

**City of Bristol, Connecticut
Insurance Committee Meeting
April 29, 2021**

A meeting of the Insurance Committee of the Board of Finance was held on April 29, 2021 in the City Hall Council Chambers. The following were in attendance: Committee Members: John Smith, Ron Burns and Marie O'Brien (arrived at 9:15 am) City: Diane Waldron, Robin Manuele and Mark Penney BOE: Sam Galloway Future Comp: Steve Grahn, Fonda Carmody and Julia Coco Lockton: Lisa Daley

1. Call to order.

John Smith called the meeting to order at 9:00 a.m.

2. To discuss the City's Self Insured Workers' Compensation Program with FutureComp and to take any action as necessary.

FutureComp reviewed the quarterly report with the Committee. Open claim counts and financials for all fiscal years as of March 31 were reviewed totaling \$12,688,893. Open indemnity and medical claim counts by Department for all fiscal years total 168, 127 for indemnity and 41 for medical, which includes all departments and heart and hypertension. For this fiscal year December was the highest month with 45 claims, October with 38 and July 26. BCHS, BEHS and West Bristol are the three schools with the highest claim counts. John Smith would like follow up with Corporation Counsel on the process for Heart and Hypertension claims.

The City is due for a claims review with the Board of Education and City, after the review the information should be shared with the Department Heads to prevent injury and target training for the departments. The City has implemented a policy for COVID related claims, due to the vaccine close contacts are no longer considered workers' compensation eligible and employees will use their own time for quarantining purposes.

Discussion was held on the reporting of claims and the timeliness, Fonda confirmed FutureComp receives the first report of injury pretty quickly, usually within 24 hours.

At 9:45 a.m., FutureComp left the meeting, Lockton entered.

3. To discuss the City's Health Insurance with Lockton Companies and to take any action as necessary.

Lockton reviewed the monthly cost reports for July – March 2021. The City is averaging \$2.1 million in medical claims per month. To date, there has been five claims over \$200,000. For dental, the City averages \$84 thousand per month, however for February and March there is a reporting error as indicated in this report, Lockton is working with Anthem to resolve.

4. To discuss the indemnification contract language within the ICMA Administrative Services and Brokerage Agreements and to take any action as necessary.

ICMA agreed to remove the indemnification contract language, no action needed.

5. Adjournment.

Ron Burns made a motion to adjourn seconded by Marie O'Brien at 10:10 a.m.

Respectfully Submitted,

John Smith/jam
John Smith, Chairman