

Cheryl Thibeault, Chairperson
Mayor Ken Cockayne
Orlando Calfe
Derek Czenczelewski
Mike LaMothe



John Smith, Vice Chairman
Ron Burns
Jake Carrier
Mike Fiorini

City of Bristol
Board of Finance

February 8, 2017

Ladies and Gentlemen:

The Board of Finance will hold a **Budget Hearing** on **Wednesday, February 15, 2017** at 6:00 p.m. in City Hall Council Chambers, 111 North Main Street, Bristol, Connecticut. *No votes will be taken.*

| Department | Department Head |
|---|------------------------------------|
| St. Vincent DePaul | Phil Lysiak |
| City Clerk | Therese Pac |
| Department of Aging | Patty Tomascak |
| Registrar of Voters | Sharon Krawiecki Kevin McCauley |
| Emergency Management | Harley Graime |
| Tax Collector | Teresa Babon |
| School Readiness | Mary Alice Petrucelli-Timek |
| Building Department | Guy Morin |
| Probate Court | Andre Dorval |
| Personnel | Diane Ferguson |
| Corporation Counsel | Ed Krawiecki |
| Assessor Board of Assessment Appeals | Tom DeNoto |

**Board of Finance
Budget Hearing #1
Table of Contents**

| Page No. | Department | Page No. | Department |
|-----------------|---|-----------------|--|
| 1-7 | St. Vincent DePaul Budget Request | 36-38 | School Readiness Budget Request |
| 8 | City Clerk Revenue | 39-40 | School Readiness Salaries |
| 9 | City Clerk Expenditures | 41 | Building Department Revenues |
| 10 | City Clerk Budget Request | 42 | Building Department Expenditures |
| 11-12 | City Clerk Salaries | 43 | Building Department Budget Request |
| 13 | Department of Aging Revenue | 44-46 | Building Department Salaries |
| 14 | Department of Aging Expenditures | 47 | Probate Court Revenue |
| 15 | Department of Aging Budget Request | 48 | Probate Court Expenditures |
| 16-18 | Department of Aging Salaries | 49 | Probate Court Budget Request |
| 19 | Registrars of Voters Expenditures | 50 | Personnel Expenditures |
| 20 | Registrars of Voters Budget Request | 51 | Personnel Budget Request |
| 21-22 | Registrars of Voters Capital Outlay Request | 52-54 | Personnel Salaries |
| 23-25 | Registrars of Voters Salaries | 55 | Corporation Counsel Expenditures |
| 26 | Emergency Management Revenue | 56-58 | Corporation Counsel Budget Request |
| 27 | Emergency Management Expenditures | 59-61 | Corporation Counsel Salaries |
| 28 | Emergency Management Budget Request | 62 | Assessor Revenue |
| 29 | Tax Collector Revenue | 63 | Assessor Expenditure |
| 30 | Tax Collector Expenditures | 64 | Assessor Budget Request |
| 31 | Tax Collector Budget Request | 65-67 | Assessor Salaries |
| 32-33 | Tax Collector Salaries | 68 | Board of Assessment Appeals Expenditures |
| 34 | School Readiness Revenue | 69 | Board of Assessment Appeals Budget Request |
| 35 | School Readiness Expenditures | | |

02/07/2017 13:10
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|------------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0014500 HEALTH/SS OUTSIDE AGENCIES | | | | | | | |
| 0014500 585004 STVINCENT | 22,000.00 | 24,000.00 | 49,188.00 | 49,188.00 | 49,188.00 | 60,000.00 | 150.0% |
| TOTAL HEALTH/SS OUTSIDE AGEN | 22,000.00 | 24,000.00 | 49,188.00 | 49,188.00 | 49,188.00 | 60,000.00 | 150.0% |
| TOTAL GENERAL FUND | 22,000.00 | 24,000.00 | 49,188.00 | 49,188.00 | 49,188.00 | 60,000.00 | 150.0% |
| GRAND TOTAL | 22,000.00 | 24,000.00 | 49,188.00 | 49,188.00 | 49,188.00 | 60,000.00 | 150.0% |

** END OF REPORT - Generated by Jodi McGrane **



*ST. VINCENT DEPAUL
MISSION OF BRISTOL, INC.*
P.O. Box 1922
Bristol, CT 06011-1922
(860) 589-9098
Fax (860) 589-4970

January 12, 2017
Glenn Klocko, Comptroller
Office of the Comptroller
City of Bristol
111 North Main Street
Bristol, CT 06010

Re: 2017-2018 Budget Request

Dear Mr. Klocko:

Enclosed is our Audit of FYE 9/30/16. Our audit for FYE 9/30/16 is currently in process.

Our budget request is for: \$60,000 in General Operating expenses for 7/1/2017 to 6/30/2018 for the Homeless Shelter.

As you will see from a review of our projected budget, the St. Vincent DePaul Mission needs the continued support and funding from all of the listed grant sources (State Department of Housing (DOH), Federal Emergency Management Agency (FEMA), United Way (UW), City of Bristol (CITY), Archdiocese of Hartford (AOH), CDBG, our local fundraising, and Donated Food in order to continue to provide homeless shelter services in Bristol. We have done everything that we can to reduce expenses including the continuation of our pay freeze which was enacted on 10/1/09 for all employees. No one has received a pay increase since that time.

On January 24, 2017, from 7pm to 11pm, the Homeless Point - In - Time Count in Bristol will once again tabulate sheltered and unsheltered homeless individuals and families. Bristol has not had a huge street unsheltered homeless population, as in other communities, because the SVDP Shelter is able to help these individuals and families and to keep the streets essentially free of unsheltered homeless people. Last January 2016, 11 homeless unsheltered individuals were found as a result of the Count. Over this past year (2016) however, an increasing number of tents



Bristol Homeless Shelter, 589-0702, Fax 589-4970
Elms Transitional Living Center, 583-8318, Fax 583-2950
Women with Children Transitional Center, 585-9673, Fax 589-4970

have caused concern and the development of a task group to explore helping this population. Work of this task group is on-going. Bristol Community Services (City Department) has added staff to meet a growing demand of homeless individuals and SVDP has worked hard to maintain an outreach worker to try to move the chronic homeless to Permanent Supportive Housing. Our Outreach worker has been able to help house 37% (24 of 64 unsheltered cases).

Very importantly however, I believe, is that the Homeless Central Connecticut Coordinated Access Network (CCCAN) is making great strides in Ending Homelessness. Bristol, through SVDP, is part of that system and notably we have developed a Registry List of all homeless people in our area. This list is constantly being revised with additions and subtractions, but as a whole represents the general universe of homeless people in our area. The list currently has 213 single individual in our Central Connecticut Coordinated Access Network area. The list is prioritized by a vulnerability index which highlights length of homelessness and disabling conditions. We have been tasked with housing the most chronically vulnerable homeless people. In 2016 we have Permanently Housed or are about to house with Supportive Services and rental subsidies 30 people off that list. DOH as promised more subsidized certificate units in 2017 and we are well positioned to continue permanently housing homeless people.

Additionally, SVDP has contracted with Community Health Resources to provide a Rapid ReHousing Program. The Bristol area will have around \$200,000 of rental assistance funds for rapidly rehousing literally homeless people. Unfortunately, programmatic and system procedures have hindered the program operations which began on 6/1/16 and to date (12/31/16) only 11 households have been housed. It is anticipated that in 2017 the housing pace will be increased.

This past year 49% of all shelter clients were from Bristol. City funding to the shelter for 2017 - 2018 would be 12% of the Shelter's total budget.

SVDP has 3 goals for 2017-2018: A) Continue to effectively operate the homeless shelter and to expand winter overflow capacity, B) Increase the housing pace of the Rapid Rehousing Program, and C) Continue to maintain the ELMS building, 419 West St. as it is being converted into a permanent Supportive housing program for Veterans by the Chrysalis Center.

Bristol has a need to provide assistance to the most poor in its community. The City's continued support is crucial to help the homeless in Bristol. A dollar spent on the Homeless Continuum of Care system is a 10 fold saving in Hospital Emergency Room care, Police service, City Community Services care, and criminal justice system care. SVDP is in the midst of providing the needed services to end homelessness. Without the effective central shelter service however, the care system breaks down and services are hard to provide and tent cities expand. SVDP cannot run an 8 hour shift with a part-time person. Staff are our true assets. We must not loose the shelter for Bristol people and we need every cent to stay open!

Please let me know if you require any further information.

Sincerely,

A handwritten signature in cursive script, appearing to read "Phillip J. Lysiak".

Phillip J. Lysiak
Executive Director

| | | | | | | | | | | | | |
|--|-----------------------|------------------|----------------|---------------|----------------|---------------|---------------|---------------|--------------------|---------------|-----------------|----------------|
| | | | | | | | | | | | | |
| St. Vincent DePaul Mission of Bristol, Inc. | | | | | | | | | | | | |
| Income Projection | | | | | | | | | | | Revised 1/11/17 | |
| 7/1/16 - 6/30/17 | | | | | | | | | | | | |
| | | Total | | | CITY | | | | | FUND | | Donated |
| | | \$ Grants | DOH | UW | BRISTOL | CDBG | AOH | Resrve | Foundations | Raise | FEMA | FOOD |
| Shelter | 2016- 2017 | 507,025 | 332,217 | 28,500 | 24,000 | 10,000 | 6,000 | 38,883 | 16,000 | 27,000 | 10,000 | 14,425 |
| Budget | 2017- 2018 | 507,025 | 311,289 | 28,500 | 60,000 | 22,500 | 20,000 | - | 16,000 | 24,311 | 10,000 | 14,425 |

