

Memorial Boulevard Intradistrict  
Arts Magnet School Committee  
Special Meeting March 26, 2020

Present: Dr. Michael Dietter, Cheryl Assis, Lori Eschner, John Lodovico, Steve Masotti, Dave Preleski, John Smith, Frank Stawski, and Chris Wilson

Also Present: Jeff Anderson, Jill Browne, Angela Cahill, Tim Callahan, Dr. Catherine Carbone, Angela Carlson, Ed D'Amato, David Heer, Roger Rousseau, and Ryan Scrittorale

**1. CALL TO ORDER**

The meeting was called to order at 4:00 p.m. by Chair Dietter.

**2. APPROVAL OF MINUTES**

**On a motion by Steve Masotti and seconded by Cheryl Assis, it was unanimously voted to approve the minutes of the regular meeting on February 27, 2020.**

ROLL CALL VOTE:

Chair Michael Dietter: YES

Cheryl Assis: YES

Lori Eschner: YES

John Lodovico: YES

Steve Masotti: YES

David Preleski: YES\*\*

John Smith: YES

Frank Stawski: YES

Chris Wilson: YES

\*\*David Preleski was attended the meeting via phone. He was unable to be heard in the meeting due to technical difficulties. He sent a follow up email assenting to this motion. Copy of email is on file in the Facilities Office at the Board of Education Central Office.

**3. PUBLIC PARTICIPATION**

There was no public participation to discuss at this time.

**4. PROJECT MANAGER'S UPDATE**

**Tim Callahan presented:**

- 3/3/2020-Phase 2 DDR with OSCGR
- 3/11/2020-Successful PCR meeting with OSCGR for Phase 1, approved to go out to bid
- 4/2/20-Pre-bid meeting scheduled (walk through will be five at a time; instructions will be given on how to sign up for the walkthrough)
- 4/14/20-Bids are due via the online format

- Benesch will be providing the stormwater monitoring – It is a state of CT requirement to have the discharge of stormwater from construction activities monitored
- Angela will present the finish boards-The finishes were reviewed with QA&M, Dr. Carbone, Dr. Dietter, Peter Fusco, and Tim Callahan

## 5. ARCHITECT’S UPDATE

### Angela Cahill presented:

- Introduced Ryan Scrittorale from Benesch to give a brief explanation of their role in the monitoring of the discharge of stormwater from construction activities
  - The base bid of \$31,600 is on an estimate of 72 weeks of construction and can be more or less depending on the rainfall (description of work is on file in the Facilities Office at the Board of Education central office)

**On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the contract add #3 provided by Benesch for CT DEEP General Permit for the Discharge of Stormwater from Construction Activities with a base amount of \$31,600.**

### ROLL CALL VOTE:

Chair Michael Dietter: YES

Cheryl Assis: YES

Lori Eschner: YES

John Lodovico: YES

Steve Masotti: YES

David Preleski: YES\*\*

John Smith: YES

Frank Stawski: YES

Chris Wilson: YES

\*\*David Preleski was attended the meeting via phone. He was unable to be heard in the meeting due to technical difficulties. He sent a follow up email assenting to this motion. Copy of email is on file in the Facilities Office at the Board of Education Central Office.

- Finish Boards were reviewed by Angela Carlson from QA&M
- The boards will be on display at the Board of Education Central Office – in the hallway upon entry in the rear of the building beginning Thursday, April 2, 2020 after 11:00 a.m.
- Chair Dietter made mention regarding the writable surfaces in the classroom regarding contrast for the visually impaired students
- Lori Eschner inquired about spotlights in the 2D and 3D classrooms
- The vote on the finish boards will be during April’s meeting – this gives committee members time to view the boards at the BOE

## 6. CONSTRUCTION MANAGER UPDATE

### Jeff Anderson presented:

- Phase 1 went out to bid and bids are due on 4/14/2020
- Bids are in Bristol Press the weekend of March 28<sup>th</sup> and in the Hartford Courant on 3/26/20 and 3/29/20
- Prebid walk through is scheduled for 4/2/20
  - There will be no more than 5 people allowed in the building at once
  - There are spots every 45 minutes that they must sign up for prior
  - Representatives from D'Amato Downes and Eagle Environmental will be present during the walk through
  - There will be an online question/answer Zoom meeting to discuss the bid process at 3:30 that afternoon
  - There will be an email bid process-previously worked out with OSCGR- There are three email addresses the bids must be sent to:

1	<a href="mailto:bristolbid@downesco.com">bristolbid@downesco.com</a>	D'Amato + Downes JV – Construction Manager
2	<a href="mailto:rogerrousseau@bristolct.gov">rogerrousseau@bristolct.gov</a>	Roger Rousseau – Purchasing Agent for the City of Bristol
3	<a href="mailto:kermit.thompson@ct.gov">kermit.thompson@ct.gov</a>	Kermit Thompson – OSCGR

- On the date the bids are due, they will be opened and read aloud via online conference call

## 7. CHAIRMAN'S REPORT

### Dr. Michael Dietter Presented:

- Thanked the MBIAMS committee members that attended the last Board of Education meeting for their continued support

## 8. EXPENDITURE REPORT

### Timothy Callahan Presented

- The expenditure report is on file in the Facilities Office at the BOE central office
- \$1,576,857 has been spent
- \$424,423.01 has been received to date from the state

## 9. OLD BUSINESS

- Roger Rousseau discussed the builders risk insurance coverage
- Solicited bids and received three back – based on the bids, Great American (via HD Segur) was the low bid with \$99,890

- Great American proposed an additional component of coverage for faulty workmanship (known in insurance terms as “LEG3 coverage” in the amount of \$9,520

**On a motion by John Smith and seconded by Lori Eschner, it was unanimously voted to approve the builders risk insurance policy provided by Great American (via HD Segur) in the amount of \$99,890.00**

ROLL CALL VOTE:

Chair Michael Dieter: YES

Cheryl Assis: YES

Lori Eschner: YES

John Lodovico: YES

Steve Masotti: YES

David Preleski: YES\*\*

John Smith: YES

Frank Stawski: YES

Chris Wilson: YES

\*\*David Preleski was attended the meeting via phone. He was unable to be heard in the meeting due to technical difficulties. He sent a follow up email assenting to this motion. Copy of email is on file in the Facilities Office at the Board of Education Central Office.

**On a motion by John Smith and seconded by John Lodovico, it was unanimously voted to approve the additional component of coverage for faulty workmanship coverage known as “LEG3 coverage” in the amount of \$9,520.00.**

ROLL CALL VOTE:

Chair Michael Dieter: YES

Cheryl Assis: YES

Lori Eschner: YES

John Lodovico: YES

Steve Masotti: YES

David Preleski: YES\*\*

John Smith: YES

Frank Stawski: YES

Chris Wilson: YES

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## **10. ADJOURNMENT**

The meeting was adjourned by Chair Dieter at 4:53 p.m.

Respectfully submitted,

*Tara Landon*

Tara R. Landon

Administrative Assistant/Operations