The Joint Meeting of the City Council and Board of Finance was held on January 8, 2019 in the City Hall Council Chambers, 111 North Main Street at 6:47 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, Kelley, Medeiros, and Mills; Commissioners Burns, Calfe, Carrier, LaMothe, O’Brien, Smith and Thibeault. Absent: Council Member Preleski and Commissioner Jones.

1. **APPROVAL OF MINUTES OF REGULAR JOINT MEETING ON DECEMBER 11, 2018, APPROVED.**

   Board of Finance approval presented.

   On motion of Council Member Fortier and seconded, it was unanimously voted: To approve the minutes of the regular Joint Meeting on December 11, 2018.

   *(The approval of the minutes was inadvertently skipped. The vote was taken after the Consent Calendar.)*

2. **ADOPTION OF CONSENT CALENDAR.**

   On motion of Commissioner Smith and seconded, it was unanimously voted: To waive the reading of the Consent Calendar, but to include it as part of the minutes.

   On motion of Commissioner Smith and seconded, it was unanimously voted: To adopt the following eleven matters as part of the Consent Calendar.

3. **$4,495 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FUNDED BY DONATIONS, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation totaling $4,495 within the Special Grants and Donations Fund funded by donations.

4. **$163,100 ADDITIONAL APPROPRIATION WITHIN SPECIAL GRANTS AND DONATIONS FUND FOR 2019 COMPREHENSIVE DUI ENFORCEMENT PROGRAM, APPROVED.**

   Board of Finance approval presented.
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As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $163,100 within the Special Grants and Donations Fund for the 2019 Comprehensive DUI Enforcement Program.

5. **$20,670 ADDITIONAL APPROPRIATION WITHIN BUILDING DEPARTMENT OPERATING BUDGET FUNDED BY REVENUE FROM TOWN OF PLAINVILLE, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $20,670 within the Building Department operating budget funded by revenue from the Town of Plainville.

6. **$7,000 TRANSFER WITHIN EQUIPMENT BUILDING SINKING FUND CONTINGENCY ACCOUNT FOR VIEWPOINT SOFTWARE, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $7,000 within the Equipment Building Sinking Fund Contingency account for the Viewpoint Software.

7. **$7,000 TRANSFER WITHIN PUBLIC WORKS – ENGINEERING OPERATING BUDGET FOR OVERTIME, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $7,000 within the Public Works - Engineering operating budget for overtime.

8. **$18,500 TRANSFER WITHIN PUBLIC WORKS - MAJOR ROADS OPERATING BUDGET FOR OVERTIME, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $18,500 within the Public Works - Major Roads operating budget for overtime.
9. **$18,513 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FUNDED BY TRANSFER IN FROM GENERAL FUND FOR MOUNTAIN ROAD BANK STABILIZATION PROJECT, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $18,513 within the Capital Projects Fund funded by a transfer in from the General Fund for the Mountain Road Bank Stabilization Project.

10. **TO RESCIND $60,000 LOCIP APPROPRIATION FOR LANDFILL ENVIRONMENTAL RISK ASSESSMENT, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To rescind the $60,000 LoCIP appropriation for the Landfill Environmental Risk Assessment.

11. **$60,000 ADDITIONAL APPROPRIATION FUNDED BY A TRANSFER IN FROM GENERAL FUND FOR LANDFILL ENVIRONMENTAL RISK ASSESSMENT, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $60,000 funded by a transfer in from the General Fund for the Landfill Environmental Risk Assessment.

12. **TO RESCIND $45,000 LOCIP APPROPRIATION FOR PEQUABUCK RIVER EVALUATION PROJECT, APPROVED.**

   Board of Finance approval presented.

   As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To rescind the $45,000 LoCIP appropriation for the Pequabuck River Evaluation project.

13. **$45,000 ADDITIONAL APPROPRIATION FUNDED BY TRANSFER IN FROM GENERAL FUND FOR PEQUABUCK RIVER EVALUATION PROJECT, APPROVED.**

   Board of Finance approval presented.
As part of the Consent Calendar adoption and on motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $45,000 funded by a transfer in from the General Fund for the Pequabuck River Evaluation project.

14. **$8,101 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO REGISTRAR OF VOTER’S OPERATING BUDGET FOR PART TIME WAGES AND PRINTING & BINDING, APPROVED.**

   Board of Finance approval presented.

   On motion of Commissioner Thibeault and seconded, it was unanimously voted: To transfer $8,101 from the General Fund Contingency account to the Registrar of Voter’s operating budget for Part Time Wages and Printing & Binding.

15. **$10,000 TRANSFER FROM GENERAL FUND CONTINGENCY ACCOUNT TO OPERATING TRANSFERS OUT - CAPITAL PROJECTS, APPROVED.**

   Board of Finance approval presented.

   On motion of Commissioner Smith and seconded, it was unanimously voted: To transfer $10,000 from the General Fund Contingency account to operating Transfers Out - Capital Projects.

16. **$10,000 ADDITIONAL APPROPRIATION WITHIN CAPITAL PROJECTS FUND FOR PROFESSIONAL FEES, APPROVED.**

   Board of Finance approval presented.

   On motion of Commissioner Smith and seconded, it was unanimously voted: To make an additional appropriation of $10,000 within the Capital Projects Fund for Professional Fees.

17. **MONTHLY REVENUE AND EXPENSE REPORT PRESENTATION BY COMPTROLLER.**

   Comptroller Waldron highlighted a monthly revenue and expense report for the Joint Meeting members.
18.  **ADJOURNMENT.**

At 6:58 p.m., on motion of Commissioner Thibeault and seconded, it was unanimously voted: To adjourn.

**ATTEST:**

Therese Pac  
Town & City Clerk