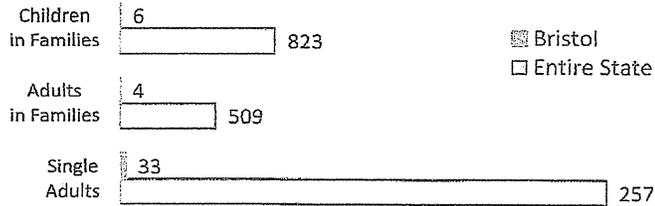
| July 2017 - June 2018 | SVDP SHELTER - Expenses and Cost Allocation | | | | | | | 1/12/2017 | | | |
|-------------------------------|---|----------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------|-----------------|
| | Budget | DOH | FEMA | UW | CITY | Foundations | AAA | FUND Raise | CDBG | Reserve | Donated Food |
| Wages | | | | | | | | | | | |
| Exec. Dir. | 11,500 | 0 | | | | | 11,500 | | | | |
| Admin. Assist | 20,135 | 15,000 | | | | | | | 5,135 | | |
| Prog/Ops Director | 40,000 | 27,682 | | 12,318 | | | | | | | |
| Maintenance | 30,000 | 16,000 | | 13,591 | | | | | 409 | | |
| CM Outreach | 20,000 | | | | 20,000 | | | | | | |
| Case Manager | 37,000 | 30,000 | | | | | | | 7,000 | | |
| Monitors - Ops | 130,000 | 115,972 | | | 7,028 | | | | 7,000 | | |
| Cook | 16,900 | 13,045 | | | 3,855 | | | | | | |
| Vac + Holiday | | | | | | | | | | | |
| Total Wages | 305,535 | 217,699 | | 25,909 | 30,883 | 0 | 11,500 | 0 | 19,544 | | |
| Taxes | | | | | | | | | | | |
| FICA | 24,443 | 17,416 | | 2,073 | 2,471 | 0 | 920 | 0 | 1,564 | | |
| Unempt | 6,111 | 4,354 | | 518 | 618 | 0 | 230 | 0 | 391 | | |
| Total Taxes | 30,554 | 21,770 | | 2,591 | 3,088 | 0 | 1,150 | 0 | 1,954 | | |
| Benefits: | | | | | | | | | | | |
| Exec. Dir. | 2,000 | 0 | | | | | 2,000 | | | | |
| Admin. Assist | 200 | | | | | 200 | | | | | |
| Case Manager | 9,000 | 9,000 | | | | | | | | | |
| Maintenance | 0 | | | | | | | | | | |
| Prog/Ops Director | 9,000 | 9,000 | | | | | | | | | |
| Monitors - Ops | 27,000 | 27,000 | | | | | | | | | |
| Cook | 0 | | | | | | | | | | |
| Total Benefits | 47,200 | 45,000 | | 0 | 0 | 200 | 2,000 | 0 | 0 | | |
| Total Pay/Ben | 383,289 | 284,469 | 0 | 28,500 | 33,971 | 200 | 14,650 | 0 | 21,498 | | |
| Other | | | | | | | | | | | |
| HMIS | 0 | | | | | | | | | | |
| Equipment - Current Yr. Purch | 8500 | | | | | | | 8,500 | | | |
| Insurance | 4833 | 4,833 | | | | | | | | | |
| Payroll | 1500 | | | | 1,500 | | | | | | |
| Prof fees | 6750 | | | | 3,000 | 2,784 | | 966 | | | |
| Building / Maint | 15000 | | | | 15,000 | | | | | | |
| Equipment Repair | 0 | | | | | | | | | | |
| Gas - travel | 2697 | 0 | 2,697 | | | | | | | | |
| Auto Exp | 3000 | | | | 1,000 | 2,000 | | | | | |
| Mileage | 1400 | | | | | 1,330 | | 70 | | | |
| Gas | 4396 | 1,500 | | | | 2,896 | | | | | |
| Oil | 6000 | 6,000 | | | | | | | | | |
| Water | 8000 | 2,175 | 3,499 | | | | | 1,324 | 1,002 | | |
| Electricity | 18750 | 12,312 | | | | 6,438 | | | | | |
| Phone | 4910 | | | | | 352 | 675 | 3,883 | | | |
| Misc | 0 | | | | | | | | | | |
| Postage | 700 | | | | 100 | | 600 | | | | |
| Print-Repr | 1050 | | | | 450 | | | 600 | | | |
| Office Supplies | 2675 | | | | 733 | | | 1,942 | | | |
| Bank Service Ch | 0 | | | | | | | | | | |
| Cable TV/Internet | 1550 | | | | 1,550 | | | | | | |
| Client Support | 0 | | | | | | | | | | |
| Food | 20025 | | 3,804 | | 1,796 | | | | | | 14,425 |
| Paper Supplies | 9000 | | | | | | 4,075 | 4,926 | | | |
| Client Education | 0 | | | | | | | | | | |
| Staff Education | 1000 | | | | 400 | | | 600 | | | |
| Membership Fee | 0 | | | | | | | | | | |
| Classified Adv | 2000 | | | | 500 | | | 1,500 | | | |
| Fundraise | 0 | | | | | | | | | | |
| Total Other | 123,736 | 26,820 | 10,000 | 0 | 26,029 | 15,800 | 5,350 | 24,311 | 1,002 | 0 | 14,425 |
| GRAND TOTAL | 507,025 | 311,289 | 10,000 | 28,500 | 60,000 | 16,000 | 20,000 | 24,311 | 22,500 | 0 | 14,425 |

Sheltered - 24
 PIT Found Unshelt - 11
 Extrapolation = 8
43

CT Point in Time Count 2016 – Bristol

People Experiencing Homelessness: Sheltered and Unsheltered

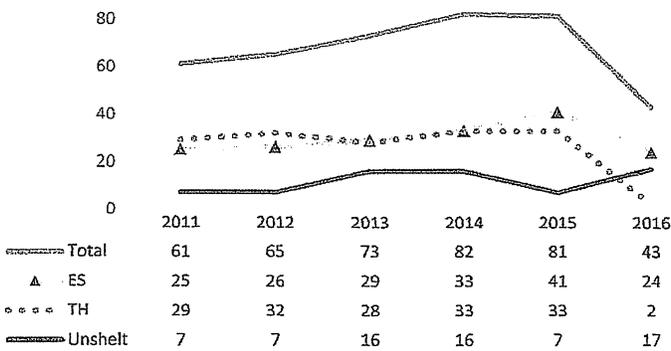
On the night of January 26, Bristol counted 43 people experiencing homelessness, 6 of them children



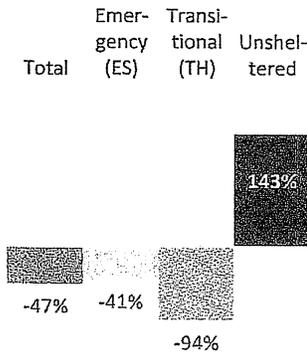
Connecticut also counted 8 unaccompanied children, none in Bristol.

Source: CT PIT 2016

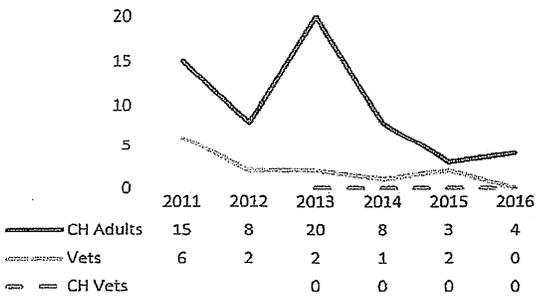
Change in Bristol's PIT Numbers



Changes 2015 to 2016



The 7.5% statewide increase in this year's unsheltered count is mainly due to temperatures about 20° higher than last year. Even so, the state's count of all people experiencing homelessness was 3.4% lower this year.



Bristol PIT numbers. CH Vets have been counted only since 2013.

Zero 2016
 Since last year's PIT Count, Connecticut reached functional zero* for veterans, including chronically homeless (CH) vets. We hope to reach the same goal for all chronically homeless people by the end of 2016.

* What does functional zero mean? It means having the systems and resources in place so that when people in the target population (veterans, chronically homeless) are identified, they can be rehoused quickly. It does not mean that no veteran will ever experience homelessness again, or that no one will ever again become chronically homeless.

02/07/2017 13:10
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE | |
|--------------|--------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|--------|
| 0011023 | CITY CLERK | | | | | | | | |
| 0011023 | 422000 | RECORD FEE | -289,141.00 | -280,000.00 | -280,000.00 | -181,452.00 | -290,000.00 | -280,000.00 | .0% |
| 0011023 | 422020 | DOG PENALTY | -625.50 | -800.00 | -800.00 | -837.00 | -850.00 | -800.00 | .0% |
| 0011023 | 441001 | MERCH LIC | -3,727.50 | -2,500.00 | -2,500.00 | -3,147.50 | -3,150.00 | -2,500.00 | .0% |
| 0011023 | 441002 | DOG LICENSE | -8,150.00 | -8,000.00 | -8,000.00 | -4,250.50 | -8,000.00 | -8,000.00 | .0% |
| 0011023 | 441005 | MARIAG LIC | -2,200.00 | -2,500.00 | -2,500.00 | -1,430.00 | -2,500.00 | -2,500.00 | .0% |
| 0011023 | 442001 | FEES | -11,459.00 | -9,000.00 | -9,000.00 | -6,484.50 | -10,000.00 | -10,000.00 | 11.1% |
| 0011023 | 442002 | LIQUOR | -164.00 | -150.00 | -150.00 | -92.00 | -150.00 | -150.00 | .0% |
| 0011023 | 442003 | NOTARY SER | -1,770.00 | -2,500.00 | -2,500.00 | -1,130.00 | -2,000.00 | -2,000.00 | -20.0% |
| 0011023 | 442004 | NOTARY APP | -1,700.00 | -1,500.00 | -1,500.00 | -950.00 | -1,500.00 | -1,500.00 | .0% |
| 0011023 | 442005 | BURIAL PER | -2,577.00 | -2,200.00 | -2,200.00 | -1,503.00 | -2,500.00 | -2,400.00 | 9.1% |
| 0011023 | 442007 | TRADE NAME | -680.00 | -600.00 | -600.00 | -345.00 | -600.00 | -600.00 | .0% |
| 0011023 | 442011 | VITALS | -131,846.00 | -118,000.00 | -118,000.00 | -74,645.00 | -118,000.00 | -118,000.00 | .0% |
| 0011023 | 450102 | COPIER CHG | -48,072.00 | -44,000.00 | -44,000.00 | -28,272.21 | -47,000.00 | -46,000.00 | 4.5% |
| 0011023 | 450115 | CONVEYANCE | -825,506.21 | -750,000.00 | -750,000.00 | -564,459.72 | -820,000.00 | -770,000.00 | 2.7% |
| | TOTAL CITY CLERK | | -1,327,618.21 | -1,221,750.00 | -1,221,750.00 | -868,998.43 | -1,306,250.00 | -1,244,450.00 | 1.9% |
| | TOTAL GENERAL FUND | | -1,327,618.21 | -1,221,750.00 | -1,221,750.00 | -868,998.43 | -1,306,250.00 | -1,244,450.00 | 1.9% |
| | GRAND TOTAL | | -1,327,618.21 | -1,221,750.00 | -1,221,750.00 | -868,998.43 | -1,306,250.00 | -1,244,450.00 | 1.9% |

** END OF REPORT - Generated by Jodi McGrane **

02/07/2017 14:00
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 |bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|--------------------|------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011023 | CITY CLERK | | | | | | | | |
| 0011023 | 514000 | REG WAGES | 321,115.58 | 337,055.00 | 337,055.00 | 190,949.66 | 338,875.00 | 346,765.00 | 2.9% |
| 0011023 | 515100 | OVERTIME | 2,418.47 | 2,300.00 | 2,300.00 | 885.67 | 2,200.00 | 2,200.00 | -4.3% |
| 0011023 | 531000 | PROF FEES | 53,360.38 | 57,600.00 | 57,600.00 | 26,856.87 | 54,000.00 | 55,000.00 | -4.5% |
| 0011023 | 543000 | REP & MAIN | 372.10 | 400.00 | 400.00 | 306.50 | 400.00 | 400.00 | .0% |
| 0011023 | 553000 | TELEPHONE | 11.71 | 50.00 | 50.00 | 4.24 | 50.00 | 50.00 | .0% |
| 0011023 | 553100 | POSTAGE | 5,095.74 | 7,000.00 | 7,000.00 | 2,639.83 | 5,500.00 | 6,600.00 | -5.7% |
| 0011023 | 554000 | TRAV REIMB | 250.59 | 250.00 | 250.00 | 65.88 | 250.00 | 250.00 | .0% |
| 0011023 | 555000 | PRINT/BIND | 4,598.78 | 5,800.00 | 5,800.00 | 5,467.45 | 5,600.00 | 5,600.00 | -3.4% |
| 0011023 | 557700 | ADVERTIS | 3,104.58 | 4,600.00 | 4,600.00 | 807.19 | 4,300.00 | 4,300.00 | -6.5% |
| 0011023 | 561800 | PROG SUPPL | 249.04 | 250.00 | 250.00 | 100.09 | 250.00 | 250.00 | .0% |
| 0011023 | 569000 | OFFIC SUPL | 1,481.05 | 2,000.00 | 2,000.00 | 1,007.79 | 1,900.00 | 1,900.00 | -5.0% |
| 0011023 | 581120 | CONF MEMB | 830.00 | 830.00 | 830.00 | 610.00 | 830.00 | 845.00 | 1.8% |
| 0011023 | 581135 | SCHOOLING | 620.00 | 625.00 | 625.00 | 455.00 | 625.00 | 625.00 | .0% |
| | TOTAL CITY CLERK | | 393,508.02 | 418,760.00 | 418,760.00 | 230,156.17 | 414,780.00 | 424,785.00 | 1.4% |
| | TOTAL GENERAL FUND | | 393,508.02 | 418,760.00 | 418,760.00 | 230,156.17 | 414,780.00 | 424,785.00 | 1.4% |
| | GRAND TOTAL | | 393,508.02 | 418,760.00 | 418,760.00 | 230,156.17 | 414,780.00 | 424,785.00 | 1.4% |

