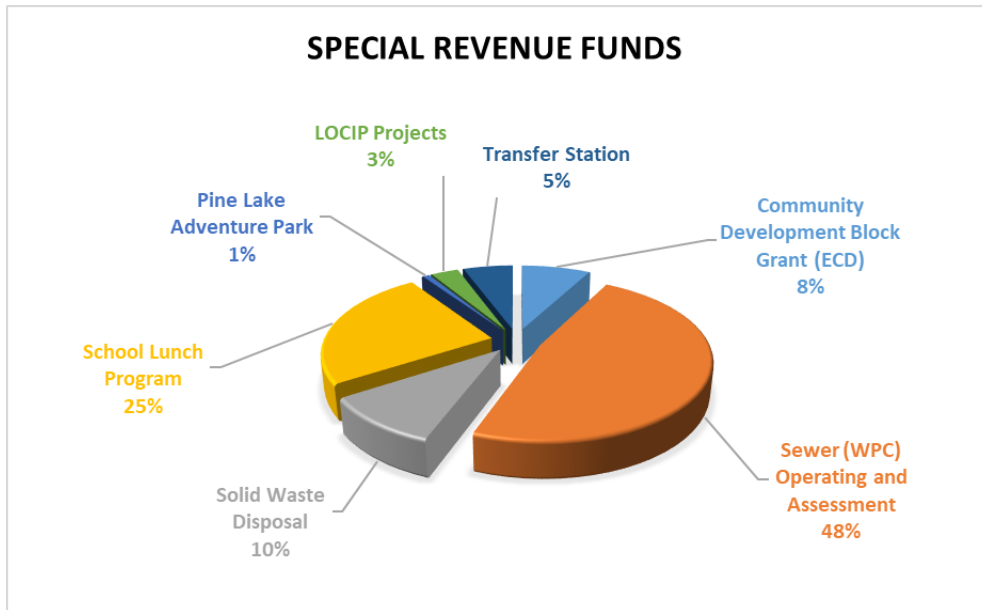


## Special Revenue Funds

<b>Special Revenue Funds Budgets and Expenditures</b>			
	2020	2021	2022
	<u>Actual</u>	<u>Budget</u>	<u>Budget</u>
Community Development Block Grant (ECD)	1,082,427	1,159,699	1,173,146
Sewer (WPC) Operating and Assessment	6,880,761	7,278,000	7,139,700
Solid Waste Disposal	1,553,760	1,500,000	1,500,000
School Lunch Program	3,357,638	3,483,165	3,669,600
Pine Lake Adventure Park	18,660	115,000	115,000
LOCIP Projects	795,289	470,000	465,000
Transfer Station	789,093	747,545	839,790
<b>Total Special Revenue Funds</b>	<b>\$14,477,628</b>	<b>\$14,753,409</b>	<b>\$14,902,236</b>



### Program Summary

Special Revenue Funds are used to account for the proceeds of specific revenue sources (other than expendable trusts or major capital projects) that are legally restricted to expenditures for specified purposes. A summary of budgeted special revenue funds is presented in the table above.

Not all special revenue funds are budgeted. There are several funds whose revenue source dictates eligible expenditures. The revenue source for most of these are governmental grants and those include special grants for libraries, firefighters, disasters, community services and police department’s share of drug related asset forfeitures. Other revenue sources for these funds are the collection of fees of which a portion must be set aside for specific expenditures and general donations.

The State Local Capital Improvement Program (LOCIP) provides an annual entitlement for municipalities to be used for eligible non-school capital projects and improvements. Although the LOCIP fund does not receive a budget appropriation, it is a specific source of funding in the City’s Capital Budget, which is approved as part of the annual budget process. The LOCIP fund is presented here as if it were an appropriated fund.

## Community Development Block Grant Fund Economic and Community Development

Justin Malley, Executive Director  
(860) 584-6185  
justinmalley@bristolct.gov

### Service Narrative

The office of Economic and Community Development (ECD) is responsible for economic and community development in the City of Bristol, and is the successor organization to the Bristol Development Authority (BDA). The department is responsible for applying for and administering major grant funding, as well as for managing City of Bristol marketing efforts. The department is governed by a nine-member, bipartisan Board that is chaired by the Mayor. The board has full responsibility for the Community Development Block Grant (CDBG) programs, reviews applications for the Neighborhood Assistance Act, and oversees redevelopment activities which includes managing incentive programs, including economic development grants, tax abatements, and more.

The ECD office has five full-time staff positions, the majority of whom administer or generate special revenue. The Grants Administrator position is funded half by the City and half by federal funds through the U.S. Department of Housing and Urban Development (HUD). The Housing and Projects Specialist is primarily supported by HUD, and two other positions – the Executive Director and the department's Administrative Assistant – receive partial support from HUD. At this time, the Marketing and Public Relations Specialist is fully funded by the City. The federal government requires a specific accounting for each portion of the HUD-supported salaries.

Economic development efforts are concentrated on attracting, retaining, and growing industrial, office, medical, and retail establishments in the City. The ECD also works to encourage the development of new residential projects. This strategy helps to grow the tax base while offering employment opportunities and access to housing for Bristol residents. In addition to increasing the tax base, the ECD is focused on increasing employment opportunities in Bristol and stimulating economic development in other ways. Part of this process includes promoting the many qualities that make Bristol an ideal location to set up shop, from its talented workforce to potential tax abatements and grant funding for businesses in critical industries.

Downtown redevelopment, including supporting the West End neighborhood, is a priority for the ECD. Downtown redevelopment is part of a continuing effort to improve the physical environment, to attract new businesses, and to establish a new sense of purpose for the City center. The ECD has taken the lead on redeveloping approximately 15 acres in the heart of downtown now known as Centre Square, among other initiatives.

### Fiscal Year 2021 Goals and Accomplishments:

- Grant Awards  
From July 1, 2020 to mid-January 2021, the Economic and Community Development (ECD) has coordinated 26 economic development grant awards to support new and existing Bristol businesses completing facility improvements or receiving technical assistance. These grants are varied, from supporting minor renovation projects for the City's smallest businesses, to helping manufacturers add square footage to their facilities, to guiding startup businesses as they help energize the downtown area. A sampling of recent grant awards include:
  - PEPCO, a longtime manufacturer of electrical switchboards for the US Navy, continued to expand its operation with a 10,000 square foot addition.
  - GMN USA added a sophisticated grinding machine that will unlock new revenue streams.

