

**BRISTOL AQUIFER PROTECTION AGENCY
MINUTES
SPECIAL MEETING OF WEDNESDAY FEBRUARY 13, 2019**

CALL TO ORDER:

By: Chairman Skinner

Time: 9:23 P.M.

Place: City Hall

ROLL CALL:

MEMBERS	NAME:	PRESENT	ABSENT
REGULAR AGENCY MEMBERS:	Brian Skinner (Chairman)	X	
	William Cunningham (Vice Chairman)	X	
	Louise Provenzano (Secretary)	X	
	Peter Del Mastro	X	
	Michael Massarelli	X	
ALTERNATE AGENCY MEMBERS			
	Timothy Gamache	X	
	Richard Harlow	X	
	Thomas Marra	X	
STAFF			
	Monica Holloway, Zoning Enforcement Officer	X	
	Robert Flanagan, City Planner	X	

ADMINISTRATIVE MATTERS

1. Approval of Minutes – May 9, 2018 special meeting.

Chairman Skinner designated regular Commissioners Skinner, Cunningham and Del Mastro to vote on the May 9, 2018 special meeting minutes. He also designated alternate Commissioners Gamache and Harlow to vote in place of regular Commissioner Provenzano and Commissioner Massarelli with their absences at the May 9, 2018 special meeting.

MOTION: Move to approve the special minutes of the May 9, 2018, special meeting minutes.

By: Cunningham

Seconded: Gamache.

For: Harlow Gamache, Del Mastro, Cunningham and Skinner.

Against: None.

Abstained: Provenzano and Massarelli.

REGISTRATION RENEWALS

1. Application #APA2-1901-01 – request for renewal of registration of Monro Muffler/Brake & Service Center; 656 Farmington Avenue; Assessor’s Map 48, Lots 34, 35, and 36; Thomas Giannone for Monro Muffler/Brake, registrant.

Chairman Skinner designated regular Commissioners Skinner, Cunningham, Provenzano, Del Mastro and Massarelli to vote on Application #APA2-1901-01.

The Agency acknowledged receipt of the following items in their electronic packets: a map entitled “Attachment A, Facility Boundary Map, Monro Muffler/Brake and Service Center, 656 Farmington Avenue, Bristol, CT;” an electronic mail, dated January 10, 2019, from Jack Fisher, the registrants consultant, regarding Aquifer Protection Agency, Monro Muffler/Brake and Service Center, 656 Farmington Avenue to confirm he was mailing the signed form; a plan entitled “Materials Management Plan, Monro Muffler/Brake and Service Center, 656 Farmington Avenue, Bristol, CT 06010, Original Date of Plan: August 2012.”

Mr. Flanagan explained the plan was from Monro Muffler/Brake & Service Center, 900 Farmington Avenue, for the renewal of their application. He explained Chris Schaut, Assistant City Planner, was in charge of the Aquifer Protection Area Agency for the agency, which he indicated the application is complete except for an updated Materials Management Plan. Mr. Flanagan explained Mr. Schaut was okay with the Commission approving the application with the stipulation for a conditional approval that certified materials management plan is received.

MOTION: move that the Bristol Aquifer Protection Agency accept the renewal of the registration for the following facility in the "Upper White's Bridge/Lower White's Bridge/Mix Street" Aquifer Protection Area, with the stipulation that the Registration would be deemed as complete, **once an updated Materials Management Plan has been received**, in accordance with Section 8 of the City of Bristol's Aquifer Protection Area Regulations:

1. Monro Muffler/Brake & Service Center; 656 Farmington Avenue; Assessor's Map 48, Lots 34, 35 and 36.

By: Provenzano

Seconded: Massarelli.

For: Cunningham, Provenzano, Del Mastro, Massarelli and Skinner.

Against: None.

Abstained: None.

The application was deemed as complete with stipulation.

Mr. Flanagan explained there would be one renewal for the March agenda, which Mr. Schaut is working on with the applicant.

ADJOURNMENT

MOTION: Move to adjourn at 9:30 P.M.

By: Provenzano

Seconded: Massarelli.

For: Massarelli, Provenzano, Del Mastro, Cunningham and Skinner.

Against: None.

Abstain: None.

This meeting was taped.

Respectfully submitted,

Nancy King
Recording Secretary

Brian Skinner, Chairman

Louise Provenzano, Secretary