATORY ROLLER	CC142 SER 60212027		5/10/2000	$41,867
STREETS	1996	Landscape Mower		C-15	John Deere Model 1575	John Deere Terrain Cut w/ Cab	1TC1575VPHS031249	228 BT	11/28/2017	$44,647
STREETS	1996	Vac Machine	8540	GC-15	FORD LNT 8000	VAC CON	1FD2WB2E4TVA29744	80 BT	4/8/1996	$184,565
STREETS	2001	Roadside Mower	8157	GC-16	JOHN DEERE / TIGER MOWER	Mower Tractor Model 6310	L06310S306450	76-BT	9/5/2001	$75,747
STREETS	1994	Loader, Skid Steer	8540	C-17	VOLVO SKD.STR.LDR - TRACK	LOADER	GE0125TVKH2429384	224 BT	2/9/2017	$90,000
STREETS	1994	Loader, Skid Steer	8540	GC-17	THOMAS SKD.STR.LDR	LOADER	T1336291	85 BT	12/16/1994	$16,458
STREETS	1997	Infrared Heater	8572	C-18	HEAT DESIGN UNIT	Asphalt Heater			10/23/2017	$55,498
STREETS	1997	Wheel Loader Backhoe		GC-18	JCB BACKHOE	BACKHOE	SLP214FCVE0466380	84 BT	12/1/1997	$79,305

STREETS	2017	Chipper		C-19	Morbark M15R	WOOD CHIPPER	25698	67-BT	12/1/2016	$76,000
STREETS	1993	Chipper		GC-19	Morbark	WOOD CHIPPER	17-1452	211-BT	2/8/1993	
STREETS	2002	Wood Stumper		C-20	CARLTON 7500	STUMPER	1167226	213 BT	12/21/2001	$25,750
STREETS	1980	Forklift		C-21	Hyundai	FORKLIFT	2EU7852		7/1/2015	$52,900
STREETS	1998	Roller		C-22	STOW	1 TON ROLLER	9622183		10/29/1998	$4,995
STREETS	1998			C-23	CROSS COUNTRY	1 1/2 TON TRAILER	431FS0817W2000443	208 BT	10/29/1998	$1,230
STREETS	1996			C-24	HUDSON	5 TON TRAILER	10HH5E16XT1001495	194 BT	6/17/1996	$3,049
STREETS	1985	Trailer, Gooseneck Tractor		C-25	ROGERS	35 TON LOW BOY	1RBH40209FAR20369	196 BT	4/5/1997	$12,000
STREETS	2003			C-27	CONCORD	TAILGATE CONVEYER			4/22/2003	$8,957
STREETS	1998	Pave Machine		C-28	LEEBOY PAVER	PAVER	1445C		9/28/1998	$59,432
STREETS	1999	Chipper		C-29	BANDIT CHIPPER	WOOD CHIPPER	14701	216 BT	8/25/1999	$23,230
STREETS		Trailer		C-30	22 DODJ TRAILER	Trailer		59 BT	2/8/2016	$6,900
STREETS			8158	C-31		CURB LOADER				
STREETS	2006	Road Sweeper		C-32	ELGIN	4 WHEEL SWEEPER	ELGIN BROOM BEAR	210 BT	10/30/2001	$124,419
STREETS	2005			C-33	HIWAY	TAILGATE CONVEYER LOAM				
STREETS	2006	Screener		C-34	EXTECT S-4	SCREENING PLANT	10068		11/6/2006	$165,000
STREETS			8158	C-35	HOMEMADE	SHOP MADE TRAILER	TRAILER	198 BT		$0
STREETS	2006	Road Sweeper		C-36	ELGIN	4 WHEEL SWEEPER	ELGIN BROOM BEAR	269 BT	11/18/2006	$159,997
STREETS	1987	Batch Plant		C-37	Bagela Batch Plant	Asphalt Plant	W09BA7202GKB13310	65 BT	11/22/2016	$131,925
