



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: June 11, 2020
(Submission Date)

For the June 23, 2020 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 3,200
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on June 18, 2020.
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

1. Reason for request:

Transfer request utilizing excess Fleet Capital funds to purchase utility truck from Water Department. Excess fleet capital funds associated with DPW Dump Truck and Plow (\$215,000 appropriation – Bid amount of \$199,010.56)

Transfer(s) complete the following:

From:	0013026-570500- 20004 DPW Dump Truck w/ Plow	To:	DPW Utility Truck (used Water Dept. Vehicle)	Amount:	\$3,200
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