



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works Department
(Requesting Department)

Date: August 1, 2012
(Submission Date)

For the August 28, 2012 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Bid Waiver \$ _____
- Carry-over(s) \$ 43,781.91

Approval:

This request will be approved by the Board of Public Works
(Governing Board of your department)
at its meeting held on August 16, 2012
(date)


(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for requests:

We request to carry over the \$42,743.80 remaining in the "Misc. RR Upkeep" account [0013020-589100] to allow for the scheduled rail crossing rehabilitation on Route 6 at Clark Avenue being coordinated by the State DOT. It was originally scheduled for before July 1, 2012 and the City is responsible for paying for the rail replacement and rail tie replacement as well as the crossing surface material between the rails.

In addition, we request to carry over the \$1,038.11 remaining in the "Rents & Leases" account [0013020-544400] which is used to pay a yearly fee to the railroad company for handling our at-grade crossings. The railroad company is late in billing the City this year and to avoid duplicate payments being charged to the 2012/13 and exceeding the budget amount; we would like to carry over the unspent 2011/12 amount for the anticipated back charges we will receive from the 2011/12 fiscal year.

Carry-overs list the following:

Account	Account Name	Amount
0013020-589100	Misc. Railroad Upkeep	\$42,743.80
0013020-544400	Rents & Leases	\$1,038.11