

# CITY OF BRISTOL, CONNECTICUT

STATE SINGLE AUDIT REPORT  
JUNE 30, 2020

**CITY OF BRISTOL, CONNECTICUT  
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**Independent Auditors' Report on Compliance for Each Major State Program; Report on Internal Control Over Compliance; and Report on the Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act**

To the Members of the City Council and Board of Finance  
City of Bristol, Connecticut

**Report on Compliance for Each Major State Program**

We have audited the City of Bristol, Connecticut's compliance with the types of compliance requirements described in the Office of Policy and Management's *Compliance Supplement* that could have a direct and material effect on each of the City of Bristol, Connecticut's major state programs for the year ended June 30, 2020. The City of Bristol, Connecticut's major state programs are identified in the summary of auditors' results section of the accompanying schedule of findings and questioned costs.

***Management's Responsibility***

Management is responsible for compliance with the requirements of laws, regulations, contracts and grants applicable to its state programs.

***Auditors' Responsibility***

Our responsibility is to express an opinion on compliance for each of the City of Bristol, Connecticut's major state programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the State Single Audit Act (C.G.S. Sections 4-230 to 4-236). Those standards and the State Single Audit Act require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major state program occurred. An audit includes examining, on a test basis, evidence about the City of Bristol, Connecticut's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major state program. However, our audit does not provide a legal determination of the City of Bristol, Connecticut's compliance.

## ***Opinion on Each Major State Program***

In our opinion, the City of Bristol, Connecticut, complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major state programs for the year ended June 30, 2020.

## **Report on Internal Control over Compliance**

Management of the City of Bristol, Connecticut, is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Bristol, Connecticut's internal control over compliance with the types of requirements that could have a direct and material effect on each major state program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major state program and to test and report on internal control over compliance in accordance with the State Single Audit Act, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a state program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a state program will not be prevented, or detected and corrected on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a state program that is less severe than a material weakness in internal control over compliance yet important enough to merit attention by those charged with governance.

Our consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the State Single Audit Act. Accordingly, this report is not suitable for any other purpose.

## **Report on Schedule of Expenditures of State Financial Assistance Required by the State Single Audit Act**

We have audited the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements. We issued our report thereon dated December 17, 2020, which contained unmodified opinions on those financial statements. Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the basic financial statements. The accompanying schedule of expenditures of state financial assistance is presented for purposes of additional analysis as required by the State Single Audit Act and is not a required part of the basic financial statements. Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the basic financial statements. The information has been subjected to the auditing procedures applied in the audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the schedule of expenditures of state financial assistance is fairly stated in all material respects in relation to the basic financial statements as a whole.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 17, 2020

**CITY OF BRISTOL, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2020**

<b>State Grantor/Pass-Through Grantor/ Program Title</b>	<b>State Grant Program Core-CT Number</b>	<b>Passed Through to Subrecipients</b>	<b>Expenditures</b>
<b>Department of Education</b>			
Education Cost Sharing	11000-SDE64270-10020		\$ 153,166
Technical High Schools Other Expenses	11000-SDE64344-12602		4,304
Primary Mental Health	11000-SDE64370-12198		19,199
School Based Diversion Initiative and Second Chance Society	11000-SDE64370-12587		40,000
Family Resource Centers	11000-SDE64370-16110		203,060
Child Nutrition State Matching	11000-SDE64370-16211		40,524
Healthy Foods Initiative	11000-SDE64370-16212		77,200
Adult Education	11000-SDE64370-17030		351,030
Health Services	11000-SDE64370-17034		215,414
Alliance District	11000-SDE64370-17041-82164		4,133,104
Bilingual Education	11000-SDE64370-17042		12,545
School Breakfast Program	11000-SDE64370-17046		<u>34,405</u>
Total Department of Education			<u>5,283,951</u>
<b>Connecticut State Library</b>			
Connecticard Payments	11000-CSL66051-17010		3,455
Historic Documents Preservation Grants	12060-CSL66094-35150		<u>7,500</u>
Total Connecticut State Library			<u>10,955</u>
<b>Department of Children and Families</b>			
Youth Service Bureau	11000-DCF91141-17052		<u>41,741</u>
<b>Department of Energy and Environmental Protection</b>			
Environmental Settlements	12060-DEP43930-35169		<u>5,029</u>
<b>Department of Transportation</b>			
Bus Operations	12001-DOT57931-12175		52,211
Town Aid Road Grants-Municipal	12052-DOT57131-43455	\$ 331,129	
Town Aid Road Grants-Municipal	13033-DOT57131-43459	<u>331,129</u>	662,258
Local Bridge Program	13033-DOT57000-43456		<u>16,279</u>
Total Department of Transportation			<u>730,748</u>
<b>Department of Emergency Services and Public Protection</b>			
School Security Infrastructure	12052-DPS32161-43546		19,564
State Assets Forfeiture Revolving Fund	12060-DPS32155-35142		1,204
Telecommunications Fund	12060-DPS32741-35190		<u>145,525</u>
Total Department of Emergency Services and Public Protection			<u>166,293</u>

