



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Economic and Community Development
(Requesting Department)

Date: 7-28-2021
(Submission Date)

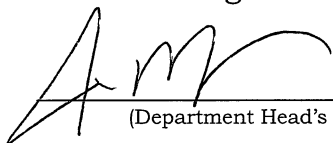
For the August 24, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ 32,097.00
- Other

Approval:

This request is pending approval by the ECD
(governing Board of your department)
at its meeting to be held on August 5, 2021.
(date)



(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

CDBG Professional Fees: Existing contract is for On-Call services which does not have an end date in this fiscal year.

Professional Fees: The ECD regularly collaborates with professionals for a variety of projects, from artists to engineering firms, to landscaping companies – and anticipates increased collaborations in 2021-2022.

Advertising: Advertising funding is a valuable to support ECD economic and community development efforts.

Transfer(s) complete the following:

From: _____ **To:** _____ **Amount:** _____
From: _____ **To:** _____ **Amount:** _____

Carry-overs list the following:

Account	Account Name	Amount
1044103-531000-G2021	PROFESSIONAL FEES & SERVICES	\$ 25,138.00
1044101-531000-G2021	PROFESSIONAL FEES & SERVICES	\$ 5,539.00
1044101-557700-G2021	ADVERTISING	\$ 1,420.00

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %