

Minutes of Board of Public Works
WebEx Regular Meeting
Amended Agenda
Thursday, April 16, 2020
6:00 p.m. WebEx meeting
[WebEx Recording](#)
Password: PdM9pZCk

Members Present:

Ellen Zoppo-Sassu, Chair
Council Member, Mary Fortier
Council Member, Gregory Hahn
Council Member, Peter Kelley
Commissioner Michael Dumas
Commissioner Frank Stawski
Commissioner Donald Padlo

Absent:

Staff Present:

Raymond A. Rogozionski, Director of Public Works

1. Call to Order

Mayor Ellen Zoppo-Sassu, Chair called the meeting to order at 6:03 p.m.

2. Board of Public Works Minutes of the Previous Meetings

- A. Board of Public Works Meeting Minutes March 19, 2020

Motion made by Council Member Hahn and seconded to approve the meeting minutes as presented.
Motion passed.

3. Employee Recognition

- A. April Work anniversaries were recognized.

4. Concerns & Petitions from the public

None.

5. Correspondence

- A. DPW COVID 19 Continuity
- B. General Fund Major Roadway Improvement
- C. Correspondence From Purchasing Regarding Louisiana Bridge- No Action

No motions made.

6. Public Works Division Reports

A. March 2020 Division Report

Motion made by Commissioner Padlo and seconded to accept as presented and place on file.
Motion passed.

7. Public Works Project Schedule

A. Project Schedule

Motion made by Council Member Hahn and seconded to accept as presented and place on file.
Motion passed.

8. Director's Verbal Report

Director Rogozinski gave a verbal report to the board.

Motion made by Council Member Kelley and seconded to accept as presented and place on file.
Motion passed.

9. Review of Public Works Budgets

A. March 2020 Financials

10. Unfinished Business

11. New Business

A. BOF Transfers-

i. BOF.TransferCapitalOutlay09APR20.pdf

Motion made by Commissioner Padlo to transfer \$20,000 and seconded to purchase Capital Outlay items requested for the 2020-2021 budget with excess funds available in the snowplowing Fees Account from the 2019-2020 budget. **Motion Passed.**

ii. BOF.TransferCovid19Cleaning09APR20.pdf

Motion made by Council Member Hahn to transfer \$68,000 and seconded to cover additional/supplemental cleaning cost associated with Covid19. Cost covers professional cleaning services to Clean City Hall and other City buildings in response to Covid19. **Motion Passed.**

iii. BOF.TransferPWShortfall09APR20.pdf

Motion made by Commissioner Stawski to Transfer \$65,936 as amended from \$64,936 and seconded to cover numerous shortfalls in Solid Waste, Building Maintenance OT, Program Supplies, Fleet Maintenance and Repairs. Motion Passed.

B. Memo- Bird Road

Motion made by Commissioner Padlo and seconded to forward a recommendation to City Council authorizing the Department of Public Works to continue in perpetuity the current policy of providing full Department of Public works services to the southern/ formally unaccepted portion of Bird Road. Said services shall include the collection of refuse & recycling, pavement repairs & resurfacing along with snow removal and winter ice treatments. Motion Passed.

C. Memo- Permanent Patch

Motion made by Council Member Hahn and seconded to authorize the Department of Public Works to reconcile contractor's permanent patch fee accounts upon installation of the temporary patch. Contractors are required to maintain the temporary patch for a period of one year or until a permanent patch is installed. In addition, said contractor shall maintain required roadway bond and insurance. Failure to repair temporary patch will result in revocation of the contractor's excavation permit license issued by the Department of Public Works. Motion Passed.

Motion made by Commissioner Padlo and seconded to authorize the DPW to mill and pave roadway sections in lieu of installing isolated permanent patches to improve roadway surface conditions (in required areas). The cost of the additional roadway milling and patching will be charge to DPW's roadway account and the contractors permanent patch fee will be retained. Area of milling to be determined by DPW Engineering Division. Motion Passed.

12. Addendum

B. March 2020 Financials

Motion made by Council Member Hahn and seconded to accept as presented and place on file. Motion passed.

13. Adjournment

Motion made by Commissioner Stawski and seconded to adjourn. Motion passed.

Meeting adjourned at 6:45 p.m.

This meeting was recorded.

Respectfully submitted,

Raymond A. Rogozinski, P.E.
Director of Public Works