

APRIL 14, 2020

The regular meeting of the City Council was held on April 14, 2020 in the City Hall Council Chambers, 111 North Main Street at 7:15 p.m. Present: Mayor Zoppo-Sassu; Council Members Fortier, Hahn, and Preleski. Present by teleconference: Council Members Barney, Kelley, and Rosado.

1. MOMENT OF REFLECTION FOR VICTIMS OF CORONAVIRUS FROM BRISTOL AND AROUND THE WORLD.

Mayor Zoppo-Sassu requested a Moment of Reflection for the victims of the coronavirus locally and around the world.

2. APPROVAL OF MINUTES OF REGULAR CITY COUNCIL MEETING ON MARCH 10, 2020 AND SPECIAL CITY COUNCIL MEETINGS ON MARCH 16, 2020 AND MARCH 23, 2020.

On motion of Council Member Hahn and seconded, it was unanimously voted: To approve the minutes of the regular City Council meeting on March 10, 2020 and the special City Council meetings on March 16, 2020 and March 23, 2020.

3. ADOPTION OF CONSENT CALENDAR.

On motion of Council Member Fortier and seconded, it was unanimously voted: To adopt the seven matters as part of the Consent Calendar.

4. NEW HIRE REPORT FOR MARCH, PLACED ON FILE.

Communication presented from the Human Resources Department.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To place on file the New Hire Report for the month of March, 2020.

5. MOTOR VEHICLE AND REAL ESTATE TAX REFUNDS IN AMOUNT OF \$25,270.31, APPROVED.

Request presented from the Tax Collector.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To approve the Tax Refunds as follows –

Motor Vehicle	\$ 10,003.36
Real Estate	<u>15,266.95</u>
Total	\$ 25,270.31

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6. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO SIGN DOCUMENTS WITH CTEC SOLAR, LLC FOR INSTALLATION OF PHOTOVOLTAIC SOLAR PANELS ON CITY'S LAKE AVENUE LANDFILL, APPROVED.

Communication presented from the Director of Public Works regarding the installation of a photovoltaic solar array at the City's landfill.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to sign any and all documents associated with designating CTEC Solar, LLC as the preferred developer to install photovoltaic solar panels on the City's Lake Avenue landfill in accordance with Request for Qualifications 2P20-037.

7. CONTRACT FOR CONSTRUCTION INSPECTION SERVICES REQUIRED IN CONJUNCTION WITH REPLACEMENT OF LOUISIANA AVENUE BRIDGE OVER COPPERMINE BROOK WITH BL COMPANIES CONNECTICUT, INC. FOR \$405,900, APPROVED.

Communication from the Purchasing Agent regarding the construction inspection services for the replacement of the Louisiana Avenue Bridge.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To approve a Contract for Construction Inspection Services Required in Conjunction with the Replacement of the Louisiana Avenue Bridge Over Coppermine Brook with BL Companies Connecticut, Inc. in the amount of \$405,900, and to authorize the Mayor or Acting Mayor to execute said Contract.

8. AWARD OF REAL PROPERTY TAX ASSESSMENT FIXING AGREEMENT TO CARRIER CONSTRUCTION, INC. FOR APARTMENT UNITS ON MAIN AND SUMMER STREETS, APPROVED.

Communication presented from the Economic and Community Development Executive Director regarding a real property tax assessment fixing agreement for Carrier Construction, Inc. for 32 market-rate apartment units on Main Street and Summer Street.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To approve a real property tax assessment fixing agreement for Carrier Construction, Inc., or its assigns, contingent on the execution of a certificate of occupancy for 32 market-rate apartment units in the area of Main Street and Summer Street. Said real property assessment fixing agreement shall be subject to conditions identified in C.G.S. Sec. 12-65b and shall take the following form:

Tax Year 1 – 10 following Certification of Occupancy – 50% real property tax abatement.

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9. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO EXECUTE DOCUMENTS WITH NCC NATIONWIDE CREDIT CORPORATION, APPROVED.

Communication from the Purchasing Agent regarding utilizing a new agency for debt collection in the tax office.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect a Contract with NCC NATIONWIDE CREDIT CORPORATION and to refer the matter to the Office of Corporation Counsel

10. APPROVAL TO HIRE VANZELM, HEYWOOD, & SHADFORD, INC. ENGINEERS AS COMMISSIONING AGENT ON SOUTH SIDE SCHOOL HVAC REPLACEMENT PROJECT FOR \$39,920.

Recommendation presented from the South Side School HVAC Replacement Committee regarding the South Side School HVAC Replacement project.

As part of the Consent Calendar adoption and on motion of Council Member Fortier and seconded, it was unanimously voted: To hire VanZelm, Heywood, & Shadford, Inc. Engineers as the commissioning agent on the South Side School HVAC Replacement project in the amount of \$39,920.

11. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO NEGOTIATE AND ENTER INTO A LEASE AGREEMENT WITH BRISTOL HOSPITAL, INC. FOR CITY OWNED PROPERTY LOCATED AT 51 HIGH STREET, APPROVED.

As recommended by the Real Estate Committee and on motion of Council Member Hahn, Chair and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to negotiate and enter into a lease agreement with Bristol Hospital, Inc. and/or its assigns for City owned property located at 51 High Street, Bristol, Connecticut and to refer this matter to the Corporation Counsel's Office to effectuate the same.

12. CHANGES TO SALARIES AND BENEFITS OF FULL-TIME AND PART-TIME NON-BARGAINING EMPLOYEES EFFECTIVE JULY 1, 2020, APPROVED.

As recommended by the Salary Committee and on motion of Council Member Fortier, Chair and seconded, it was unanimously voted: To approve changes to the salaries and benefits of the full-time and part-time non-bargaining employees effective July 1, 2020 and to refer this matter to the Board of Finance for informational purposes.

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13. UPGRADE OF PAYROLL CLERK (LOCAL #233) FROM PAY CODE 6 TO PAY CODE 7 EFFECTIVE MARCH 11, 2020, APPROVED.

As recommended by the Salary Committee and on motion of Council Member Fortier, Chair and seconded, it was unanimously voted: To approve an upgrade of the position of Payroll Clerk (Local #233) from pay code 6, \$21.80/hourly - \$24.20/hourly, to pay code 7, \$23.55/hourly - \$26.10/hourly effective March 11, 2020 and to refer this matter to the Board of Finance for informational purposes.

14. CREATION OF NEW POSITION PROJECT MANAGER (BPSA – SALARY LEVEL 9) AND ELIMINATION OF POSITION OF ASSISTANT CITY ENGINEER EFFECTIVE APRIL 15, 2020, APPROVED.

Mayor Zoppo-Sassu explained that the Public Works Department revamped the job description by making it more flexible to the needs of the department.

As recommended by the Salary Committee and on motion of Council Member Fortier, Chair and seconded, it was unanimously voted: To approve the creation of a new position of Project Manager (BPSA – Salary Level 9, \$77,183 - \$99,714); and to eliminate the position of Assistant City Engineer (BPSA – Salary Level 9), effective April 15, 2020 and to refer this matter to the Board of Finance for informational purposes.

15. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO SIGN LEASE AGREEMENT WITH ASSOCIATED SPRING, A BUSINESS OF BARNES GROUP INC. FOR .622 ACRE LOCATED AT WESTERLY CORNER OF WILLIS STREET AND MEMORIAL BOULEVARD FOR INITIAL 30-YEAR TERM.

Council Member Preleski amended the land area from .85 acres to .622 acres. He explained that adequate parking at the Memorial Boulevard School was significant for the school and the community theatre.

Mayor Zoppo-Sassu stated the annual lease was \$3,000 per year for 30 years, with an option to renew.

On motion of Council Member Preleski and seconded, it was unanimously voted: To that the City of Bristol enter into a lease agreement as negotiated with Associated Spring, a business of Barnes Group Inc., for premises comprising 0.622 acre, located at the westerly corner of Willis Street and Memorial Boulevard, Bristol, Connecticut for an initial 30-year term, with the option to renew for four additional five-year terms, for automobile parking associated with the use of the “Memorial School” for municipal public school purposes and community sponsored civic, artistic, recreational and/or athletic events held on the Memorial School property only, including use for parking for school and for community-related or community-sponsored performances held in the auditorium of the Memorial School. It was also voted to authorize the Mayor, Ellen A. Zoppo-Sassu, or Acting Mayor, to sign said lease agreement subject to final review by the Corporation Counsel and to refer this matter to the Board of Finance for any necessary action.

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16. AUTHORIZATION FOR MAYOR TO EXECUTE STATE/CITY PROJECT AUTHORIZATION LETTER ASSOCIATED WITH LOUISIANA AVENUE BRIDGE CONSTRUCTION, APPROVED.

On motion of Council Member Fortier and seconded, it was unanimously voted: To bring on the table two items regarding the Louisiana Avenue Bridge.

Communication presented from the Director of Public Works regarding the Louisiana Avenue Bridge construction agreement.

On motion of Council Member Fortier and seconded, it was unanimously voted: To authorize the Mayor to execute the State/City Project Authorization Letter (PAL) associated with Louisiana Avenue Bridge construction in the amount not to exceed \$3,718,440. Said amount is the total project construction cost inclusive of bridge replacement construction, inspection, engineering and DOT administrative/testing cost. Total City cost shall not exceed \$748,688 with Federal reimbursement of \$2,974,752.

