

Board of Park Commissioners
Wednesday, May 20, 2020 at 6:00 pm
First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT/WEBEX
Meeting Minutes

Present: Mayor Ellen Zoppo-Sassu, Chairwoman
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Fiorito, Vice Chair
Malcolm Huckaby, Commissioner
Robert Kalat, Commissioner
Robin Klug, Recording Secretary
Sarah Larson, Deputy Superintendent
Paula O'Keefe, Commissioner
Dr. Joshua Medeiros, Superintendent
Scott Rosado, Council Liaison

Absent:

1) Call to Order

- a. Chairwomen Zoppo-Sassu called the meeting at 6:06 p.m.

2) Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Fiorito to accept the April 15, 2020 meeting minutes.
Seconded by: Commissioner Donovan, all in favor; motion carried.

3) Public Participation

- a. There was no public participation

4) Employee Recognition

- a. Deputy Superintendent Sarah Larson was recognized for her quick thinking, and heroism in administering lifesaving Narcan after observing a motorist become unresponsive on Riverside Avenue on May 14, 2020.

5) Superintendent's Report

- a. Dr. Medeiros gave report including that Page Pool construction will resume, Banton Construction is to provide a revised timeline for project completion, and the Pine Lake Adventure Park's remediation plan has been postponed.
- b. **MOTION:** Made by Commissioner Fiorito to accept the report and place on file.
Seconded by: Commissioner Kalat, all in favor; motion carried.
- c. May Financials 2020
MOTION: Made by Commissioner Donovan to accept the May department financials and place on file.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.

6) Old Business

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- a. New steps taken by the Department to ensure emergency preparedness were reported. Discussion followed.
- b. Commissioner Kalat and the Board thanked Superintendent Medeiros and Robert Lincoln for their efforts to relocate the Wilson Monument.

7) New Business

- a. Daren Carroll September 30th 2019 – September 30th 2021 ice cream vending contract
MOTION: Made by Commissioner Fiorito to refund Mr. Carroll \$180.00 due to lost revenue in the months of March, April, and May, due to the impact of COVID-19.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. Superintendent's Requests
 - i. **MOTION:** Made by Commissioner Fiorito to amend the contract with Bristol Blues stating they will not use Muzzy Field, have rights to concessions or be obligated to pay as per their contract for the summer of 2020. Their contract obligations, concession rights and field usage to resume as of 2021, with 2021 being counted as year four.
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
 - ii. Updates were given on the status of closing Muzzy Field for the 2020 season. Discussion followed.
 - iii. **MOTION:** Made by Commissioner Fiorito to close the Pine Lake Adventure Park for the summer of 2020 and reopen in late winter or early spring of 2021.
Seconded by: Commissioner O'Keefe, all in favor; motion carried.
- c. Senior Night
MOTION: Made by Commissioner Fiorito to re-open Memorial Boulevard on May 26, 2020 and close it for Senior Nights on 06/8/2020 and 06/9/2020.
Seconded by: Commissioner O'Keefe, all in favor; motion carried.
- d. Due to COVID-19 the Youth Services division is to use Y.S.B. Grant funding to provide financial aid to families, no action required.
- e. There was discussion regarding collaboration with Bristol Police to stop the illegal use of Roberts Park Property by people on off-road motorcycles and A.T.V.s.
- f. R.F.P. for Stocks Playground Concession Contract Expiring June 2020
MOTION: Made by Commissioner Fiorito to extend the contract with Steve's Top Dogs for three years.
Seconded by: Commissioner Kalat, all in favor; motion carried.
- g. Commissioner Bogdanski queried the Board regarding the summer 2020 plan for the Pop-Up Parks initiative. Discussion followed.

8) Committee Reports:

- a. Events Committee: No report.
- b. Building & Maintenance Committee:
 - i. Commissioner Fiorito gave report on the April 23, 2020 meeting.

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- ii. **MOTION:** Made by Commissioner Fiorito the motions passed by the Building and Maintenance Committee were accepted by the full committee.
Seconded by: Commissioner Kalat, all in favor; motion carried.
- iii. Budget & Finance Committee: No report.
- iv. City Council Liaison Updates: No report.

9) Other Business

- a. There was no other business to come before the Commission.

10) Adjourn

- a. **MOTION:** Made by Commissioner Donovan to adjourn at 7:20 p.m.
Seconded by: Commissioner Bogdanski, all in favor; motion passed.

Respectfully submitted,
Robin Klug, Recording Secretary
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