

BRISTOL FIRE DEPARTMENT  
BOARD OF FIRE COMMISSIONERS MEETING - THURSDAY, SEPTEMBER 24, 2020  
6:00 p.m.  
1st Floor Meeting Room, 111 North Main Street, Bristol, CT  
AGENDA

Web-Ex meeting link: <https://bristolct.my.webex.com/bristolct.my/j.php?MTID=mc51bc59356d4f5d2c61572d27b29d>  
Meeting # 132 997 7253  
Password123456!  
Host Key: 337158

Join by video system Dial 1329977253@bristolct.my.webex.com  
You can also dial 173.243.2.68 and enter your meeting number.

Join by phone +1-408-418-9388 United States Toll  
+1-617-315-0704 United States Toll (Boston)

Access code: 132 997 7253

1. Call To Order
2. Employee Recognition
3. Public Participation
4. Communications
5. Approval Of Meeting Minutes
- 5.I. Meeting Minutes Of 08-20-2020 And 08-28-2020

Documents:

[FIRE BOARD MINUTES 08-20-2020 DRAFT.PDF](#)  
[FIRE BOARD AGENDA 08-28-2020 SPECIAL MEETING MINUTES.PDF](#)

6. Review And Discussion Of The Various Reports

- 6.I. August Reports

Documents:

[ENGINE 1 AUGUST 2020.PDF](#)  
[TOWER 1 AUGUST 2020.PDF](#)  
[ENGINE 3 AUGUST 2020 MONTHLY.PDF](#)  
[ENGINE 4 AUGUST 2020.PDF](#)  
[ENGINE 5 AUGUST 2020.PDF](#)

7. Review And Discussion Of The Incident Summary Report

- 7.I. FMO Report August 2020

Documents:

[FMO AUGUST 2020.PDF](#)

8. Review And Discussion Of The Chief's Report

8.I. Chief's Report August 2020

Documents:

[COMMISSIONERS CHIEF REPORT AUGUST 2020.PDF](#)

9. Committee Reports

- Apparatus
- Budget
- Building & Grounds
- Health and Safety
- Personnel
- Strategic and Long Term Planning
- City Council

10. Old Business

11. New Business

12. Adjourn

13. PER ORDER OF THE CHAIRWOMAN, MAYOR ELLEN ZOPPO-SASSU

Lisa Wilson, Admin Assistant  
Bristol Fire Department



## ***City of Bristol***

**BRISTOL, CONNECTICUT 06010**

### **MEETING MINUTES**

**City of Bristol, Board of Fire Commissioners**

**Meeting Minutes – Thursday, August 20, 2020 at 6:00 p.m.**

**Council Chambers, City Hall, 111 North Main Street, Bristol, CT**

**Webex Meeting**

Attendees: Hon. Ellen Zoppo-Sassu – Chairwoman  
Brittany Barney, Commissioner  
Anthony Benvenuto, Commissioner  
Dana Jandreau, Commissioner  
Harold Kilby, Commissioner  
Sean Moore, Commissioner  
Dennis Crispino, Commissioner  
Chief Mark Flynn

Absent:

#### **1. CALL TO ORDER**

The meeting was called to order at 6:00 pm by Chairwoman Zoppo-Sassu.

#### **2. EMPLOYEE RECOGNITION:**

Retirement of Lieutenant Kenneth Marek

Promotion of Firefighter Steven Barnosky to Lieutenant

Swearing in of Firefighter Anthony Bentivengo

Swearing in of Firefighter Jordan Terrier

#### **3. PUBLIC PARTICIPATION:**

Arianna Caldas, Property Manager of Bristol Housing Authority. Mr. Randy Bouchard, Maintenance Mechanic of BHA of Mountain Laurel Manor provided heroic actions for saving the life of a resident on July 13, 2020.

#### **4. APPROVAL OF MINUTES**

A motion was made by Commissioner Moore to approve the meeting minutes from June 25, 2020; seconded by Commissioner Barney and unanimously approved.

