

CITY OF BRISTOL, CONNECTICUT

STATE SINGLE AUDIT REPORT
JUNE 30, 2018

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Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

To the Members of the City Council and Board of Finance
City of Bristol, Connecticut

Report on Compliance for Each Major State Program

We have audited the City of Bristol, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the City of Bristol, Connecticut's major state programs for the year ended June 30, 2018. The City of Bristol, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

Auditors' Responsibility

Our responsibility is to express an opinion on compliance for each of the City of Bristol, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the City of Bristol, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the City of Bristol, Connecticut's compliance.

Opinion on Each Major State Program

In our opinion, the City of Bristol, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2018.

Report on Internal Control over Compliance

Management of the City of Bristol, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Bristol, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements. We issued our report thereon dated December 28, 2018, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 28, 2018

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2018**

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Passed Through to Subrecipients	Expenditures
Department of Education			
Regional Vocational-Technical School System	11000-SDE64344-12519		\$ 1,754
Technical High Schools Other Expenses	11000-SDE64344-12602		1,472
Family Resource Centers	11000-SDE64370-16110		200,000
Youth Service Bureau Enhancement	11000-SDE64370-16201		12,004
Child Nutrition State Matching	11000-SDE64370-16211		38,022
Healthy Foods Initiative	11000-SDE64370-16212		72,317
Adult Education	11000-SDE64370-17030		300,344
Health Services	11000-SDE64370-17034		189,080
Alliance District	11000-SDE64370-17041-82164		3,196,362
Bilingual Education	11000-SDE64370-17042		16,827
Interdistrict Cooperative Grant	11000-SDE64370-17045		60,931
School Breakfast Program	11000-SDE64370-17046		34,727
Youth Service Bureau Enhancement	11000-SDE64370-17052		<u>39,332</u>
Total Department of Education			<u>4,163,172</u>
Connecticut State Library			
Connecticard Payments	11000-CSL66051-17010		2,695
Historic Documents Preservation Grants	12060-CSL66094-35150		<u>5,000</u>
Total Connecticut State Library			<u>7,695</u>
Department of Administrative Services			
Alliance District General Improvements	12052-DAS27635-43651		<u>274,642</u>
Department of Energy and Environmental Protection			
Clean Water Revenue Bonds - Grant	21014-DEP43720-40001		976,063
Clean Water Revenue Bonds - Loan	21015-DEP43720-42318		<u>976,063</u>
Total Department of Energy and Environmental Protection			<u>1,952,126</u>
Department of Transportation			
Bus Operations	12001-DOT57931-12175		71,594
Town Aid Road Grants-Municipal	12052-DOT57131-43455	\$ 331,885	
Town Aid Road Grants-Municipal	13033-DOT57131-43459	<u>331,885</u>	663,770
Local Transportation Capital Improvement Program	13033-DOT57197-43584		<u>359,275</u>
Total Department of Transportation			<u>1,094,639</u>
Department of Emergency Services and Public Protection			
State Assets Forfeiture Revolving Fund	12060-DPS32155-35142		2,805
Telecommunications Fund	12060-DPS32741-35190		<u>141,018</u>
Total Department of Emergency Services and Public Protection			<u>143,823</u>

The accompanying notes are an integral part of this schedule

CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)
FOR THE YEAR ENDED JUNE 30, 2018

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Passed Through to Subrecipients	Expenditures
Department of Social Services			
Medicaid	11000-DSS60000-16020		\$ 234,581
Economic and Community Development			
Brownfield Remediation and Development	12060-ECD46260-35533		74,483
Urban Action Bonds	13019-ECD46210-41240		85,634
Total Economic and Community Development			<u>160,117</u>
Office of Early Childhood			
Child Day Care	11000-OEC64841-16274	\$ 337,477	337,477
Child Care Quality Enhancement	11000-OEC64845-16158		14,067
School Readiness and Child Care in Priority School Districts	11000-OEC64845-16274	<u>2,015,971</u>	2,862,971
School Readiness Quality Enhancement	11000-OEC64845-17097		<u>4,689</u>
Total Office of Early Childhood		<u>2,353,448</u>	<u>3,219,204</u>
Office of Policy and Management			
Payment in Lieu of Taxes (PILOT) on Private Colleges and General Hospitals	11000-OPM20600-17006		380,562
Property Tax Relief on Property of Totally Disabled Persons	11000-OPM20600-17011		12,664
Property Tax Relief For Elderly Homeowners - Freeze Program	11000-OPM20600-17021		2,000
Property Tax Relief For Veterans	11000-OPM20600-17024		26,923
Local Capital Improvement Program	12050-OPM20600-40254		460,265
Municipal Grants-In-Aid	12052-OPM20600-43587		<u>2,486,925</u>
Total Office of Policy and Management			<u>3,369,339</u>
Total State Financial Assistance Before Exempt Programs		<u>2,353,448</u>	<u>14,619,338</u>
Exempt Programs			
Department of Education			
Education Cost Sharing	11000-SDE64370-17041-82010		40,905,612
Excess Cost - Student Based	11000-SDE64370-17047	\$ 3,640,110	
Excess Cost - Student Based	11000-SDE64370-17047	<u>621,369</u>	<u>4,261,479</u>
Total Department of Education			<u>45,167,091</u>
Department of Administrative Services			
School Construction Grants	13010-DAS27635-40901		<u>3,004,253</u>
Office of Policy and Management			
Municipal Stabilization Grant	11000-OPM20600-17104		429,253
Mashantucket Pequot/Mohegan Fund	12009-OPM20600-17005		<u>559,715</u>
Total Office of Policy and Management			<u>988,968</u>
Total Exempt Programs			<u>49,160,312</u>
Total State Financial Assistance		<u>\$ 2,353,448</u>	<u>\$ 63,779,650</u>