** END OF REPORT - Generated by Jodi McGrane **

City Clerk - 1023

| Account | Object | Description | Request |
|-----------------------|---------------|--|------------------|
| Regular Wages | 514000 | Wages for employees in department | 346,765 |
| Overtime | 515100 | Overtime for Council and Joint Board meetings and election day work | 2,200 |
| Professional Fees | 531000 | Land record and ordinance vendor fees, printing, books, microfilm creation and storage, archival paper, etc. | 55,000 |
| Repairs & Maint | 543000 | Repairs and maintenance for equipment such as time and date stampers | \$400 |
| Telephone | 553000 | Telephone calls to customers and other government agencies | \$50 |
| Postage | 553100 | Mailing of land record documents, correspondence, vitals records, State related work and dog licenses, etc. | \$6,600 |
| Travel Reimbursement | 554000 | Automobile reimbursement to attend town clerk classes and conferences | \$250 |
| Printing & Binding | 555000 | Printing and binding of land records, vitals, military and historic documents | \$5,600 |
| Advertising | 557700 | Advertising for elections, Charter Revision, ordinances, legal notices, audits, etc. | \$4,300 |
| Conf. & Memberships | 581120 | Town Clerk Conferences and memberships for town clerk and asst. town clerk | \$845 |
| Program Supplies | 561800 | Desiccant for vault, paper, archival supplies | \$250 |
| Office Supplies | 569000 | Pens, paper, tape, binders, envelopes, markers, staples, tape, thumb drives, folders, storage boxes, seals, etc. | \$1,900 |
| Schooling & Education | 581135 | Town Clerk and training classes for the town clerk and staff | \$625 |
| | | Total | \$424,785 |

02/07/2017 13:11
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011027 DEPARTMENT OF AGING SERVICES | | | | | | | |
| 0011027 432146 16G03 DEM RESP | -57,275.00 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011027 450004 SR NON RES | -3,340.00 | -2,500.00 | -2,500.00 | -3,002.00 | -3,100.00 | -3,000.00 | 20.0% |
| 0011027 450315 CTRRENTALS | -61,367.12 | -60,000.00 | -60,000.00 | -85,285.95 | -86,000.00 | -61,000.00 | 1.7% |
| TOTAL DEPARTMENT OF AGING SE | -121,982.12 | -62,500.00 | -62,500.00 | -88,287.95 | -89,100.00 | -64,000.00 | 2.4% |
| TOTAL GENERAL FUND | -121,982.12 | -62,500.00 | -62,500.00 | -88,287.95 | -89,100.00 | -64,000.00 | 2.4% |
| GRAND TOTAL | -121,982.12 | -62,500.00 | -62,500.00 | -88,287.95 | -89,100.00 | -64,000.00 | 2.4% |

** END OF REPORT - Generated by Jodi McGrane **

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011027 | DEPARTMENT OF AGING SERVICES | | | | | | | |
| 0011027 | 514000 REG WAGES | 322,483.55 | 350,560.00 | 354,535.00 | 194,410.76 | 343,443.00 | 361,595.00 | 3.1% |
| 0011027 | 515100 OVERTIME | 14,315.17 | 16,055.00 | 16,055.00 | 7,215.61 | 16,055.00 | 16,140.00 | .5% |
| 0011027 | 517000 OTHER WAGE | 17,149.44 | 17,015.00 | 17,015.00 | 6,612.12 | 15,465.00 | 18,630.00 | 9.5% |
| 0011027 | 541000 UTILITIES | 100,838.23 | 120,000.00 | 120,000.00 | 110,000.00 | 115,000.00 | 110,000.00 | -8.3% |
| 0011027 | 541100 WATER SEWR | 3,539.69 | 4,655.00 | 4,655.00 | 4,655.00 | 4,655.00 | 4,655.00 | .0% |
| 0011027 | 543000 REP & MAIN | 6,706.43 | 7,000.00 | 7,169.74 | 6,258.57 | 7,000.00 | 7,000.00 | .0% |
| 0011027 | 553000 TELEPHONE | 897.30 | 900.00 | 900.00 | 900.00 | 900.00 | 900.00 | .0% |
| 0011027 | 553100 POSTAGE | 1,107.00 | 1,100.00 | 1,100.00 | 1,091.45 | 1,100.00 | 1,200.00 | 9.1% |
| 0011027 | 554000 TRAV REIMB | 1,269.74 | 1,400.00 | 1,400.00 | 441.30 | 1,400.00 | 1,400.00 | .0% |
| 0011027 | 561400 MAINT SUPL | 9,989.65 | 10,000.00 | 10,000.00 | 7,812.60 | 10,000.00 | 11,000.00 | 10.0% |
| 0011027 | 561800 PROG SUPPL | 4,874.16 | 6,000.00 | 6,000.00 | 3,980.33 | 6,000.00 | 6,000.00 | .0% |
| 0011027 | 562200 NATURALGAS | 27,587.85 | 43,000.00 | 43,000.00 | 32,000.00 | 38,000.00 | 35,000.00 | -18.6% |
| 0011027 | 562300 GENTR FUEL | .00 | 1,500.00 | 1,500.00 | .00 | 1,500.00 | 1,500.00 | .0% |
| 0011027 | 569000 OFFIC SUPL | 760.08 | 800.00 | 800.00 | 800.00 | 800.00 | 850.00 | 6.3% |
| 0011027 | 581120 CONF MEMB | 421.98 | 500.00 | 500.00 | 170.00 | 400.00 | 500.00 | .0% |
| 0011027 | 585028 BCO-DIAL A | 70,160.00 | 70,160.00 | 70,160.00 | 70,160.00 | 70,160.00 | 70,160.00 | .0% |
| 0011027 | 585028 16G03 BCO/ADM | 57,275.22 | .00 | .00 | .00 | .00 | .00 | .0% |
| | TOTAL DEPARTMENT OF AGING SE | 639,375.49 | 650,645.00 | 654,789.74 | 446,507.74 | 631,878.00 | 646,530.00 | -.6% |
| | TOTAL GENERAL FUND | 639,375.49 | 650,645.00 | 654,789.74 | 446,507.74 | 631,878.00 | 646,530.00 | -.6% |
| | GRAND TOTAL | 639,375.49 | 650,645.00 | 654,789.74 | 446,507.74 | 631,878.00 | 646,530.00 | -.6% |

** END OF REPORT - Generated by Jodi McGrane **

Aging- 0011027

| Account | Object | Description | Request |
|----------------------|---------------|--|------------------|
| Regular Wages | 514000 | Reflects a full staff at proper pay codes | \$361,595 |
| Overtime Wages | 515100 | Rentals, snow removal, floors, call ins, holiday, OT, Special Event OT | \$16,140 |
| Other Wages | 517000 | Night Differentials, BSPA Bonus, Vacation buy back, Night differential on OT | \$18,630 |
| Public Utilities | 541000 | Decrease based on full year costs with full building in operation | \$110,000 |
| Water & Sewer | 541100 | Water & Sewer | \$4,655 |
| Repairs & Maint | 543000 | Repairs & Maintenance | \$7,000 |
| Telephone | 553000 | Telephone | \$900 |
| Postage | 553100 | Increased due to larger mailings | \$1,200 |
| Travel Reimbursement | 554000 | Travel Reimbursement | \$1,400 |
| Maint Supplies | 561400 | Maintenance Supplies | \$11,000 |
| Program Supplies | 561800 | Increase due to new programs, senior net fees, comcast, poland spring, news papers | \$6,000 |
| Natural Gas | 562200 | Decrease based on full year costs with full building in operation | \$35,000 |
| Generator Fuels | 562300 | No change | \$1,500 |
| Office Supplies | 569000 | Increase due to new programs, increased mailing needs bulliten board upkeep | \$850 |
| Conferences & Mbr | 581120 | Conference & Memberships | \$500 |
| BCO- Dial-A-Ride | 585028 | City's contribution to rides provided to Dr's, Senior Center, and groceries. Increased to include an additional day. | \$70,160 |
| | | | |
| | | Total | \$646,530 |

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|---------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011013 REGISTRARS OF VOTERS | | | | | | | |
| 0011013 514000 REG WAGES | 136,516.39 | 136,560.00 | 136,560.00 | 79,148.83 | 136,560.00 | 140,345.00 | 2.8% |
| 0011013 515100 OVERTIME | 3,034.01 | 3,000.00 | 6,000.00 | 5,416.03 | 5,500.00 | 4,000.00 | 33.3% |
| 0011013 515200 PARTTIME | 52,774.10 | 64,000.00 | 57,000.00 | 41,526.90 | 50,000.00 | 36,000.00 | -43.8% |
| 0011013 517000 OTHER WAGE | 27.21 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011013 531000 PROF FEES | 5,196.04 | 5,000.00 | 5,000.00 | 3,686.33 | 5,000.00 | 4,000.00 | -20.0% |
| 0011013 531140 TRAINING | 4,140.00 | 2,400.00 | 2,400.00 | 1,970.00 | 2,000.00 | 1,200.00 | -50.0% |
| 0011013 544400 RENT/LEASE | 500.00 | 750.00 | 750.00 | 250.00 | 500.00 | 750.00 | .0% |
| 0011013 553000 TELEPHONE | 255.88 | 400.00 | 400.00 | 163.98 | 200.00 | 400.00 | .0% |
| 0011013 553100 POSTAGE | 7,032.98 | 4,500.00 | 6,500.00 | 4,460.36 | 6,000.00 | 4,500.00 | .0% |
| 0011013 554000 TRAV REIMB | 448.17 | 750.00 | 750.00 | 227.34 | 400.00 | 750.00 | .0% |
| 0011013 555000 PRINT/BIND | 10,517.97 | 15,000.00 | 15,000.00 | 11,982.21 | 13,500.00 | 12,000.00 | -20.0% |
| 0011013 561400 MAINT SUPL | 12,782.50 | 16,950.00 | 16,950.00 | 16,530.60 | 16,531.00 | 14,000.00 | -17.4% |
| 0011013 561800 PROG SUPPL | 233.86 | 500.00 | 500.00 | 55.00 | 500.00 | 500.00 | .0% |
| 0011013 569000 OFFIC SUPL | 1,887.66 | 1,500.00 | 3,500.00 | 1,978.87 | 2,500.00 | 2,000.00 | 33.3% |
| 0011013 570400 16001 MEM CARDS | 5,577.30 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011013 570400 16002 POLL BOOKS | 9,406.53 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011013 570600 16003 CARD FILE | 14,098.94 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011013 579999 2018 EQUIP | .00 | .00 | .00 | .00 | .00 | 10,000.00 | .0% |
| 0011013 581120 CONF MEMB | 1,115.00 | 1,200.00 | 1,200.00 | 600.00 | 1,200.00 | 1,500.00 | 25.0% |
| TOTAL REGISTRARS OF VOTERS | 265,544.54 | 252,510.00 | 252,510.00 | 167,996.45 | 240,391.00 | 231,945.00 | -8.1% |
| TOTAL GENERAL FUND | 265,544.54 | 252,510.00 | 252,510.00 | 167,996.45 | 240,391.00 | 231,945.00 | -8.1% |
| GRAND TOTAL | 265,544.54 | 252,510.00 | 252,510.00 | 167,996.45 | 240,391.00 | 231,945.00 | -8.1% |