- Popular Thai Avenue restaurant refinished a large west-facing wall at its establishment, turning a large eyesore into a tasteful element that complements the business' logo and exterior color theme.
  - Established business Skytop Motors purchased Bristol Auto Body and updated the interior and exterior of the well-known "West End" business.
  - The startup business Bakery on Maple is renovating a long-vacant storefront downtown that will soon host the company's exciting cakes and treats!
  - Several manufacturers received Technical Assistance Grants through an innovative partnership with Connstep. The grants are helping several manufacturers attain ISO certification, meet cybersecurity requirements, and implement "lean" manufacturing processes.
- Tax Incentives  
From July 1, 2020 to present, the ECD has directed the approval of several tax abatement incentive packages to assist substantial development projects. The tax incentives take several forms, from State of CT programs including the Enterprise Zone program and "Urban Jobs" program, to specially tailored packages made possible through CT General Statute 12-65b.
- Oma's Pride, a nationally recognized pet food manufacturer, moved to downtown Bristol by opening its distribution hub on Valley Street.
  - Carrier Construction's "Residences on Main." project will bring new, market-rate apartment construction to downtown with the assistance of a tax abatement.
  - A new HOME2 hotel and 40,000 square foot conference center project was assisted by a short abatement schedule covering the first three years of operation.
  - Precision Express Manufacturing (PEM) relocated from a small industrial condo on Emmett Street to a sprawling manufacturing building on Dolphin Road with the help of a State-reimbursed tax program for manufacturers.
- Economic Development Highlights
- Several projects are taking shape in the Southeast Bristol Business Park. Specifically, Lot #2 and Lot #6 are under contract; Lot #8, Lot #9, Lot #10, and Lot #11 are off the market while developers complete due diligence.
  - The "Residences on Main" is a 32-unit, market-rate apartment project on Main Street that will be complete and fully leased by June 30, 2021.
  - National retailer Harbor Freight executed a long-term lease to fill the long-vacant "Staples" building on Farmington Ave. with the assistance of a short tax abatement period.
  - Developers Wesley Cyr and Oliver Wilson will begin construction on an 18,000 square-foot mixed-use building on "Parcel 10" of Centre Square, just north of the Bristol Health building. The building will feature 14 market rate apartments and approximately 8,000 square feet of first floor retail space.
  - Senior Living Development will soon break ground on a 60,000 square-foot assisted living project at the corner of North Main Street and Farmington Avenue.
  - Construction is underway on a combined 90,000 square foot hotel and conference center to complement the existing DoubleTree by Hilton hotel.
  - ECD is partnering with a brownfield land bank, Vesta Corp./BHA, and D'Amato Construction on the conversion of the J.H. Sessions building on Riverside Avenue to approximately 90 market-rate apartments.

- Marketing Highlights
  - Conducted and managed the Farmers Market for 20 weeks – giving the community an alternative means of purchasing fresh produce and locally-made products during the pandemic.
  - Developed and launched the “Made in Bristol” video series to highlight a few of the many Bristol small businesses to encourage others to open small businesses here in Bristol.
  - Created a “Welcome to Bristol” packet of materials in collaboration with the Mayor’s Office and the Department of Public Works to send to all new homeowners to provide them with important information about city services, how to navigate City Hall, information about our community and our schools, and things to do here in the All Heart City.
  
- Community Development Highlights for 2021
  - Awarded eight (8) Community Development Block Grant (CDBG) public service grants with a value of \$100,467 to eight (8) community agencies providing programs to benefit Bristol residents with low and moderate incomes; utilized \$3,000 of CDBG funding to support Fair Housing activities; provided \$50,000 in CDBG funds to replace deteriorated, unsafe sidewalks in approved areas; and awarded three CDBG capital project grants totaling \$70,000 to four non-profit organizations serving low and moderate-income residents.
  - For the period July 1, 2020 to June 30, 2021, the ECD utilized \$323,917 in CDBG Housing Rehabilitation funds to provide grants for projects benefiting 53 single and multi-family housing unit residents with low- to moderate incomes. Typical home improvements include the replacement of a home’s roof or heating system, upgrade to energy efficient windows, sewer line replacement and other emergency repairs.
  - A first round of COVID-19-related funding from the Federal Coronavirus Aid, Relief, and Economic Security Act (CARES) in March 2020 enabled the City to award \$393,989 in CDBG grant funds to St. Vincent DePaul Mission to expand the capacity of the homeless shelter to accommodate more people in a socially distanced manner, enable quarantine when necessary, and help stop the spread of the coronavirus. The work was completed in June 2021 and clients scheduled to move into the renovated upper floors in early July.
  - The second round of \$382,741 in CARES funding was allocated in September 2020, and the City conducted a competitive request for proposal process to provide grants to 10 social service agencies who serve the low- and moderate-income residents of Bristol while they prepare for, prevent, and respond to the coronavirus pandemic.
  
- Grants Administration Highlights
  - Worked with Public Works engineering staff to apply for additional State of CT Department of Transportation Community Connectivity grant funds to expand the improvements to sidewalks, crosswalks, directional signage, and other pedestrian enhancements needed in the West End – Rt. 72 corridor. Grant funding in the amount of \$439,405 was awarded in October 2020.
  - Provide support for brownfield remediation grant application(s) with Department of Economic and Community Development (DECD) and Environmental Protection Agency (EPA) for the Sessions Factory project on Riverside Avenue, in conjunction with the New Colony Brownfield Land Bank.
  - The Grants Administrator continues to work with the Bristol Fire Department to coordinate its Federal Emergency Management Agency (FEMA) training grants; with the Bristol Public Library to secure Historic Restoration funds from the State

Historic Preservation Office; with the Emergency Operations Manager to maintain FEMA and Emergency Management Performance Grant (EMPG) funding for local programs; and to consult with other City departments interested in applying for grant funding for new or expanding programs.

### Summary of Fiscal Year 2021-2022 Budget:

- The ECD's 2021-2022 budget reflects limited changes within the ECD office during the upcoming fiscal year. The office currently enjoys part-time assistance from the Assistant Town Planner whose salary expenditure is included in the Public Works budget.
- The ECD has abided by the directive to maintain a level budget for the 2021-2022 fiscal year. In general, the ECD has been successful in operating under its approved budget in recent years and has even made substantial reductions. The ECD appreciates the opportunity to request project-specific funding at the Board of Finance level in the event a major initiative or opportunity arises that requires funding beyond what the budget allows.