**5. COMMUNICATIONS**

None

**6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:**

A motion was made by Commissioner Crispino to accept the reports and place on file; seconded by Commissioner Barney and unanimously approved.

**7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:**

A motion was made by Commissioner Jandreau to accept the reports and place on file; seconded by Commissioner Barney Moore and unanimously approved.

**8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT:**

**9. COMMITTEE REPORTS:**

- **Apparatus**
- **Budget**
- **Building and Grounds**
- **Health and Safety**
- **Personnel**
- **Strategic and long term planning**
- **City Council**

**10. OLD BUSINESS:**

**11. NEW BUSINESS:**

Chief Flynn explained the proposed sign for headquarters. It was decided to not move forward. No action required.

Request for the Board of Finance for transfer \$13,980.00 is the 10% city match and the FEMA grant for the amount of \$153,777.00 for Fire Officer 2 training for next year.

Motion made by Commissioner Kilby to approve the Board of Finance Grant Request. Seconded by Commissioner Jandreau. All in favor, motion approved.

Motion made by Commissioner Kilby to approve the transfer.  
Seconded by Commissioner Jandreau. All in favor, motion approved.

Deputy Chief Poggio explained the obstacles that the dispatchers and firefighters faced during the storm on August 4, 2020. All parties involved performed an amazing job.

**12. ADJOURNMENT**

A motion was made by Commissioner Moore to adjourn the meeting at \_\_\_ seconded by Commissioner Moore and unanimously approved.

Respectfully submitted by:  
Lisa Wilson



**BRISTOL FIRE DEPARTMENT**  
**BOARD OF FIRE COMMISSIONERS MEETING – FRIDAY, AUGUST 28, 2020**  
**SPECIAL MEETING MINUTES**  
**1:00 P.M.**  
**HEADQUARTERS FIRE HOUSE**  
**181 NORTH MAIN STREET**  
**BRISTOL, CONNECTICUT**  
**AGENDA**

1. CALL TO ORDER

**THE MEETING SHALL CONSIST OF TOURING THE FIRE HOUSES.**

Engine 1 at 181 North Main Street, Bristol

Captain Plaster explained the construction project in detail regarding the air conditioning, lighting, doors and electrical. He explained the laundry facilities and living conditions upstairs along with the kitchen area.

Engine 2 at 151 Hill Street, Bristol

Adam Hayes explained the need to properties and areas with the potential of chemical spills and they must be familiar with the companies within the area. This station specializes in water/ice rescue and are prepared for just about any incident. CP-17 is also stationed here. He explained the handling of brush fires and what is necessary. The residential properties in the area are larger and they must carry additional hose lines at all times. He discussed the reasoning for washer and dryers at each facility along with the unit to clean he gear.

Engine 5 at 285 Mix Street, Bristol

Zach Higley discussed the air conditioning and generator is completely undersized for the building area. There's damage to several tiles. The exercise equipment is supplied by the employees and very useful to help them maintain their physical fitness.

Engine 3 at 81 Church Avenue, Bristol

Lt. Plourde welcomed the Commissioners and provided a tour of Engine 3. There are several concerns within the building including air conditioning and the lack of space. There's no separation. Adam Dellaventure and Adam Chilberg explained the drainage issues. There's a lack

of storage. There have been many accidents to the retaining wall, flag pole and building. The kitchen is cramped and there's no prep area. Desperate need for generator and air conditioning. Restroom area and sleeping quarters is in need of an overhaul.

Engine 4 at 17 Vincent P. Kelly Road, Bristol

Lt. McKearney, M. Kaczerski and J. Robotham provided a tour of the facility. The concrete is settling. Lt. McKearney informed the Commissioners of the importance of cleaning the SCBA. Captain Blaschke explained J. Kelly's job and responsibilities. He provided a tour of the bay area, laundry room, decon area and the gear room. Captain Blashchke also provided a tour of the fire training building and smoke area.

