

**SPECIAL MEETING OF THE
MEMORIAL BOULEVARD SCHOOL TASK FORCE COMMITTEE
COUNCIL CHAMBERS
CITY HALL
111 NORTH MAIN STREET
WEDNESDAY, MAY 27, 2015
7:00 P.M.**

1. Call to Order

Chairwoman Zoppo-Sassu called the Special Meeting of the Memorial Boulevard School Task Force to order at 7:10 p.m.

2. Acceptance of May 20, 2015 meeting minutes

The minutes were just distributed to the members due to the Recording Secretary being on vacation. They will be reviewed and accepted at the next meeting.

3. Review and discussion of financial projections and to take any action as necessary.

Commissioner Thibeault distributed a spread sheet to the Board members and discussed the assumptions of the square footage usage through each phase and the members gave their feedback. Commissioner Del Mastro noticed that the basement floor was not included in the assumption and this will be added. Also, the total rentable space for floors one through three was incorrectly stated and will be adjusted to 10,500 square feet for a more accurate depiction. Once the first phase is complete (theater and first floor) then the non-profit would take over and raise the money to phase in floors, two, three and the basement.

4. Discussion of draft recommendations for Mayor and Council and to take any action as necessary.

Chairwoman Zoppo-Sassu discussed the possible recommendations of naming the theater. Any further recommendations by the Board members need to be received by Chairman Zoppo-Sassu by Tuesday next week in order to review as a group before we present a report to the City Council for the June 9th meeting. She posed a question to the members that she would like answered by the next meeting, which is "I would like to see the Memorial Boulevard as....."

The next meeting will be on June 3, 2015 at 6:00 p.m. – room to be determined.
The Finance Committee will meet on June 1, 2015 at 6:00 p.m. – room to be determined.

5. Beatlemania Update

Dave Mills distributed flyers of The "CAST" of Beatlemania concert to the members for posting throughout the City. He will be receiving 100 larger poster board styles next week, along with signs to be put at street intersections. He reported that he has five sponsors that are helping with the fundraising. Fifty-eight tickets have been sold so far and we need all Board members to promote this event.

The A/C unit was checked out recently and the estimate may be more than the \$2,000 originally voted on at the last meeting. The members discussed raising the cap on the A/C.

Motion made by Commissioner Mills and seconded by Commissioner Del Mastro to increase the repairs to the air conditioning unit to \$3,500.00. All voted in favor.

6. Ceiling Repair and A/C issues

Chairwoman Zoppo-Sassu did not have an update as she is waiting for the bids to come in tomorrow. Dave Mills stated that a scaffolding company came in to assess the ceiling repairs and we were told the entire theater would have to be scaffold in order to complete the repairs.

7. Adjournment

Motion made by Commissioner Williams and seconded by Commissioner Thibeault to adjourn the meeting at 9:14 p.m.

Respectfully Submitted,

Noelle T. Bates
Recording Secretary