** END OF REPORT - Generated by Jodi McGrane **

REGISTRAR OF VOTERS - 1013

| Account | Object | Description | Request |
|------------------------------|---------------|---|----------------|
| REGULAR WAGES | 514000 | The request reflects a contractual wage increase for the registrars' clerk. Registrars' request reflects the 2.8% increase effective January 4, 2017. | 140,345.00 |
| OVERTIME WAGES & SALARIES | 515100 | The request reflects municipal year election activity. | 4,000.00 |
| PARTTIME WAGES & SALARIES | 515200 | The request includes all poll workers pay which previously was assigned under Professional Fees. Deputy registrars wages are also included in this category. The request decrease reflects municipal year election activity. | 36,000.00 |
| PROFESSIONAL FEES & SERVICES | 531000 | This category includes the election equipment moving company and statutory obligations for voter canvass. The request decrease reflects municipal year election activity. | 4,000.00 |
| TRAINING | 531140 | This reflects statutory requirements to comply with certification mandates for polling place Moderators. This request reflects a decrease due to the completion of the state mandated certification for the Registrars and the Registrars' clerk. | 1,200.00 |
| RENTS & LEASES | 544400 | This request remains the same. | 750.00 |
| TELEPHONE | 553000 | This request remains the same. | 400.00 |
| POSTAGE | 553100 | The request remains the same. This covers our daily correspondence with voters, annual canvass mailing and associated permit fees, and mailing of absentee ballots by the town clerk. | 4,500.00 |
| TRAVEL REIMBURSEMENT | 554000 | The request reflects anticipated ride sharing cost savings and remains the same as last year. | 750.00 |
| PRINTING & BINDING | 555000 | The request decrease reflects municipal year election activity. | 12,000.00 |
| MAINT SUPPLIES & MATERIALS | 561400 | This reflects the licensing fees for poll books, required maintenance contract for tabulators & programming of memory cards for every election event. | 14,000.00 |
| PROGRAM SUPPLIES | 561800 | This request remains the same. | 500.00 |
| OFFICE SUPPLIES | 569000 | This request reflects an increase due high volume of correspondence with new voters and the annual canvass. | 2,000.00 |
| 2018 EQUIPMENT REQUEST | 579999 | This request reflects the need to replace broken and worn equipment that is required at the polls. | 10,000.00 |
| CONFERENCES & MEMBERSHIPS | 581120 | This request reflects an increase for attendance of an additional day by the registrars, deputies and registrars' clerk. | 1,500.00 |

231,945.00

Registrars of Voters – Elections Administration

Capital Outlay Expense for FY2017-2018

579999 Capital Outlay – Privacy Voting Booths

This reflects the purchase of (10) four-station Franklin Booths “pakFlatt” (privacy voting booths) to augment, and in some cases replace, our aging inventory of single set-up voting booths. There are three reasoning factors relevant to this request. 1. Based on State Statute, we are required to have a minimum number of privacy voting booths available to our electors and with the significant increase in our voter rolls (well over 34,000), we need to increase our inventory to meet the requirement. 2. The majority of our current inventory of older single set-up booths are in disrepair and is extremely difficult to find or fabricate replacement parts. 3. Storage space is limited and the new booths will allow us 4 booths in the space that 1 of our current stock requires.

02/07/2017 13:12
JodiMcGrane

CITY OF BRISTOL
NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| ----- | ----- | ----- | ----- | ----- | ----- | ----- | ----- |
| 0012413 EMERGENCY MANAGEMENT | | | | | | | |
| 0012413 431003 CIVIL/PREP | -19,110.20 | -9,500.00 | -9,500.00 | 5,366.70 | -15,000.00 | -8,235.00 | -13.3% |
| TOTAL EMERGENCY MANAGEMENT | -19,110.20 | -9,500.00 | -9,500.00 | 5,366.70 | -15,000.00 | -8,235.00 | -13.3% |
| TOTAL GENERAL FUND | -19,110.20 | -9,500.00 | -9,500.00 | 5,366.70 | -15,000.00 | -8,235.00 | -13.3% |
| GRAND TOTAL | -19,110.20 | -9,500.00 | -9,500.00 | 5,366.70 | -15,000.00 | -8,235.00 | -13.3% |

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02/07/2017 13:13
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0012413 EMERGENCY MANAGEMENT | | | | | | | |
| 0012413 515200 PARTTIME | 7,129.02 | 7,105.00 | 7,105.00 | 4,108.71 | 7,105.00 | 7,475.00 | 5.2% |
| 0012413 553000 TELEPHONE | 1,764.30 | 2,400.00 | 2,400.00 | 2,400.00 | 2,400.00 | 2,000.00 | -16.7% |
| 0012413 553100 POSTAGE | .00 | 100.00 | 100.00 | .00 | 100.00 | 100.00 | .0% |
| 0012413 554000 TRAV REIMB | 661.31 | 800.00 | 800.00 | 168.48 | 800.00 | 800.00 | .0% |
| 0012413 561800 PROG SUPPL | 2,258.93 | 4,000.00 | 4,000.00 | 356.87 | 4,000.00 | 3,000.00 | -25.0% |
| 0012413 561825 CERT EXP | 2,047.14 | 2,400.00 | 2,400.00 | 610.68 | 2,400.00 | 2,400.00 | .0% |
| 0012413 569000 OFFIC SUPL | 292.54 | 400.00 | 400.00 | 300.00 | 400.00 | 400.00 | .0% |
| 0012413 570400 16019 TRAILER | 3,666.57 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0012413 570400 17001 COMP UGRD | .00 | 1,500.00 | 1,500.00 | .00 | 1,500.00 | .00 | -100.0% |
| 0012413 581120 CONF & MEM | 199.00 | 300.00 | 300.00 | 100.00 | 300.00 | 300.00 | .0% |
| TOTAL EMERGENCY MANAGEMENT | 18,018.81 | 19,005.00 | 19,005.00 | 8,044.74 | 19,005.00 | 16,475.00 | -13.3% |
| TOTAL GENERAL FUND | 18,018.81 | 19,005.00 | 19,005.00 | 8,044.74 | 19,005.00 | 16,475.00 | -13.3% |
| GRAND TOTAL | 18,018.81 | 19,005.00 | 19,005.00 | 8,044.74 | 19,005.00 | 16,475.00 | -13.3% |

** END OF REPORT - Generated by Jodi McGrane **

EMERGENCY MANAGEMENT BUDGET 2017-2018

2017-2018

| | | | | | | |
|---------|--------|--|-------|--|----------|------------------|
| 0012413 | 515200 | PART-TIME EMERGENCY MANAGEMENT SALARY | | | 7,475.00 | |
| 0012413 | 541000 | PUBLIC UTILITIES BPD assumed electricity costs at the Chippens Hill repeater site 2015 | | | - | |
| 0012413 | 553000 | TELEPHONE | | | 2,000.00 | |
| | | Repeater telephone 860-582-0169 (898) | 55.00 | 12 | | 660.00 |
| | | EM Cell phone 860-866-7262 | 55.00 | 12 | | 660.00 |
| | | EOC phone line for telephone and fax | 55.00 | 12 | | 660.00 |
| 0012413 | 553100 | POSTAGE Stamps | | Same as previous year | 100.00 | |
| 0012413 | 554000 | TRAVEL REIMBURSEMENT Estimate 2 trips to Hartford/month plus additional travel at \$0.540/mile (change in mileage reimbursement) | | | 800.00 | |
| 0012413 | 561800 | PROGRAM SUPPLIES EOC equipment/office equipment | | | 3,000.00 | |
| 0012413 | 561800 | 13901 PROGRAM SUPPLIES | | | - | |
| 0012413 | 569000 | OFFICE SUPPLIES Printer ink, pads, folders, misc office supplies | | | 400.00 | |
| 0012413 | 581120 | CONFERENCES & MEMBERSHIPS CEMA Membership (increased to \$100) & Miscellaneous Conferences (\$200) | | | 300.00 | |
| 0012413 | 561825 | CERT TEAM REQUEST | | | 2,400.00 | |
| | | TRAINING | | Equipment for training purposes-not supplied by the state | | 300.00 |
| | | FIRST AID EQUIP | | Replensh and replace outdated supplies | | 100.00 |
| | | GENERATOR | | Equipment for trailer | | 900.00 |
| | | LIGHTS | | Equipment for trailer | | 200.00 |
| | | ID ITEMS | | CERT ID clothing-hats, shirts with monograms and patches, safety vests | | 500.00 |
| | | HAM RADIOS | | For CERT communications | | 250.00 |
| | | MISC | | CERT Background checks | | 150.00 |
| | | | | CERT TOTAL | | 2,400.00 |
| | | | | TOTAL EMERGENCY MANAGEMENT BUDGET | | 16,475.00 |

02/07/2017 13:14
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|---------------------|----------------|------------------|---------------------|-----------------|--------------------|-----------------|----------------------|
| 0011016 | TAX COLLECTOR | | | | | | | |
| 0011016 | 401000 | CURRENT | -131,437,577.93 | -137,047,440.00 | -137,047,440.00 | -130,909,145.73 | -138,123,682.00 | .00 -100.0% |
| 0011016 | 401001 | PRIOR | -1,489,307.96 | -1,150,000.00 | -1,150,000.00 | -1,064,860.43 | -1,150,000.00 | -1,250,000.00 8.7% |
| 0011016 | 401002 | 60DAY:GAAP | -183,986.30 | .00 | .00 | .00 | .00 | .00 .0% |
| 0011016 | 410000 | INT & LIEN | -920,530.10 | -650,000.00 | -650,000.00 | -576,147.69 | -650,000.00 | -750,000.00 15.4% |
| 0011016 | 442441 | DELIN FEES | -29,733.17 | -5,000.00 | -5,000.00 | -1,707.93 | -2,000.00 | -2,000.00 -60.0% |
| 0011016 | 450104 | COPY FEES | -535.50 | -200.00 | -200.00 | -332.50 | -335.00 | -250.00 25.0% |
| | TOTAL TAX COLLECTOR | | -134,061,670.96 | -138,852,640.00 | -138,852,640.00 | -132,552,194.28 | -139,926,017.00 | -2,002,250.00 -98.6% |
| | TOTAL GENERAL FUND | | -134,061,670.96 | -138,852,640.00 | -138,852,640.00 | -132,552,194.28 | -139,926,017.00 | -2,002,250.00 -98.6% |
| | GRAND TOTAL | | -134,061,670.96 | -138,852,640.00 | -138,852,640.00 | -132,552,194.28 | -139,926,017.00 | -2,002,250.00 -98.6% |