17. AWARD OF CONTRACT 2C20-052 BRIDGE REPLACEMENT AT LOUISIANA AVENUE TO SCHULTZ CORPORATION FOR \$2,420,988.25, APPROVED.

Communication presented from the Purchasing Agent regarding Contract 2C20-052 for the Louisiana Avenue Bridge Replacement.

Council Member Barney questioned when the bridge project might start.

Public Works Director Rogozinski responded the project was anticipated to start in the next month.

On motion of Council Member Fortier and seconded, it was unanimously voted: To approve Contract 2C20-052 Bridge Replacement at Louisiana Avenue to Schultz Corporation in the amount of \$2,420,988.25 and to authorize the Mayor or Acting Mayor to execute any and all documents necessary to effectuate said Contract.

18. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO EXECUTE EXTENSION REQUEST FOR HISTORIC DOCUMENTS PRESERVATION PROGRAM GRANT WITH CONNECTICUT STATE LIBRARY FOR TOWN CLERK'S OFFICE, APPROVED.

On motion of Council Member Hahn and seconded, it was unanimously voted: To bring on the table an extension request for the Historic Documents Preservation Program for the Town Clerk's Office.

Communication from the Town and City Clerk regarding the Historic Documents Preservation Program grant.

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Council Member Hahn stated due to the pandemic, the vendor might be unable to travel to Bristol to complete the project. An extension would allow the vendor more time.

On motion of Council Member Hahn and seconded, it was unanimously voted: To authorize the Mayor Ellen A. Zoppo-Sassu or the Acting Mayor to execute the Extension Request – FY2020 for a 90 day extension for the Historic Documents Preservation Program grant with the Connecticut State Library.

19. APPROVAL OF FOUR-YEAR LABOR AGREEMENT BETWEEN CITY OF BRISTOL AND BRISTOL FIRE UNION LOCAL #773 EFFECTIVE JULY 1, 2019 AND JUNE 30, 2023, PENDING RATIFICATION AND APPROVAL BY BARGAINING UNIT.

On motion of Council Member Barney (by teleconference) and seconded, it was unanimously voted: To bring on the table a labor agreement with the Bristol Fire Union.

Council Member Barney explained that the Fire Union was in the process of ratifying their contract so the City Council needed to vote to get it to the next phase without losing time.

Mayor Zoppo-Sassu briefly highlighted changes in the new agreement.

On motion of Council Member Barney (by teleconference) and seconded, as amended, it was unanimously voted: To approve the contract for Bristol Fire Union Local #773 for July 1, 2019 through June 30, 2023, pending ratification and approval by the bargaining unit, and review by Corporation Counsel and the Human Resources Department.

20. APPROVAL FOR CITY OF BRISTOL TO PARTICIPATE IN TAX PAYMENT DEFERMENT PROGRAM OF 90 DAYS AND AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO SIGN ANY APPLICATION, CERTIFICATION OR ATTESTATION REQUIRED.

On motion of Council Member Fortier and seconded, it was unanimously voted: To bring on the table a tax deferment program.

On motion of Council Member Fortier and seconded, it was unanimously voted: That the City of Bristol participate in the Deferment Program as authorized by the Governor's Executive Order 7S, Section 6, whereby the City shall offer to eligible taxpayers, businesses, nonprofits, and residents a payment deferment of ninety (90) days for any taxes on real property, personal property or motor vehicles and for municipal water and sewer rates, charges or assessments that become due and payable during the period of March 10, 2020 through and including July 1, 2020. It was also voted to authorize the Mayor, Ellen A. Zoppo-Sassu, or Acting Mayor, after consultation with the Board of Finance, Comptroller, and Department Heads, to sign any application, certification or attestation required by the Governor's Executive Order 7S, Section 6 on or before April 24, 2020 to elect said Deferment Program.

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21. AUTHORIZATION FOR MAYOR OR ACTING MAYOR TO EXECUTE A CONTRACT WITH PEOPLE'S UNITED BANK, N.A. FOR LOCK BOX SERVICES FOR TAX COLLECTOR, APPROVED.

Communication from the Purchasing Agent regarding lock box services for the Tax Office.

Council Member Preleski stated the Tax Collector changed the provider for lock box services to better integrate with their system and save money.

On motion of Council Member Preleski and seconded, it was unanimously voted: To authorize the Mayor or Acting Mayor to execute any and all documents necessary to effect a contract with People's United Bank, N.A. for lock box services and to refer this matter to the Office of Corporation Counsel.

22. APPOINTMENT.

The following appointment was presented:

BOARD OF ETHICS

Joan Cloutier – Reappointment – term to April, 2023.
Appointed by Council Member Barney.

23. ADJOURNMENT.

At 8:00 p.m., on motion of Council Member Fortier and seconded, it was unanimously voted: To adjourn.

ATTEST: _____

Therese Pac
Town & City Clerk