

Board of Park Commissioners
Wednesday, April 15, 2020 at 6:00 pm
First Floor Meeting Room, City Hall, 111 North Main Street, Bristol, CT/WEBEX
Meeting Minutes

Present: Mayor Ellen Zoppo-Sassu, Chairwoman
Sandra Bogdanski, Commissioner
Cynthia Donovan, Commissioner
Robert Fiorito, Commissioner
Robert Kalat, Commissioner
Robin Klug, Recording Secretary
Sarah Larson, Deputy Superintendent
Paula O'Keefe, Commissioner
Dr. Joshua Medeiros, Superintendent
Scott Rosado, Council Liaison

Absent: Malcolm Huckaby, Commissioner

1) Call to Order

- a. Chairwomen Zoppo-Sassu called the meeting at 6:18 p.m.

2) Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Donovan to accept the March 18, 2020 special meeting minutes.
Seconded by: Commissioner Kalat, all in favor; motion carried.
- b. **MOTION:** Made by Commissioner Fiorito to accept the March 18, 2020 regular meeting minutes.
Seconded by: Commissioner O'Keefe, all in favor; motion carried.

3) Public Participation

- a. There was no public participation

4) Employee Recognition

- a. Jenelle Howard, the newly selected Drug Free Communities coordinator was welcomed, introduced to the Commission and congratulated on being selected for her position.
- b. Raelynne Andrews, was congratulated on successfully completing her probationary period as the Aquatics Coordinator.
- c. All Parks, Recreation, Youth and Community Services staffers, were thanked for all their hard work and dedication in performing their functions while navigating the challenges posed by COVID-19.

5) Superintendent's Report

- a. Dr. Medeiros presented his report for April 2020. There was discussion surrounding the progress of construction underway at Page Pool, vandalism in the Parks, Corporation Council's

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assessment of the categorization of the Parks trust funds, and Pine Lake Adventure Park's fiscal health.

b. April Financials 2020

MOTION: Made by Commissioner Fiorito to accept the report and place on file.

Seconded by: Commissioner Donovan, all in favor; motion carried.

6) Old Business

- a.** There was no old business brought forward by Commissioners.

7) New Business

- a.** All meeting attendees participated in a Master Plan engagement dialogue with Austin Hochstetler, of Pros Consulting, as well as, Mark Novak and Holly Ganser of Activitas, by answering questions and providing input regarding their ten year vision and aspirations for Parks, Recreation, Youth and Community Services. Discussion followed.

8) Committee Reports:

- a.** Events Committee: No report.
b. Building & Maintenance Committee: No report.
c. Budget & Finance Committee: No report.
d. City Council Liaison Updates: No report.

9) Other Business

- a.** There was no other business to come before the Commission.

10) Adjourn

- a.** **MOTION:** Made by Commissioner Donovan to adjourn at 7:48 p.m.
Seconded by: Commissioner Bogdanski, all in favor; motion passed.

Respectfully submitted,
Robin Klug, Recording Secretary
Board of Parks Commissioners