** END OF REPORT - Generated by Jodi McGrane **

02/07/2017 13:14
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CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|---------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011016 | TAX COLLECTOR | | | | | | | |
| 0011016 | 514000 REG WAGES | 269,150.46 | 271,695.00 | 276,095.00 | 159,754.02 | 276,095.00 | 279,820.00 | 3.0% |
| 0011016 | 515100 OVERTIME | .00 | 100.00 | 100.00 | .00 | .00 | 100.00 | .0% |
| 0011016 | 515200 PARTTIME | 18,619.63 | 21,315.00 | 21,315.00 | 11,637.29 | 19,515.00 | 21,640.00 | 1.5% |
| 0011016 | 517000 OTHER WAGE | .00 | 50.00 | 50.00 | .00 | .00 | 50.00 | .0% |
| 0011016 | 531000 PROF FEES | 1,550.00 | 2,050.00 | 2,050.00 | 1,480.00 | 1,800.00 | 2,050.00 | .0% |
| 0011016 | 531105 DELIQTTFEE | 1,667.76 | .00 | .00 | .00 | .00 | .00 | .0% |
| 0011016 | 543000 REP & MAIN | 95.00 | 100.00 | 100.00 | .00 | 100.00 | 100.00 | .0% |
| 0011016 | 544400 RENT/LEASE | 284.00 | 300.00 | 300.00 | .00 | 294.00 | 300.00 | .0% |
| 0011016 | 553000 TELEPHONE | 29.91 | 125.00 | 125.00 | 12.50 | 125.00 | 125.00 | .0% |
| 0011016 | 553100 POSTAGE | 32,730.24 | 41,500.00 | 41,500.00 | 6,171.93 | 33,680.00 | 38,650.00 | -6.9% |
| 0011016 | 554000 TRAV REIMB | 96.04 | 180.00 | 180.00 | 17.77 | 80.00 | 180.00 | .0% |
| 0011016 | 555000 PRINT/BIND | 4,757.19 | 22,000.00 | 22,000.00 | 13,668.20 | 30,050.00 | 22,000.00 | .0% |
| 0011016 | 557700 ADVERTIS | 181.20 | 375.00 | 375.00 | 194.70 | 371.00 | 375.00 | .0% |
| 0011016 | 561800 PROG SUPPL | 198.40 | 430.00 | 430.00 | .00 | 410.00 | 430.00 | .0% |
| 0011016 | 569000 OFFIC SUPL | 298.70 | 300.00 | 300.00 | 300.00 | 300.00 | 300.00 | .0% |
| 0011016 | 581120 CONF MEMB | 165.00 | 390.00 | 390.00 | 40.00 | 390.00 | 390.00 | .0% |
| 0011016 | 581135 SCHOOLING | 560.00 | 1,000.00 | 1,000.00 | .00 | 820.00 | 1,000.00 | .0% |
| 0011016 | 581150 ANNUAL BND | 2,880.00 | 6,750.00 | 6,750.00 | .00 | 6,750.00 | 6,750.00 | .0% |
| | TOTAL TAX COLLECTOR | 333,263.53 | 368,660.00 | 373,060.00 | 193,276.41 | 370,780.00 | 374,260.00 | 1.5% |
| | TOTAL GENERAL FUND | 333,263.53 | 368,660.00 | 373,060.00 | 193,276.41 | 370,780.00 | 374,260.00 | 1.5% |
| | GRAND TOTAL | 333,263.53 | 368,660.00 | 373,060.00 | 193,276.41 | 370,780.00 | 374,260.00 | 1.5% |

** END OF REPORT - Generated by Jodi McGrane **

Tax Collector- 0011016

| Account | Object | Description | Request |
|---------------------------|--------|---|------------------|
| Regular Wages | 514000 | Employee Salaries, Tax Collector, Deputy, Admin Asst, 2 Principal Clerks | \$279,820 |
| Overtime | 515100 | No overtime used | \$100 |
| Part Time | 515200 | Part time clerk started 1/20/15, FT hours in July and January | \$21,640 |
| Other Wages | 517000 | Pay differential between Admin Asst and Clerk in case of absence | \$50 |
| Professional Fees | 531000 | 2 months Dunbar service, Rossi Law Unrecovered Court Costs, DMV Direct Access | \$2,050 |
| Delinquent Tax Collection | 531105 | Percentage charge from CT DMV to flag registrations with back taxes - offset with revenue line item | \$0 |
| Repairs & Maint | 543000 | Maintenance (cleaning) performed on the only typewriter in the office | \$100 |
| Rentals | 544400 | PO Box 1040 rental at Bristol Post Office | \$300 |
| Telephone | 553000 | Phone service to/from office | \$125 |
| Postage | 553100 | Postage necessary to mail original bills, delinquent bills, boot notices, etc | \$38,650 |
| Travel Reimbursement | 554000 | Travel expenses (mileage and parking costs) to and from New Britain courthouse | \$180 |
| Printing & Binding | 555000 | Costs associated with bill printing and printing/binding of posted rate books, envelopes | \$22,000 |
| Advertising | 557700 | Legal notices posted in Bristol Press per CT State Statute | \$375 |
| Program Supplies | 561800 | Thermal paper rolls and ink for receipt printers, typewriter ribbons, storage boxes | \$430 |
| Office Supplies | 569000 | Pens, pencils, rubber bands, staples, hi-liters, paper clips, post-its, desk calendars, etc | \$300 |
| Conf & Membership | 581120 | Htfd County and CT State Membership dues for Tax Collector, Deputy Tax Collector | \$390 |
| Schooling & Education | 581135 | CCMC class fees and Annual seminar fees for Tax Collector and Deputy Tax Collector | \$1,000 |
| Annual Bond | 581150 | Annual bond for Tax Collector and Deputy Tax Collector | \$6,750 |
| | | Total | \$374,260 |

02/07/2017 13:14
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|----------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0014654 SCHOOL READINESS PROGRAM | | | | | | | |
| 0014654 432079 SCHL READI | -2,869,340.00 | .00 | -2,900,052.00 | -1,286,322.00 | -2,900,052.00 | .00 | .0% |
| 0014654 432080 QUAL ENHAN | -25,024.00 | .00 | -25,024.00 | -18,768.00 | -25,024.00 | .00 | .0% |
| TOTAL SCHOOL READINESS PROGR | -2,894,364.00 | .00 | -2,925,076.00 | -1,305,090.00 | -2,925,076.00 | .00 | .0% |
| TOTAL GENERAL FUND | -2,894,364.00 | .00 | -2,925,076.00 | -1,305,090.00 | -2,925,076.00 | .00 | .0% |
| GRAND TOTAL | -2,894,364.00 | .00 | -2,925,076.00 | -1,305,090.00 | -2,925,076.00 | .00 | .0% |

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02/07/2017 13:16
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CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
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PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|----------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0014654 SCHOOL READINESS PROGRAM | | | | | | | |
| 0014654 514000 REG WAGES | 71,355.85 | .00 | 73,490.00 | 42,311.14 | 73,490.00 | .00 | .0% |
| 0014654 517000 OTHER WAGE | 1,000.00 | .00 | 1,000.00 | 1,000.00 | 1,000.00 | .00 | .0% |
| 0014654 531000 PROF FEES | 32,030.57 | 5,070.00 | 32,570.00 | 20,000.00 | 32,570.00 | 5,070.00 | .0% |
| 0014654 531140 TRAINING | 1,094.54 | 1,100.00 | 1,100.00 | 65.26 | 1,100.00 | 1,100.00 | .0% |
| 0014654 531160 PROG CONTR | 2,803,133.30 | .00 | 2,800,052.00 | 2,799,976.00 | 2,800,052.00 | .00 | .0% |
| 0014654 531170 Q/E PURCH | 25,024.00 | .00 | 25,024.00 | 14,094.64 | 25,024.00 | .00 | .0% |
| 0014654 553100 POSTAGE | 398.66 | 370.00 | 370.00 | 65.28 | 370.00 | 370.00 | .0% |
| 0014654 554000 TRAV REIMB | 876.02 | 1,000.00 | 1,000.00 | 453.16 | 1,000.00 | 1,000.00 | .0% |
| 0014654 557700 ADVERTISNG | .00 | 600.00 | 600.00 | .00 | 600.00 | 400.00 | -33.3% |
| 0014654 569000 OFFIC SUPL | 245.55 | 250.00 | 250.00 | 250.00 | 250.00 | 250.00 | .0% |
| 0014654 581120 CONF MEMB | .00 | 50.00 | 50.00 | .00 | 50.00 | 50.00 | .0% |
| TOTAL SCHOOL READINESS PROGR | 2,935,158.49 | 8,440.00 | 2,935,506.00 | 2,878,215.48 | 2,935,506.00 | 8,240.00 | -2.4% |
| TOTAL GENERAL FUND | 2,935,158.49 | 8,440.00 | 2,935,506.00 | 2,878,215.48 | 2,935,506.00 | 8,240.00 | -2.4% |
| GRAND TOTAL | 2,935,158.49 | 8,440.00 | 2,935,506.00 | 2,878,215.48 | 2,935,506.00 | 8,240.00 | -2.4% |

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2017-2018
School Readiness Budget Justification Request

0014654 School Readiness Program

514000- Regular wages – Union contract Grade 7 Step 6
July 1, 2017- June 30, 2018

\$74,826

Total Request

City Portion of salary 0

*SR Grant reimburses for administrative costs - \$74,826 toward salary request**

517000 –Other Wages – Union Contract BPSA – 6th step

Total Request

\$1,000

City portion 0

*SR Grant reimburses for administrative costs - \$1,000 toward salary request**

531140 –Training

\$1,100

Professional Development for Pre-K teachers – community wide- 2 day conference
\$500.00

Collaborative Events-1-2 Dine and Discuss/ 2-3 Community wide Director’s meetings
\$600.00

557700 Advertising

\$ 400

Placement of Legal ads for RFP’s (SR Readiness Grant/ Quality Enhancement Grant/
ECE Consultant Grant) \$400.00

531000 –Professional Fees and Services **

Line item is used for:

Supplies/food for volunteers (volunteers/Special Needs Adult classroom)

\$70

Support for the Bristol Early Childhood Alliance Coordinators Position (BECA)

\$5,000

Total Request for Bristol’s share

***This line item is also used to pay the ECE Consultants paid for from the Administrative money given to Bristol-*

We are proposing that \$24,174 of this amount be set aside to pay for the ECE Consultants – ECERS Observations and Assessment tools to improve the quality of School Readiness Programs. Monitoring and rating of each classrooms Early Learning Experience Plans are a requirement of the SR Grant.

