CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM

To: Board of Finance Commissioners

From: _____Public Works_____
(Requesting Department)

Date: _____12/7/12_____
(Submission Date)

For the Agenda _____12/18/12_____ Board of Finance Meeting
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

☐ Additional Appropriation $_____

☐ New Appropriation $_____

☐ Transfer from Contingency $_____

X Transfer(s) $_____

☐ Grant $_____

☐ Carry-over(s) $_____

Approval:

This request was approved by the Board of ____Public Works _____
(governing Board of your department)

at its meeting held on__12/20/12_____.
(date)

_____
(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount

Transfer(s) complete the following: see attached

From:	**To:**	**Amount:**
From:	**To:**	**Amount:**
From:	**To:**	**Amount:**

Grants:
Total Amount: Grant $_____

City Share $_____ _____ %

Federal/State Share $_____ _____ %

Carry-overs list the following:

Account	Account Name	Amount

1. Create new Transfer Station Special Revenue fund of $218,180.00 in support of the Public Works Pay-As-You-Throw program for FY 2012-2013 – March 1, 2013 through June 30, 2013. Budget Projections attached.

2. Transfer following into new Transfer Station Special Revenue Fund for FY 2012-2013:

Revenues	
121-3010-442017	$6300
001-3010-450303	$43,080.
121-1019-460000	$800.00
Expenditures	
001-3016-534200	$1,320
001-3016-514000	$83,826.40
001-3016-515100	$15,930
001-3016-517000	$800
001-3016-542101	$3,308.
001-3016-531000	$200.
001-3016-541000	$2668.
001-3016-581135	$32.
001-3016-581120	$32.
001-3016-561400	$168.
001-3016-561800	$2,036.
001-3016-543000	$4,332.
001-3016-544400	$3,000
001-3023-544400	$25,000
001-3016-554000	$16

3. Create new Transfer Station Special Revenue fund of $647,690.00 in support of the Public Works Pay-As-You-Throw program for FY 2013-2014 Budget Projections attached.

Transfer Station Special Revenue Fund

		Projected FY 2012-2013					
Revenue		Mar-13	Apr-13	May-13	Jun-13	**YTD**	from Acct
1353016-422020	Residential Permits	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	**$ 4,000.00**	121-3010-442017
1353016-422021	Commercial Permits	$ 200.00	$ 650.00	$ 200.00	$ 1,250.00	**$ 2,300.00**	121-3010-442017
1363016-450350	Clothing Sales	$ 25.00	$ 25.00	$ 25.00	$ 25.00	**$ 100.00**	001-3010-450303
1363016-450351	Aluminum Sales	$ 95.00	$ 95.00	$ 95.00	$ 95.00	**$ 380.00**	001-3010-450303
1363016-450352	Iron/Metal Sales	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	**$ 34,800.00**	001-3010-450303
1353016-450353	Batteries	$ 20.00	$ 20.00	$ 20.00	$ 20.00	**$ 80.00**	001-3010-450303
1353016-450354	Compost Sales	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	**$ 4,000.00**	001-3010-450303
1353016-450355	Loam Sales	$ 900.00	$ 900.00	$ 900.00	$ 900.00	**$ 3,600.00**	001-3010-450303
1353016-454001	Miscellaneous Revenue	$ -	$ -	$ -	$ -	**$ -**	
1353016-460000	Interest Earnings	$ 200.00	$ 200.00	$ 200.00	$ 200.00	**$ 800.00**	121-1019-460000
1363016-450303	Oil	$ 30.00	$ 30.00	$ 30.00	$ 30.00	**$ 120.00**	001-3010-450303
	Projected PAYT Revenue	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	**$ 168,000.00**	
	Total Revenue	$ 54,170.00	$ 54,620.00	$ 54,170.00	$ 55,220.00	**$ 218,180.00**	
Expenditures						**$ -**	
1353016-534200	Environmental Monitoring	$ 330.00	$ 330.00	$ 330.00	$ 330.00	**$ 1,320.00**	001-3016-534200
1353016-514000	Regular Wages	$ 19,954.40	$ 21,956.00	$ 21,956.00	$ 19,960.00	**$ 83,826.40**	001-3016-514000
1353016-515100	Overtime Wages	$ 4,425.00	$ 3,540.00	$ 3,540.00	$ 4,425.00	**$ 15,930.00**	001-3016-515100
1353016-517000	Other Wages	$ 200.00	$ 200.00	$ 200.00	$ 200.00	**$ 800.00**	001-3016-517000
1353016-520000	Employee Benefits	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	**$ 37,588.00**	
1353016-542105	Tire Disposal	$ 1,100.00	$ -	$ 1,100.00	$ -	**$ 2,200.00**	001-3016-542101
1353016-542110	Freon Disposal	$ 277.00	$ 277.00	$ 277.00	$ 277.00	**$ 1,108.00**	001-3016-542101
	Bulk Waste	$ 870.00	$ 870.00	$ 870.00	$ 870.00	**$ 3,480.00**	001-3016-542100
1353016-531000	Professional Fees	$ -	$ -	$ -	$ 200.00	**$ 200.00**	001-3016-531000
1353016-541000	Public Utilities	$ 667.00	$ 667.00	$ 667.00	$ 667.00	**$ 2,668.00**	001-3016-541000
1353016-514100	Water and Sewer Charges	$ 27.00	$ 27.00	$ 27.00	$ 27.00	**$ 108.00**	001-3016-542100
1353016-581135	Schooling	$ 8.00	$ 8.00	$ 8.00	$ 8.00	**$ 32.00**	001-3016-581135
1353016-581120	Conferences & Memberships	$ 8.00	$ 8.00	$ 8.00	$ 8.00	**$ 32.00**	001-3016-581120
1353016-561400	Maintenance Supplies and Materials	$ 42.00	$ 42.00	$ 42.00	$ 42.00	**$ 168.00**	001-3016-561400
1353016-561800	Program Supplies	$ 509.00	$ 509.00	$ 509.00	$ 509.00	**$ 2,036.00**	001-3016-561800
1353016-543000	Repairs & Maintenance	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	**$ 4,332.00**	001-3016-543000
1353016-544400	Rents & Leases	$ 7,000.00	$ 7,000.00	$ 7,000.00	$ 7,000.00	**$ 28,000.00**	001-3016-544400
1353016-554000	Travel Reimbursements	$ 4.00	$ 4.00	$ 4.00	$ 4.00	**$ 16.00**	001-3016-554000
	Sub total Expenditures	$ 45,901.40	$ 45,918.00	$ 47,018.00	$ 45,007.00	$ 183,844.40	
	Project Payback	$ 8,268.60	$ 8,702.00	$ 7,152.00	$ 10,213.00	$ 34,335.60	
	Total Expenditures	$ 54,170.00	$ 54,620.00	$ 54,170.00	$ 55,220.00	**$ 218,180.00**	