STREETS	1987	Track Loader	8282	C-38	TORO Track Loader	Walk Behind Loader	270000147		2/13/2007	$19,000
STREETS	2004	Hydraulic Excavator		C-39	VOLVO	EXCAVATOR	EC160BLC SER 10439		4/30/2007	$65,500
STREETS	2008	Vac Machine		C-41	IH VACON	CATCHBASIN CLEANER	1HTWPAZT108J667796	270 BT	1/29/2008	$291,521
STREETS	2009	Litter Machine	8553 + loader	C-42	TENNENT	LITTER VAC	4300 3043		3/27/2009	$36,370
STREETS	2009	Snow Blower (Loader Mounted)	8553 + loader	C-43	SNOWCRETE	SNOWBLOWER	C8824909		3/19/2009	$54,443
STREETS	2011	Snow Blower (Loader Mounted)		C-44	SNOWCRETE	SNOWBLOWER	C8827711		1/3/2012	$54,443
STREETS	1971	Bombardier		C-45	BOMBARDIER	SIDEWALK PLOW		143-BT	7/1/2019	From BOE
STREETS	2012	Scag Mower		C-46	SCAG	MOWER	G5600137			
STREETS	2013	Bombardier		C-47	BOMBARDIER	SIDEWALK PLOW		150-BT	7/1/2019	From BOE
Solid Wst	2014	Pickup	8801	R-1	CHEVROLET-SILVERADO K-150	1/2 TON PICK UP	1GCVKPEH8EZ217743	73 BT	8/8/2014	$29,000
Solid Wst	2019	Roll Off	8396	R-3	MACK MODEL / ALC BODY	ROLL OFF	1M2GR4GC1LM010623	220 BT	4/24/2019	$204,000
Solid Wst	2003	Wheel Loader		R-4	JOHN DEERE	FRONT END LOADER - 6 CY	824J DW824JX587103	227 BT	3/26/2003	
Solid Wst	2014	Automated Truck		R-5	PETERBILT/LABRIE	AUTOMATED SIDELOADER	3BPZL70X2EF238817	235 BT	8/2/2013	$276,430
Solid Wst				R-6						
Solid Wst	2014	Automated Truck		R-7	320 PETERBILT/33 YD. LOADMASTER	AUTOMATED SIDELOADER	1EF238937 / Labrie ASL-33 LI	147 BT	2/18/2014	$240,166
Solid Wst	2014	Automated Truck		R-8	320 PETERBILT/33 YD. LOADMASTER	AUTOMATED SIDELOADER	3BPZL70X3EF238938	26 BT	2/18/2014	$240,166
Solid Wst	2015	Automated Truck		R-9	320 PETERBILT/ 33 YD.LABRIE	AUTOMATED SIDELOADER	1ndzl00x35d715892	222 BT	9/20/2014	$285,000
Solid Wst				R10	520 PETERBILT/ 33 YD. LABRIE	AUTOMATED SIDELOADER		36 BT		
Solid Wst	2011	Automated Truck		GR-11	PETERBILT 320 \ MCNEILUS	AUTOMATED SIDELOADER	3BPZL00X9BF118306	302 BT	12/2/2010	$290,000
Solid Wst	2017	Automated Truck		R-11	PETERBILT 320 /LABRIE	AUTOMATED SIDELOADER	DHF175138 / Labrie 3BPZL70X0	214 BT	4/28/2017	$263,000
Solid Wst	2011	Automated Truck		R-12	PETERBILT 320 \MCNEILUS 31 YD.	AUTOMATED SIDELOADER	3BPZL00X8BF122864	305 BT	5/17/2011	$232,983
Solid Wst	2005	Bulk Truck		R-13	INTERNATIONAL	BULK DUMP TRUCK	1HTWCAAR45J003993	88 BT	12/27/2004	$163,000
Solid Wst	2019	Automated Alley Truck		R-14	Peterbilt 520/ Labrie	20 CY. AUTOMATED SIDELOADER	3BPDH78X9KF106407	89-BT	6/14/2019	$275,540