2. ADJOURN

LISA WILSON, ADMIN. ASSISTANT  
BRISTOL FIRE DEPARTMENT

cc: City Clerk  
City Council  
Local 773

**Engine #1**  
**Monthly Report**  
**August 2020**

**Summary**

Engine -1 responded to 162 calls in the past month. These included 3 structure fires, 1 cooking related fire with little to no extension, 2 brush fires, 17 MVA's ranging from general scene safety to extrication, 34 power lines down, 3 gas leaks , 9 carbon monoxide investigations and 12 assisting PD / EMS.

**Personnel**

Nothing to report

**Apparatus/Equipment**

Nothing to report

**Fire Stations/Facilities**

Hq renovation/ upgrade is now in the third month. 100% of the building including the staff office has now been affected by the project without any area completed. We are currently waiting for upstairs lighting/ ceiling tile install, correction of line set installation to prevent dripping, kitchen cabinets/ counter tops/ tile back splash and paint.

**Miscellaneous**

Nothing to report

Respectfully submitted,

Jeff Neumann, Captain

# Tower 1

## Monthly Report

### August 2020

#### **Summary**

Tower 1 responded to 87 incidents during the month of August. Notable calls included 4 building fires and numerous storm related calls due to Tropical Storm Isias early in the month. Crews have continued conducting surveys of target hazards, however only from the exterior. These totaled 14 different occupancies for a duration of 8.5 hours.

#### **Apparatus/Equipment**

Towers 1 and 2 and their respective equipment remained in service the entire month with no issues. Tower 1 was struck in the Driver's side rear while leaving the Farmer's Market causing minor damage to the bumper and rub rail. The other driver fled the scene and has yet to be identified.

#### **Fire Stations/Facilities**

The air conditioning in the upstairs portion of Fire HQ has been completed and is running well. The new system is a welcomed relief to the members of the company. Other areas of the project are finding minor delays due to ordering and shipping slowdowns due to the COVID crisis, but none of the delays are jeopardizing the project.

#### **Miscellaneous**

As you know, the Fire Commissioners toured the fire stations in late August. From a personnel perspective, it was a welcomed sight to have you see our facilities and meet some of the members. Feel free to stop by any time, the coffee is always on.

Respectfully submitted,

James Plaster, Captain

**Engine 3  
August  
Monthly Report  
2020**

**Summary**

During the month of August those assigned to Station 3 responded to 87 calls for service. This included the severe damage caused by the storm occurring on the 4<sup>th</sup> of August. There were also several building fires this month the members responded to. During the height of the storm the deficiencies in the generator back up at Station 3 were brought to light. I know these issues are being looked at, and will hopefully be resolved.

**Personnel**

Nothing this month.

**Apparatus/Equipment**

Nothing this month.

**Fire Stations/Facilities**

The AC system is still inadequate to cool the building, Chief Flynn is working with the Building Dept. to resolve this issue.

**Miscellaneous**

Nothing this month.

Respectfully submitted,  
David Butkus, Captain

# Engine 4 Monthly Report August 2020

## **Summary**

Engine 4 responded to 80 calls during August. Engine 6 responded to 21 calls during August. Area surveys and facility tours have continued of course under the Covid protocols.

## **Personnel**

The crews who worked during the storm this month did an outstanding job. It was a stretch of resources in a chaotic situation, but that's where we strive.

## **Apparatus/Equipment**

The iPad on Engine 4 was replaced this month. Also the desktop computer has been replaced at Engine 4.

## **Fire Stations/Facilities**

Orkin has been out to set some bait traps along the exterior of the building. We have not had a problem inside any of our facilities but, there was a large deceased rodent discovered on the property. We have a contract with them and requested them out of an effort to stay ahead of this.

## **Miscellaneous**

Engine 4 has been hosting the Fire Marshalls staff and Chief this month due to the renovation at Headquarters.

Respectfully submitted,

**Todd Correll**

Todd Correll, Captain

**Engine Co.5**  
Monthly Report  
August 2020

**Summary**

Engine Company 5 responded to 111 calls for service for the month of August. Company 5's surveys this month include 1 Dormitory complex, 1 School, 6 Apartments and 1 Shopping Plaza.

