



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Comptroller's Office
(Requesting Department)

Date: September 1, 2021
(Submission Date)

For the September 28, 2021 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:

(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ 52,858
- Transfer from Contingency \$ _____
- Transfer(s) \$ _____
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval:

This request was approved by the Board of _____
(governing Board of your department)

at its meeting held on _____
(date)

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

To appropriate interest to the Contingency Account at fiscal year-end.

Additional Appropriation(s) and/or Appropriation(s) complete the following:

| Account | Rev/ Exp | Account Name | Amount |
|----------------|-------------|-----------------------------|----------|
| 3021019-460000 | Rev | Capital Interest Income | \$52,858 |
| 3028106-589000 | Exp | Capital Contingency Account | \$52,858 |
| | | | |
| | | | |

Transfer(s) complete the following:

| | | |
|--------------------|------------------|----------------------|
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |
| From: _____ | To: _____ | Amount: _____ |

Grants:

Total Amount: Grant \$ _____

City Share \$ _____ %

Federal/State Share \$ _____ %

Carry-overs list the following:

| Account | Account Name | Amount |
|---------|--------------|--------|
| | | |
| | | |
| | | |