Solid Wst	2011	Automated Truck		R-15	520 PETERBILT/ 33 YD. LABRIE	AUTOMATED SIDELOADER		67 BT		
Solid Wst	2012	Automated Truck		R-16	PETERBILT 320 \LABRIE 33 YD	AUTOMATED SIDELOADER	3BPZL70X9CF164146	312 BT	3/9/2012	$243,089

Solid Wst	1994	Rear Loader Truck		GR-16	KENWORTH - LEACH	25 CY.RUBB.REAR PACKER	2NKDL50X8RM636554	63 BT	6/21/1994	$95,436
Solid Wst	2013	Automated Truck		R-17	PETERBILT 320 \ MCNEILUS 31 YD	AUTOMATED SIDELOADER	3BPZL70X9DF211435	282 BT	6/5/2013	$265,816
Solid Wst	2018	Automated Truck		R-18	PETERBILT 520 \ LABRIE 33 YD	AUTOMATED SIDELOADER	3BPDL70XXJF162140	52 BT	4/4/2018	$285,000
Solid Wst	2000	Rear Loader Truck		R-21	MACK LEACH	25 CY.RUBB.REAR PACKER	1M2P296C5YM053016	68 BT	3/24/2000	$107,596
Solid Wst	1988	Rear Loader Truck		R-22	KENWORTH	25 CY.RUBB.REAR PACKER	2NKDL50X1JM508533	69 BT	3/15/1988	$133,171
Solid Wst	2018	Automated Truck		R-23	PETERBILT 520 \ LABRIE 33 YD	AUTOMATED SIDELOADER	3BPZL70X4GF107424	86 BT	11/1/2015	$285,000
Solid Wst	2000	Roll Off		R-24	MACK / ALC	Roll Off	1M2P296C7YM053017	71 BT	5/25/2000	$77,564
Solid Wst	1997	Rear Loader Truck		R-25	OSHKOSH/LEACH	25 CY.RUBB.REAR PACKER	10TCGHB16VS062894	72 BT	7/9/1997	$140,989
Solid Wst	2015	Automated Truck		R-27	PETERBILT 320 \ LABRIE 33 YD	AUTOMATED SIDELOADER	3BPZL70X0FF290397	248 BT	9/20/2014	$285,000
Solid Wst	2011	T.S. Mower		R-29	Terratrac Aebi TT270	SLOPE MOWER	18005	34 BT	7/20/2011	$169,090
Solid Wst	1998	T.S. Mower		GR-29	POWER TRAC	SLOPE MOWER	12518	209 BT	9/1/1998	$123,040
Solid Wst	2004	Rear Loader Truck		GR-34	PETERBILT 320 / LEACH	29 CY.RUBB.REAR PACKER	1NPZLT0X85D715632	254 BT	7/23/2004	$170,828
Solid Wst	2004	Rear Loader Truck		GR-35	PETERBILT 320 / LEACH	29 CY.RUBB.REAR PACKER	1ND-ZLOOX-1-5D715891	261 BT	12/16/2004	$160,869
Solid Wst	2004	Rear Loader Truck		GR-36	PETERBILT 320 / LEACH	29 CY.RUBB.REAR PACKER	1ND-ZLOOX-3-5D715892	262 BT	12/16/2004	$164,359
Solid Wst	2006	Automated Truck		GR-38	AUTOCAR\LABRIE	16 CY.AUTOMATED SIDELOADER	5VCHC6BE56H203256	90 BT	6/14/2006	$224,569
Solid Wst	2007	Automated Truck		GR-39	AUTOCAR\ 33 YD. LABRIE	33 CY AUTOMATED SIDELOADER	5VCHC6BE27H204108	279 BT	4/2/2007	$224,569
Solid Wst	2008	Automated Truck		GR-40	AUTOCAR\ 33 YD. LABRIE	33 CY AUTOMATED SIDELOADER	5VCHC6KE58H207781	292 BT	10/16/2008	$264,878
Solid Wst	2010	Automated Truck		GR-41	MACK MODEL LEU613 \LABRIE 33 YD	33 CY AUTOMATED SIDELOADER	1M2AU02C2AM003374	293 BT	6/25/2009	$245,786