The accompanying notes are an integral part of this schedule

**CITY OF BRISTOL, CONNECTICUT
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE
FOR THE YEAR ENDED JUNE 30, 2018**

NOTE 1 - BASIS OF PRESENTATION

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the City of Bristol, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2018. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the City of Bristol, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the City of Bristol, Connecticut.

NOTE 2 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The accounting policies of the City of Bristol, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

NOTE 3 - LOAN PROGRAMS

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the schedule of expenditures of state financial assistance shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2018:

Department of Energy and Environmental Protection:

Clean Water Funds:

<u>Issue Date</u>	<u>Interest Rate</u>	<u>Original Amount</u>	<u>Balance Beginning</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance Ending</u>
6/30/2002	2.00%	\$ 1,483,000	\$ 342,675	\$ -	\$ 83,118	\$ 259,557
6/30/2002	2.00%	1,410,000	325,616	-	78,980	246,636
12/31/2003	2.00%	1,488,000	465,756	-	80,920	384,836
11/30/2004	2.00%	694,000	250,979	-	37,028	213,951
5/31/2006	2.00%	470,000	229,744	-	24,270	205,474
1/1/2016	2.00%	631,833	562,919	-	26,987	535,932
9/30/2018*	2.00%	7,530,046	6,245,274	1,284,772	-	7,530,046
Total		\$ 13,706,879	\$ 8,422,963	\$ 1,284,772	\$ 331,303	\$ 9,376,432

* This amount is included in the single audit as the majority of the expenditures were prior to year end and are included in the City of Bristol, Connecticut's financial statements as of June 30, 2018.

**Independent Auditors' Report on Internal Control over
Financial Reporting and on Compliance and Other Matters
Based on an Audit of Financial Statements Performed in
Accordance with *Government Auditing Standards***

To the Members of the City Council and Board of Finance
City of Bristol, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements, and have issued our report thereon dated December 28, 2018.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the City of Bristol, Connecticut's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City of Bristol, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Bristol, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Bristol, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Blum, Shapiro & Company, P.C.

West Hartford, Connecticut
December 28, 2018

**CITY OF BRISTOL, CONNECTICUT
SCHEDULE OF FINDINGS AND QUESTIONED COSTS
FOR THE YEAR ENDED JUNE 30, 2018**

I. SUMMARY OF AUDITORS' RESULTS

Financial Statements

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? _____ yes X no
- Significant deficiency(ies) identified? _____ yes X none reported
- Noncompliance material to financial statements noted? _____ yes X no

State Financial Assistance

Internal control over major programs:

- Material weakness(es) identified? _____ yes X no
- Significant deficiency(ies) identified? _____ yes X none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? _____ yes X no

The following schedule reflects the major programs included in the audit:

State Grantor and Program	State Core-CT Number	Expenditures
Department of Education:		
Adult Education	11000-SDE64370-17030	\$ 300,344
Alliance District	11000-SDE64370-17041-82164	3,196,362
Department of Transportation:		
Town Aid Road Grants-Municipal	12052-DOT57131-43455	331,885
Town Aid Road Grants-Municipal	13033-DOT57131-43459	331,885
Local Transportation Capital Improvement Program	13033-DOT57197-43584	359,275
Office of Early Childhood:		
Child Day Care	11000-OEC64841-16274	337,477
Office of Policy and Management:		
Payment in Lieu of Taxes (PILOT) on Private Colleges and General Hospitals	11000-OPM20600-17006	380,562
Local Capital Improvement Program	12050-OPM20600-40254	460,265
Municipal Grants-In-Aid	12052-OPM20600-43587	2,486,925
Dollar threshold used to distinguish between type A and type B programs:		\$ 292,387

II. FINANCIAL STATEMENT FINDINGS

No matters were reported.

III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS

No matters were reported.