



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: July 13, 2021
(Submission Date)

For the July 27, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ 23,756
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on July 15, 2021.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

1. Reason for request:

Transfer request utilizing excess DPW Admin Reg Wages account funds to cover additional Admin OT. The referenced overtime is overtime other than budget OT associated with supporting scheduled evening meetings and includes OT resulting from vacancies and Covid related employee absentee.

Excess DPW Admin Reg Wages account funds associated with Division personnel vacancies.

From: 0013010-514000 DPW Admin Reg Mages	To: 0013010-515100 DPW Admin OT	Amount: \$2,756
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2. Reason for request:

Transfer request utilizing excess Land Use overtime funds to cover additional expenses associated with public Land Use board legal notices (required per CT statue to be published in local newspapers).

From: 0013012-515100 DPW Landuse OT	To: 0013012-557700 DPW Landuse Advertising	Amount: \$2,000
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3. Reason for request:

Transfer request utilizing excess Fleet Service account to fund an Affordable Housing Report required per Public Act 21-29 by June 2022. The Act was signed by the Governor Lamont on June 10, 2021.

From: 0013017-543100 DPW Fleet MV Service	To: 0013012 531000 21035 Land Use Prof Fees Affordable Housing Report	Amount: \$19,000
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