### Fiscal Year 2022 Goals:

- Continued Brownfield Growth  
The ECD is now working with New Colony Development Corp. and Vesta Corp./BHA on the redevelopment of the J.H. Sessions building at 273 Riverside Avenue. This type of project cannot be wrapped up in one year, so it will continue to be a priority of the ECD for several years until the ribbon is cut on a new development for the site. Similarly, 894 Middle Street – a 17-acre property that was once the home of a metal reclamation facility – remains a long-term goal. As of January 2021, 894 Middle Street has been remediated, with appropriate reporting submitted to the State of CT and U.S. EPA. The City started marketing the land for development in 2021.
- Continued Focus on Securing Competitive Grants and Continuing Bristol's Successful CDBG Process  
The ECD will continue to manage grants administration for City efforts while also coordinating the CDBG program in a responsible manner, adapting to funding changes and shifting priorities for the community. The department's primary effort for 2021-2022 will be balancing the responsibility of administering the unexpected CDBG funding received as a result of the COVID pandemic while continuing to manage the City's annual CDBG allocation.
- Continued Focus on Promoting Bristol  
The ECD has made great strides in promoting the many positives of Bristol to a variety of audiences. That effort must continue to ensure residents and local businesses feel good about their community, and to make those outside Bristol aware that the All Heart City is a great place to visit, to purchase property, to start a new business, or to relocate or expand an existing business. This effort includes continuing to grow the popular Farmers Market.
- Sell Remaining City Owned Industrial Property  
The ECD will continue to promote building opportunities within the Southeast Bristol Business Park, 894 Middle Street, and 229 Technology Park for appropriate end users. Also, as always the ECD will continue to assist in the sale or lease of privately owned buildings to new owners.
- Downtown Growth  
The ECD must work hard to ensure the numerous projects planned for downtown proceed successfully through the City's regulatory processes, secure City/State incentives necessary to obtain financing, and navigate other challenges to get "shovels in the ground." At the same time, ECD must work with Public Works and other departments

**Special Revenue Funds**

---

to ensure the City maintains and improves downtown infrastructure to ensure private development success. This includes streetscapes, parking options, and more.

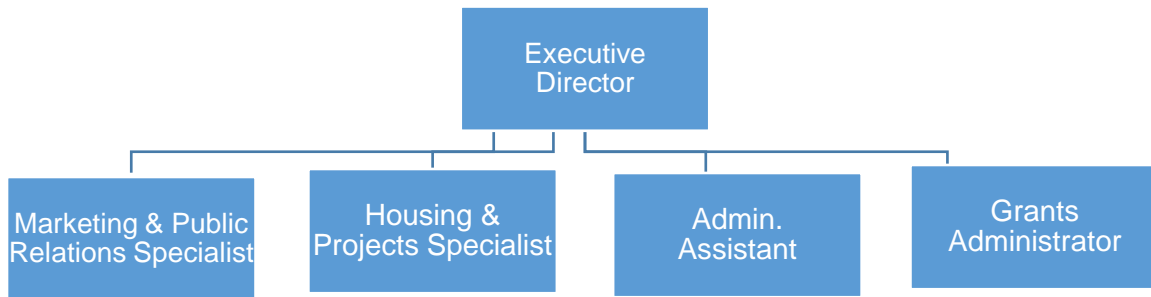
**Long-Term Goals:**

- The ECD expects the shuttering of “big box” retail stores to accelerate as a result of the COVID-19 pandemic. ECD is investigating methods to address this concern, including revisiting zoning regulations to encourage the repurposing of these spaces for distribution and/or similar uses.
- ECD is working with Bristol Adult Education, Tunxis Community College, Bristol Technical Education Center, Capital Workforce Partners, and others to establish and promote career training to place vulnerable retail employees into better careers within the manufacturing and healthcare industries. This assists local residents in search of secure, rewarding careers while also helping local businesses fill vacant positions.
- Finally, the responsible development of Centre Square remains a long-term goal to support the overall growth of downtown Bristol.

**Expenditure and Position Summary**

	<b>2020 Actual</b>	<b>2021 Estimated</b>	<b>2022 Budgeted</b>
Salary Expenditures	\$417,396	\$435,015	\$452,235
Full time Positions	5	5	5

**Organizational Chart**



**Economic and Community Development Board**

Mayor Ellen Zoppo-Sassu, Chairperson	11/2021
Howard T. Schmelder, Vice-Chairperson	12/2021
Dave Preleski, Council Member	11/2021
David Mills	12/2024
Thomas Hick	02/2024
Charles Cyr	12/2022
Marvin Goldwasser	12/2021
Andrew Rasmussen-Tuller	12/2024
Michael Zammett	12/2022

**Special Revenue Funds**



**Budget Highlights**

**104 REVENUES**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL REVENUE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>1044101 BDA- CITYSHARE</b>							
490001		TRANSFER IN GENERAL FUND	\$402,787	\$431,010	\$431,010	\$451,460	\$451,460
<b>TOTAL BDA- CITYSHARE</b>			<b>\$402,787</b>	<b>\$431,010</b>	<b>\$431,010</b>	<b>\$451,460</b>	<b>\$451,460</b>
<b>1044103 BDA- CDBG- ADMINISTRATION</b>							
431025		CDBG ENTITLEMENT	\$124,237	\$669,779	\$669,779	\$653,957	\$663,594
431083		REPROGRAMMING FUNDS CDBG	0	41,000	41,000	23,092	23,092
431084		PROGRAM INCOME	26,545	17,910	17,910	35,000	35,000
<b>TOTAL BDA- CDBG- ADMINISTRATION</b>			<b>\$150,782</b>	<b>\$728,689</b>	<b>\$728,689</b>	<b>\$712,049</b>	<b>\$721,686</b>
<b>TOTAL BRISTOL DEVELOPMENT AUTHORITY</b>			<b>\$553,569</b>	<b>\$1,159,699</b>	<b>\$1,159,699</b>	<b>\$1,163,509</b>	<b>\$1,173,146</b>

**1044101 EXPENDITURES - CITY SHARE**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>SALARIES</b>							
514000	G2021	REGULAR WAGES	\$280,370	\$288,385	\$288,385	\$301,270	\$301,270
515100	G2021	OVERTIME	1,101	1,000	1,000	1,500	1,500
515200	G2021	PART TIME WAGES	1,920	1,920	0	0	0
517000	G2021	OTHER WAGES	0	2,400	2,400	2,410	2,410
<b>TOTAL SALARIES</b>			<b>\$283,391</b>	<b>\$293,705</b>	<b>\$291,785</b>	<b>\$305,180</b>	<b>\$305,180</b>
<b>CONTRACTUAL SERVICES</b>							
531000	G2021	PROFESSIONAL FEES AND SERVICES	\$2,105	\$9,100	\$9,100	\$9,100	\$9,100
553000	G2021	TELEPHONE	46	150	150	150	150
553100	G2021	POSTAGE	510	1,000	1,000	1,000	1,000
554000	G2021	TRAVEL REIMBURSEMENT	2,490	3,500	3,500	3,500	3,500
555000	G2021	PRINTING AND BINDING	978	1,000	1,000	1,000	1,000
557700	G2021	ADVERTISING	32,093	35,000	35,000	36,700	36,700
581120	G2021	CONFERENCES AND MEMBERSHIPS	7,158	7,500	7,500	7,500	7,500
581260	G2021	MISCELLANEOUS PROMOTIONS	921	1,000	1,000	1,000	1,000
581270	G2021	TRADE SHOWS	1,689	2,500	2,500	1,000	1,000
587467	G2021	DOWNTOWN REVITALIZATION ACTIVITIES	7,600	5,000	5,000	5,000	5,000
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$55,590</b>	<b>\$65,750</b>	<b>\$65,750</b>	<b>\$65,950</b>	<b>\$65,950</b>
<b>BENEFITS</b>							
520100	G2021	LIFE INSURANCE	\$399	\$430	\$430	\$430	\$430
520500	G2021	DISABILITY INSURANCE	77	95	95	95	95
520700	G2021	F.I.C.A	16,919	17,880	17,880	18,680	18,680
520750	G2021	MEDICARE INSURANCE	3,957	4,185	4,185	4,370	4,370
<b>TOTAL BENEFITS</b>			<b>\$21,352</b>	<b>\$22,590</b>	<b>\$22,590</b>	<b>\$23,575</b>	<b>\$23,575</b>
<b>SUPPLIES AND MATERIALS</b>							
561800	G2021	PROGRAM SUPPLIES	\$1,266	\$1,500	\$1,500	\$1,500	\$1,500
569000	G2021	OFFICE SUPPLIES	1,107	1,500	1,500	1,500	1,500
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$2,373</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>OPERATING TRANSFERS OUT</b>							
591500	G2021	TRANSFER TO INTERNAL SERVICE	\$40,080	\$47,885	\$47,885	\$53,755	\$53,755
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$40,080</b>	<b>\$47,885</b>	<b>\$47,885</b>	<b>\$53,755</b>	<b>\$53,755</b>
<b>TOTAL BDA- CITYSHARE</b>			<b>\$402,786</b>	<b>\$432,930</b>	<b>\$431,010</b>	<b>\$451,460</b>	<b>\$451,460</b>

