

Minutes of Board of Public Works
Thursday, November 15, 2012
6:00 PM 1st Floor Meeting Room – City Hall

Members Present: Mayor Arthur Ward, Council Representatives Kenneth Cockayne, Kevin Fuller and David Mills, Commissioners Morris Laviero, Donald Padlo and Frank Stawski, George Wallace, Public Facilities and Public Works Fleet Manager and Brian Fowkes, WPC Manager and Assistant Director of Public Works

Absent: Director of Public Works, Walter E. Veselka

1) Call to Order

Mayor Ward called the meeting to order at 6:00 p.m.

2) Board Of Public Works Minutes Of October 18, 2012

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

3) Employee Recognition

4) Concerns & Petitions from the public

5) Committee Reports

- a) Street Committee Report – No November meeting
- b) Sewer Committee Report

SEWER COMMITTEE REGULAR MEETING MINUTES

November 7, 2012

ATTENDANCE:

Members Present: Councilman Cockayne
Commissioner Stawski

Staff Present: Walter Veselka, P.E., Dir. PW
Brian W. Fowkes, P.E., Asst. Dir. PW/WPC Manager

The Meeting was called to order at 5:00 p.m. November 7, 2012, in the Public Works Conference Room, on the ground floor of City Hall.

4B.1 299 Park Street, Naim Gashi, request for sewer user adjustment

MOTION: was made by Councilman Cockayne to:

Deny the request for adjustment based on the existing billing policy. The

water was discharged into the sanitary sewer incurring the cost of transport and treatment. As a commercial account the high usage will only affect the one billing quarter.

VOTE: The motion carried 2-0.

4B.2 244 Country Lane, Barbara T. Hladik, request for sewer user adjustment

MOTION: was made by Councilman Cockayne to:

Approve an adjustment to the account to reduce the basis for billing consumption to 1,200 cf for the four quarterly bills for fiscal year 2012 – 2013.

VOTE: The motion carried 2-0.

4B.3 Intertown Sewer Agreement – Lake Compounce Proposed Campground

MOTION: was made by Councilman Cockayne to:

Postpone action on the issue.

VOTE: The motion carried 2-0.

4B.4 Phosphorus Reduction Upgrade Design Modifications, Value Engineering Schedule and Pilot Testing

discussion:

Staff noted that our design consultant will be holding a Value Engineering workshop tentatively scheduled for the week of December 3rd. Additionally, there will be a two week pilot test of the proposed treatment system at the WPC Facility during November. Members of the Sewer Authority are welcome to attend the workshop or inspect the pilot test and can coordinate with WPC Staff.

Staff also presented a recommendation to replace a proposed plant pump station required in the Phosphorus upgrade with an open channel disinfection system. A detailed description will be submitted to the Board of Public Work at its November meeting.

No action was taken.

4B.5 Any other items brought forth from the committee or staff

There was no other business discussed.

The meeting was adjourned at 5:28 p.m.

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

c) Miscellaneous Matters Report

Miscellaneous Matters Committee Minutes

Monday, November 5, 2012

Attendance:

Members: Council Representative Fuller - Chair
Council Representative Cockayne
Commissioner Stawski

Staff: Walter Veselka, P.E., PWLF, Director of Public Works
Paul Strawderman, P.E., City Engineer

Council Representative Fuller called the meeting to order at 4:31 p.m. in the First Floor Meeting Room of City Hall.

4C.1 115 Daniel Road, Dean Masters, request for a street light. Council Representative Cockayne moved to postpone action until next Miscellaneous Matters Committee meeting and request applicant supply justification of need for the light. Motion seconded and approved.

4C.2 Development of measurement metrics for Public Works. Council Representative Cockayne moved to have Committee Chair send an E-mail to the members of the Board of Public Works requesting their ideas for items they would desire to be measured. Motion seconded and approved.

4C.3 Any other items brought forth from the committee or staff. None

Meeting adjourned at 4:50 p.m. on a motion by Council Representative Cockayne.