**Personnel**

All Station 5 personnel are currently in their assigned positions. There are several vacancies at Station 5 created from promotions.

**Apparatus/Equipment**

Engine 5 had its portable radio repaired this month.

**Fire Stations/Facilities**

Station 5 had its HVAC maintained this month after the system was inspected by HVAC people and contractors. Recommendations were made to remedy the constant condensation issues that include adding more insulation between the bay floor and living area. This repair will be the next step in a series of suggested adjustments to try until the problem is solved. The Plymo-Vent was also repaired this month by Mechanical Tech. Jay Kelly. After this month's tropical storm it was discovered that the generator at Station 5 is not wired properly, we did not have power to critical circuits like the house radios. The generator is not tied into the A/C system meaning that the Fire station must leave the big windows open for ventilation, this causes the generator exhaust to be sucked into the building causing CO levels to rise. This issue is being looked at.

**Miscellaneous**

Nothing to report.

**FIRE MARSHAL'S OFFICE  
CITY OF  
BRISTOL FIRE DEPARTMENT**

**MONTHLY REPORT**

**August 2020**



  
\_\_\_\_\_  
Kristopher Lambert, Fire Marshal Elect

\_\_\_\_\_  
Mark Flynn, Fire Chief

**FIRE PREVENTION BUREAU  
CITY OF BRISTOL FIRE DEPARTMENT  
MONTHLY REPORT  
August 2020**

**TO:** Fire Chief Mark Flynn and Bristol Fire Board Members  
**FROM:** Kristopher Lambert, Fire Marshal Elect  
**SUBJECT:** Monthly Report – August 2020

**INCIDENTS**

There were four hundred and two (402) incidents for the month of August 2020 that required computer-generated reports communicated to the State Fire Marshal's Office. There were seven (7) investigations of fire/explosions by this office. Total estimated loss for the period is \$78,150 dollars.

30 Sandy Drive  
287 Round Hill Rd.  
35 Ruth Street  
20 Case Street  
568 Jerome Ave.  
190 Pinehurst Rd.  
62 Litchfield La.

There were zero (0) civilian injuries and fourteen (14) Firefighter injuries reported during this period (Fire Fighter injuries reported were for the purpose of exposure tracking only). There were zero (0) mutual aid calls given/received within the month. A copy of the cumulative monthly inspection reviews and permits account is included with this report.

**REVIEWS, MEETINGS, MISC.**

- **\*\***This office is open to the general public by appointment only until further notice. Moving forward, we strongly recommend keeping this practice in place due to the tightness of our office space and hallway, which do not lend themselves to safe social distancing. The hallway creates a confined area, and there isn't a way to maintain the recommended six foot distance within the office space.
- Fifteen (15) plans for new construction, occupancy changes, and renovations were reviewed. Some of the plans included electrical and mechanicals, including Fire Alarm and Fire Sprinkler systems. Site plan drawings are also included. Coordination and consultation regarding plan review is ongoing with other city agencies.
- The Fire Marshal's Office attended five (5) formal Site Plan Committee meeting in July to coordinate details for future Plan Review submittals in the City of Bristol. Seven (11) other site meetings attended by staff were conducted with insurance company fire investigators.

## **VEHICLES**

Fire 3 - 2013 Ford Explorer  
Fire 4 - 2012 Ford Expedition  
Fire 5 - 2011 Dodge Grand Caravan  
Fire 6 - 2013 Ford Expedition

Mileage and fuel usage reports for the above vehicles is generated automatically and submitted by the mechanic.