		Projected FY 2013-2014				
Revenue		Jul-13	Aug-13	Sep-13	Oct-13	Nov-13
1353016-422020	Residential Permits	$ 750.00	$ 750.00	$ 750.00	$ 750.00	$ 750.00
1353016-422021	Commercial Permits	$ 50.00	$ 500.00	$ 700.00	$ 250.00	$ 150.00
1363016-450350	Clothing Sales	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00
1363016-450351	Aluminum Sales	$ 95.00	$ 95.00	$ 95.00	$ 95.00	$ 95.00
1363016-450352	Iron/Metal Sales	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00
1353016-450353	Batteries	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00
1353016-450354	Compost Sales	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00
1353016-450355	Loam Sales	$ 900.00	$ 900.00	$ 900.00	$ 900.00	$ 900.00
1353016-454001	Miscellaneous Revenue	$ -	$ -	$ -	$ -	$ -
1353016-460000	Interest Earnings	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00
1363016-450303	Oil	$ 30.00	$ 30.00	$ 30.00	$ 30.00	$ 30.00
	Projected PAYT Revenue	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00
	Total Revenue	$ 53,770.00	$ 54,220.00	$ 54,420.00	$ 53,970.00	$ 53,870.00
Expenditures						
1353016-534200	Environmental Monitoring	$ 433.00	$ 433.00	$ 433.00	$ 433.00	$ 434.00
1353016-514000	Regular Wages	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00
1353016-515100	Overtime Wages	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50
1353016-517000	Other Wages	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00
1353016-520000	Employee Benefits	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00
1353016-542105	Tire Disposal	$ 1,100.00	$ -	$ 1,100.00	$ -	$ 1,100.00
1353016-542110	Freon Disposal	$ 277.00	$ 277.00	$ 277.00	$ 277.00	$ 277.00
	Bulk Waste	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00
1353016-531000	Professional Fees	$ 132.00	$ 132.00	$ 132.00	$ 132.00	$ 132.00
1353016-541000	Public Utilities	$ 667.00	$ 667.00	$ 667.00	$ 667.00	$ 667.00
1353016-514100	Water and Sewer Charges	$ 27.00	$ 27.00	$ 27.00	$ 27.00	$ 27.00
1353016-581135	Schooling	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00
1353016-581120	Conferences & Memberships	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00
1353016-561400	Maintenance Supplies and Materials	$ 42.00	$ 42.00	$ 42.00	$ 42.00	$ 42.00
1353016-561800	Program Supplies	$ 509.00	$ 509.00	$ 509.00	$ 509.00	$ 509.00
1353016-543000	Repairs & Maintenance	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00
1353016-544400	Rents & Leases	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00
1353016-554000	Travel Reimbursements	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00
	Sub Total Expenditures	$ 47,909.50	$ 46,809.50	$ 47,909.50	$ 46,809.50	$ 47,910.50
	Project Payback	$ 5,860.50	$ 7,410.50	$ 6,510.50	$ 7,160.50	$ 5,959.50
	Total Expenditures	$ 53,770.00	$ 54,220.00	$ 54,420.00	$ 53,970.00	$ 53,870.00