## Special Revenue Funds

### 1044102 EXPENDITURES - REHABILITATION

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>SALARIES</b>							
514000	G2021	REGULAR WAGES	\$73,779	\$75,055	\$75,055	\$76,745	\$76,745
515100	G2021	OVERTIME- BDA REHAB	654	1,000	1,000	1,500	1,500
<b>TOTAL SALARIES</b>			<b>\$74,433</b>	<b>\$76,055</b>	<b>\$76,055</b>	<b>\$78,245</b>	<b>\$78,245</b>
<b>CONTRACTUAL SERVICES</b>							
531000	CDBG	PROFESSIONAL FEES	\$675	\$2,000	\$2,000	\$2,000	\$2,000
554000	G2021	TRAVEL REIMBURSEMENT	734	1,000	1,000	1,500	1,500
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$1,409</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,500</b>	<b>\$3,500</b>
<b>BENEFITS</b>							
520100	G2021	LIFE INSURANCE	\$84	\$70	\$70	\$70	\$70
520500	G2021	DISABILITY INSURANCE	22	30	30	30	30
520700	G2021	F.I.C.A.	4,402	4,655	4,655	4,760	4,760
520750	G2021	MEDICARE INSURANCE	1,030	1,090	1,090	1,115	1,115
<b>TOTAL BENEFITS</b>			<b>\$5,538</b>	<b>\$5,845</b>	<b>\$5,845</b>	<b>\$5,975</b>	<b>\$5,975</b>
<b>OTHER/MISCELLANEOUS</b>							
587100	G2021	RESIDENTIAL REHABILITATION	\$295,837	\$246,434	\$476,926	\$276,092	\$285,729
587105	G2021	RESIDENTIAL REHABILITATION-MULTI	34,234	50,000	59,874	25,000	\$25,000
<b>TOTAL OTHER/MISCELLANEOUS</b>			<b>\$330,071</b>	<b>\$296,434</b>	<b>\$536,800</b>	<b>\$301,092</b>	<b>\$310,729</b>
<b>SUPPLIES AND MATERIALS</b>							
561800	G2021	PROGRAM SUPPLIES	\$0	\$1,000	\$1,000	\$1,000	\$1,000
			<b>\$0</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>OPERATING TRANSFERS OUT</b>							
591500	G2021	TRANSFER TO INTERNAL SERVICE	\$20,645	\$24,375	\$24,375	\$25,835	\$25,835
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$20,645</b>	<b>\$24,375</b>	<b>\$24,375</b>	<b>\$25,835</b>	<b>\$25,835</b>
<b>TOTAL REHABILITATION</b>			<b>\$432,096</b>	<b>\$406,709</b>	<b>\$647,075</b>	<b>\$415,647</b>	<b>\$425,284</b>

### 1044103 EXPENDITURES - ADMINISTRATION

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>SALARIES</b>							
514000	G2021	REGULAR WAGES	\$59,461	\$66,675	\$66,675	\$68,310	\$68,310
515100	G2021	OVERTIME	111	500	500	500	500
<b>TOTAL SALARIES</b>			<b>\$59,572</b>	<b>\$67,175</b>	<b>\$67,175</b>	<b>\$68,810</b>	<b>\$68,810</b>
<b>CONTRACTUAL SERVICES</b>							
531000	G2021	PROFESSIONAL FEES AND SERVICES	\$22,980	\$23,050	\$29,000	\$5,000	\$5,000
553100	G2021	POSTAGE	230	400	400	400	400
554000	G2021	TRAVEL REIMBURSEMENT	0	1,000	1,000	1,000	1,000
555000	G2021	PRINTING AND BINDING	34	600	600	500	500
557700	G2021	ADVERTISING	2,970	3,500	3,500	3,500	3,500
581120	G2021	CONFERENCE AND MEMBERSHIPS	287	2,000	2,000	2,000	2,000
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$26,501</b>	<b>\$30,550</b>	<b>\$36,500</b>	<b>\$12,400</b>	<b>\$12,400</b>
<b>BENEFITS</b>							
520100	G2021	LIFE INSURANCE	\$63	\$115	\$115	\$115	\$115
520500	G2021	DISABILITY INSURANCE	11	25	25	25	25
520700	G2021	F.I.C.A.	3,693	4,135	4,135	4,235	4,235
520750	G2021	MEDICARE INSURANCE	864	970	970	990	990
<b>TOTAL BENEFITS</b>			<b>\$4,631</b>	<b>\$5,245</b>	<b>\$5,245</b>	<b>\$5,365</b>	<b>\$5,365</b>
<b>SUPPLIES AND MATERIALS</b>							
561800	G2021	PROGRAM SUPPLIES	\$35	\$1,000	\$1,000	\$1,000	\$1,000
569000	G2021	OFFICE SUPPLIES	266	500	500	500	500
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$301</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>	<b>\$1,500</b>
<b>MISCELLANEOUS</b>							
587902	G2021	FAIR HOUSING	\$225	\$3,000	\$3,000	\$3,000	\$3,000
<b>TOTAL MISCELLANEOUS</b>			<b>\$225</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>OPERATING TRANSFERS OUT</b>							
591500	G2021	TRANSFER TO INTERNAL SERVICE	\$6,355	\$11,145	\$11,145	\$11,810	\$11,810
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$6,355</b>	<b>\$11,145</b>	<b>\$11,145</b>	<b>\$11,810</b>	<b>\$11,810</b>
<b>TOTAL ADMINISTRATION</b>			<b>\$97,585</b>	<b>\$118,615</b>	<b>\$124,565</b>	<b>\$102,885</b>	<b>\$102,885</b>



