

Christopher Wilson, Chair
Karen Vibert, Vice-Chair
Karen Hintz, Secretary
Jeffrey Caggiano
Jennifer Dube
Joseph Grabowski
Thomas O'Brien
David Scott
Tina Taylor



BRISTOL BOARD OF EDUCATION
P.O. Box 450 • 129 Church Street
BRISTOL, CT 06011-0450
(860) 584-7000 • Fax (860) 584-7611

Ellen W. Solek, Ed.D.
Superintendent of Schools

Susan Kalt Moreau, Ph.D.
Deputy Superintendent of Schools

July 6, 2017

Mrs. Carly Fortin



Dear Carly,

On behalf of the Bristol Board of Education, please consider this letter as the offer of employment as the Director of Teaching & Learning for the Bristol Public Schools. Your previous experience as a Bristol student, teacher, Supervisor of Humanities and tenure as an administrator at Bristol Eastern High School make you an ideal candidate for this role.

This position is considered a member of the District Leadership Team and is not affiliated with a collective bargaining group, rather is part of a 'non-bargaining' group. Your medical/prescription/vision and dental insurance will be the same as that offered to members of the Bristol Association of Principals and Supervisors (BAPS) with the same provisions of premium cost share and Health Savings Account (HSA).

Your salary will be \$162,000, pro-rated to the first day you begin working in this position on July 24, 2017. You will receive 22 vacation days annually. Your current accumulated sick-days will be forwarded to your new position.

We understand that you will want to complete unfinished work at Bristol Eastern as you transition to your new role. Please do not hesitate to rely on our District Leadership Team to assist in your transition.

Please respond to the e-mail to which this letter is attached confirming your intent to transition to this newly offered position as soon as possible; allowing us to post your current position as soon as possible. A copy of this letter will also be mailed to your home.

I look forward to working closely with you once again.

Sincerely,

Susan Kalt Moreau, Ph.D.

C: Dr. Ellen Solek, Dr. Sam Galloway, Mr. Christopher Wilson