

# **BOARD OF ASSESSMENT APPEALS**

## ***Minutes of Special Meeting***

**November 22, 2019**

### **I. Call to order**

Mary Alford, Chairperson of the Board called to order the meeting of the Board of Assessment Appeals at 3:27 p.m. on Friday, November 22, 2019 at City Hall in the Assessor's Office conference room.

### **II. Roll call**

Susan Couture, Secretary of the Board conducted a roll call. The following persons were present: Mary Alford, Shirley Salvatore Thomas Ragaini, Thomas DeNoto and Susan Couture.

### **III. Elect new chairperson**

Next order of business was to select a new chairperson of the Board. Tom Ragaini made a motion to nominate Mary Alford as chairperson of the Board. Shirley Salvatore made a second motion to nominate Mary Alford and the motion carried.

### **IV. Set March and September 2020 hearing dates**

Next order of business was to select the dates for the upcoming 2020 Board of Assessment Appeal March meetings. The Board decided that March 10, 2020 and March 12, 2020 be populated first with the appeals that are submitted and then once those dates were completely filled, subsequent dates would be decided upon such as March 17, 2020 and March 19, 2020. Appeal meeting times will be 3 to 5 p.m. and 6 to 8 p.m. The Assessor then asked that the Secretary reserve the first floor small meeting room. The hearing date for September was decided as Tuesday, September 8, 2020 with hearing times of 3 p.m. and 6 p.m. on a first come, first serve basis.

### **V. Discuss stipend for Board members**

The Secretary, Susan Couture, discussed the current salaries for the Chairperson as \$1,467 and Board members of \$1,245. Susan confirmed with the City's Personnel Department that there has not been an increase since the last Salary Schedule presented for 2017-2018 which are the above amounts. Assessor suggested if the members wished an increase they could bring it up with their respective town committees.

Mary Alford asked for a motion to adjourn the meeting. Tom Ragaini motioned and Shirley Salvatore seconded the motion.

Meeting adjourned at 3:35 p.m.

Minutes submitted by: Susan Couture, Secretary of the Board of Appeals