

Minutes of Board of Public Works
Thursday, October 18, 2012
6:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Council Representatives Kenneth Cockayne and David Mills, Commissioners Morris Laviero and Frank Stawski and Director of Public Works, Walter E. Veselka

Absent: Council Representative Kevin Fuller and Commissioner Donald Padlo

1) Call to Order

Mayor Ward called the meeting to order at 6:00 p.m.

2) Board Of Public Works Minutes Of September 20, 2012

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

3) Employee Recognition

4) Concerns & Petitions from the public

5) Committee Reports

- a) Street Committee Report – No October meeting
- b) Sewer Committee Report – No October meeting
- c) Miscellaneous Matters Report – No October meeting
- d) Solid Waste Committee Report

Solid Waste Committee Minutes
Wednesday, October 3, 2012

Attendance:

Members Present: Council Representative Mills – Chair
Commissioner Stawski

Staff Present: Walter Veselka, P.E., Director of Public Works
Sheree Gorneault, Public Works Analyst
Dave Clark, Solid Waste Superintendent

A quorum of the committee was not present, so the meeting was not held.

Informal discussion took place.

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Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

5) Correspondence

- a) Letter from Naim Gashi requesting a sewer usage adjustment for 299 Park Street
Motion made by Commissioner Stawski and seconded to forward to the Sewer Committee. Motion passed.
- b) Letter from Dean Masters requesting a streetlight at 115 Daniel Road
Motion made by Commissioner Stawski and seconded to forward to the Miscellaneous Matters Committee. Motion passed.
- c) Letter from Barbara T. Hladik requesting a sewer usage adjustment for 244 Country Lane
Motion made by Commissioner Stawski and seconded to forward to the Sewer Committee. Motion passed.
- d) Stream and Waterway Maintenance Program
Commissioner Stawski remarked that this report contains a great deal of well done positive information and shows we are making progress with the maintenance program. Council Representative Mills would like this report publicize on the website. Director Veselka said that they will put something together to be published.
Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

7) Public Works Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

8) Public Works' Project List

Director Veselka informed Council Representative Mills that the bridge in front of Nuchie's Restaurant in Forestville should be paved by the end of next week.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

9) Director's Verbal Report

Board of Public Works
Director's Verbal Report - October 18, 2012

We are now well into fall activities and the preparations for the upcoming winter weather.

Our crack seal contractor is in and working on North Main Street. Our milling

contractor prepared roads for their NOVA chip application but the Gorman was delayed due to weather. Scheduled to start work tomorrow but anticipate it will be on Monday. Our milling contractor, Costello, will begin milling the street

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scheduled for fall paving beginning tomorrow. Tilcon is scheduled to be in next week for paving. The Central Street Bridge will be milled last and paved first, anticipate the latter part of next week.

In addition to their normal maintenance work, the Street Division installed a turn-around on Mitchell Street, final paving ends. They will begin work on the Manross Library parking lot next week.

The Solid Waste Division started leaf collection on Monday; are currently making it through each **day's** routes but anticipate loads to pick up over the next few weeks.

As workload allows the Fleet Maintenance Division continues preparing trucks and equipment for the upcoming winter season. They have almost completed this **year's cycle of emissions testing of City vehicles.**

Willis Street reconstruction is going out for bids on October 24th. The City Hall roof replacement is also going to bid on October 25th. We received notification from DEEP on their intent to issue our permits needed for the Frederick Street Bridge and Channel Improvements project; on schedule for winter bidding and start of construction next spring. The Waterbury Road reconstruction project is also on schedule for winter bidding and construction starting next spring.

We continue to work on developing the tasks the Department will be responsible to accomplish in support of our three goals for the upcoming year. The Mayor and I meet with ESPN and the Deputy Commissioner of DEEP tomorrow regarding the compositing initiative they are interested in pursuing. The City Council approved the Mayor submitting a Letter of Interest for technical assistance in the area of Creating a Street Strategy. This will tie into our storm water management goal. Sheree continues her work on the new Web Page in addition to putting out information to the public using Press Releases, the web and as our Department advocate on Facebook.

Director Veselka informed Council Representative Mills that most Facebook activity from residents concerns questions that are service request related but feels that Facebook is a fairly effective tool

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

10) Review of the Public Works Budgets

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

3**11) Unfinished Business**

a) Board Monthly Calendar

Director Veselka mentioned that another public hearing to discuss Transfer

Station rates for the Pay as You Throw Program effective March 1, 2013 is scheduled for the first Wednesday in November

Motion made by Council Representative Mills and seconded to propose a fee schedule for public review and comment at a hearing to be held by the Board of Public Works at 5:30 p.m. on Wednesday, November 7, 2012 in the First Floor Meeting Room at City Hall. Motion passed.

12) New Business

a) Letter from Therese Pac concerning the discontinuance of a small portion of Town Line Road.

Director Veselka said that this is just a sliver of land and the city would like to clean things up by discontinuing it

Motion made by Council Representative Mills and seconded to move the Board of Public Works forward the following recommendation to the City Council. Being no longer needed for highway purposes, the Board of Public Works recommends the City of Bristol discontinue that portion of ESPN Drive, formally known as Town Line Road, described as follows: A sliver of land within the City of Bristol running from the east line of the former Birch Street, now discontinued, in an easterly direction approximately 630 feet. Motion passed.

13) Addendum

a) Board of Finance Request to carry over \$106,646 for automated barrel replacement, and retrofit one truck with a water tank and one with a large sander

Motion made by Council Representative Mills and seconded to forward to the Board of Finance for their approval. Motion passed.

14) Adjournment

Motion made by Council Representative Cockayne and seconded to adjourn. Motion passed.

Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Walter Veselka P.E.
Director of Public Works