Special Revenue Fund

13	Dec-13	Jan-14	Feb-14	Mar-14	Apr-14	May-14	Jun-14	YTD
0	$ 750.00	$ 750.00	$ 750.00	$ 750.00	$ 750.00	$ 750.00	$ 750.00	**$ 9,000.00**
0	$ 200.00	$ 150.00	$ 250.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	**$ 3,050.00**
0	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	$ 25.00	**$ 300.00**
0	$ 95.00	$ 95.00	$ 95.00	$ 95.00	$ 95.00	$ 95.00	$ 95.00	**$ 1,140.00**
0	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	$ 8,700.00	**$ 104,400.00**
0	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	$ 20.00	**$ 240.00**
0	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	$ 1,000.00	**$ 12,000.00**
0	$ 900.00	$ 900.00	$ 900.00	$ 900.00	$ 900.00	$ 900.00	$ 900.00	**$ 10,800.00**
	$ -	$ -	$ -	$ -	$ -	$ -	$ -	**$ -**
0	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	**$ 2,400.00**
0	$ 30.00	$ 30.00	$ 30.00	$ 30.00	$ 30.00	$ 30.00	$ 30.00	**$ 360.00**
0	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	$ 42,000.00	**$ 504,000.00**
0	$ 53,920.00	$ 53,870.00	$ 53,970.00	$ 53,920.00	$ 53,920.00	$ 53,920.00	$ 53,920.00	**$ 647,690.00**
	$ 433.00	$ 434.00	$ 433.00	$ 434.00	$ 433.00	$ 434.00	$ 433.00	**$ 5,200.00**
	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00	$ 21,956.00	**$ 263,472.00**
	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50	$ 3,982.50	**$ 47,790.00**
	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	$ 200.00	**$ 2,400.00**
	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	$ 9,397.00	**$ 112,764.00**
	$ -	$ 1,100.00	$ -	$ 1,100.00	$ -	$ 1,100.00	$ -	**$ 6,600.00**
	$ 277.00	$ 277.00	$ 277.00	$ 277.00	$ 277.00	$ 277.00	$ 277.00	**$ 3,324.00**
	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00	$ 1,417.00	**$ 17,004.00**
	$ 132.00	$ 132.00	$ 132.00	$ 132.00	$ 132.00	$ 132.00	$ 132.00	**$ 1,584.00**
	$ 667.00	$ 667.00	$ 667.00	$ 667.00	$ 667.00	$ 667.00	$ 667.00	**$ 8,004.00**
	$ 27.00	$ 27.00	$ 27.00	$ 27.00	$ 27.00	$ 27.00	$ 27.00	**$ 324.00**
	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	**$ 96.00**
	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	$ 8.00	**$ 96.00**
	$ 42.00	$ 42.00	$ 42.00	$ 42.00	$ 42.00	$ 42.00	$ 42.00	**$ 504.00**
	$ 509.00	$ 509.00	$ 509.00	$ 509.00	$ 509.00	$ 509.00	$ 509.00	**$ 6,108.00**
	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	$ 1,083.00	**$ 12,996.00**
	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00	$ 6,667.00	**$ 80,004.00**
	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	$ 4.00	**$ 48.00**
	$ 46,809.50	$ 47,910.50	$ 46,809.50	$ 47,910.50	$ 46,809.50	$ 47,910.50	$ 46,809.50	**$ 568,318.00**
	$ 7,110.50	$ 5,959.50	$ 7,160.50	$ 6,009.50	$ 7,110.50	$ 6,009.50	$ 7,110.50	**$ 79,372.00**
	$ 53,920.00	$ 53,870.00	$ 53,970.00	$ 53,920.00	$ 53,920.00	$ 53,920.00	$ 53,920.00	**$ 647,690.00**

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