



Mayor's Office | Phone: 860.584.6250 | Fax: 860-584-3835

## Memorandum

To: Board of Finance  
From: Ellen Zoppo Sassu, Mayor/Acting Fire Chief  
Re: Engine 5 Repairs  
Date: July 20, 2021

The Board of Fire Commissioners would like to inform the Board of Finance that the Fire Department has incurred a series of apparatus mechanical bills at the beginning of this Fiscal Year.

The most pressing of these repairs is Engine 5 which is currently in pieces at the vendor in Watertown, Gowans and Knight Company Inc. The repair costs are estimated at \$30,000. While we currently are not asking for funds, I am requesting a bid waiver for these repairs in order to expedite the repairs because we currently also have two other engines out of service, leaving us with no apparatus in reserve status.

I will be available at the Finance Board meeting in case there are additional questions.