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**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Public Works
(Requesting Department)

Date: 08/09/2021
(Submission Date)


For the August 24, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 52,550
- Transfer from Contingency \$ _____
- Transfer(s) \$ 32,908.00
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of Public Works
(governing Board of your department)
at its meeting held on July 15, 2021.
(date)



(Department Head's signature)

Board of Finance Agenda Request Form

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Reason for request: Year End Transfers Transfer Station

Transfer(s) complete the following: **See attached Sheet**

Additional Appropriation(s) and/or Appropriation(s) complete the following:

Account	Account Name	Amount
1363016 450356	PAYT	\$52,549 ⁵⁰ .00
1363016 542120	Tipping Fees	\$52,549 ⁵⁰ .00

DPW YEAR END ACCOUNT (1363016) Transfers FY2020-21 Transfer Station

FY 2020-21 Year End Account Transfer Details for transfer over \$5,000.

ACCOUNT DETAILS

1. DPW Transfer Station Building Maintenance Overtime – 1363016 – 542120 (\$53,825):

Account expenditure increase for transfer station tipping fees (cost to dispose of materials deposited at transfer station at Covanta). The additional expense of \$53,825 is a result of increased use of the transfer station. It should be noted that a review of transfer station accounts indicate additional fees/revenue collected by DPW (\$86,315) associated with increased use of the transfer station.

Please note DPW cost incurred due to emergency operations associated with tropical storm Isaias have been covered by DPW from account surpluses. Approximately 75% of Isaias cost will be reimbursed via FEMA. DPW currently working with FEMA to receive/process reimbursement.

FISCAL YEAR END TRANSFERS

DEPT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT		ACCOUNT NUM.	ACCOUNT NAME	AMOUNT
PW	FROM:	1363016 520700	FICA	\$ 393	TO:	1363016 515100	Overtime	\$ 393
PW	FROM:	1363016 520700	FICA	\$ 443	TO:	1363016 520700 ISAIS	FICA	\$ 443
PW	FROM:	1363016 520700	FICA	\$ 104	TO:	1363016 520750 ISAIS	Medicare	\$ 104
PW	FROM:	1363016 520700	FICA	\$ 132	TO:	1363016 591500	Transfer out Inter Service	\$ 132
PW	FROM:	1363016 520700	FICA	\$ 608	TO:	1363016 561800	Program Supplies	\$ 608
PW	FROM:	1363016 514000	Regular Wages	\$ 6,537	TO:	1363016 515100 ISAIS	Overtime	\$ 6,537
PW	FROM:	1363016 514000	Regular Wages	\$ 1,650	TO:	1363016 542101	Disposal	\$ 1,650
PW	FROM:	1363016 514000	Regular Wages	\$ 3,200	TO:	1363016 542105	Tire Disposal	\$ 3,200
PW	FROM:	1363016 514000	Regular Wages	\$ 8,733	TO:	1363016 531000 ISAIS	Professional Fees	\$ 8,733
PW	FROM:	1363016 520700	FICA	\$ 13	TO:	1363016 531000 ISAIS	Professional Fees	\$ 13
PW	FROM:	1363016 520100	Life Ins	\$ 80	TO:	1363016 531000 ISAIS	Professional Fees	\$ 80
PW	FROM:	1363016 520500	Disability	\$ 30	TO:	1363016 531000 ISAIS	Professional Fees	\$ 30
PW	FROM:	1363016 520750	Med Insurance	\$ 553	TO:	1363016 531000 ISAIS	Professional Fees	\$ 553
PW	FROM:	1363016 531000	Professional Fees	\$ 635	TO:	1363016 531000 ISAIS	Professional Fees	\$ 635
PW	FROM:	1363016 534200	Enviromental	\$ 1,111	TO:	1363016 531000 ISAIS	Professional Fees	\$ 1,111
PW	FROM:	1363016 541000	Utilities	\$ 1,250	TO:	1363016 531000 ISAIS	Professional Fees	\$ 1,250
PW	FROM:	1363016 542110	Freon	\$ 520	TO:	1363016 531000 ISAIS	Professional Fees	\$ 520
PW	FROM:	1363016 542115	Bulk Waste	\$ 1,986	TO:	1363016 531000 ISAIS	Professional Fees	\$ 1,986
PW	FROM:	1363016 561400	Maintenance Supply	\$ 288	TO:	1363016 531000 ISAIS	Professional Fees	\$ 288
PW	FROM:	1363016 581120	Conf & Membership	\$ 150	TO:	1363016 531000 ISAIS	Professional Fees	\$ 150
PW	FROM:	1363016 541100	Water Sewer	\$ 201	TO:	1363016 531000 ISAIS	Professional Fees	\$ 201
PW	FROM:	1363016 543000	Rep and Maintenance	\$ 3,015	TO:	1363016 531000 ISAIS	Professional Fees	\$ 3,015
PW	FROM:	1363016 543000	Rep and Maintenance	\$ 1,276	TO:	1363016 542120	Tip Fee	\$ 1,276
				\$ 32,908				\$ 32,908