



City of Bristol
Department Of Public Works
Bristol, Connecticut 06010

Board of Public Works – Department Report – June 2012

Public Works Monthly Metrics:

Total Residential Transfer Station Permits	6227
Total Yard Waste Customers	2989
Number of Residential Transfer Station Visitors	5951
Number of Bulk Collections	173

Division Recaps:

Administration current month:

- Completed Training for Website management with CivicPlus.
- Attended CL&P Emergency Preparedness Summit
- Prepared new website for go live date of July 1, 2012.

Administration next month activities:

- Complete FEMA submission for Storm Alfred, waiting for data from SAIC. ETA mid-July.
- Continue data analysis for Pay-As-You-Throw.
- Monitor and modify website as needed.

Administration staff or concerns:

One staff member out for illness since 6/14/12.

Will have BCO summer help mid-July.

No vacancies. Overtime for month cost \$62.43 (Board of PW Secretary)

Engineering current month activities:

- Construction substantially completed: Witches Rock Road reconstruction, Main Street streetscape, Everett street reconstruction.
- Active construction: Farrell Avenue reconstruction, HJ Mills parking lot

Engineering next month activities

- Anticipate substantial completion of HJ Mills parking lot and 75% completion of Farrell Avenue reconstruction
- Inspection and administration assistance for Forestville relief sewer.
- Design work on Willis Street reconstruction, Brewster Road sewer repair and Hart Street detention pond dredging.

Engineering staff or concerns:

Web site www.bristolct.gov E-mail publicworks@bristolct.gov
111 North Main Street – Ground Floor
584-6125 or 584-7791

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- Division reorganization implemented on July 1.
- Revised CADD/GIS Technician position awaiting final City Council approval.
- Monthly overtime of \$955. Work performed; major road maintenance, 3 CBYD call-ins, including one Sunday

Land Use current month activities:

- Zoning Commission approved a Special Permit for a “unified downtown development project” for Renaissance Downtowns on the city’s Depot Square property.
- Inland Wetlands Commission approved a wetlands permit for bank stabilization along the Pequabuck River in Rockwell Park.
- Inland Wetlands Commission scheduled a public hearing for July for a wetlands permit associated with the city’s reconstruction of Waterbury Road.
- Continued implementation of Aquifer Protection Program. Staff made final determinations of the regulatory status of three potentially regulated activities in the Upper White’s Bridge/Lower White’s Bridge/Mix Street aquifer protection area.
- Continued update of city’s Plan of Conservation & Development. Planning Commission and staff reviewed and discussed the most recent US Census data re Bristol’s labor force/employment and school enrollment data included in the school re-districting plan prepared for the Board of Education.

Land Use next month activities

- Continue implementation of Aquifer Protection Program; staff’s goal is to make final determinations of the regulatory status of the three remaining potentially regulated activities in the Upper White’s Bridge/Lower White’s Bridge/Mix Street aquifer protection area.
- Continue update of city’s Plan of Conservation & Development: begin to update the “Existing Land Use” map and begin to draft the plan’s updated “Demographics” chapter.
- Review the proposed Locational Guide Map in the draft of the 2013-18 State Conservation & Development Plan as it affects Bristol.
- Complete the transition of the Land Use Division’s web pages to the city’s updated website.

Land Use staff or concerns:

No vacancies or staff issues. Monthly overtime cost \$684.33 (Board Secretaries and Assistant Planner at meetings)

Building Maintenance current month activities:

- With reduced staffing as listed below, staff has been trying to keep up with the basic cleaning operations
- With the start of higher temperature days, staff has been trying to keep the various AC systems functioning

Building Maintenance next month activities:

- With continued reduced staffing projected for the month of July, staff will continue to try and keep up with the basic cleaning operations
- With projected continuation of the higher temperature days, staff will continue to try and keep the various AC systems functioning

Building Maintenance staff or concerns:

- One (1) employee out for the entire month of June as the result of a **worker’s compensation related surgery and is not expected to return** until at least the middle of July
- One (1) employee vacancy for the entire month of June as the result of employee transferring to the Senior Center
- One (1) employee vacancy for the one-half the month of June as the **result of employee retiring; position’s job description has been** modified and is awaiting the necessary approvals before the position will be filled

Water Pollution Control current month activities:

- Operation of treatment plant and Lab analysis.
- Maintenance; work orders PM at plant and pump stations
- Grout (Indiana, LaCava, Illinois, Vermont vicinity)
- Repair automated UV inlet valve, replace Belt Filter Press Belts, Modify overhead garage door to accommodate new grout truck
- Supported street paving operation raising manhole cover elevations
- Installed watertight manhole frames and covers in section of East Main Street that is susceptible to flooding.