## Incident Summary Report

Alarm Date Between {08/01/2020} And {08/31/2020}

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Total Number of Calls:	Fire: 353	EMS: 49	Exposures: 0	Unknown: 3	All: 402
Average Calls per day:	Fire: 11.3	EMS: 1.5			All: 12.9
Total number of arson calls:	1				
Estimated Dollar Loss:	Fire: \$ 76,150	Other: \$ 2,000		All: \$ 78,150	Arson: \$ 0
Estimated Value:	Fire: \$ 769,700	Other: \$ 0		All: \$ 769,700	Arson: \$ 0
Percentage Saved:	Fire: 90.1%	Other: 0.0%		All: 0.0%	Arson: 0.0%
Total Injuries:	Fire Service: 14	Civilian: 0		EMS: 0	Arson: 0
Total Fatalities:	Fire Service: 0	Civilian: 0		EMS: 0	Arson: 0
Total aid given calls:	1				
Total aid received calls:	1				

## Bristol Incident Type Report (Summary)

Alarm Date Between {08/01/2020} And {08/31/2020}

Incident Type	Count	Pct of Incidents	Total Est Loss	Pct of Losses
	3	0.74%	\$0	0.00%
	3	0.74%	\$0	0.00%
<b>1 Fire</b>				
100 Fire, Other	1	0.24%	\$2,000	2.55%
111 Building fire	5	1.24%	\$44,650	57.13%
113 Cooking fire, confined to container	1	0.24%	\$0	0.00%
116 Fuel burner/boiler malfunction, fire	1	0.24%	\$0	0.00%
140 Natural vegetation fire, Other	3	0.74%	\$0	0.00%
142 Brush or brush-and-grass mixture fire	6	1.49%	\$500	0.63%
143 Grass fire	2	0.49%	\$0	0.00%
161 Outside storage fire	2	0.49%	\$29,000	37.10%
162 Outside equipment fire	1	0.24%	\$0	0.00%
	22	5.47%	\$76,150	97.44%
<b>3 Rescue &amp; Emergency Medical Service Incident</b>				
300 Rescue, EMS incident, other	2	0.49%	\$0	0.00%
311 Medical assist, assist EMS crew	15	3.73%	\$0	0.00%
322 Motor vehicle accident with injuries	16	3.98%	\$0	0.00%
324 Motor Vehicle Accident with no injuries	11	2.73%	\$0	0.00%
331 Lock-in (if lock out , use 511 )	2	0.49%	\$0	0.00%
350 Extrication, rescue, Other	1	0.24%	\$0	0.00%
354 Trench/below-grade rescue	1	0.24%	\$0	0.00%
372 Trapped by power lines	1	0.24%	\$0	0.00%
	49	12.18%	\$0	0.00%
<b>4 Hazardous Condition (No Fire)</b>				
400 Hazardous condition, Other	8	1.99%	\$0	0.00%
411 Gasoline or other flammable liquid spill	1	0.24%	\$0	0.00%
412 Gas leak (natural gas or LPG)	5	1.24%	\$0	0.00%
413 Oil or other combustible liquid spill	3	0.74%	\$0	0.00%
424 Carbon monoxide incident	18	4.47%	\$0	0.00%
440 Electrical wiring/equipment problem, Other	9	2.23%	\$0	0.00%
444 Power line down	102	25.37%	\$0	0.00%
445 Arcing, shorted electrical equipment	17	4.22%	\$0	0.00%
460 Accident, potential accident, Other	2	0.49%	\$0	0.00%
461 Building or structure weakened or collapsed	1	0.24%	\$0	0.00%
463 Vehicle accident, general cleanup	13	3.23%	\$0	0.00%
471 Explosive, bomb removal (for bomb scare,	1	0.24%	\$0	0.00%