Funds are not being sought from Bristol’s budget

\$24,174

531160-Program Contract/Grant Purchased Services *

This amount is determined by the School Readiness Grant award from the State

Total Request

Unknown at this time

531170 –Quality Enhancement Purchased Services*

This amount is determined by the Quality Enhancement Grant award from the State
Total Request **Unknown at this time**

553100 -Postage

Mailings to School Readiness Providers, Council Members, elected officials, Licensed Providers, Informal Caregivers, local businesses etc.
Whenever possible correspondence is done via e-mail.

Total Request **\$370**

554000 –Travel Reimbursement

Reimbursement for Grant Manager- averages approx 150 miles per month@
.535 cents per mile.

Total Request **\$1,000**

569000-Office Supplies

Office supplies for School Readiness Program, envelopes, pens, paper, folders, etc.

Total Request **\$250**

581120- Conference & Memberships

Minimal amount requested for Grant Manager to attend 1 in-state Conference per year.

Total Request **\$50**

- *SR Grant reimburses for administrative costs - \$74,826 toward salary request**
- *Plus \$1,000 for Longevity payment*

For the City to be able to receive \$100,000 in Administrative costs- They must put in their share of \$25,000.

This budget shows a commitment of: \$ 8,240.00

To make up the remainder of the \$25,000 (\$ 16,760)

The in-kind expenditures for the City of Bristol are:

For SR Grant Manager – insurance coverage/personal benefits/etc

City Departments: Mayor’s Office; Comptroller’s Office; City Clerk’s Office; Corporate Counsel; Park and Rec.; BBHD; Purchasing; MIS; Library; City Council Representative

BOE: Superintendent, Deputy Superintendent, Pre-K Supervisor, School Principals, Kindergarten Teachers, Pre-K teachers, School Psychologists; Early Intervention Team; FRC; School/Business Partner Director; Adult Education, Special Ed Adult Students

Space for office/ computer equipment/ paper/ ink/telephone/ heat/electric/water/air conditioning

Space for meetings

37

School Readiness 0014654

| Line item /title | Funds Requested | Portion paid by City | Paid by SR Adm Funds |
|--|----------------------|----------------------|----------------------|
| 514000-Regular wages | \$74,826 | 0 | \$74,826 |
| 517000-Other Wages | \$1,000 | 0 | \$1,000 |
| 531140-Training | \$1,100 | \$1,100 | 0 |
| 557700-Advertising | \$400 | \$400 | 0 |
| 531000-Professional Fees and Services | \$29,244 | \$5,070 | \$24,174 |
| 531160 Program Contract/Grant Purchase Service | Unknown- grant award | 0 | Full grant award |
| 531170 Quality Enhancement Purchased Services | Unknown-grant Award | 0 | Full grant award |
| 55310-Postage | \$370 | \$370 | 0 |
| 554000-Travel Reimbursement | \$1,000 | \$1,000 | 0 |
| 569000-Office Supplies | \$250 | \$250 | 0 |
| 581120 Conference and Memberships | \$50 | \$50 | 0 |
| Total | \$108,240 | \$8,240 | \$100,000 |
| | | | |

02/07/2017 13:16
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CITY OF BRISTOL
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P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|-----------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0012615 BUILDING INSPECTION | | | | | | | |
| 0012615 422015 ZON VIOLAT | -1,710.00 | -1,500.00 | -1,500.00 | .00 | -1,650.00 | -1,500.00 | .0% |
| 0012615 422031 DROP FEE | -3,000.00 | -2,400.00 | -2,400.00 | -2,400.00 | -3,000.00 | -2,400.00 | .0% |
| 0012615 442006 BLDG PERMT | -940,742.92 | -1,000,000.00 | -1,000,000.00 | -630,904.00 | -800,000.00 | -800,000.00 | -20.0% |
| 0012615 450102 COPIER CHG | -58.00 | -200.00 | -200.00 | .00 | -200.00 | -200.00 | .0% |
| TOTAL BUILDING INSPECTION | -945,510.92 | -1,004,100.00 | -1,004,100.00 | -633,304.00 | -804,850.00 | -804,100.00 | -19.9% |
| TOTAL GENERAL FUND | -945,510.92 | -1,004,100.00 | -1,004,100.00 | -633,304.00 | -804,850.00 | -804,100.00 | -19.9% |
| GRAND TOTAL | -945,510.92 | -1,004,100.00 | -1,004,100.00 | -633,304.00 | -804,850.00 | -804,100.00 | -19.9% |

** END OF REPORT - Generated by Jodi McGrane **

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|---------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0012615 | BUILDING INSPECTION | | | | | | | |
| 0012615 | 514000 REG WAGES | 498,114.87 | 509,170.00 | 503,870.00 | 277,229.24 | 497,534.00 | 516,855.00 | 1.5% |
| 0012615 | 515100 OVERTIME | 2,551.39 | 3,265.00 | 6,265.00 | 11,168.71 | 14,550.00 | 4,895.00 | 49.9% |
| 0012615 | 517000 OTHER WAGE | .00 | 5,725.00 | 5,725.00 | 2,962.96 | 3,138.00 | 4,465.00 | -22.0% |
| 0012615 | 543000 REP & MAIN | .00 | 150.00 | 150.00 | .00 | 150.00 | 150.00 | .0% |
| 0012615 | 543100 MV SERVICE | 996.28 | 485.00 | 1,235.00 | 1,349.36 | 1,735.00 | 500.00 | 3.1% |
| 0012615 | 553000 TELEPHONE | 3,829.20 | 4,520.00 | 4,520.00 | 4,506.63 | 4,520.00 | 4,000.00 | -11.5% |
| 0012615 | 553100 POSTAGE | 1,328.90 | 1,100.00 | 1,100.00 | 561.92 | 1,100.00 | 1,100.00 | .0% |
| 0012615 | 555000 PRINT/BIND | 389.19 | 500.00 | 500.00 | 380.50 | 500.00 | 500.00 | .0% |
| 0012615 | 557700 ADVERTIS | .00 | 100.00 | 100.00 | .00 | 100.00 | 100.00 | .0% |
| 0012615 | 561800 PROG SUPPL | 182.70 | 1,000.00 | 1,000.00 | 397.65 | 800.00 | 500.00 | -50.0% |
| 0012615 | 562600 MOT FUELS | 3,255.36 | 4,000.00 | 4,000.00 | 1,764.20 | 4,000.00 | 4,000.00 | .0% |
| 0012615 | 563100 TIRES | .00 | 200.00 | 1,750.00 | 1,550.00 | 1,750.00 | 200.00 | .0% |
| 0012615 | 569000 OFFIC SUPL | 549.92 | 550.00 | 550.00 | 550.00 | 550.00 | 600.00 | 9.1% |
| 0012615 | 581120 CONF MEMB | 1,235.00 | 2,030.00 | 2,030.00 | 780.00 | 2,030.00 | 1,475.00 | -27.3% |
| 0012615 | 581223 STATE FEES | .00 | .00 | .00 | 6,593.30 | .00 | .00 | .0% |
| 0012615 | 589105 CCARDFEES | .00 | .00 | .00 | 424.07 | .00 | .00 | .0% |
| | TOTAL BUILDING INSPECTION | 512,432.81 | 532,795.00 | 532,795.00 | 310,218.54 | 532,457.00 | 539,340.00 | 1.2% |
| | TOTAL GENERAL FUND | 512,432.81 | 532,795.00 | 532,795.00 | 310,218.54 | 532,457.00 | 539,340.00 | 1.2% |
| | GRAND TOTAL | 512,432.81 | 532,795.00 | 532,795.00 | 310,218.54 | 532,457.00 | 539,340.00 | 1.2% |

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Building Department - 0012615

| Account | Object | Description | Request |
|-----------------------|--------|--|------------------|
| Regular Wages | 514000 | Salaries of Employees | 516,855.00 |
| Overtime Wages | 515100 | Overtime for ZEO for ZBA & Zoning Commission Hearings. | 4,895.00 |
| Other Wages | 517000 | Vacation Buybacks | 4,465.00 |
| Repairs & Maint. | 543000 | Miscellaneous Repairs | 150.00 |
| Motor Vehicle Service | 543100 | Car Washes & Repairs | 500.00 |
| Telephone | 553000 | Cell Phone & Office Long Distance | 4,000.00 |
| Postage | 553100 | Building Department Postage | 1,100.00 |
| Printing & Binding | 555000 | Printing of Building Dept. Inspection Forms & Business Cards | 500.00 |
| Advertising | 557700 | Advertising | 100.00 |
| Program Supplies | 561800 | International Code Council Code Books | 500.00 |
| Motor Fuels | 562600 | Fuel for Vehicles | 4,000.00 |
| Tires, Tubes, Chains | 563100 | Tires-we have all new vehicles except for one, and that just got 2 new tires. | 200.00 |
| Office Supplies | 569000 | Office Supplies | 600.00 |
| Conf. & Membership | 581120 | International Code Council - \$240 (Req. by State) License Fees for Electrical Inspector \$150 (Required by State) License Fees for Mechanical Inspector \$450 (Required by State) Membership in CT Assoc of ZEO \$50 x 2 (Required by City) 12 CT Assoc. of ZEO Seminars for 2 People \$360 | 1,475.00 |
| | | | |
| | | Total | \$539,340 |

02/07/2017 13:16
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PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|---------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| ----- | | | | | | | |
| 0011012 PROBATE COURT | | | | | | | |
| 0011012 470038 PLYMOUTH | -4,650.00 | -5,220.00 | -5,220.00 | -5,220.00 | -5,220.00 | -5,140.00 | -1.5% |
| 0011012 470039 PLAINVILLE | -7,810.00 | -8,670.00 | -8,670.00 | -8,670.00 | -8,670.00 | -9,475.00 | 9.3% |
| TOTAL PROBATE COURT | -12,460.00 | -13,890.00 | -13,890.00 | -13,890.00 | -13,890.00 | -14,615.00 | 5.2% |
| TOTAL GENERAL FUND | -12,460.00 | -13,890.00 | -13,890.00 | -13,890.00 | -13,890.00 | -14,615.00 | 5.2% |
| GRAND TOTAL | -12,460.00 | -13,890.00 | -13,890.00 | -13,890.00 | -13,890.00 | -14,615.00 | 5.2% |

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02/07/2017 13:17
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PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|---------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011012 | PROBATE COURT | | | | | | | |
| 0011012 | 531000 PROF FEES | 10,938.29 | 15,000.00 | 26,592.48 | 14,823.48 | 19,419.00 | 13,000.00 | -13.3% |
| 0011012 | 543000 REP & MAIN | 856.68 | 2,550.00 | 2,550.00 | 1,713.36 | 2,550.00 | 2,550.00 | .0% |
| 0011012 | 553000 TELEPHONE | 42.81 | 1,700.00 | 1,700.00 | 35.92 | 500.00 | 500.00 | -70.6% |
| 0011012 | 553100 POSTAGE | 13,995.45 | 14,400.00 | 14,400.00 | 14,400.00 | 16,400.00 | 16,400.00 | 13.9% |
| 0011012 | 555000 PRINT/BIND | 1,482.87 | 1,500.00 | 1,500.00 | 1,487.04 | 1,500.00 | 1,500.00 | .0% |
| 0011012 | 569000 OFFIC SUPL | 7,815.62 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | 5,000.00 | .0% |
| | TOTAL PROBATE COURT | 35,131.72 | 40,150.00 | 51,742.48 | 37,459.80 | 45,369.00 | 38,950.00 | -3.0% |
| | TOTAL GENERAL FUND | 35,131.72 | 40,150.00 | 51,742.48 | 37,459.80 | 45,369.00 | 38,950.00 | -3.0% |
| | GRAND TOTAL | 35,131.72 | 40,150.00 | 51,742.48 | 37,459.80 | 45,369.00 | 38,950.00 | -3.0% |

