



Public Works | 860-584-6125

Memorandum

Date: April 8, 2020
To: Mayor Zoppo-Sassu
Board of Public Works
From: Raymond A Rogozinski, P.E., Public Works Director
Re: **Permanent Patching of City Streets**

In accordance with City Ordinance Chapter 21, Article II -Division 5 - Permanent Patching of City Streets Sec. 21-81 through 21-84, the Department of Public Works issues excavation permits to all contractors working within the City right of way. In accordance with the Ordinance, contractors are required to deposit funds as part of the permit process that are sufficient for the DPW to hire a contractor to install a permanent patch approximately one year after the work is initially performed and a temporary patch is installed.

Once the permanent patch is installed, the DPW and Comptroller's Office determine if the contractor's initial deposit was sufficient to cover the permanent patch and either bills the contractor for the additional cost or returns funds. This policy has resulted in long delays in reconciling contractor's permanent patch accounts due to delays in the City contractor performing the work, invoicing the City and DPW & Comptroller Office processing of invoices/payments. In order to resolve these issues, the DPW recommends reconciling the account at the time the contractors work is complete and the temporary pavement patch is installed. This will eliminate billing contractors a year after the work is complete, therefore the Department of Public Works requests the following Board action:

Authorize the Department of Public Works to reconcile contractor's permanent patch fee accounts upon installation of the temporary patch. Contractors are required to maintain the temporary patch for a period of one year or until a permanent patch is installed. In addition, said contractor shall maintain required roadway bond and insurance. Failure to repair temporary patch will result in revocation of the contractor's excavation permit license issued by the Department of Public Works.

It should be noted that the City's Water/WPC Department is not issued excavation permits, however, they comply with the City Ordinance Patching requirements. Public utility companies such as Eversource Gas & Electric obtain excavation permits and are required to comply with the City Permanent Patch Ordinance and authorized to perform the work themselves.

In addition to the problems that the City has experienced associated reconciling contractor's permanent patch fees/account; the DPW would like to improve the condition of roads impacted by

roadway patches. Currently permanent asphalt patches are installed in the roadway area excavated by the contractor. However, based on the condition of the roadway prior to the contractor performing any work, this practice may not improve the overall condition of the road. This occurs in roadway areas where multiple patches exist or in sections of roads that are in poor condition prior to any work. The Department of Public has previously addressed these issues by installing a larger patch. The cost of the larger patch (beyond the contractor's area of disturbance) is covered by the DPW roadway maintenance account to improve roadway surface conditions.

To improve roadway surface further the DPW requests the following action:

Authorize the DPW to mill and pave roadway sections in lieu of installing isolated permanent patches to improve roadway surface conditions (in required areas). The cost of the additional roadway milling and patching will be charge to DPW's roadway account and the contractors permanent patch fee will be retained. Area of milling to be determined by DPW Engineering Division.

Please feel free to contact me with any questions/concerns at 860-584-6113.