



Department of Public Works | 860.584.6125

MEMORANDUM

DATE: April 9, 2020

TO: City Building Committee
FROM: David Oakes, Public Works Facilities & Energy Manager

RE: Fire House #2 Roof Replacement - update

Previously, on March 18th, a pre-bid meeting was held at Fire House #2 (151 Hill Street) for the purposes of obtaining bids from contractors to replace the existing roof system at the facility. Approximately 15 vendors attended the bid and submitted bids. AVT Construction of Meriden submitted the low, winning bid of \$65,440.00. The project is being addressed as a FY20-21 Capital Improvement Project, and is not funded through the City Building Committee funds as a project.

Purchasing Agent Rousseau and Facilities Manager Oakes will contact AVT to discuss the work scope to confirm that there is understanding of the project to ensure all parties are in coordination for the roof replacement. When that point is reached, the City Council will then approve to proceed and an award letter will be issued to AVT, after the FY20-21 is approved and funds are available on July 1st.

The timeframe is to complete this roof replacement in late Summer or early Fall, prior to the heating season and the onset of winter weather. Public Works staff will continue to provide updates on the progress of this Capital Improvement Project as it moves forward.