

Bristol Mayor's Task Force on AIDS

Thursday, January 23, 2020

Bristol City Hall Meeting Room

Minutes

Attendance: Valerie Ingram (HRA of New Britain), Laura Minor (Wheeler Clinic), Alice Ferguson (HRA of New Britain), E. Cinque Barlow (Wheeler Clinic), Hedy Kelley (Bristol Hospital), Phyllis Del Mastro (Private Citizen), Meg Ivers (The Root Center)

Absent: Diane Ashworth (private citizen), Yahira Agudo (Chrysalis Center)

Moment of Silence: Observed

Introductions

Approval of October 23, 2019 minutes – Approved.

New Members – No new members. New members asked about being sworn in and Valerie Ingram will follow-up with the Mayor's office.

2020 Education Forum Planning:

Annual Forum: April 29, 2020.

Currently there are 3 speakers confirmed, but additional speakers needed for the forum. The Health Disparities speaker is no longer available.

- Latoya Tyson
- DeLita Rose-Daniels
- Daniel Davidson (Yale Speaker)
- Pharm Rep – Cinque to follow up with Janssen to confirm topic.

Bio along with pre and post summary are to be sent to Laura, Phyllis and Cinque ASAP. The CEU language must be determined and Laura will forward this information to Valerie. A save the date has to be created and sent.

The cost of the forum is \$25 and any funds raised will be utilized for additional events. The forum is April 29, 2020 from 8:30 – 3 pm at the Bristol Public Library. Diane Ashworth will be assigned to collect payments and issue receipts.

Forum Media/Social Marketing – No further information on Task Force website/Facebook page.

Storage – It was noticed that previously Mayor's Task Force items have been misplaced after events and to consolidate and secure items, Mayor Ellen offered a space in City Hall to store Task Force items (table cloth, banner, promotional items and pamphlets). Laura will follow up with Mayor's secretary.

Minutes – Hedy offered to take Task Force minutes at monthly meetings.

Task Force attendance was discussed and after 3 absences or below 60% of meeting attending, members will be removed from the roster. The Chair will notify the Mayor's office who will follow up with members. Chair will be invited to a chair training meeting when scheduled through City Hall.

Valerie shared that she will step down of the chair of the Task Force as of May, 2020. She will remain a member. Asked members to consider being a candidate for nomination.

Next Meeting, February 27, 2020 at 8:30 a.m. at Bristol City Hall Meeting room.

Adjourned: 9:26 a.m.