**Completed Fire Inspection Assignments Month of August 2020**  
**Fire Marshal Elect Lambert**

**Fire Alarm Inspections -**

**Sprinkler Inspections -**

**Commercial Inspections:**

**Assembly -**

**Business -**

**Day Care -**

**Dormitories -**

**Educational - 1**

**Fire Drills -**

**Fire Works/Special Effects-**

**Group Home -**

**Health Care -**

**Industrial -**

**Mercantile - 4**

**Nursing Home -**

**Residential Board and Care -**

**Special Amusement/Assembly -**

**Tent -**

**Liquor License Inspections - 1**

**Hood and Duct Inspections - 1**

**Gas Station - 2**

**LPG Point of Sale/Bulk Storage -**

**Residential Inspections- Buildings      6 @    40 Units**

**Residential Completed Inspections -**

**Fire Investigations - 5**

**Meetings - 7**

**Complaints - 3**

**Certificate of Occupancy –**

**Certificate of Compliance -**

**Plan Reviews - 4**

**Modifications -**

**Blasting Permit -**

**Phone Messages - 28**

**OEDM Training -                    4 hrs.**

**Continuing Education Training - 2 hrs. IFSAC Pro Board Fire Investigation Cert**

## Completed Fire Inspection Assignments Month of August 2020

Fire Alarm Inspections - 6  
Sprinkler Inspections - 4  
Hood and Duct Inspections - 2

### Commercial Inspections - 30

Assembly - 3  
Business - 4  
Day Care - 1  
Dormitories - 0  
Educational - 8  
Fire Drills - 0  
Fire Works/Special Effects- 0  
Group Home - 1  
Health Care - 2  
Industrial - 1  
Mercantile - 4  
Nursing Home - 0  
Residential Board and Care - 1  
Latchkey/Summer Programs - 0  
Special Amusement/Assembly - 2  
Tent - 0  
Liqueur License Inspections - 2  
Gas Station - 1  
LPG Point of Sale/Bulk Storage - 0

Residential Inspections        0 @ 0  
Residential Completed Inspections 0

Fire Investigations - 0

Meetings - 4

Complaints - 1

Plan Reviews - 13  
Certificate of Occupancy - 3  
Modifications - 0  
Blasting Permit - 0

Phone Messages - 37

OEDM Instructional Training - 0.0 hrs.  
Continuing Ed. Training - 0.0 hrs.

Public Education – 0.0 hrs.

