

<i>For Office Use Only</i>
APPLICATION NO. _____
DATE FILED: _____
DECISION DATE: _____
DECISION: _____

**BRISTOL ZONING COMMISSION  
CITY OF BRISTOL, CONNECTICUT  
APPLICATION FOR SPECIAL PERMIT**

The undersigned Applicant hereby applies to the Bristol Zoning Commission for approval under Section(s) \_\_\_\_\_ of the Bristol Zoning Regulations for the following Special Permit use: \_\_\_\_\_

Address or Location of the Property: \_\_\_\_\_

Assessor's Map No.: \_\_\_\_\_ Assessor's Lot No.(s): \_\_\_\_\_

Zone of the Property: \_\_\_\_\_ Size of the Property (in acres or square feet): \_\_\_\_\_

Reason for the Special Permit: \_\_\_\_\_  
\_\_\_\_\_

Does this application involve an activity regulated by the Inland Wetlands Agency? [ ] yes [ ] no

If yes, has an application for a permit been submitted to the Inland Wetlands Agency? [ ] yes, on \_\_\_\_\_ [ ] no

Other comments: \_\_\_\_\_  
\_\_\_\_\_

NOTE: Section 8-3c(a) of the Connecticut General Statutes requires that, if an application for a Special Permit involves an activity regulated under the Inland Wetlands and Watercourses provisions of the statutes, the applicant shall submit an application for a wetlands permit to the local Inland Wetlands Agency no later than the day the Special Permit application is filed.  
APPLICANT (If more than one, list on Page 2)

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ *Signature – (Printed/Typed)* \_\_\_\_\_

CHECK ONE: [ ] owner [ ] other (specify): \_\_\_\_\_

OWNER(S) OF RECORD (If other than Applicant; if more than one, list on Page 2)

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Signature: \_\_\_\_\_ *Signature – (Printed/Typed)* \_\_\_\_\_

**THIS APPLICATION MUST BE FILED IN PERSON NO LATER THAN 12 NOON ON THE DEADLINE DAY FOR APPLICATION SUBMISSION – NO EXCEPTIONS!**

**CITY OF BRISTOL, CONNECTICUT  
SUPPLEMENTARY INFORMATION**

*For Office Use Only*  
APPLICATION NO. \_\_\_\_\_

Address or location of property: \_\_\_\_\_

**ADDITIONAL INFORMATION/COMMENTS (click inside the box below and begin typing)**

**ADDITIONAL APPLICANT**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

CHECK ONE: [ ] owner [ ] other: \_\_\_\_\_

**ADDITIONAL OWNER(S) OF RECORD**

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**(OPTIONAL) SEND COPIES OF ALL CORRESPONDENCE TO:**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Telephone No.: \_\_\_\_\_ E-Mail: \_\_\_\_\_

**BRISTOL ZONING COMMISSION  
CITY OF BRISTOL, CONNECTICUT  
APPLICATION FOR SPECIAL PERMIT**

**The following shall be included as part of this application:**

- filing fee (make checks payable to "City of Bristol"):
  - Special Permits except for earth removal: \$310 (includes \$60 State fee)
  - Special Permit for earth removal: \$310 (includes \$60 State fee) *plus* \$100 per acre of land or portion thereof proposed to be disturbed
- four copies of a plan containing, at a minimum, all the information required below
- any other data and drawings as may be required by the Zoning Commission

**PLAN SUBMISSION REQUIREMENTS FOR SPECIAL PERMIT**

If the Special Permit involves: (a) a change of use or occupancy of an existing building, where such change will alter a zoning requirement (such as parking) but not enlarge the building; or (b) a change to an existing building, where such change will increase the gross floor area of the building not more than 20 percent, the accompanying plan shall be drawn to an appropriate scale and, at a minimum, shall contain:

- name of the property owner
- address of the property
- north arrow (approximate)
- property lines (including length)
- lot area (in square feet or acres)
- any significant features (e.g., streams, large trees)
- buildings and structures (e.g., house, garage)
- driveways and parking spaces

For all other Special Permits, the accompanying plan shall be based upon a Class A-2 survey map prepared by a registered land surveyor licensed to conduct business in the State of Connecticut; shall be drawn to a scale no greater than 1" = 50', on sheets no larger than 30" by 42" in size; and, at a minimum, shall contain the following information:

- title block showing the name of the development or plan, the name of the property owner, and the name of the developer
- address or location of the property
- scale; north arrow (approximate)
- date of the original plan; date and nature of each subsequent revision
- small key map showing the location of the lot relative to surrounding properties and streets
- property lines of the lot with accurate distances and bearings
- lot area, in acres or square feet
- dimension, location and type of existing and proposed easements and rights-of-way on or immediately adjacent to the lot
- zoning district of the lot
- required front, side and rear yard setback lines
- names of abutting property owners
- existing natural features such as wooded areas (shown by foliage lines), major rock outcroppings, large trees, etc.
- location and extent of wetlands, watercourses, floodplains, and stream encroachment lines on the lot
- existing contours at intervals of not greater than five feet or, on lots that are generally level, spot elevations
- location, dimensions, size (gross floor area), height and use of existing and proposed buildings and structures
- preliminary layout and dimensions of parking spaces, driveways, loading areas
- preliminary layout of storm drainage, sanitary sewer lines, water lines

**The Zoning Commission may modify or waive any of the plan requirements listed above if, in its judgment, such information is deemed to be unnecessary for deciding upon the Special Permit.**

**The Zoning Commission may require additional information to be provided by the Applicant if, in its judgment, such information is deemed necessary for deciding upon the Special Permit.**