** END OF REPORT - Generated by Jodi McGrane **

Probate Court- 0011012

| Account | Object | Description | Request |
|-----------------------|---------------|--|-----------------|
| Professional Fees | 531000 | Internet, Microfilm, Laser Fiche, Shredding Service, Security needs | \$13,000 |
| Repairs & Maintenance | 543000 | Maintenance and repairs for office equipment including fax machines and scanners and lease of postage machine 149.00 per month | \$2,550 |
| Telephone | 553000 | Telephone for 9 employees and the Judge (\$500) | \$500 |
| Postage | 553100 | Postage expenses mailing out legal documents | \$16,400 |
| Printing & Binding | 555000 | Copier expenses | \$1,500 |
| Office Supplies | 569000 | Office Supplies for 10 people, Toner Cartridges for 4 Computer Printers and Law Books | \$5,000 |
| | | Total | \$38,950 |

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| ----- | | | | | | | |
| 0011021 PERSONNEL DEPARTMENT | | | | | | | |
| 0011021 514000 REG WAGES | 460,886.62 | 468,675.00 | 468,675.00 | 261,658.74 | 488,441.00 | 487,710.00 | 4.1% |
| 0011021 515100 OVERTIME | 921.58 | 1,000.00 | 1,000.00 | 1,304.35 | 1,305.00 | 1,000.00 | .0% |
| 0011021 515200 PARTTIME | .00 | .00 | .00 | 1,621.12 | 1,622.00 | .00 | .0% |
| 0011021 517000 OTHER WAGE | 1,264.13 | 1,265.00 | 1,265.00 | .00 | 1,300.00 | 1,335.00 | 5.5% |
| 0011021 531000 PROF FEES | 94,389.07 | 75,000.00 | 85,550.00 | 49,194.53 | 85,550.00 | 75,000.00 | .0% |
| 0011021 531145 APPLITRAK | 3,258.15 | 3,490.00 | 3,490.00 | .00 | 3,490.00 | 3,735.00 | 7.0% |
| 0011021 531300 EMP. EXAM | 7,649.97 | 6,000.00 | 6,116.00 | 4,162.00 | 6,116.00 | 6,000.00 | .0% |
| 0011021 543000 REP & MAIN | 101.25 | 150.00 | 150.00 | .00 | 150.00 | 150.00 | .0% |
| 0011021 543100 MV SERVICE | .00 | 200.00 | 200.00 | .00 | 200.00 | 100.00 | -50.0% |
| 0011021 553000 TELEPHONE | 25.05 | 200.00 | 200.00 | 35.04 | 200.00 | 100.00 | -50.0% |
| 0011021 553100 POSTAGE | 693.32 | 800.00 | 800.00 | 341.60 | 800.00 | 800.00 | .0% |
| 0011021 554000 TRAV REIMB | 31.50 | 200.00 | 200.00 | 39.15 | 200.00 | 200.00 | .0% |
| 0011021 555000 PRINT/BIND | 571.13 | 600.00 | 600.00 | 600.00 | 600.00 | 600.00 | .0% |
| 0011021 557700 ADVERTIS | 10,742.65 | 13,500.00 | 13,500.00 | 10,627.54 | 13,500.00 | 13,000.00 | -3.7% |
| 0011021 561800 PROG SUPPL | 3,834.56 | 3,855.00 | 3,855.00 | 1,589.34 | 3,855.00 | 3,855.00 | .0% |
| 0011021 562600 MOT FUELS | 50.60 | 200.00 | 200.00 | 16.40 | 200.00 | 100.00 | -50.0% |
| 0011021 569000 OFFIC SUPL | 886.32 | 1,000.00 | 1,000.00 | 812.95 | 1,000.00 | 1,000.00 | .0% |
| 0011021 581120 CONF MEMB | 785.00 | 1,000.00 | 1,000.00 | 668.00 | 1,000.00 | 1,000.00 | .0% |
| 0011021 581135 SCHOOLING | 7,799.00 | 10,000.00 | 10,000.00 | 2,864.00 | 10,000.00 | 10,000.00 | .0% |
| 0011021 589100 EMPL MISC | 66.39 | 1,000.00 | 1,000.00 | .00 | 1,000.00 | 500.00 | -50.0% |
| TOTAL PERSONNEL DEPARTMENT | 593,956.29 | 588,135.00 | 598,801.00 | 335,534.76 | 620,529.00 | 606,185.00 | 3.1% |
| TOTAL GENERAL FUND | 593,956.29 | 588,135.00 | 598,801.00 | 335,534.76 | 620,529.00 | 606,185.00 | 3.1% |
| GRAND TOTAL | 593,956.29 | 588,135.00 | 598,801.00 | 335,534.76 | 620,529.00 | 606,185.00 | 3.1% |

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Personnel- 0011021

| Account | Object | Description | Request |
|-----------------------|--------|---|------------------|
| Regular Wages | 514000 | Employee Salaries - 6 employees | \$487,710 |
| Overtime | 515100 | Personnel Analyst - as needed | \$1,000 |
| Other Wages | 517000 | Vacation buyback | \$1,335 |
| Prof. Fees | 531000 | Legal fees, test vendor fees | \$75,000 |
| Applitrak | 531145 | Online employment application system | \$3,735 |
| Pre-Employment Exams | 531300 | Medical and drug screens | \$6,000 |
| Repairs & Maint | 543000 | Equipment repairs as needed | \$150 |
| MV Service | 543100 | For Personnel vehicle as needed | \$100 |
| Telephone | 553000 | Work related long distance charges | \$100 |
| Postage | 553100 | As necessary for department mailings | \$800 |
| Travel Reimbursement | 554000 | Mileage | \$200 |
| Printing & Binding | 555000 | Envelopes, business cards, PAF's, Fire performance appraisals | \$600 |
| Advertising | 557700 | For recruitment purposes (print and on-line media) | \$13,000 |
| Program Supplies | 561800 | Test materials, subscriptions, cdl program supplies | \$3,855 |
| Motor Fuels | 562600 | For Personnel vehicle as needed | \$100 |
| Office Supplies | 569000 | Miscellaneous office supplies | \$1,000 |
| Conf & Memberships | 581120 | ConnPelra membership \$240 | \$1,000 |
| | | IPMA membership \$401 | |
| | | PRIMA membership \$35 | |
| | | Topical seminars as approved \$324 | |
| Schooling & Education | 581135 | Mandatory sexual harassment training for supervisors; tuition reimbursement program | \$10,000 |
| Employee Misc Exp | 589100 | Employee safety training | \$500 |
| | | Total | \$606,185 |

02/07/2017 13:19
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 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011022 CORPORATION COUNSEL | | | | | | | |
| 0011022 514000 REG WAGES | 300,190.87 | 298,980.00 | 298,980.00 | 173,364.33 | 306,815.00 | 314,685.00 | 5.3% |
| 0011022 515100 OVERTIME | 1,959.50 | 3,035.00 | 3,035.00 | 605.25 | 1,870.00 | 3,195.00 | 5.3% |
| 0011022 515200 PARTTIME | 97,384.12 | 94,580.00 | 94,580.00 | 54,140.22 | 92,860.00 | 94,715.00 | .1% |
| 0011022 531000 PROF FEES | 106,682.37 | 195,000.00 | 196,274.00 | 85,388.28 | 175,000.00 | 200,000.00 | 2.6% |
| 0011022 531000 14021 PROF FEES | 31,518.78 | .00 | 95,203.00 | 37,015.68 | 60,000.00 | 60,000.00 | .0% |
| 0011022 543000 REP & MAIN | .00 | 100.00 | 100.00 | .00 | 100.00 | 100.00 | .0% |
| 0011022 553000 TELEPHONE | 17.56 | 150.00 | 150.00 | 12.74 | 50.00 | 150.00 | .0% |
| 0011022 553100 POSTAGE | 479.34 | 500.00 | 500.00 | 160.74 | 450.00 | 500.00 | .0% |
| 0011022 554000 TRAV REIMB | 802.59 | 600.00 | 600.00 | 310.21 | 600.00 | 600.00 | .0% |
| 0011022 561800 PROG SUPPL | 11,186.15 | 16,575.00 | 18,052.09 | 13,432.56 | 15,500.00 | 16,905.00 | 2.0% |
| 0011022 569000 OFFIC SUPL | 788.85 | 800.00 | 800.00 | 800.00 | 800.00 | 800.00 | .0% |
| 0011022 581120 CONF MEMB | 665.00 | 665.00 | 665.00 | 810.00 | 810.00 | 665.00 | .0% |
| 0011022 581135 SCHOOLING | 330.00 | 5,000.00 | 5,000.00 | 900.00 | 4,500.00 | 5,000.00 | .0% |
| TOTAL CORPORATION COUNSEL | 552,005.13 | 615,985.00 | 713,939.09 | 366,940.01 | 659,355.00 | 697,315.00 | 13.2% |
| TOTAL GENERAL FUND | 552,005.13 | 615,985.00 | 713,939.09 | 366,940.01 | 659,355.00 | 697,315.00 | 13.2% |
| GRAND TOTAL | 552,005.13 | 615,985.00 | 713,939.09 | 366,940.01 | 659,355.00 | 697,315.00 | 13.2% |

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REGULAR WAGES

(\$314,685)

This figure includes all full time employees (Richard, Tom and Noelle).

| | |
|---------------|-----------|
| Richard Lacey | \$122,615 |
| Tom Conlin | \$122,615 |
| Noelle Bates | \$ 69,455 |
| | |
| TOTAL | \$314,685 |

OVERTIME WAGES

(\$3,195)

The Legal Secretary is authorized for 5 hours of overtime per month for the purposes of completing the Real Estate minutes.

PARTTIME WAGES

(\$94,715)

| | |
|------------------------------|------------|
| PT Asst. Corporation Counsel | \$33,686 |
| PT Corporation Counsel | \$40,831 |
| PT Administrative Assistant | \$20,198** |

** This amount includes 4 weeks of coverage when the full time Legal Secretary is out for vacation or personal time.

PROFESSIONAL FEES

(\$200,000.00)

This money is being used for outside counsel fees and expenses for matters being handled for other departments. This account has been significantly cut over the last 5 years, but due to the increased work with the Centre Square project this amount will need to be increased. **It is important to note that we have no real control over our required expenditures of professional fees because we are obligated under the Charter to represent our clients whenever issues arise.**

PROFESSIONAL FEE – TAX APPEAL

(\$60,000.00)

This account is for expenses for the tax appeals handled for the Assessor's Office. These expenses include, outside legal fees and expenses and appraisal fees. We are requesting that any remaining monies left in the account be carried over into the 2017-2018 fiscal year and an additional \$60,000.00 for the current budget year as it is a re-valuation year and we expect between 40-60 new files.

