

Regular Meeting of the American Rescue Plan Task Force  
May 8, 2023 – 4:00 p.m.  
City Hall West Meeting Room 1, 131 North Main Street Bristol CT 06010

Members Present: Mayor Jeff Caggiano, Mickey Goldwasser, Glenn Heiser, David Maikowski, David Preleski, Mark Peterson, Susan Sadecki, John Smith, Thomas O'Brien and Katie D'Agostino. Howard Schmelder and Michael Dumas attended via Zoom.

Absent: Morgan Urgo, Jennifer Van Gorder, and John Leone  
Also present: Robin Manuele, Diane Waldron and Justin Malley on Zoom  
Via Zoom: Sarah Goss and Martha McCabe from UHY

1. Call to Order

Mayor Caggiano called the meeting to order at 4:01 p.m.

2. Public Participation

*None.*

3. Approval of minutes of Regular Meeting – April 10, 2023

*Commissioner Smith made a motion seconded by Commissioner Goldwasser “To approve the minutes from April 10, 2023” Motion approved.*

*Commissioner Sadecki made a motion seconded by Commissioner Maikowski “To correct the name to Environmental Learning Center of Connecticut.” Motion approved.*

*Commissioner Smith made a motion seconded by Commissioner Goldwasser “To approve the amended minutes from April 10, 2023” Motion approved.*

4. Discussion with UHY Advisors

Martha reviewed the trackers. Things are going well with the sub recipients working with City Staff. All but \$10,000 of revenue loss is committed. Approximately \$267,447 remains which can be kept as contingency for City projects for cost overruns. The City is fully obligated in UHY's eyes. On Thursday, May 11<sup>th</sup> the federal government will consider the pandemic ended, but that doesn't change ARPA or any of the deadlines already established.

For sub recipients there are 26 projects and 5 beneficiaries, everyone has drawn down but 6 projects. BBGC will be requesting an advance, and UHY has been in contact with everyone who has not drawn. BARC is the one exception and MOVIA is still on hold.

5. Building Bristol Grant Program Update

a. To discuss reallocating remaining BBGP funds

Martha reviewed the BBGP tracker. 300 Broad Street has indicated they won't start until 2024, but everyone listed has indicated they want the funds. In total there are 13 projects and 11 beneficiaries for Building Bristol. Martha has been pushing them to get things in, many of the businesses and non-profits have returned to pre pandemic business levels, this may not be a high priority as they are busy. Many of the outstanding items are the insurance and fidelity bond. Mayor Caggiano stated City staff will also follow up with the six remaining.

6. Subcommittee Updates

Commissioner Goldwasser expressed concerns with MOVIA as the court process is slow. Commissioner Preleski stated they have some self-imposed filing deadlines for June. The City is following this closely.

*Mayor Caggiano left the room at 4:21 p.m. due to a conflict with Oma's Pride.*

Justin Malley stated all the appropriate paperwork has been submitted for this project as they have a potential space in Bristol to continue with their project.

*Mayor Caggiano returned to the meeting at 4:23 p.m.*

Justin Malley stated Augie's business is for sale, there may be an opportunity in the future for Augie's to address the board if the new owner would like to do the project. Also, Firefly's funds are being held back, there is an opportunity where that may come back into play. Commissioner Goldwasser stated a deadline should be set for these projects.

*Commissioner Goldwasser made a motion seconded by Commissioner Smith "To put a deadline for Augie's and Firefly of June 30, 2023."*

Commissioner Maikowski expressed his concerns on the quick deadline for \$22,000, as the City projects could use those funds up immediately. Martha stated BARC's deadline is January 30, 2024 and to be consistent the Task Force could use this deadline for any projects with issues.

*Commissioner Goldwasser made a motion seconded by Commissioner Smith "To amend the motion to a January 30, 2024 deadline for all projects." Motion approved.*

Mayor Caggiano will keep this as an Agenda item, for the subcommittees to keep track of the projects. City and Non -Profit does not have anything to report.

7. Any other business

*None*

8. Adjournment

*Commissioner O'Brien made a motion seconded by Commissioner Goldwasser "to adjourn" at 4:34 p.m.  
Motion approved.*

*Jodi A. McGrane*  
Recording Secretary