



## ***City of Bristol***

**BRISTOL, CONNECTICUT 06010**

### **MEETING MINUTES**

**City of Bristol, Board of Fire Commissioners**

**Meeting Minutes – Thursday, May 28, 2020 at 6:00 p.m.**

**Council Chambers, City Hall, 111 North Main Street, Bristol, CT**

**Webex Meeting # 796-784-205**

Attendees: Brittany Barney, Commissioner  
Anthony Benvenuto, Commissioner  
Dana Jandreau, Commissioner  
Harold Kilby, Commissioner  
Sean Moore, Commissioner  
Dennis Crispino, Commissioner

Absent: Hon. Ellen Zoppo-Sassu – Chairwoman

#### **1. CALL TO ORDER**

The meeting was called to order at 6:10 pm by Commissioner Barney.

#### **2. EMPLOYEE RECOGNITION:**

Marshal Lambert and Buzzell completed the mock court room depositions and the fire investigation practical skills examination.

Paperwork has been submitted to the State to extend the acting Fire Marshal David Van Wie for another six (6) months.

Firefighter A. Hayes joined by Captain Simard and firefighter Yudelson created a video focusing on fire safety which was shared on facebook and received several positive comments.

#### **3. Public Participation**

None

#### **4. APPROVAL OF MINUTES**

A motion was made by Commissioner Jandreau to approve the meeting minutes from April 23, 2020; seconded by Commissioner Moore and unanimously approved.

#### **5. COMMUNICATIONS**

Chief Flynn read the appreciation email from a resident who was a Captain in New York City during 09-11-11.

#### **6. REVIEW AND DISCUSSION OF THE VARIOUS REPORTS:**

A motion was made by Commissioner Moore to accept the reports and place on file; seconded by Commissioner Jandreau and unanimously approved.

A motion was made by Commissioner Moore to approve the reports and place on file; seconded by Commissioner Jandreau and unanimously approved.

#### **7. REVIEW AND DISCUSSION OF THE INCIDENT SUMMARY REPORT:**

A motion was made by Commissioner Moore to accept the reports and place on file; seconded by Commissioner Benvenuto and unanimously approved.

Motion to approve the Incident Summary report and place on file; seconded by Commissioner Benvenuto and unanimously approved.

#### **8. REVIEW AND DISCUSSION OF THE CHIEF'S REPORT:**

Chief Flynn shared his report and kept the Commissioners up to date with the progress for the renovations of the Headquarters building. Millennium Builders was the low bidder and a contract has been signed. A kick off meeting is scheduled for next week.

A motion was made by to Commissioner Jandreau to accept the report and place on file; seconded by Commissioner Moore; and unanimously approved.

#### **9. COMMITTEE REPORTS:**

- **Apparatus**
- **Budget**
- **Building and Grounds**
- **Health and Safety**
- **Personnel**

Commissioner Jandreau talked to Personnel and there is no lists available for the consortium as Bristol didn't join. Chief Flynn stated that Marshal Lambert, Captain Correll, Lt. Plourde are currently reviewing the videos. This is the last step in order to create a consortium. The new list will then be generated.

- **Strategic and long term planning**  
Commissioner Barney will update the Commissioners regarding the status of the potential land for the firehouse for Engine 3.
- **City Council**

Commissioner Barney stated that the Council will be voting on the budget on June 2, 2020.

**10. OLD BUSINESS:**

None

**11. NEW BUSINESS:**

BOF Transfer request for 10,000.

A motion was made to accept the BOF transfer by Commissioner Moore; seconded by Commissioner Jandreau and unanimously approved.

BOF Transfer request for \$1,500.00

A motion was made to accept the BOF transfer by Commissioner Crispino; seconded by Commissioner Jandreau and unanimously approved.

Discussion transpired regarding the potential sign for Headquarters. Captain Neumann has been working on this project. The sign will have LED lighting. This topic will be discussed at the next Fire Board meeting. Commissioner Crispino and Barney would like to see a community sign. This topic will be discussed in greater detail next month.

**12. ADJOURNMENT**

A motion was made by Commissioner Jandreau to adjourn the meeting at 6:38; seconded by Commissioner Moore and unanimously approved.

Respectfully submitted by:  
Lisa Wilson