## Special Revenue Funds

### 1044104 EXPENDITURES - PUBLIC SERVICE GRANTS

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>MISCELLANEOUS</b>							
585011	G2021	ST. VINCENT DEPAUL	\$24,000	\$25,000	\$25,000	\$0	\$0
585013	G2022	PRUDENCE CRANDALL	8,000	7,465	7,465	10,000	10,000
585014	G2022	YWCA SEXUAL ASSAULT CRISIS SERVICES	8,000	0	0	5,093	5,093
585024	G2021	SALVATION ARMY BRISTOL CORPS	0	7,000	7,000	0	0
585114	G2022	FAMILY RESOURCE CENTERS	0	3,000	3,000	4,000	4,000
585116	G2022	BOYS AND GIRLS CLUB- OUTREACH PROGRAM	24,999	23,000	23,000	20,000	20,000
585128	G2022	ADULT ED - INTRO TO MANUF	0	0	0	25,000	25,000
585156	G2022	HRA CASE MANAGEMENT	20,000	20,000	20,000	20,000	20,000
585161	G2020	FOR GOODNESS SAKE	1,571	0	0	0	0
585163	G2022	UNITED WAY - WALSH SUMMER WORK EXPERIENCE	5,000	4,000	4,000	4,000	4,000
585164	G2021	AGAPE HOUSE	0	11,000	11,000	0	0
587329	G2022	SHEPARD MEADOWS	4,000	0	0	10,000	10,000
<b>TOTAL MISCELLANEOUS</b>			<b>\$95,571</b>	<b>\$100,465</b>	<b>\$100,465</b>	<b>\$98,093</b>	<b>\$98,093</b>
<b>TOTAL PUBLIC SERVICE GRANTS</b>			<b>\$95,571</b>	<b>\$100,465</b>	<b>\$100,465</b>	<b>\$98,093</b>	<b>\$98,093</b>

### 1044105 EXPENDITURES - CDBG PROJECTS

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>MISCELLANEOUS</b>							
585108	G2022	NEIGHBORHOOD HOS WATER/SEWER	0	0	0	10,000	10,000
585122	G2022	BRC KITCHEN	0	0	0	12,500	12,500
587314	G2019	WE SIDEWALKS	\$13,960	\$0	\$0	\$0	\$0
587011	G2021	OZ SIDEWALKS	0	50,000	50,000	0	0
587012	G2022	KOMANETSKY CONG HOUSING	15,429	20,000	20,000	10,000	10,000
587013	G2021	DISABLED AMERICAN VETERANS - ADA ACCESSIBILITY	0	25,000	25,000	0	0
587014	G2021	IMAGINE NATION	0	10,000	10,000	0	0
587016	G2021	NEW ENGLAND CAROUSEL MUSEUM - SAFETY LIGHTING	0	15,000	15,000	0	0
587327	G2020	BEULAH ZION CHURCH RENOVATIONS	25,000	0	0	0	0
587328	G2022	BARC ROOF	0	0	0	25,000	25,000
587331	G2022	SIDEWALKS	0	0	0	37,924	37,924
587342	G2020	TURNING POINT CHRISTIAN CENTER - HVAC/WINDOWS	30,000	0	0	0	0
<b>TOTAL MISCELLANEOUS</b>			<b>\$54,389</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$95,424</b>	<b>\$95,424</b>
<b>CDBG PROJECTS</b>			<b>\$54,389</b>	<b>\$120,000</b>	<b>\$120,000</b>	<b>\$95,424</b>	<b>\$95,424</b>



## **Sewer Operating and Assessment Fund Water Pollution Control**

Sean Hennessey, Director of Sewer  
75 Battisto Road  
860-584-3821  
seanhennessey@bristolct.gov

### **Service Narrative**

The Water Pollution Control (WPC) Division of the Water and Sewer Department is accounted for in the Sewer Operating and Assessment Fund and is charged with the operation and maintenance of the City's wastewater collection and treatment facilities. The Division provides sanitary sewer collection and treatment services to approximately 92% of the City's populated area. The Division operates and maintains an advanced wastewater reclamation plant with 10.75 MGD capacity, 16 pumping stations, 245 miles of sewer lines and 5,660 manholes. The Division also provides administrative services for the operation, oversees sewer usage billing performed by the City's Water and Sewer Department and develops long term planning to assure the operation will meet the future needs of the Community. In accordance with state and federal regulations the Division is required to maintain a Capital Reserve Fund adequately funded to meet the financial demands of all facility upgrades, modifications and capital equipment replacement.

### **Fiscal Year 2021 Goals and Accomplishments:**

- Improvements performed at the Water Pollution Control Facility (WPCF) included replacement of the existing plant water pumping system which is the original system installed in 1987, epoxy re-coating of the steel structures in the three primary clarifiers, and installation of a materials grinder in the sludge storage tank pump suction line.
- Waste Activated Sludge (WAS) tank rehabilitation completed.
- WP4-1999 F250 replaced with new F550 mason dump with plow and sander. WP4 was sold at auction.
- Replacement generator was ordered and received for the Cherry Hill Drive pumping station.
- Manhole rehabilitations commenced on the St. Paul School easement. Project to be completed spring of 2021.
- National Pollutant Discharge Elimination System (NPDES) permit negotiations completed and issued by Connecticut Department of Energy and Environmental Protection (DEEP) on 10/01/2020 for a period of five years.
- Water Pollution Control (WPC) began oversight of Miscellaneous Industrial Users previously done by CT DEEP.
- WPC successfully complied with NPDES permit parameters; producing high quality effluent to return to the Pequabuck River.
- WPC began completing sewer collection point repairs in-house to lower service costs.

### **Summary of Fiscal Year 2021-2022 Budget:**

- Sewer Department created a new position, Sewer Construction Coordinator, to oversee sewer inspections, etcetera. Sewer inspections were previously done through Public Works Engineering Department.
- Operator salaries cumulatively decreased due to retirement of two class III Process Operators. Two process operators to be hired to replace retirees; operators will be Process Operators to start employment with the Water and Sewer Department.
- Streamlined operations at the WPCF have reduced overall consumables thus lowering operational costs.
- Large capital projects suspended until previously budgeted capital projects are completed.

**Fiscal Year 2022 Goals:**

- Work to complete prior years budgeted capital projects.
- Solicit bids for sludge storage tank rehabilitation.
- Continue to rehabilitate sewer collection infrastructure.
- Replace Headworks roof.
- Replace Pump House roof.
- Install security cameras to secure WPCF.

