



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: August 21, 2019
To: Board Of Public Works
Cc: Raymond Rogozinski, Director of Public Works
From: Lindsey Rivers, Public Works Analyst
RE: Covanta Grant

I am requesting a BOF transfer of \$17,000.00. In the past when we would receive the Covanta Grant of \$21,284.00 it would be split in half between Program Supplies and Advertising. This past year a lot of the grant came out of Program supplies and now we have a surplus in Advertising. Advertising is used for the recycle coach app \$8,700.00 and we will be doing billboards on the rubbish trucks this spring that will be coming out of Advertising. The remainder of the grant this year will be program supplies as we are finishing up the Vegetable Gardens at the schools and purchasing more reusable bags for events.



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: August 21, 2019
(Submission Date)

For the September 23, 2019 Board of Finance Meeting Agenda
(Date of Meeting)

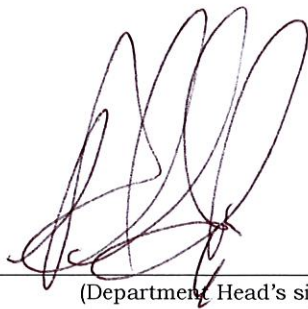
This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- New Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 17,000.00
- Grant \$ _____
- Carry-over(s) \$ _____

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on September 19, 2019.
(date)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 6:30 p.m. in the Council Chambers.



(Department Head's signature)

Board of Finance Agenda Request Form

Reason for request:

What has been done in the past is split the grant half and half between Program supplies and Advertising. We are using program supplies more than the advertising this year. With the materials for the gardens and also purchasing reusable bags we will be covering the deficit in Program supplies and covering new costs of the gardens and reusable bags.

Transfer(s) complete the following:

From:	1063016-557700-15G09	To:	1063016-561800-15G09	Amount:	17,000.00
From:	_____	To:	_____	Amount:	_____
From:	_____	To:	_____	Amount:	_____