



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 3, 2020
(Submission Date)

For the April 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 20,000
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the _____
(governing Board of your department)
at its meeting held on 4/16/20
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To purchase Capital Outlay items requested in the 2020-2021 budget with excess funds available in the Snowplowing Fees account from the 2019-2020 budget.

Transfer(s) complete the following:

From:	0013018 544410 Snowplowing Fees	To:	0013017 570400 20016 PW Fleet Maint – Grease Gun	Amount:	\$12,000
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From:	0013018 544410 Snowplowing Fees	To:	0013018 570400 20018 PW Snow – Truck Plow	Amount:	\$8,000
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Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

Account	Account Name	Amount
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<hr/>	<hr/>	<hr/>
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