**Long Term Goals:**

- The WPC division annually prepares a ten year capital improvement project schedule to prepare for large future capital expenditures associated with aging facility equipment and infrastructure. Due to the pandemic and reduced work force, prior capital projects budgeted have not been completed. WPC will emphasize a commitment to complete budgeted capital projects before engaging in new projects. This schedule also provides a means for budgetary considerations such as future rate increases or decreases, funding methods, and debt service payments. Challenges include identifying long term capital improvement projects to effectively rehabilitate the City's aging collection system infrastructure as well as maintaining NPDES compliance at the WPCF. The City maintains 245 miles of sewers, many of which date back to early 1900's and in some instances the late 1890's. The ten year capital improvement project schedule is dynamic and ever-changing due to evaluating the effectiveness of prior capital improvements as well as re-evaluating future project cost benefits as other projects are completed. Improvements to the WPCF include concrete tank rehabilitations of aeration, sludge storage and settling tanks as well as odor control upgrades at pumping stations. Infiltration and inflow minimization will be prioritized as the Division's long term goal.



**Special Revenue Funds**

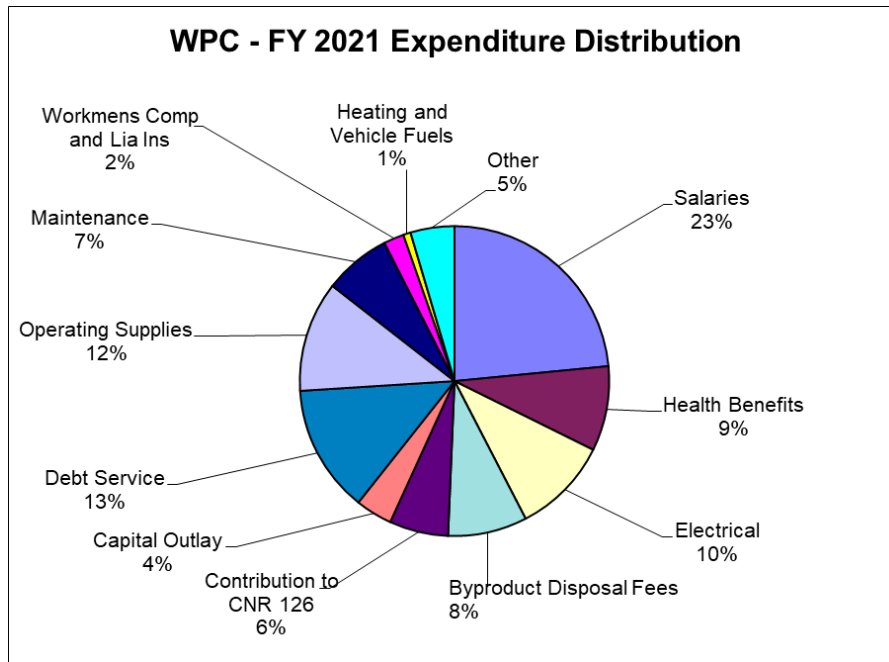
**Performance Measures**

*Quantitative:*

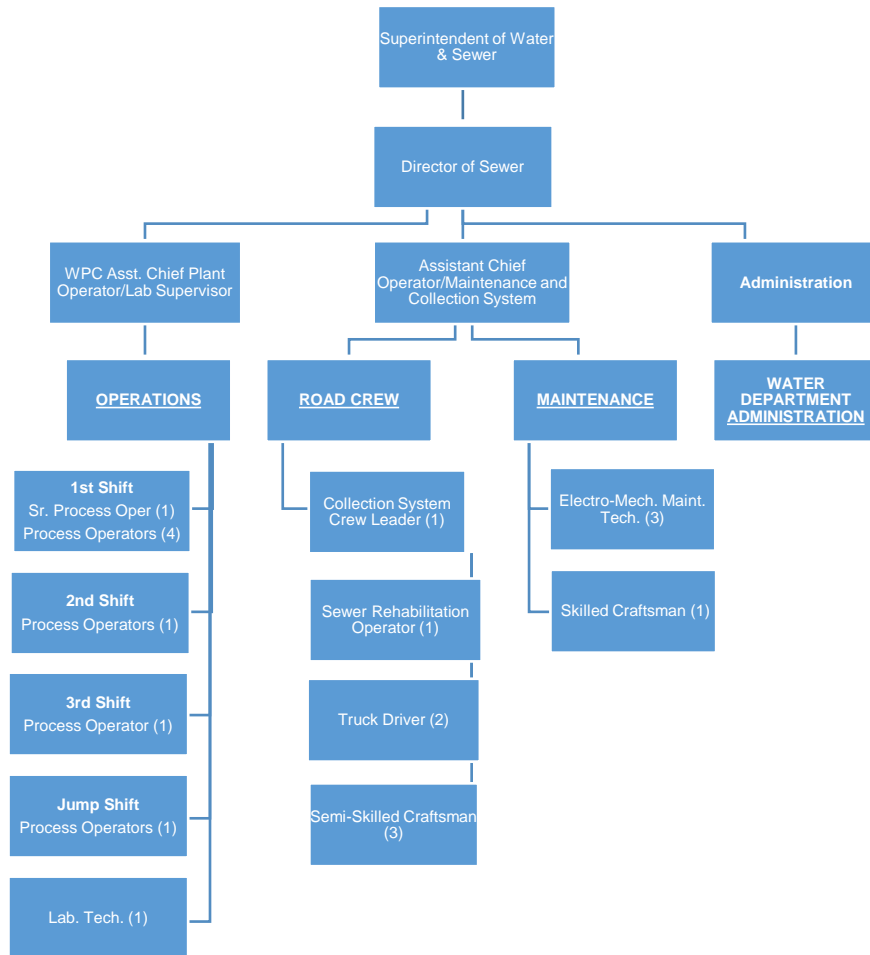
ACTIVITY	2017-2018 Actual	2018-2019 Actual	2019-2020 Actual	2020-2021 Actual
<b>Treatment Operations Activity:</b>				
Wastewater treated	2.9 billion gals.	4.1 billion gals.	3.4 billion gals.	2.7 billion gals.
Solids processed	8,500 wet tons	9,400 wet tons	8,800 wet tons	8,600 wet tons

**Expenditure & Position Summary**

	2020 Actual	2021 Estimated	2022 Budgeted
Salary Expenditures	\$1,620,489	\$1,763,396	\$1,815,215
Full Time Positions	24	24	24



Organizational Chart



**Budget Highlights**

Total Operating Budget for fiscal year 2021-2022 is \$7,139,700. Capital Outlay request of \$238,000 includes equipment replacements at the treatment plant and pump stations.