REPAIRS AND MAINTENANCE

(\$100.00)

This account is used for repairs of office equipment within the office. The only equipment that would need any repairs would be the printer and the typewriter. A possible replacement of the existing typewriter might be considered.

TELEPHONE

(\$150.00)

Long distance charges on phones and fax machine.

POSTAGE

(\$500.00)

The Corporation Counsel's office does its best effort to send documents electronically. However, the Connecticut General Statutes and Court require us to send certain documents via certified mail, return receipt requested, and we feel this is a reasonable amount. Due to the increase in the amount of tax appeal files and the volume of documents that need to be exchanged, we are asking for an increase in this line item.

SCHOOLING

(\$5,000.00)

This account provides the attorneys and legal secretaries the opportunity to watch webinars relating to municipal law and issues. Due to a new law which will take effect on January 1, 2017, all attorneys in the office have to attend 12 hours of continuing legal education in order to maintain their licenses therefore the account needed to be increased significantly.

TRAVEL REIMBURSEMENT

(\$600.00)

This account is used for mileage and parking reimbursement when office staff attends court hearings, workers' compensation hearings, mediations, depositions, etc.

PROGRAM SUPPLIES

(\$16,907.00)

This account pays for our legal research such as Westlaw, Pacer and Clear Investigations, and also periodicals to keep the law library up to date on current statutes, policy and legal forms. Our contract with Westlaw increases 2% this year, so we increased this budget slightly.

OFFICE SUPPLIES

(\$800.00)

This account was decreased over the years, from \$1000 to \$800. We have been able to stay within this budgeted amount.

CONFERENCES & MEMBERSHIPS

(\$665.00)

This account pays for memberships for the Connecticut Bar Association for the two full time employees and membership for the Connecticut Association of Municipal Attorneys for all the attorneys in the office. This account has increased from \$650 to \$665 due to an increase in the memberships. CBA dues are \$220 each for Richard Lacey and Thomas Conlin and CAMA is \$225 for all attorneys in the office.

02/07/2017 13:19
 JodiMcGrane

CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|--------------|--------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011014 | ASSESSORS | | | | | | | |
| 0011014 | 422003 LATEFILING | -1,144.00 | -1,000.00 | -1,000.00 | -685.00 | -1,935.00 | -1,500.00 | 50.0% |
| 0011014 | 432015 ELD FREEZE | -4,000.00 | -2,000.00 | -2,000.00 | -3,334.00 | -3,334.00 | .00 | -100.0% |
| 0011014 | 432024 ELD CIR BR | -352,392.20 | -345,000.00 | -345,000.00 | -334,198.10 | -334,199.00 | -350,000.00 | 1.4% |
| 0011014 | 432025 HOSPITALS | -403,626.99 | -392,185.00 | -392,185.00 | -392,185.00 | -392,185.00 | -375,000.00 | -4.4% |
| 0011014 | 432027 DISABLED | -13,918.08 | -12,000.00 | -12,000.00 | -13,450.89 | -13,451.00 | -10,000.00 | -16.7% |
| 0011014 | 432064 VETERANS | -29,343.08 | -29,000.00 | -29,000.00 | -29,117.33 | -29,118.00 | -20,000.00 | -31.0% |
| 0011014 | 432077 ENTPR ZONE | -174,166.53 | -120,000.00 | -120,000.00 | -124,866.00 | -124,866.00 | -100,000.00 | -16.7% |
| 0011014 | 450102 COPIER CHG | -1,398.61 | -2,000.00 | -2,000.00 | -871.50 | -2,000.00 | -2,000.00 | .0% |
| | TOTAL ASSESSORS | -979,989.49 | -903,185.00 | -903,185.00 | -898,707.82 | -901,088.00 | -858,500.00 | -4.9% |
| | TOTAL GENERAL FUND | -979,989.49 | -903,185.00 | -903,185.00 | -898,707.82 | -901,088.00 | -858,500.00 | -4.9% |
| | GRAND TOTAL | -979,989.49 | -903,185.00 | -903,185.00 | -898,707.82 | -901,088.00 | -858,500.00 | -4.9% |

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02/07/2017 13:20
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CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE | |
|--------------|--------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|--------|
| 0011014 | ASSESSORS | | | | | | | | |
| 0011014 | 514000 | REG WAGES | 340,269.71 | 365,330.00 | 371,975.00 | 209,726.34 | 359,217.00 | 371,925.00 | 1.8% |
| 0011014 | 515100 | OVERTIME | 1,327.58 | 4,000.00 | 6,000.00 | 833.39 | 2,500.00 | 4,000.00 | .0% |
| 0011014 | 517000 | OTHER WAGE | 1,803.25 | 1,000.00 | 1,000.00 | .00 | 1,000.00 | 1,820.00 | 82.0% |
| 0011014 | 531000 | PROF FEES | 16,683.63 | 10,000.00 | 61,250.00 | 17,448.85 | 25,000.00 | 2,500.00 | -75.0% |
| 0011014 | 553000 | TELEPHONE | 44.31 | 250.00 | 250.00 | 21.10 | 250.00 | 150.00 | -40.0% |
| 0011014 | 553100 | POSTAGE | 3,657.40 | 3,000.00 | 3,000.00 | 1,721.49 | 3,000.00 | 3,000.00 | .0% |
| 0011014 | 554000 | TRAV REIMB | 3,471.98 | 3,280.00 | 3,280.00 | 2,232.12 | 3,280.00 | 3,500.00 | 6.7% |
| 0011014 | 555000 | PRINT/BIND | 1,917.40 | 2,550.00 | 2,550.00 | 2,814.56 | 4,250.00 | 3,500.00 | 37.3% |
| 0011014 | 557700 | ADVERTIS | .00 | 180.00 | 180.00 | 23.00 | 180.00 | 150.00 | -16.7% |
| 0011014 | 561800 | PROG SUPPL | 1,243.43 | 1,550.00 | 1,550.00 | 545.00 | 1,550.00 | 1,750.00 | 12.9% |
| 0011014 | 569000 | OFFIC SUPL | 599.17 | 610.00 | 610.00 | 542.78 | 610.00 | 650.00 | 6.6% |
| 0011014 | 581100 | DUES FEES | 1,699.95 | 1,700.00 | 1,700.00 | 1,524.00 | 1,700.00 | 1,800.00 | 5.9% |
| 0011014 | 581120 | CONF MEMB | 1,096.00 | 1,200.00 | 1,200.00 | 941.00 | 1,200.00 | 1,500.00 | 25.0% |
| 0011014 | 581135 | SCHOOLING | 2,036.00 | 2,000.00 | 3,300.00 | .00 | 3,300.00 | 2,500.00 | 25.0% |
| | TOTAL ASSESSORS | | 375,849.81 | 396,650.00 | 457,845.00 | 238,373.63 | 407,037.00 | 398,745.00 | .5% |
| | TOTAL GENERAL FUND | | 375,849.81 | 396,650.00 | 457,845.00 | 238,373.63 | 407,037.00 | 398,745.00 | .5% |
| | GRAND TOTAL | | 375,849.81 | 396,650.00 | 457,845.00 | 238,373.63 | 407,037.00 | 398,745.00 | .5% |

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Assessors- 0011014

| Account | Object | Description |
|-------------------------|--------|---|
| Regular Wages | 514000 | 6 personnel; BPSA new contract initiation and new hire Personal Property Assessment Clerk at a lower grade. |
| Overtime | 515100 | Request increase for grand list processing associated with 2017 revaluation analysis. |
| Other Wages | 517000 | Contractual bonus, Deputy Assessor longevity BPSA (Grandfathered) and Senior Admin Asistant 1 week vacation buy back. |
| Professional Fees | 531000 | Balance carried forward accomodating additional personal property and income and expense filing challenges, Tax Management Associates and Charles B. Feldman and Associates, annual audit measures. |
| Telephone | 553000 | No increase requested. |
| Postage | 553100 | No increase requested. |
| Travel Reimbursement | 554000 | Increase anticipating additional inspections related to the 2017 revaluation analysis. |
| Printing & Binding | 555000 | Grand lists, personal property and income and expense notices. |
| Advertising | 557700 | Change is not anticipated from the Observer or Bristol Press legal notice postings |
| Program Supplies | 561800 | Adjustment anticipating 2017 revaluation. |
| Office Supplies | 569000 | Economic forecast adjustment. |
| Dues & Fees | 581100 | Appraisal Institute, C.A.A.O., Hartford Area Assessors, I.A.A.O., and CT Appraiser Certifications. |
| Conference & Membership | 581120 | CT MLS increased fee and annual association conferences and workshops |
| Schooling & Education | 581135 | Maintains continuing education requirements for associations and State of CT appraiser and CCMA designations. Carry forward balance due to course availability. |
| | | |

02/07/2017 13:20
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CITY OF BRISTOL
 NEXT YEAR / CURRENT YEAR BUDGET ANALYSIS

P 1
 bgnyrpts

PROJECTION: 21801 2017-18 GENERAL CITY BUDGET

FOR PERIOD 99

ACCOUNTS FOR:

| GENERAL FUND | 2016 ACTUAL | 2017 ORIG BUD | 2017 REVISED BUD | 2017 ACTUAL | 2017 PROJECTION | 2018 REQUEST | PCT CHANGE |
|-------------------------------------|----------------|------------------|---------------------|----------------|--------------------|-----------------|---------------|
| 0011015 BOARD OF ASSESSMENT APPEALS | | | | | | | |
| 0011015 515100 OVERTIME | 763.09 | 950.00 | 950.00 | 238.79 | 950.00 | 7,000.00 | 636.8% |
| 0011015 515200 PARTTIME | 3,756.00 | 3,760.00 | 3,760.00 | .00 | 3,865.00 | 6,450.00 | 71.5% |
| 0011015 553100 POSTAGE | 41.05 | 205.00 | 205.00 | 5.28 | 205.00 | 1,000.00 | 387.8% |
| 0011015 557700 ADVERTIS | 101.00 | 175.00 | 175.00 | 62.00 | 175.00 | 175.00 | .0% |
| 0011015 569000 OFFIC SUPL | 196.70 | 205.00 | 205.00 | 100.00 | 205.00 | 2,000.00 | 875.6% |
| TOTAL BOARD OF ASSESSMENT AP | 4,857.84 | 5,295.00 | 5,295.00 | 406.07 | 5,400.00 | 16,625.00 | 214.0% |
| TOTAL GENERAL FUND | 4,857.84 | 5,295.00 | 5,295.00 | 406.07 | 5,400.00 | 16,625.00 | 214.0% |
| GRAND TOTAL | 4,857.84 | 5,295.00 | 5,295.00 | 406.07 | 5,400.00 | 16,625.00 | 214.0% |

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Board of Assessment Appeals- 0011015

| Account | Object | Description |
|-----------------|---------------|---|
| Overtime | 515100 | Assessment staff processing appellant appeals potential high volume related to the 2017 revaluation. |
| Part time | 515200 | Board of Assessment Appeals Stipend (City Council approved increases) and anticipated two Board members addition for March 2018 high volume 2017 revaluation appeals. |
| Postage | 553100 | Anticipating high volume 2017 revaluation appeals |
| Advertising | 557700 | No increase requested. |
| Office Supplies | 569000 | Anticipated envelopes purchase BAA mail communication. |
| | | |