Fire 4 - Actual Mileage

**Completed Fire Inspection Assignments Month of August 2020  
Fire Inspector Michael Yacovino**

**Fire Alarm Inspections - 1**

**Sprinkler Inspections -**

**Commercial Inspections -**

**Assembly -**

**Business -**

**Carnival -**

**Day Care - 1**

**Dormitories -**

**Educational -**

**Fire Drills -**

**Fire Works/Special Effects-**

**Group Home - 1**

**Health Care -**

**Industrial -**

**Mercantile - 1**

**Nursing Home -**

**Residential Board and Care -**

**Special Amusement/Assembly -**

**Tent -**

**Liqueur License Inspections - 1**

**Hood and Duct Inspections -**

**Gas Station - 2**

**LPG Point of Sale/Bulk Storage -**

**Residential Inspections- Buildings 15 @ 100 Units**

**Residential Completed Inspections -**

**Fire Investigations -**

**Meetings - 4**

**Complaints - 2**

**Plan Reviews - 6**

**Modifications -**

**Blasting Permit -**

**Phone Messages – 44 messages**

**OEMD Training - 8 hrs.**

**Fire 6 - Actual Mileage \_\_\_\_\_ as of \_\_\_\_\_ Gallons \_\_\_\_\_**

## **Completed Fire Inspection Assignments Month of August Fire Inspector Buzzell**

**Fire Alarm Inspections -**

**Sprinkler Inspections - 1**

**Commercial Inspections - 2**

**Assembly -**

**Business -**

**Carnival -**

**Day Care -**

**Dormitories -**

**Educational - 1**

**Fire Drills -**

**Fire Works/Special Effects-**

**Group Home -**

**Health Care -**

**Industrial -**

**Mercantile -**

**Nursing Home -**

**Residential Board and Care -**

**Special Amusement/Assembly -**

**Tent -**

**Liqueur License Inspections - 1**

**Hood and Duct Inspections - 1**

**Gas Station – 1**

**LPG Point of Sale/Bulk Storage -**

**Residential Inspections - 13**

**Residential Completed Inspections -**

**Fire Investigations - 3**

**Meetings -**

**Complaints - 5**

**Plan Reviews -**

**Modifications -**

**Blasting Permit -**

**Phone Messages – 50+**

**OEMD Training – 10**

**Department Training –**

**Public Fire Education – 10+**

**BRISTOL FIRE MARSHAL'S OFFICE  
2020 MONTHLY INSPECTIONS/REVIEWS/PERMITS**

Description	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEPT	OCT	NOV	DEC	TOTAL
Apartment Buildings	21	16	16	8	17	12	14	15					119
Number of units	89	257	55	65	103	59	103	100					831
Assembly occupancy	6	8	4	3	7	10	3	7					48
Automatic sprinkler	3	4	4	5	3	3	2	5					29
Blasting permits	1	1	1	1	0	1	1	0					6
Business occupancy	6	14	6	2	6	9	5	10					58
Carnival/Amusement/Special Amuse	0	0	0	0	0	1	0	2					3
Day care	2	0	1	0	0	1	0	2					6
Fire alarm systems	5	6	2	5	6	6	6	11					47
Fire works	0	0	0	0	0	5	0	0					5
Food truck	0	0	0	0	0	0	0	0					0
Gasoline stations	1	0	0	0	0	1	3	5					10
Industrial (manuf/factory) occupancy	1	0	0	0	1	0	3	1					6
Hood and duct	1	2	1	1	2	2	1	4					14
Liquor license inspections	5	3	3	0	1	4	3	5					24
L.P.G. Point of Sale / Bulk	0	0	0	0	0	0	0	0					0
Mercantile	6	4	3	6	7	12	5	5					48
Miscellaneous/Hotel/Motel/Dorm	0	0	0	1	0	0	0	0					1
Nursing home/health care/group home	0	3	1	1	0	2	9	3					19
Plan reviews	14	26	11	19	25	15	9	30					149
Recreation/Summer camp	0	0	0	0	0	2	0	0					2
Residential board and care	1	1	1	0	0	0	1	1					5
Educational	0	0	0	0	0	2	6	9					17
Site plans / meetings	16	9	3	5	8	19	20	5					85
Storage	0	1	0	0	0	0	0	0					1
Tanks (above/underground)	0	0	0	0	0	0	0	0					0
Tent inspection (incl.mobile/food prep	0	0	0	0	4	4	1	0					9
Complaints	0	0	0	5	13	15	12	11					56
Fire Investigations	3.00	2.00	0.00	0	3	6	8	7					29
<b>Total</b>	<b>92</b>	<b>98</b>	<b>57</b>	<b>57</b>	<b>87</b>	<b>111</b>	<b>112</b>	<b>120</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>734</b>

Note: The number of units for apartment buildings are not included in the totals.

# Fire Chief's Report

## August-2020

### Summary

The Bristol Fire Department responded to 402 calls for service with a total of 508 responses including Fire Marshal's Office. For Storm Isaias, the Bristol Fire Department had 151 calls for service with 184 responses August 4<sup>th</sup> through 5<sup>th</sup>. This is a difference of 212 more calls from this time period last year. No interior surveys were completed in August due to Covid-19 restrictions.

### Personnel

Firefighter Joseph Nazzaro was sworn in on August 6<sup>th</sup> and began his orientation shifts at HQ on C Shift. He did not have to go to the Recruit Class because he had gone in the Spring of 2019 with UCONN FD.

Firefighters Anthony Bentivengo and Jordan Terrier were sworn in at the August 20th Fire Board meeting in an outdoor ceremony in front of City Hall. Due to the Recruit Class being delayed until September 8<sup>th</sup>, Bentivengo and Terrier worked Monday through Friday, from August 24<sup>th</sup> to September 4<sup>th</sup>, with Training Captain Blaschke on a modified orientation and Recruit Class preparation.

### Employee Recognition

All members of the Bristol fire Department who worked during Storm Isaias are to be commended for their efforts. The call volume and amount of damage was not expected. Despite the obstacles the storm placed in front of the members, the members rose to the challenges as the true professionals they are.

I would like to commend the efforts of DC Poggio, who was the DC for the 24 hour period during the storm. Despite the large call volume and Dispatch phones going down, DC Poggio was still able to coordinate the resources available to take care of any and all emergency and non-emergency issues. During the storm the Bristol Fire Department responded to 3 structure fires.