The budget includes funding to the Division’s capital equipment and infrastructure programs to provide adequate financial resources for the Division’s commitment to Sanitary Sewer Overflow Prevention, Infiltration and Inflow Reduction and the state and federal mandate for phosphorus treatment.

## Special Revenue Funds

1183014 REVENUES

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL REVENUE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>TAXES &amp; PRIOR LEVIES</b>							
410003		ASSESSMENTS-INTEREST, LIENS & PENALTIES	\$1,328	\$3,000	\$3,000	\$2,000	\$2,000
		<b>TOTAL TAXES &amp; PRIOR LEVIES</b>	<b>\$1,328</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$2,000</b>	<b>\$2,000</b>
<b>FINES/FEES</b>							
402000		SEWER ASSESSMENTS & ADJUSTMENTS	\$9,546	\$0	\$0	\$0	\$0
422005		CUSTOMER DUMPING FEES	89,715	70,350	70,350	74,000	74,000
422006		UNMETERED COMMERCIAL SEWER USER FEES	1,781,713	1,754,400	1,754,400	1,734,400	1,734,400
422007		UNMETERED DOMESTIC SEWER USER FEES	4,793,775	4,700,000	4,700,000	4,630,970	4,630,970
422008		UNMETERED FACTORY SEWER USER FEES	209,281	224,500	224,500	209,300	209,300
422009		UNMETERED PUBLIC SEWER USER FEES	291,383	313,250	313,250	296,150	296,150
		<b>TOTAL FINES/FEES</b>	<b>\$7,175,412</b>	<b>\$7,062,500</b>	<b>\$7,062,500</b>	<b>\$6,944,820</b>	<b>\$6,944,820</b>
<b>LICENSE, PERMITS, FEES</b>							
442015		SEWER CONNECTION PERMITS	\$66,430	\$98,000	\$98,000	\$93,400	\$93,400
		<b>TOTAL LICENSE, PERMITS, FEES</b>	<b>\$66,430</b>	<b>\$98,000</b>	<b>\$98,000</b>	<b>\$93,400</b>	<b>\$93,400</b>
<b>INVESTMENT EARNINGS</b>							
460000		INTEREST INCOME	\$34,224	\$19,500	\$19,500	\$7,500	\$7,500
		<b>TOTAL INVESTMENT EARNINGS</b>	<b>\$34,224</b>	<b>\$19,500</b>	<b>\$19,500</b>	<b>\$7,500</b>	<b>\$7,500</b>
<b>OTHER/MISCELLANEOUS REVENUE</b>							
454001		MISCELLANEOUS- OTHER	\$13,976	\$11,000	\$11,000	\$14,000	\$14,000
461002		BUDGETARY FUND BALANCE UNRESTRICTED	0	0	636,187	0	0
480013		MISCELLANEOUS REVENUE LIENS	19,150	24,000	24,000	21,360	21,360
480014		MISCELLANEOUS PENALTIES SEWER USER	46,338	60,000	60,000	56,620	56,620
		<b>TOTAL OTHER/MISCELLANEOUS</b>	<b>\$79,464</b>	<b>\$95,000</b>	<b>\$731,187</b>	<b>\$91,980</b>	<b>\$91,980</b>
		<b>TOTAL WATER POLLUTION CONTROL</b>	<b>\$7,356,858</b>	<b>\$7,278,000</b>	<b>\$7,914,187</b>	<b>\$7,139,700</b>	<b>\$7,139,700</b>





## Special Revenue Funds

1183014 EXPENDITURES			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL EXPENDITURES	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>SALARIES</b>							
514000		REGULAR WAGES	\$1,499,320	\$1,632,250	\$1,686,046	\$1,740,340	\$1,740,340
515100		OVERTIME	78,250	53,675	55,675	53,675	53,675
515100	COVID	OVERTIME	17,816	0	0	0	0
517000		OTHER WAGES	25,103	21,675	21,675	21,200	21,200
<b>TOTAL SALARIES</b>			<b>\$1,620,489</b>	<b>\$1,707,600</b>	<b>\$1,763,396</b>	<b>\$1,815,215</b>	<b>\$1,815,215</b>
<b>CONTRACTURAL SERVICES</b>							
531000		PROFESSIONAL FEES AND SERVICES	\$148,351	\$125,000	\$125,000	\$150,000	\$150,000
531150		ADMINISTRATIVE FEES	48,819	65,000	65,000	65,000	65,000
541000		PUBLIC UTILITIES	661,038	734,000	734,000	690,050	690,050
541100		WATER AND SEWER CHARGES	10,420	15,300	15,300	12,250	12,250
542120		TIPPING FEES	576,400	602,000	602,000	587,000	587,000
542140		REFUSE	556	1,500	1,500	670	670
543000		REPAIRS AND MAINTENANCE	75,047	70,000	70,000	64,000	64,000
543011		COL SYSTEM	113,894	160,000	160,591	120,000	120,000
543100		MOTOR VEHICLE SERVICE AND REPAIR	3,880	9,500	9,500	7,880	7,880
543110		MAJOR REPAIRS	121,336	220,000	220,000	150,000	150,000
544400		RENTS AND LEASES	3,662	6,000	6,000	4,580	4,580
553000		TELEPHONE	2,472	2,600	2,600	2,600	2,600
553100		POSTAGE	0	100	100	100	100
554000		TRAVEL REIMBURSEMENT	0	100	100	100	100
555000		PRINTING AND BINDING	369	250	250	250	250
557700		ADVERTISING	0	500	500	500	500
581120		CONFERENCES AND MEMBERSHIPS	242	630	630	630	630
581135		SCHOOLING AND EDUCATION	6,973	6,500	6,505	3,800	3,800
581280		LIEN FEES	1,650	5,600	5,600	4,500	4,500
589100		MISCELLANEOUS	10,425	9,300	9,300	9,400	9,400
<b>TOTAL CONTRACTURAL SERVICES</b>			<b>\$1,785,535</b>	<b>\$2,033,880</b>	<b>\$2,034,476</b>	<b>\$1,873,310</b>	<b>\$1,873,310</b>
<b>BENEFITS</b>							
520100		LIFE INSURANCE	\$2,135	\$2,220	\$2,304	\$2,715	\$2,715
520400		WORKERS' COMPENSATION	90,000	90,000	90,000	91,935	91,935
520500		DISABILITY	526	700	724	550	550
520700		F.I.C.A.	94,501	105,515	105,515	110,000	110,000
520700	COVID	F.I.C.A.	1,105	0	0	0	0
520750		MEDICARE INSURANCE	22,102	23,000	23,000	25,725	25,725
520750	COVID	MEDICARE INSURANCE	258	0	0	0	0
591517		TRANSFER W/C	0		(90,000)	0	0
<b>TOTAL BENEFITS</b>			<b>\$210,627</b>	<b>\$221,435</b>	<b>\$131,543</b>	<b>\$230,925</b>	<b>\$230,925</b>
<b>SUPPLIES AND MATERIALS</b>							
561150		LABORATORY SUPPLIES	\$14,944	\$14,000	\$14,000	\$13,250	\$13,250
561400		MAINTENANCE SUPPLIES AND MATERIALS	565,001	758,000	758,000	640,500	640,500
561800		PROGRAM SUPPLIES	47,478	67,380	82,380	60,000	60,000
561800	COVID	PROGRAM SUPPLIES	4,712	0	0	0	0
562200		NATURAL GAS	29,049	30,000	30,000	30,000	30,000
562600		MOTOR FUELS	19,071	26,000	26,000	23,000	23,000
563000		MOTOR VEHICLE PARTS	4,631	5,500	5,500	5,400	5,400
563100		TIRES	0	4,000	4,000	3,500	3,500
569000		OFFICE SUPPLIES	1,159	2,000	2,000	1,700	1,700
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$686,045</b>	<b>\$906,880</b>	<b>\$921,880</b>	<b>\$777,350</b>	<b>\$777,350</b>

