



**CITY OF BRISTOL  
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Parks & Recreation  
(Requesting Department)

Date: July 30, 2019  
(Submission Date)

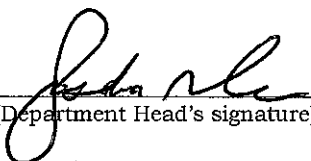
For the August 27, 2019 Board of Finance Meeting  
Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ See Attached
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of Park Commissioners  
(governing Board of your department)  
at its meeting held on August 21, 2019.  
(date)

  
\_\_\_\_\_  
(Department Head's signature)

**All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.**

**Board of Finance Agenda Request Form**

Reason for request:

Year end internal transfers to cover run over accounts. With the vacancy of the former Superintendent from November to February as well as several other positions due to the re-org, a significant amount of money was saved in Regular Wages. Those funds will cover the overages in overtime and part time wages that were accrued due to the need for additional support during those periods. Surplus in other lines will be used to cover utility overages due to facility usage.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
See Attached	Various- see attached	
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____





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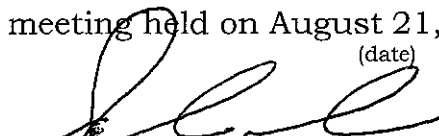
For the August 27, 2019 Board of Finance Meeting  
Agenda  
(Date of Meeting)

This request is for:  
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ \_\_\_\_\_
- Transfer from Contingency \$ \_\_\_\_\_
- Transfer(s) \$ \_\_\_\_\_
- Grant \$ \_\_\_\_\_
- Carry-over(s) \$ 180,891 \_\_\_\_\_
- Other

**Approval:**

This request was approved by the Board of Park Commissioners  
(governing Board of your department)  
at its meeting held on August 21, 2019.

  
(Department Head's signature)

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Board of Finance Agenda Request Form

Reason for request:

Carry over excess trust revenue for various park projects, repairs, and improvements relative to the trust restrictions.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
0017021-589100	Various Equipment (Trust)	\$180,891
_____	_____	_____
_____	_____	_____
_____	_____	_____

Transfer(s) complete the following:

From:	To:	Amount:
_____	_____	_____
_____	_____	_____
_____	_____	_____

Grants:

Total Amount: Grant \$ \_\_\_\_\_

City Share \$ \_\_\_\_\_ %

Federal/State Share \$ \_\_\_\_\_ %

Carry-overs list the following:

Account	Account Name	Amount
_____	_____	_____
_____	_____	_____
_____	_____	_____