The accompanying notes are an integral part of this schedule

CITY OF BRISTOL, CONNECTICUT  
SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE (CONTINUED)  
FOR THE YEAR ENDED JUNE 30, 2020

State Grantor/Pass-Through Grantor/ Program Title	State Grant Program Core-CT Number	Passed Through to Subrecipients	Expenditures
<b>Department of Social Services</b>			
Medicaid	11000-DSS60000-16020		\$ <u>254,520</u>
<b>Office of Early Childhood</b>			
Child Day Care	11000-OEC64841-16274	\$ 438,070	438,070
Care 4 Kids	11000-OEC64845-16147		67,050
School Readiness Quality Enhancement	11000-OEC64845-16158		18,718
School Readiness in Priority School Districts	11000-OEC64845-16274	<u>1,943,101</u>	<u>2,642,952</u>
Total Office of Early Childhood		<u>2,381,171</u>	<u>3,166,790</u>
<b>Office of Policy and Management</b>			
Payment in Lieu of Taxes (PILOT) on State-Owned Property	11000-OPM20600-17004		47,877
Payment in Lieu of Taxes (PILOT) on Private Colleges and General Hospitals	11000-OPM20600-17006		380,562
Property Tax Relief on Property of Totally Disabled Persons	11000-OPM20600-17011		13,669
Payment in Lieu of Taxes (PILOT) on Exempt Property of Manufacturing Facilities in Distressed Municipalities	11000-OPM20600-17016	\$ 36,264	
Payment in Lieu of Taxes (PILOT) on Exempt Property of Manufacturing Facilities in Distressed Municipalities	12052-OPM20600-43740		<u>29,670</u>
			65,934
Property Tax Relief for Veterans	11000-OPM20600-17024		26,159
Local Capital Improvement Program	12050-OPM20600-40254		791,882
Municipal Grants-In-Aid	12052-OPM20600-43587		<u>3,709,996</u>
Total Office of Policy and Management			<u>5,036,079</u>
<b>Total State Financial Assistance Before Exempt Programs</b>		<u>2,381,171</u>	<u>14,696,106</u>
<b>Exempt Programs</b>			
<b>Department of Education</b>			
Education Cost Sharing	11000-SDE64370-17041-82010		41,393,638
Excess Cost - Student Based	11000-SDE64370-17047		3,042,608
Excess Cost - Student Based	11000-SDE64370-17047		<u>189,259</u>
			<u>3,231,867</u>
Total Department of Education			<u>44,625,505</u>
<b>Department of Administrative Services</b>			
School Construction Grants	13010-DAS27635-43744		<u>3,389,695</u>
<b>Office of Policy and Management</b>			
Municipal Stabilization Grant	11000-OPM20600-17104		234,651
Mashantucket Pequot and Mohegan Fund	12009-OPM20600-17005		<u>400,282</u>
Total Office of Policy and Management			<u>634,933</u>
Total Exempt Programs			<u>48,650,133</u>
<b>Total State Financial Assistance</b>		<u>\$ 2,381,171</u>	<u>\$ 63,346,239</u>

The accompanying notes are an integral part of this schedule

**CITY OF BRISTOL, CONNECTICUT  
NOTES TO SCHEDULE OF EXPENDITURES OF STATE FINANCIAL ASSISTANCE  
FOR THE YEAR ENDED JUNE 30, 2020**

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**NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

**Basis of Presentation**

The accompanying schedule of expenditures of state financial assistance (the Schedule) includes the state grant activity of the City of Bristol, Connecticut, under programs of the State of Connecticut for the year ended June 30, 2020. Various departments and agencies of the State of Connecticut have provided financial assistance through grants and other authorizations in accordance with the General Statutes of the State of Connecticut. Because the Schedule presents only a selected portion of the operations of the City of Bristol, Connecticut, it is not intended to, and does not, present the financial position, changes in fund balance, changes in net position or cash flows of the City of Bristol, Connecticut.

