

Board of Board of Public Works
Thursday February 21, 2019
6:00 p.m. City Hall, Council Chambers

Members Present:

Ellen Zoppo-Sassu, Chair
Commissioner Sean Dunn
Council Member, Peter Kelly
Council Member, Gregory Hahn
Council Member, David Mills

Absent:

Commissioner Donald Padlo
Commissioner Morris Laviero

Staff:

Raymond A. Rogozinski P.E., Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu called the meeting to order at 6:18 p.m.

Pledge of Allegiance

Motion made by Commissioner Dunn and seconded to move item 6.B. up in the agenda. Motion passed.

6. B. John Quinto, 374 Broad Street, Sewer Adjustment Requested

Motion made by Commissioner Mills and seconded to refer to Sewer Committee. Motion passed.

2. Public Participation

Jason Kovach
367 Columbus Ave
Meriden, CT 06451
dietmax@live.com

Mr. Kovach Spoke on behalf of the Bristol Soap Box Derby and requesting 5 weekends to race on James P. Casey Rd.

Application will be handled on an administrative level with the Director of Public Works and his staff.

3. Board of Public Works Minutes

A. Board of Public Works Minutes January 24, 2019

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

Council Member Mills abstained as he was not present at the January 24, 2019 meeting.

B. Board of Public Works Special Meeting Minutes January 31, 2019

Minutes of Board of Public Works

Special Meeting

Thursday January 31, 2019

4:00 p.m. City Hall, 1st Floor Meeting Room

Members Present:

Ellen Zoppo-Sassu, Chair
Commissioner Donald Padlo
Commissioner Sean Dunn
Council Member, David Mills

Absent:

Commissioner Morris Laviero
Council Member, Gregory Hahn
Council Member, Peter Kelly

Staff:

Raymond A. Rogozinski, City Engineer
Roger Rousseau
Attorney Tom Conlin

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 4:02 p.m.

2. New Business

- A. Deployment of Fuel Cell Facility and Energy Supply and Services Agreement With Doosan Energy Solutions

Motion made Commissioner Padlo and seconded to refer to City Council. Motion Passed.

3. Adjournment

Motion made by Commissioner Padlo and seconded to adjourn. Motion passed.

Meeting adjourned at 4:11 p.m.

This meeting was recorded

4. Signature



Raymond A. Rogozionski, P.E.
City Engineer

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

C. Budget Committee Meeting Minutes January 31 ,2019

Board of Public Works
Budget Committee, Special Meeting
January 31, 2019
2:00 p.m. First Floor Meeting Room

1. Call To Order
2. Review of Public Works Budgets
3. Recommendation to Board of Public Works regarding fiscal year 2019-2020 Public Works budget.
4. Adjournment



Lindsey Rivers
Public Works Analyst

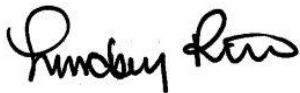
Motion made by Council Member Mills and seconded to accept and place on file. Motion passed.

D. Budget Committee Meeting Minutes February 6 ,2019

Board of Public Works
Budget Committee, Special Meeting
February 6, 2019
2:30 p.m. First Floor Meeting Room

1. Call To Order
2. Review of Public Works Budgets

3. Recommendation to Board of Public Works regarding fiscal year 2019-2020 Public Works budget.
4. Adjournment



Lindsey Rivers
Public Works Analyst

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

3. Employee Recognition

- A. February Work Anniversaries were recognized
- B. Streets Division Storm Cleanup

Motion made by Council Member Mills and seconded to accept and place on file. Motion passed.

4. Concerns And Petitions From The Public

No Items.

5. Committee Reports

- A. Street Committee Report - Meeting Cancelled
- B. Sewer Committee Report - Meeting Cancelled

C. Miscellaneous Matters Committee Report

Minutes of the Miscellaneous Matters Committee

Regular Meeting

Wednesday, February 6, 2019

ATTENDANCE:

Members Present: Council Representative Hahn
Commissioner Dunn

Staff Present: Raymond Rogozinski, City Engineer
Lindsey Rivers, Public Works Analyst

Call to Order. Meeting called to order by Commissioner Dunn at 5:31 p.m. February 6, 2019, in the Public Works Conference Room, Ground Floor of City Hall, 111 North Main Street.

5C.1 28 Irving Street Illegal Bulk Appeal, Jonathan Smith. Resident was notified on Monday 2/4/19 about meeting and he did not attend. Council Representative Hahn explained he could have called for a bulk pickup and did not.

MOTION: Council Representative Hahn to: Deny the Appeal. Motion seconded.

VOTE: The motion carried 2-0.

5C.2 Special Permit/Road Closure-Soap Box Derby Multiple Dates. Commissioner Dunn explained that the number of attendees from Bristol is very low. They are requesting 5 weekends and the committee agreed to approve 2 weekends. We will reach out to BOE and see what weekends they do not have events (Chippens Hill Middle School), and what weekends they would like to proceed with. The applicant will then be asked to submit a new application.

MOTION: Commissioner Dunn approving two events. Motion seconded.

VOTE: The motion carried 2-0.

