

A Special Meeting of the **Capital Improvement and Strategic Planning Committee** was held on Thursday, February 22, 2023 at 4:00 p.m. in Meeting Room 1, City Hall West, 131 North Main Street, Bristol, Connecticut.

Members Present: Mayor Caggiano, John Smith, Glenn Heiser, Tom Hislop, Sebastian Panioto (left at 5 p.m.), Marie O'Brien, Jacqueline Olsen, Cheryl Thibeault and Diane Waldron.

Also Present: Robin Manuele, Jessica Pilgrim, Ray Rogozinski, Richard Hart, Brian Gould, Scott Smith, Josh Medeiros and Peter Fusco

1. Call to order

Mayor Caggiano called the meeting to order at 4:00 p.m.

2. Approval of the February 2, 2023 minutes and to take any action as necessary

Commissioner Smith made a motion seconded by Commission O'Brien "to approve the minutes from February 2, 2023." Motion approved.

3. To review the Capital Budget for 2023-2024 and to take any action as necessary
 - a) Discussion of Scorecard Criteria for Project Rankings

Discussion was held on the scorecard criteria to rank the projects. Commissioner Thibeault discussed the criteria having weight as she felt the Health & Safety Impact category should weigh more than Timing. Mayor Caggiano stated however, if the project has ARPA funding, timing could be a key component. Discussion was held on combining legal impact & timing as something which falls under an unfunded mandate made need to be done right away. John stated he felt spongeability was missing, if the project has a future impact/role. For example, if money is going to be spent to build the kitchen's today, is there long-term use. Jackie stated this could be related to the bike path and in two years the City finds no one uses it. The scorecard criteria can be reviewed again and developed for next year.

Peter Fusco discussed Edgewood School renovations, initially this was a \$2 million project with target renovations, and \$1.3 million was allocated for the roof replacement but put on hold due to rising costs with COVID. \$2.5 million is now available from the Southside School HVAC project that is grant reimbursable, and an additional \$11 million estimated from school construction grants. This leaves only another \$2 million needed for this project. Commissioner Hislop asked for details of what the total project scope would cover.

Pete explained the Culinary Kitchen projects would use priority grant funds for the remainder of the project at each of the High Schools. Scott Smith spoke regarding the current cameras and security systems at the schools. Commissioner Thibeault asked for the number of cameras this would provide.

Ray Rogozinski gave a brief overview of all the Public Works requests in priority order. The first priority is the Fleet Lift Vehicle Lift. The Police Court Complex MEP project is the second and third phase of the project, at one point the boilers were going to be abandoned and set up temporary boilers outside. There are four bridge/culvert replacements, East Street Bridge Replacement, Andrew Street Culvert, Mellen Street Culvert and Lake Ave Culvert. The Animal Control Facility Replacement has been discussed at Public Works Board and City Council to build new building adjacent to existing facility. The City Hall West – Swing Space Reuse has the architect working with Police, Probate and Emergency Management to reconfigure the space currently known as City Hall West and the Police Department. Chief Brian Gould spoke regarding the Police Department’s expansion needs. The intersection at Clark Ave and James P Casey would be reconstructed. The Public Works Storage Building project would be shared by Public Works and the Police Department as a storage facility for Public Works and an enclosed impoundment area for Police. Currently there is nowhere to store vehicles from fatal or serious traffic accidents when there are search warrants to process. The Truck Wash at Public Works Garage would be automated to expand use to other Departments such as Fire, Police, Parks, Water/Sewer. The Bike Path has moved up on the list as DEEP gives a grant yearly for a bike path, which the City will be applying for.

4. To review the Capital Improvement Program and to take any action as necessary.

No discussion on this item.

5. Adjournment

Commissioner O’Brien made a motion seconded by Commission Olsen “to adjourn” at 5:30 p.m. Motion approved.

Jodi A. McGrane
Recording Secretary