

MINUTES OF THE BOARD OF WATER COMMISSIONERS

SPECIAL MEETING – MARCH 19, 2020

Present: Chairwoman Elizabeth Phelan, Commissioner Robert A. Badal (via Facetime), Commissioner Kathy Ferrier (via Facetime) and Commissioner Sean Dunn

Staff Present: Superintendent Robert Longo

Absent: Commissioner Ramiro Suarez and Council Liaison Mary Fortier

1) CALL TO ORDER

Chairwoman Phelan called the meeting of the Board of Water Commissioners held at the Bristol Water & Sewer Department, 119 Riverside Avenue to order at 8:30 a.m.

2) BUDGET APPROVAL FOR FISCAL YEAR 2020-2021

Superintendent Longo noted there were no changes from the Budget Workshop held on March 6, 2020 except for salaries/upgrades switching from codes to maintainers.

On motion of Commissioner Dunn and seconded, unanimously voted to approve the Water Department Budget for the Fiscal Year 2020-2021 as presented.

3) IMMANUEL EVANGELICAL LUTHERAN CHURCH: SON-RISE SERVICE

Superintendent Longo noted he has received a request from Immanuel Evangelical Lutheran Church to use the Department's Hill Street property for their Easter SON-Rise Service. He noted they have submitted the certificate of insurance. He recommended the approval with the condition that they follow all procedures mandated by the State of CT on social distancing.

On motion, Commissioner Dunn and seconded, unanimously voted to approve Immanuel Evangelical Lutheran Church to hold their SON-Rise Service on Hill Street on Sunday, April 12, 2020. On condition, they follow all the prescribed requirements by the State of CT on social distancing along with any other

directives that may come between now and the April 12, 2020 date.

4) PENALITES

Superintendent Longo informed the Board that the Department has suspended water terminations for the month of March. He noted that the State of CT suspended all terminations for utilities. He requested the Board consider waiving penalties/late fees for a three-month period to help with the economy.

On motion, Commissioner Dunn and seconded, unanimously voted to waive penalties/late fees for three-month period on the recommendation of Superintendent Longo.

5) ADJOURNMENT

At 8:37 a.m., on motion by Commissioner Ferrier and seconded, unanimously voted to adjourn.

ATTEST:



Renee LaMarre

Water & Sewer Administrative Assistant