5C.3 Development of Decal to Mark Hybrid, Electric and Alternate Fuel Vehicles. City Engineer showed a few examples of a decal that we can do for the vehicles. Lindsey Rivers will be reaching out to the marketing committee asking them to design a decal with the saying or close to "Powered by Clean Energy"

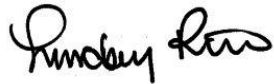
MOTION Council Representative Hahn to bring to marketing committee. Motion seconded.

VOTE: The motion carried 2-0.

5C.4 **Revised Previously Approved Engineering Policy.** Reviewed, no vote needed. **No action taken.**

Adjournment. Meeting adjourned at 5:44 p.m. on a motion by Commissioner Dunn.

Respectfully submitted,



Lindsey Rivers
Public Works Analyst

Motion made by Council Member Hahn and seconded to modify the Miscellaneous Matters Minutes as presented to offer them all 5 weekends instead of the 2 that are listed. Motion passed.

Motion made by Council Member Mills and seconded to confirm the actions of the revised report from Miscellaneous Matters for Soap Box Derby to move ahead with the dates and work with staff to secure appropriate reservations and everything else that goes with that process. Motion passed.

6. Correspondence

- A. Costaniello, 25 Trelli Lane, Transfer Station Issue

Transfer station privileges have been revoked and he is also not allowed to enter City Hall.

Motion made by Council Member Mills and seconded to accept as amended and place on file. Motion passed.

7. Public Works Divisions Reports

- A. Division Reports provided for January 2019

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

8. Public Works Project List

- A. DPW Project List 2019

Motion made by Commissioner Dunn and seconded to accept and place on file. Motion passed.

9. Director's Verbal Report

Verbal Report given by Raymond A. Rogozinski, P.E., Director of Public Works

Motion made by Commissioner Dunn and seconded to accept the verbal report and place on file. Motion passed.

10. Review of Public Works Budgets

A. Current Financials

No Items.

B. Budget FY 2019-2020 MEMO 13FEB2019

Motion made by Commissioner Dunn and seconded that the Board of Public Works forward the 2019-2020 Public Works Department Budget proposal in the amount of \$12,629,896.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor. Motion passed.

Motion made by Council Member Hahn and seconded that the Board of Public Works forward the 2019-2020 Solid Waste Disposal Fund proposed budget in the amount of \$1,483,850.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor. Motion passed.

Motion made by Council Member Mills and seconded that the Board of Public Works forward the 2019-2020 Transfer Station Special Revenue Fund proposed budget in the amount of \$727,985.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Director of Public Works to make minor corrections/adjustments to the budget requests subject to the approval of the Mayor. Motion passed.

11. Unfinished Business

A. March Meeting Dates

1. Street Committee Meeting - Monday March 4, 2019 5:15 p.m.
2. Sewer Committee Meeting- Wednesday March 6, 2019 5:15 p.m.
3. Miscellaneous Matters Committee- Wednesday March 6, 2019 5:30 p.m.
4. Board of Public Works Meeting- Thursday March 21, 2019 6:00 p.m.

12. New Business

- A. E-mail from Mayor Zoppo-Sassu Regarding Freedom Of Information Act

No Motion made.

- B. Credit Card Fee's Associated With the Transfer Station

Motion made by Commissioner Dunn and seconded to add the convenience fee to the credit card transactions for the Pay as You Throw program to align with all the rest of the convenience fees that are added throughout for the City. Motion passed.

- C. BOF Transfer Streets Division 11FEB2019

Motion made by Commissioner Dunn and seconded to Transfer \$14,000 from the Streets Salary Account to the Streets OT Account. Motion passed.

- D. BOF Transfer Streets Sign Machine 13FEB19

Motion made by Commissioner Dunn and seconded to transfer \$40,000.00 for the purchase of a Sign Machine. Motion passed.

- E. BOF WPC Lake Ave Pump

Motion made by Commissioner Dunn and seconded to transfer \$754.00 from contingency account for the additional cost of equipment. Motion passed.

- F. Capital Improvement Program 13FEB19

Motion made by Commissioner Dunn and seconded to accept the Capital Improvement Plan for 2019-2020 for Public Works. Motion passed.

- G. Memo WPC FY 2019-2020 Budget

Motion made by Commissioner Dunn and seconded that the Board of Public Works forward the 2019-2020 Water Pollution Control Budget proposal in the amount of \$7,629,365.00 as presented to the Board of Finance for consideration. The Board of Public Works authorizes the Water Pollution Control Manager to make minor corrections/adjustments to the budget requests subject to the approval by the Mayor. Motion passed.

- H. Fleet Vehicle And Equipment 3 Year Program 13FEB2019

No Action needed.

I. Spring 2019 Paving Program 13FEB19

Motion made by Council Member Hahn and seconded to accept and place on file. Motion passed.

13. Addendum

14. Adjournment

Motion made by Council Member Hahn and seconded to adjourn. Motion passed.

Meeting adjourned at 7:29 p.m.

This meeting was recorded.

15. Signature

Raymond A. Rogozionski, P.E.
Director of Public Works