



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: April 6, 2020
(Submission Date)

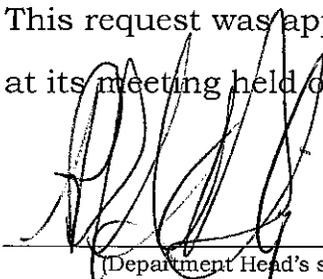
For the April 28, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$64,936
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on April 16, 2020.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

1. Reason for request:

Transfer request of \$1,000 to cover a shortfall projected shortfall in Solid waste Div. Program Supplies. Funds transferred from DPW Snow Overtime Account.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013016-561800 Solid Waste – Program Supplies	Amount: \$1,000
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2. Reason for request:

Transfer request of \$12,000 to cover a shortfall in the Bldg. Maintenance Repairs account due to repair of mechanical equipment. Funds transferred from DPW Snow Overtime Account. Funds transferred from DPW Snow Overtime Account. Transfer request to cover Covid 19 cleaning expenses submitted to BOF as separate BOF request item.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013013-543000 Bldg. Rep&Main	Amount: \$12,000
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3. Reason for request:

Transfer request of \$20,000 to cover an existing shortfall Other Bldg. Maintenance Repairs account due to repair of mechanical equipment env testing at Fire Houses. Funds transferred from DPW Snow Overtime Account.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013021-543000 Other Bldg&Main	Amount: \$20,000
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4. Reason for request:

Transfer request of \$18,000 to cover an existing shortfall DPW Bldg. Main OT account due in part to vacancies within the Division. Funds transferred from DPW Building Maintenance regular wages (funds due to vacancies).

Transfer(s) complete the following:

From: 0013013-514000 Bldg. Main Reg Wages	To: 0013013-515100 Bldg. Maint OT	Amount: \$18,000
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5. Reason for request:

Transfer request of \$1,460 to cover a projected shortfall in Bldg. Main program supplies. Funds transferred from DPW Snow OT account.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013013-561400 Building Main Program Supplies	Amount: \$1,460.00
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6. Reason for request:

Transfer request of \$12,000 to cover an existing shortfall in Fleet Main Repairs for the DPW Vincent P Kelly Road Garage/facility. Cost associated with repairs / rewiring of the facilities emergency generator. Funds transferred from DPW Snow Overtime Account.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013017-543000	Amount: \$12,000
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7. Reason for request:

Transfer request of \$476 to cover an existing shortfall in the DPW Snow Repair and maintenance account. Funds transferred from DPW Snow Overtime Account.

Transfer(s) complete the following:

From: 0013018-515100 Snow OT	To: 0013017-543000 Fleet Main & Repairs	Amount: \$476
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The total estimate surplus in DPW Snow Removal accounts is \$279,949 prior to the above transfer requests. The remaining surplus (if transfers approved) will be \$233,013.