

**CODE ENFORCEMENT COMMITTEE  
REGULAR MEETING MINUTES  
Wednesday, August 5, 2020  
City Council Chambers**

**CODE ENFORCEMENT COMMITTEE MEMBERS IN ATTENDANCE:**

Mayor Ellen Zoppo-Sassu  
Thomas Lozier, Chief Building Official  
Lieutenant Mark Morello, Police Department  
Robert Longo, Water Department  
Edward Spyros, Zoning Enforcement Officer

**Also in Attendance:** Stephen Bynum, Community Services  
Aubrey Minkler, Community Services  
John Aniolowski, Bristol Housing Authority  
Richard Brown, Building Department  
Attorney Richard Lacey, Corporation Counsel  
Attorney Jeffrey Steeg, Corporation Counsel  
David Sgro, Bristol Development Authority  
Kristopher Lambert, Fire Department  
Michael Yacovino, Fire Department  
Karen Wagner, Bristol-Burlington Health District  
Nicolette Arrotti, Bristol-Burlington Health District  
John DiGiovanna, Assessor's Office  
Lindsey River, Public Works  
Jason Morrocco, Public Works  
Jason Gagnon, Public Works  
Jennifer Cole, Assistant Tax Collector  
Tom Doyle, Bristol Resident  
David Haberfeld, Bristol Property Owner

**Absent:** Josh Corey, Public Works  
Raymond Rogozinski, Public Works  
Marco Palmieri, Bristol-Burlington Health District  
Ann Bednaz, Tax Collector  
Melissa Green, Bristol Housing Authority

**ITEM 1. Call to Order and Introductions**

Mayor Ellen Sassu-Zoppo called to order the Wednesday, July 1, 2020 Code Enforcement Committee meeting at 9:01 a.m. in the City Council Chambers.

**ITEM 2. Approval of the July 1, 2020 Minutes**

No discussion on approval of the July 1, 2020 Minutes.

**ITEM 3. Public Participation**

No public participation noted.

**ITEM 4. Review of Property Tax Freeze Applications and to take any action as necessary.**

It was **MOVED** by Edward Spyros and **SECONDED** by Thomas Lozier to recommend the approval of the Tax Assessment Freeze for 14 Dwight Street. It was brought to the committee's attention that the taxes are outstanding. The committee determined to forward to City Council once the taxes have been paid in full.

Call for discussion – None.

**Voted: Unanimously Approved**

**ITEM 5. Discussion of team inspections and to take any action as necessary.**

Bristol-Burlington Health District updated the committee on **35 Bonnie Court**. They requested that the above ground pool be drained and removed as the water is stagnant and attracting mosquitoes. The Building Department informed us that the homeowner has cleaned up the interior of the property. Elderly Services has also been involved and the homeowner has been assigned a case worker.

A group inspection took place at **200 Prospect Street** which involved the Fire, Building and Health Departments. All departments cited multiple violations. A follow up inspection will take place in 30 days.

Health and Building Departments inspected a property at **30-32 Coolidge Avenue**. At the time of the inspection, it was observed that there was illegal bedrooms in the basement. The Building Department condemned this area and no longer occupied.

A complaint was received from a tenant at **72 Maple Street** due to lack of interior maintenance. Upon inspection it was noted the exterior trim is rotten and the roof has several leaks. The common areas were lacking cleanliness and also the smoke detectors were old. Building Department has a follow-up in 30 days. Fire Department has also set up an inspection.

**ITEM 6. Discussion of properties of interest and/or concern to Committee Members.**

The property located at **20 Danbury Lane** has been condemned due to the water being shut-off. The property displays lack of exterior maintenance and unable to determine the condition of the interior as the homeowner will not allow access. Community Services has been offering assistance and has been in contact with a family member.

**484 West Street** is condemned due to unsafe front and rear porches. The owner has not been cooperative. At this time, the dwelling is vacant. Public Works was hired to cut and remove all overgrown vegetation and grass. The Building Department was also informed that this property is in the process of being sold.

**163 Maple Street** discussed as to the lack of exterior maintenance and a complaint received from a concerned tenant. Building Department will be inspecting the property soon.

**70 Union Street** discussed as the violations remain outstanding.

**ITEM 7 New Business**

A complaint was received on **177 Laurel Street** as a concerned citizen has observed drug activity at this property. The property has been condemned for approximately two years and remains vacant. Discussed if the Chief Building Official should start the process of “Restoring or Demolition” order to the property owner.

Public Works is coordinating with a professional contractor to clean up the Pequabuck River within the Memorial Boulevard area. A homeless encampment was left abandoned as well as several items (i.e. debris, mattresses, clothes, etc.). The Code Enforcement Committee approved and agreed to utilize funds from the code enforcement budget to clean the area. A contractor will be installing a fence to prevent access for the foreseeable future.

It was **MOVED** by Thomas Lozier and **SECONDED** by Edward Spyros to recommend the approval of hiring a professional contract to clean the area and utilize code enforcement funds.

Call for discussion – None.

**Voted: Unanimously Approved**

**150 School Street** discussed as the tenants occupying the second floor are throwing garbage bags onto the sidewalk. The owner has been contacted and was informed by public works if this continues he will be receiving a ticket.

**ITEM 8. Old Business**

**458 Broad Street** discussed as no progress has been made. All departments have not been able to complete a follow-up inspection as the homeowner has not been cooperative.

**ITEM 9. To Adjourn**

**IT** was **MOVED** by Edward Spyros and **SECONDED** by Thomas Lozier to adjourn the Code Enforcement Meeting at 9:49 a.m. and it was unanimously approved.

Respectfully submitted,

Michele Ososki  
Recording Secretary  
Building Department