Water Pollution Control next month activities:

- Modify odor control piping at inlet channel
- Complete water tight manhole installation in East Main St
- Install repaired screw pump gearbox
- Repairs to plant water pump and Press roller

Water Pollution Control staff or concerns:

Two employees are limited to Workers Comp transitional duty
Awaiting DEEP approvals on three items, approval to bid to I and I Rehab contract; Approval to modify the plant outlet structure to increase peak flow handling capacity and issuance of permit to install the SSO Relief Sewer under the Pequabuck.

Monthly overtime cost \$1,922 (Memorial Day holiday staffing and one stoppage on Queen St)

Streets current month activities:

- Patched road repairs, storm drain repairs, and completed paving the Transfer Station
- Continued with roadside maintenance of City properties, including

brush cutting, litter removal, and vegetation control measures. This work will be on going throughout the season

- Serviced trees, including pruning, removals, stump removals, and testing
- Addressed storm drain repairs and maintenance
- Assisted major road maintenance program and engineering with traffic control measures, test pits, etc.
- City Yard driveway repairs stemming from installation of storage facility

Streets next month activities:

- Continue with asphalt repairs, include paving of City Yard, road and structure repairs, and driveway aprons
- Continue with roadside maintenance
- Provide maintenance to detention ponds.
- Assist other public work programs as required

Streets staff or concerns:

3 vacancies: Due to retirements and promotions. Interviews scheduled for July

1 Laborer on long term Workers Comp with no expected return date set.

Street Division is currently addressing a rising flood of service requests from the general public with roadside maintenance. We have been managing these requests through designated areas to maximize our current resources.

Monthly overtime cost \$1,285.47 (4 hour minimum calls outs for catch basin cleaning, daily scheduling, and assist Major Roads program /milling)

Solid Waste current month activities:

- Rebid compost. Low response (1). Will rebid ASAP for response by mid-to-late July 2012.
- Generated \$15,450.76 in transfer station revenues.
- Laviero hauling additional 50 loads of purchased loam.
- **Schultz hauling excess clean fill to Farrell Ave (1,000 – 2,000 CY).**
- Last grinding/compost turning for fiscal year scheduled.

Solid Waste next month activities

- Generate Engineering project request to repair landfill.
- Assist in trouble-shooting scale issues. (Red light/arm activation before vehicle leaves scale)

Solid Waste staff or concerns:

Provided orientation training to new SW Laborer.

Worked with Claims to bring back absent Comp employees to restricted duty to help reduce Comp costs.

Monthly transfer station-related projected overtime cost \$5,868.35.

Fleet Maintenance current month activities:

- With reduced staffing as listed below, staff has been trying to keep up with the basic repair operations as needed to keep the frontline

- vehicles and equipment on line
- One automated truck was sent out for an engine repair only to find the vendor indicated a replacement engine costing \$22,000+ would be needed. Truck was brought back to the yard for work to be performed by in-house staff once new fiscal year started. In the interim a bid [with by the Purchasing Agent] was put out for the long block replacement engine only to have no bids received. It was determined then that staff should check to see if an in-frame overhaul could be performed. While checking the engine condition, staff may have found a way to get truck back on line for a lower cost [\$4,000 +/-] but needs to complete some of the necessary testing in between making repairs to front line pieces

Fleet Maintenance next month activities:

- With reduced staffing projected to continue well into July, staff will continue to prioritize repairs and try to keep up with the basic repair operations as needed to keep the frontline vehicles and equipment on line
- As time allows, with the reduced staff, staff will put the engine together and test it to identify the extent of repairs needed to get the automated truck back online

Fleet Maintenance staff or concerns:

- Two (2) employees [mechanic and mechanic's helper] out for the entire month of June as the result of a worker's compensation related surgeries and they are not expected to return until at least the middle of July
- One (1) employee vacancy for the first three (3) weeks of the month of June as the result of an extended illness
- Various additional employee vacancies for the month of June as the result of employees using their unused time-off before the end of the fiscal year