CALL TO ORDER:

By: Chairman Boudreau

Time: 6:33 P.M.

Place: City Hall

ROLL CALL:

<table>
<thead>
<tr>
<th>MEMBERS</th>
<th>NAME:</th>
<th>PRESENT</th>
<th>ABSENT</th>
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<tr>
<td>REGULAR MEMBERS</td>
<td>Robert Boudreau (Chairman)</td>
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<td>Karen Stevens (Vice Chairman)</td>
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<td>Patti Philippon (Secretary)</td>
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<td></td>
<td>Lynda Russell</td>
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<td></td>
<td>Miles Jennings</td>
<td>X</td>
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<td>ALTERNATE MEMBERS</td>
<td>Brittany Barney (Alternate)</td>
<td>X</td>
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<td>Jason Wright (Alternate)</td>
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<td>Mary Greger (Alternate)</td>
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<td>STAFF</td>
<td>Christopher Schaut, Assistant City Planner</td>
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PLEDGE OF ALLEGIENCE

ADMINISTRATIVE MATTERS:

1. Approval of Minutes – March 27, 2019

Motion: Move to delay the approval of minutes of the March 27, 2019 to the next regular HDC meeting.

By: Commissioner Stevens

Seconded: Commissioner Philippon

For: Boudreau, Greger, Philippon, Stevens, Wright.

Against: None.

Abstained: None.

2. Sign posting for public hearing

PUBLIC HEARINGS:

3. Application #2019-05-01 – Request for Certificate of Appropriateness to replace the existing brick walkway at 29 Carleton Place; Assessor’s Map 25A, Lot 90; Laurie and Steven Seymour, applicants.

   a. application form
   b. location map
   c. fencing specifications
   d. picture of existing fence and image of replacement fence
   e. assessor information (3 pages)

No one spoke against the application.

Motion: Move to open public hearing for application # 2019-05-01 of appropriateness to replace brick walkway at 29 Carleton Place, Assessor’s Map 25A, Lot 90: Laurie and Steven Seymour.

By: Commissioner Stevens

Seconded: Commissioner Philippon

For: Boudreau, Greger, Philippon, Stevens, Wright.

Against: None.
Laurie and Steven Seymour approached the Committee showcasing the brick that they are proposing to use which is nickel lock stone paver system in brown. They would also like to shift the stone wall near the driveway. The retaining wall does not fall within the HDC jurisdiction. They would like to paint and repair the bricks in the front in the future. The yellow brick that leads to the walkway will be replaced along with the first step as that will be rebuilt. The layout of the walkway will remain the same. The only thing change will be the brick materials. Any exposed yellow brick on the main house or the secondary garage can be painted in grey paint or stain.

Mr. Schaut recommends amending the application to reflect what the primary goals of renovation will be in the future.

Modification to application will be to paint or stain on the brick patio to blend it in.

**MOTION:** Move to approve Application #2019-05-01 – Request for Certificate of Appropriateness to replace the existing brick walkway at 29 Carleton Place; Assessor’s Map 25A; Lot 90; Laurie and Steven Seymour, applicants, in accordance with the plot plan and information submitted, be APPROVED because of the following reasons:

This Approval is subject to the following conditions:
1) Prior to a final Certificate of Occupancy being issued, the Land Use Staff will conduct an inspection to certify compliance with the terms and conditions of the approval.
2) Any deviation from the approved plans may require approval of the Commission after staff review and discussion with the Vice Chairman.
3) Any transfer or assignment of this permit shall require approval of the Commission.
4) This permit may be revoked if the permittee exceeds the conditions or limitations of this permit or has secured the permit through deception or inaccurate information.

**Motion:** Made to close public hearing for application 2019-05-01.
By: Commissioner Stevens
Seconded: Commissioner Philippon
For: Boudreau, Greger, Philippon, Stevens, Wright.
Against: None.
Abstained: None.

**Motion:** Made to approve application 2019-05-01 of certificate of appropriateness for 29 Carleton Place, Assessor’s Map 25A; Lot 19 that the application is not subject to the pushback of the tiny stone wall of driveway as it’s below the retaining wall limit and therefore being excluded from this motion. The application is to replace the brick way from the front porch to the public sidewalk using a herring bone pattern with a running bond edge as shown in photo shop picture provided with application using Holland stone brown nickel lock product and the application has been amended to include the replacement of the step between the porch and walkway with the same brick and to paint the exposed yellow brick on the main structure and secondary structure (garage) in gray paint or stain.

By: Commissioner Stevens
Seconded: Commissioner Wright
For: Boudreau, Greger, Philippon, Stevens, Wright.
Against: None.
Abstained: None.
OLD BUSINESS
There was no old business.

NEW BUSINESS
4. Election of Officers

Motion: Commissioner Boudreau recommends leaving the officers as the same until the end of year. In December there will be motions to approve the 2020 schedule and have the election of officers then. Commissioner Boudreau makes a motion to allow himself to remain Chairman and Karen Stevens as Vice Chairman and Patti Philippon as Secretary until the end of December.

By: Commissioner Boudreau
Seconded By: Commissioner Stevens
For: Boudreau, Greger, Philippon, Stevens, Wright.
Against: None.
Abstained: None.

CORRESPONDENCE
None

STAFF REPORT
None

PUBLIC COMMENT
None

ADJOURNMENT

MOTION: Move to adjourn at 7:11 P.M.

By: Commissioner Stevens
Seconded: Commissioner Philippon
For: Philippon, Russell, Stevens, Jennings and Boudreau.
Against: None.
Abstained: None.

The meeting adjourned at 7:11 P.M.

Respectfully submitted,

Lisa Wilson
Recording Secretary