

**Present:** Mayor Ellen Zoppo-Sassu, Chairwoman  
Sandra Bogdanski, Commissioner  
Cynthia Donovan, Commissioner  
Robert Fiorito, Vice Chair  
Malcolm Huckaby, Commissioner  
Robert Kalat, Commissioner  
Robin Klug, Recording Secretary  
Sarah Larson, Deputy Superintendent  
Paula O'Keefe, Commissioner  
Dr. Joshua Medeiros, Superintendent

**Absent:** Scott Rosado, Council Liaison

### 1) Call to Order

- a. Chairwomen Zoppo-Sassu called the meeting at 6:01 p.m.

### 2) Acceptance of meeting minutes

- a. **MOTION:** Made by Commissioner Fiorito to accept the June 17, 2020 meeting minutes with corrections.  
Seconded by: Commissioner Donovan, all in favor; motion carried.

### 3) Public Participation

- a. Chet Reed, Vice-Chairman and Zachary Fisk, Chairman from the City of Bristol Inland Wetlands & Watercourses Agency and Conservation Commission addressed the Parks Board of Commissioners to request support in monitoring and stopping Park users from altering the Pequabuck River and its water course flow where it passes through Parks' land. Discussion followed.  
**MOTION:** Made by Commissioner Kalat, the Parks Board of Commissioners will formally communicate to the Police Commission outlining the concerns about the Pequabuck River and request heightened enforcement of the ordinance regarding damming of the River on Parks' properties.  
Seconded by: Commissioner Fiorito, all in favor; motion carried
- b. At her request, Aimee Pertras from the Farmington River Watershed Association, present their proposal to establish a second Community Rain Garden at the Rockwell Pavilion as part of Public Participation. Discussion followed.  
**MOTION:** Made by Commissioner Fiorito to move forward with the establishment of a rain garden to be located at the Rockwell Pavilion by the Farmington River Watershed Association, at the direction of the Superintendent.  
Seconded by: Commissioner Kalat, all in favor; motion carried.
- c. Laura Carter of 77 Goodwin Street, Bristol, CT 06010 voiced concerns and asked questions regarding the utilization of masks by staff at the Dennis Malone Aquatics Center.

### 4) Employee Recognition

- a. Craig Vibert and Marc Davis were welcomed and congratulated on their selection as new Parks Maintainers.
- b. Mark Cote was thanked for his efforts in establishing a pickleball court at Seymour Park.

## 5) Superintendent's Report

- a. Superintendent Medeiros reported: the first Movie Night was a success with over 75 cars, Summer Care has seen increased enrollment with approximately 30 additional campers.  
**MOTION:** Made by Commissioner Fiorito to accept and place the Superintendent's Report on file.  
Seconded by: Commissioner Bogdanski, all in favor; motion carried.
- b. YTD Department Financials  
**MOTION:** Made by Commissioner Fiorito to accept the June and July YTD Department Financials and place on file.  
Seconded by: Commissioner Donovan, all in favor; motion carried.

## 6) Old Business

- a. Discussion of the Department Operations & Policies Manual included suggestions of emphasizing equity and inclusion language in the introduction, as well as, requests to review policies specific to environmental conservation and field usage fees. Discussion followed.
- b. Page Pool's renovation is nearing completion and once it is possible, a lower price point fundraiser, around \$20.00 per participant will be held. Discussion followed.
- c. By Commissioners:
  - i. An invitation was extended to all Commissioners to join/liaison to the newly formed Diversity, Equity & Inclusion Committee with in the Parks, Recreation, Youth and Community Services Department.
  - ii. There was discussion regarding the resumption of Adult Recreation Programs, including Yoga.

## 7) New Business

- a. **MOTION:** Made by Commissioner Fiorito, the Parks Board of Commissioners approved the request to plant a Memorial Tree and place a donated Memorial Bench in remembrance of the of John "JT" Timm, former Parks Supervisor.  
Seconded by: Commissioner Kalat, all in favor; motion carried
- b. **MOTION:** Made by Commissioner Kalat, the Parks Board of Commissioners approved the August 2020 – August 2021 lease of the Montessori School property at 472 East Road, Bristol, CT 06010.  
Seconded by: Commissioner Fiorito, all in favor; motion carried
- d. By Commissioners:
  - i. Commissioner Huckaby presented the need for low cost youth sports training programs that carry academic requirements for participation, in Bristol and discussion followed.

## 8) Committee Reports:

- a. Events Committee: No report.
- b. Building & Maintenance Committee: No report.
- c. Budget & Finance Committee: No report.
- d. City Council Liaison: No report.

## 9) Other Business

- a. By Commissioners: there was no other business brought forward by Commissioners.

## 10) Adjourn

- a. **MOTION:** Made by Commissioner Fiorito to adjourn at 7:20 p.m.  
Seconded by: Commissioner Donovan, all in favor; motion passed.

Respectfully submitted,  
Robin Klug, Recording Secretary  
Board of Parks Commissioners