Motion made by Council Representative Fuller and seconded to accept and place on file. Motion passed.

d) Solid Waste Committee Report

Solid Waste Committee Minutes

Wednesday, November 7, 2012

Attendance:

Members Present: Council Representative Mills – Chair
Commissioner Stawski

Staff Present:

Walter Veselka, P.E., Director of Public Works
Sheree Gorneault, Public Works Analyst

A quorum of the committee was not present, so the meeting was not held.

Informal discussion took place.

Motion made by Council Representative Mills and seconded to accept and place on file. Motion passed.

6) Correspondence

7) Public Works Division Report

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

8) Public Works' Project List

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

9) Director's Verbal Report

Mr. Wallace mentioned that all trucks were up and running for the couple of storm events that occurred. He also stated that leaf pickup is running a few days behind schedule.

10) Review of the Public Works Budgets

Motion made by Commissioner Stawski and seconded to accept and place on file. Motion passed.

Commissioner Stawski is concerned with the department still spending money on gps monitoring. Mr. Wallace informed him that the only monitoring being done is on the Jeep tanker truck. The driver can print out a map when he is done putting calcium down on the streets so that the next driver will not go over the same areas. Commissioner Laviero cannot accept that answer. He feels that gps is doing nothing and whatever we spent so far has gone down the tubes. There has been no benefit from day one. Mr. Wallace said that he will discuss this with Director Veselka.

11) Unfinished Business

a) Board Monthly Calendar

Motion made by Commissioner Padlo and seconded to accept and place on file. Motion passed.

- b) Recommendation to City Council regarding the possible discontinuance of ESPN Drive, formally Town Line Road.

Motion made by Council Representative Fuller and seconded to forward to the City Council. Motion passed.

- c) Memo from Brian Fowkes to Walter Veselka concerning WPC phosphorus reduction project

Mr. Fowkes highlighted the memo to the commission and asked for the three following motions:

Motion made by Commissioner Stawski and seconded to endorse the modification of the Phosphorus Reduction Upgrade design to replace the proposed pumping station with an open channel ultraviolet disinfection system. Motion passed.

Motion made by Commissioner Stawski and seconded to forward a recommendation to the Board of Finance to approve an additional appropriation within the Sewer Operating Fund in the amount of \$151,800 to fund the additional design services necessary to incorporate a replacement UV system into the plant upgrade. Motion passed.

Motion made by Commissioner Stawski and seconded to forward a recommendation to the City Council to approve Amendment #2 to the City contract with CDM Smith, Inc. Motion passed.

Mayor Ward commended Mr. Fowkes for his foresight concerning this project.

12) New Business

- a) Letter from ESPN concerning Birch Street/Ronzo Road Intersection Modifications

Motion made by Council Representative Fuller and seconded to accept and place on file. Motion passed.

- b) Board of Finance Request to transfer \$38,500 from WPC Regular Wages Account to WPC Other Wages Account

Motion made by Commissioner Padlo and seconded to forward to the Board of Finance for their approval. Motion passed.

- c) Request from JPG Partners for an encroachment for a front stoop at 11 Summer Street

Motion made by Commissioner Stawski and seconded to forward to the Street Committee. Motion passed.

- d) Board of Finance Request to transfer \$35,000 from WPC Undesignated Fund Balance to Mainline Video Inspection Account

Motion made by Commissioner Padlo and seconded to forward to the Board of Finance for their approval. Motion passed.

13) Addendum

- a) Board of Finance Request to transfer \$151,800 from WPC Undesignated Fund Balance to Phosphorus Upgrades Design Account

Motion made by Commissioner Padlo and seconded to forward to the Board of Finance for their approval. Motion passed.

- b) WPC Energy Accounts YTD Budget Status 2012-2013

Motion made by Council Representative Fuller and seconded to accept and place on file. Motion passed.

14) Adjournment

Motion made by Council Representative Fuller and seconded to adjourn. Motion passed.

Meeting adjourned at 6:20 p.m.

Respectfully submitted,

Walter Veselka, P.E.
Director of Public Works