

**SPECIAL MEETING OF THE  
MEMORIAL BOULEVARD SCHOOL TASK FORCE COMMITTEE  
FIRST FLOOR MEETING ROOM  
CITY HALL  
111 NORTH MAIN STREET  
WEDNESDAY, JUNE 10, 2015  
6:00 P.M.**

**ATTENDEES:** Chairwoman Ellen Zoppo-Sassu  
Commissioner James Albert  
Commissioner Peter Del Mastro  
Commissioner David Mills  
Commissioner Frank Stawski  
Commissioner Cheryl Thibeault

**ABSENT:** Commissioner Janet Williams  
Commissioner John Soares  
Commissioner Paul Murdock

1. Call to Order

Chairwoman Zoppo-Sassu called the Special Meeting of the Memorial Boulevard School Task Force to order at 6:10 p.m.

2. Acceptance of June 3, 2015 meeting minutes

**Motion made by Commissioner Thibeault and seconded by Commissioner Stawski to approve the minutes of the June 3, 2015 meeting.**

3. Discussion of written recommendations to be submitted to the Mayor and Council and to take any action as necessary

The Committee discussed the financial piece of the recommendations to be submitted to the Mayor and Council. Commissioner Thibeault submitted a proforma to the members and the

Committee discussed the assumptions of Phase I. Some changes were made to the proforma based on the feedback received at the last meeting of June 3<sup>rd</sup>.

The Committee discussed the collection of rent and expenses. Chairman Zoppo-Sassu stated that the model from the Palace Theater in Waterbury was the closest to what this Committee was trying to accomplish. She summarized some key points of the Palace's contract with the City of Waterbury to the members. Commissioner Del Mastro suggested that she incorporate a few bullet points of this contract in with the packet to be distributed to the Mayor and Council. She will also distribute the entire contract to all the members for their review.

Commissioner Del Mastro brought up the need to form the 501(c)3 and start fundraising. The Committee discussed hiring a lawyer to incorporate the non-profit.

The Committee moved into the Executive Room at 6:50 p.m. Commissioner Del Mastro left the meeting and Commissioner Albert entered the meeting at 6:52 p.m. Chairwoman Zoppo-Sassu summarized the meeting to Commissioner Albert.

The Committee discussed whether if the suggested proposal of the Boulevard is approved, they should put in on the 10 Year Capital Committee. They have \$400,000 in design money which is contingent upon approval of the plan. They discussed the need to bring in Corporation Counsel's Office regarding the ownership structure of the building.

The members then discussed the letter recently received from Guy Morin, Chief Building Official. Once they determine a use for the building, and it is approved through the City Council, we can move forward with the required steps to get a change in the use and bring the building up to code.

Chairwoman Zoppo-Sassu will compile all the suggestions made by the members and will get a draft of the proposal to the City Council by Friday.

#### 4. Beatlemania Update

Chairwoman Zoppo-Sassu has created a task sheet for the Beatlemania event and discussed placement of the volunteers. The liquor permit has been submitted to the State, but we have not heard back from them yet. It should be approved shortly.

Commissioner Mills stated that he has been in touch with local radio stations and the River will be giving away 35 tickets which will cost the Committee \$750.00. They need to sell 120 tickets in order to break even.

#### 5. Future meeting Date(s)

No future meetings dates were made.

6. Adjournment

**Motion made by Commissioner Mills and seconded by Commissioner Thibeault to adjourn the meeting at 8:14 p.m.**

Respectfully Submitted,

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Noelle T. Bates  
Recording Secretary