Bristol Historic District Commission

Regular Meeting of March 27, 2019

CALL TO ORDER:
By: Chairman Boudreau
Time: 6:35 P.M.
Place: City Hall

ROLL CALL:

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>NAME:</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tbody>
<tr>
<td>REGULAR MEMBERS:</td>
<td>Robert Boudreau (Chairman)</td>
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<td></td>
<td>Karen Stevens (Vice Chairman)</td>
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<td>Patti Philippon (Secretary)</td>
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<td></td>
<td>Lynda Russell</td>
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<td>X</td>
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<td></td>
<td>Miles Jennings</td>
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<td>X</td>
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<td>ALTERNATE MEMBERS:</td>
<td>Brittany Barney (Alternate)</td>
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<td>Mary Greger (Alternate)</td>
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<td>Jason Wright (Alternate)</td>
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<td>STAFF:</td>
<td>Christopher Schaut, Assistant City Planner</td>
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PLEDGE OF ALLEGIANCE

ADMINISTRATIVE MATTERS
1. Approval of Minutes – November 7, 2018

Motion: Move to approve the minutes of the November 7, 2018, regular meeting, as amended.

By: Commissioner Jennings
Seconded: Commissioner Philippon
For: Boudreau, Jennings, Philippon, and Russell.
Against: None.
Abstained: None.

2. Sign posting for public hearing

PUBLIC HEARINGS
There were no public hearings.

OLD BUSINESS
There was no old business.

NEW BUSINESS
3. Election of Officers

MOTION: To postpone election of office until the next regular meeting which is in May 2019.

By: Commissioner Philippon
Seconded: Commissioner Jennings
For: Boudreau, Jennings, Philippon, and Russell.
Against: None.
Abstained: None.
CORRESPONDENCE
4. Commissioner Appointment Letters

Commissioner appointment letters dated December 12, 2018 and January 9, 2019, respectively, for Brittany Barney as an alternate and Mary Greger as an alternate member.

This will be postponed until May 2019.
No motion made.

STAFF REPORT
5. FOIA Review


Mr. Schaut reviewed the FOI act and that Commission members should not be discussing matters outside of the public meetings.

6. Annual Summary of Actions

Annual Summary of Actions Report dated March 19, 2019 (2 pages.)

Mr. Schaut stated that he has submitted the Annual Summary of Actions report to the State of CT outlining everything that went to the Commission and what action was taken along with the change of Commissioners.

PUBLIC COMMENT
None

MISCELLANEOUS
Commissioner Boudreau stated that the scheduled meetings have been modified to be every other month. The attendance tonight is relatively low. All appointed Commissioners should place the meeting schedules on their calendar and properly plan on attending. If you made a commitment to be on the Board, the member needs to schedule the time accordingly in order to attend the meeting.

Mr. Schaut stated the policy for sign deposits has been modified from $25.00 to $50.00. Many times the signs are returned damaged and/or not returned at all. If residents would like to purchase their own sign, that would be fine. This is to encourage residents to return the signs in a timely manner and cover the cost of replacement signs if needed.

ADJOURNMENT

MOTION: Move to adjourn at 6:46 P.M.

By: Commissioner Jennings

Seconded: Commissioner Philippon

For: Boudreau, Jennings, Philippon, and Russell.

Against: None.

Abstained: None.

The meeting adjourned at 6:46 P.M.

Respectfully submitted,

Lisa Wilson
Recording Secretary

Robert Boudreau, Chairman

Patti Philippon, Secretary