**Basis of Accounting**

The accounting policies of the City of Bristol, Connecticut, conform to accounting principles generally accepted in the United States of America as applicable to governmental organizations. The information in the Schedule is presented based upon regulations established by the State of Connecticut, Office of Policy and Management.

Expenditures reported on the Schedule are presented on the modified accrual basis of accounting. In accordance with Section 4-236-22 of the Regulations to the State Single Audit Act, certain grants are not dependent on expenditure activity and, accordingly, are considered to be expended in the fiscal year of receipt. These grant program receipts are reflected in the expenditures column of the Schedule.

**NOTE 2 - LOAN PROGRAMS**

In accordance with Section 4-236-23(a)(4)(F) of the Regulations to the State Single Audit Act, the notes to the schedule of expenditures of state financial assistance shall include loans and loan activities. The following is a summary of the various loan program activity for the year ended June 30, 2020:

Department of Energy and Environmental Protection:

Clean Water Funds:

<u>Issue Date</u>	<u>Interest Rate</u>	<u>Original Amount</u>	<u>Balance Beginning</u>	<u>Issued</u>	<u>Retired</u>	<u>Balance Ending</u>
6/30/2002	2.00%	\$ 1,483,000	\$ 174,761	\$ -	\$ 86,507	\$ 88,254
6/30/2002	2.00%	1,410,000	166,061	-	82,201	83,860
12/31/2003	2.00%	1,488,000	302,282	-	84,220	218,062
11/30/2004	2.00%	694,000	176,175	-	38,538	137,637
5/31/2006	2.00%	470,000	180,715	-	25,259	155,456
1/1/2016	2.00%	631,833	508,400	-	28,088	480,312
3/3/2016	2.00%	7,530,046	7,246,718	-	288,566	6,958,152
Total		\$ 13,706,879	\$ 8,755,112	\$ -	\$ 633,379	\$ 8,121,733



**Independent Auditors' Report on Internal Control over  
Financial Reporting and on Compliance and Other Matters  
Based on an Audit of Financial Statements Performed in  
Accordance with *Government Auditing Standards***

To the Members of the City Council and Board of Finance  
City of Bristol, Connecticut

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the discretely presented component unit, each major fund and the aggregate remaining fund information of the City of Bristol, Connecticut, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Bristol, Connecticut's basic financial statements, and have issued our report thereon dated December 17, 2020.

**Internal Control over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Bristol, Connecticut's internal control over financial reporting (internal control) as a basis for designing audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Bristol, Connecticut's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Bristol, Connecticut's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A material weakness is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

## **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Bristol, Connecticut's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the financial statements. However, providing an opinion on compliance with those provisions was not an objective of our audit, and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

## **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the City of Bristol, Connecticut's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Bristol, Connecticut's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

*Blum, Shapiro & Company, P.C.*

West Hartford, Connecticut  
December 17, 2020

**CITY OF BRISTOL, CONNECTICUT  
 SCHEDULE OF FINDINGS AND QUESTIONED COSTS  
 FOR THE YEAR ENDED JUNE 30, 2020**

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**I. SUMMARY OF AUDITORS' RESULTS**

**Financial Statements**

Type of auditors' report issued: Unmodified

Internal control over financial reporting:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes   X   none reported
- Noncompliance material to financial statements noted? \_\_\_\_\_ yes   X   no

**State Financial Assistance**

Internal control over major programs:

- Material weakness(es) identified? \_\_\_\_\_ yes   X   no
- Significant deficiency(ies) identified? \_\_\_\_\_ yes   X   none reported

Type of auditors' report issued on compliance for major programs: Unmodified

Any audit findings disclosed that are required to be reported in accordance with Section 4-236-24 of the Regulations to the State Single Audit Act? \_\_\_\_\_ yes   X   no

The following schedule reflects the major programs included in the audit:

<u>State Grantor and Program</u>	<u>State Core-CT Number</u>	<u>Expenditures</u>
Department of Education:		
Alliance District	11000-SDE64370-17041-82164	\$ 4,133,104
Department of Transportation:		
Town Aid Road Grants-Municipal	12052-DOT57131-43455	331,129
Town Aid Road Grants-Municipal	13033-DOT57131-43459	331,129
Office of Early Childhood:		
School Readiness in Priority School Districts	11000-OEC64845-16274	2,642,952
Dollar threshold used to distinguish between type A and type B programs:		\$ 293,922

**II. FINANCIAL STATEMENT FINDINGS**

No matters were reported.

**III. STATE FINANCIAL ASSISTANCE FINDINGS AND QUESTIONED COSTS**

No matters were reported.