I would also like to commend the efforts of the Bristol Dispatchers. Along with the extremely large call volume, the entire phone system went down in Dispatch. Dispatchers were coordinating calls from their personal cell phones and were relocated to Cheshire Dispatch Center.

### Fire Stations/Facilities

The Headquarters Renovation Project: Work continues to progress. Weekly meetings are held at 08:00 every Thursday morning with the principal players to provide updates and address any concerns. Clerk of the Works (Retired BFD Lt) Don Nadeau continues to stay on top of the project ensuring the Fire Department's concerns and best interests are properly handled. The second floor HVAC, ceiling, and kitchen portions of the project are progressing. The first floor offices HVAC and ceiling portions of the project are progressing. On Thursday 8/20 the Fire Marshal's Office and Chief's Office were relocated to Station 4's Training Room and Training Office. Some materials are delayed due to Covid-19 issues. The project is scheduled to be completed on 11/31/2020.

Station 2 Roof Project: A meeting was held on Monday August 31<sup>st</sup> with the roof contractor, David Oakes, Chief Flynn, and Engine 2 personnel to discuss project details.

Station 3 HVAC: is being further evaluated and solutions are being proposed to get the system working properly.

Station 5 HVAC: is being further evaluated and solutions are being proposed to get the system working properly.

### **Apparatus**

Annual Apparatus Pump Testing and Ladder Testing were held the week of August 10<sup>th</sup>.

Annual Hurst extrication equipment test was held August 20<sup>th</sup>-21<sup>st</sup>.

### **Meetings and Public Functions**

Monday August 1<sup>st</sup> Statewide Isaias Storm call, Tuesday 4<sup>th</sup> Emergency Manager's Meeting, Wednesday 5<sup>th</sup> meeting with Fire Marshal's Office, meeting with Chief Haviland Burlington FD, Thursday 6<sup>th</sup> HQ Project Meeting, Statewide Storm damage call, Firefighter Nazzaro sworn in at City Hall, Station visits to check generators and propane status, Friday 7<sup>th</sup> Fire Marshal Clerk Oral Interviews, Tuesday 11<sup>th</sup> meeting with Dawn Leger regarding FEMA grants, Wednesday 12<sup>th</sup> Storm Isaias Debriefing, Governor's phone conference, City Council meeting, Thursday 13<sup>th</sup> HQ Project meeting, FEMA grant Zoom meeting, Meeting with Paster Dustin from Liberty Baptist Church, Monday 17<sup>th</sup> Ocean State Job Lot for PPE Donation, Tuesday 18<sup>th</sup> Emergency managers meeting, Site Planning meeting, Wednesday 19<sup>th</sup> Carousel Museum meeting, Thursday 20<sup>th</sup> HQ Project meeting, Fire Board meeting, Friday 21<sup>st</sup> FD Staff meeting, Monday 24<sup>th</sup> Burlington FD water supply drill, Tuesday 25<sup>th</sup> Board of Finance meeting, Wednesday 26<sup>th</sup> Tree issues meeting, Governor's phone conference, Thursday 27<sup>th</sup> HQ Project meeting, Congressman Larson press conference at Station 4, Friday 28<sup>th</sup> Fire Station tours with Fire Commissioners, Monday 31<sup>st</sup> Station 2 roof project meeting.

### **Miscellaneous**

I would like to thank the Commissioners who were able to join us for the tours of the firehouses on Friday the 28<sup>th</sup>. It was eye opening for the Commissioners to see each station for their good and bad points. From the comments it seems that one of the things that made the most impression was when Captain Blaschke turned on the smoke machine in our Burn Building. The Commissioners got a quick sense of what it is like to be in a light smoke condition in a safe environment.

It is our hope to have the Commissioners observe more of the training we do on a regular basis. This will again give the Commissioners a better perspective on what it is we do on a daily basis and what our needs are.

Respectfully submitted:

Chief Mark Flynn