## Special Revenue Funds

1183014

### EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>CAPITAL OUTLAY</b>							
570200	20011	REPLACE ROOFTOP HEAT & A/C	\$36,158	\$0	\$40,000	\$0	0
570300	18006	REMOVE UST & INSTALL BYPASS	0	0	36,069	0	0
570300	18009	AIR HAND & ODOR CONTROL	0	0	60,000	0	0
570300	18011	RELIEF VALVE & MANHOLE RONZO RD	0	0	35,000	0	0
570300	19002	BYPASS TAP BOIVIN ST.	0	0	30,000	0	0
570400	15010	LAKE AVE PUMP STATION PUMP	0	0	158,182	0	0
570400	17019	PUMP STATION REPAIRS	23,793	0	0	0	0
570400	19005	PUMP STATION CONTROLS	844	0	13,127	0	0
570400	19007	PUMP REPLAC CROSS ST	46,160	0	0	0	0
570400	20006	SANDBLAST CLARIFIERS	2,700	0	164,280	0	0
570400	20007	REPLACE PLANT WATER PUMPING SYSTEM	0	0	50,000	0	0
570400	20008	CHERRY HILL GENERATOR	0	0	60,000	0	0
570400	20009	SLUDGE GRINDER STOR TANK	13,750	0	0	0	0
570400	20010	REPLACE ATS	0	0	100,000	0	0
570400	20012	CONFINED SPACE EQUIPMENT	3,786	0	0	0	0
570400	21006	MINOR ST PS GENERATOR	0	50,000	50,000	0	0
570400	21007	ATS BROAD ST PUMP STATION	0	50,000	50,000	0	0
570400	21009	UTILITY VEHICLE FOR REM LOC	0	10,000	10,000	0	0
570400	21010	CONTROL UPGRADE 5 PS	0	100,000	100,000	0	0
570500	21008	F550 MASON DUMP W/ PLOW & SAND	0	70,000	70,000	0	0
570200	22011	HEADWORKS ROOF REPLACEMENT	0	0	0	0	66,000
570200	22012	PUMP HOUSE ROOF REPLACEMENT	0	0	0	0	17,000
570400	22008	REPLACE CCTV GROUT TRUCK	0	0	0	0	35,000
570400	22009	SECURITY CAMERAS	0	0	0	0	75,000
570400	22010	ELECTRIC FORKLIFT	0	0	0	0	45,000
579999		EQUIPMENT	0	0	0	238,000	0
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$127,191</b>	<b>\$280,000</b>	<b>\$1,026,658</b>	<b>\$238,000</b>	<b>\$238,000</b>
<b>OTHER/MISCELLANEOUS</b>							
552100		LIABILITY INSURANCE	\$67,648	\$64,000	\$64,000	\$84,235	\$84,235
589000		CONTINGENCY	0	130,000	\$130,000	130,000	130,000
589120		REFUNDS OF SEWER USER FEES	0	2,500	\$2,500	2,500	2,500
<b>TOTAL OTHER/ MISCELLANEOUS</b>			<b>\$67,648</b>	<b>\$196,500</b>	<b>\$196,500</b>	<b>\$216,735</b>	<b>\$216,735</b>
<b>OPERATING TRANSFERS OUT</b>							
591001		TRANSFERS TO GENERAL FUND	\$14,452	\$3,000	\$3,000	\$3,000	\$3,000
591126		TRANSFER OUT CLEAN WATER FUND	828,955	828,955	828,955	828,955	654,970
591201		TRANSFER OUT DEBT	138,000	140,500	140,500	146,500	146,500
591300		TRANSFERS TO CAPITAL PROJECTS	870,215	448,510	448,510	498,650	672,635
591500		TRANSFERS TO INTERNAL SERVICE	531,605	510,740	623,635	511,060	511,060
591517		TRANSFER TO WORKER'S COMP	(90,000)	0	0	0	0
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$2,293,227</b>	<b>\$1,931,705</b>	<b>\$2,044,600</b>	<b>\$1,988,165</b>	<b>\$1,988,165</b>
<b>TOTAL WATER POLLUTION CONTROL</b>			<b>\$6,790,761</b>	<b>\$7,278,000</b>	<b>\$8,119,053</b>	<b>\$7,139,700</b>	<b>\$7,139,700</b>



## Solid Waste Disposal Fund

### Service Narrative

The Solid Waste Disposal fund is used to account for the operations of the City's solid waste disposal program. Solid waste expenditures made from this fund are used to cover municipal solid waste (MSW) tip fees. This includes all costs for the disposal of City refuse collected curbside by the City's Public Works Solid Waste Division. Tip fees are set in a 2012 Municipal Solid Waste and Recycling Services Agreement dated December 21, 2012 with a term extending through June 30, 2034. Tip fee is adjusted annually using a CPI index for the period ending March 31 of the immediately preceding contract year with a minimum 1.75% and maximum 3.25% annual increase. The primary funding source is through a transfer from the General Fund.

### Fiscal Year 2021 Goals and Accomplishments:

- Revised Solid Waste Ordinance to reflect current Department policies and environmental standards.
- Monitored legislative activity and opposed any proposed legislation associated with a Connecticut Department of Energy and Environmental Protection (DEEP) initiative to implement/mandate a "pay as you throw" rubbish disposal system requiring residents to purchase dedicated/paid for colored bags for rubbish collection.
- Developed "Reduce, Reuse, and Recycle" (RR and R) community education program to promote reduction in solid waste disposal. The RR and R education includes the implementation of a "Trash to Treasure" program, recycling app, school garden, and compost seminars.
- Supported of Covanta DEEP permit to process medical waste will potentially increase host fee payments to the City.
- Covid pandemic increased rubbish disposal quantities approximately ten percent (18,000 tons to 20,000 tons).

### Summary of Fiscal year 2021-2022 Budget:

- Extend existing recycling processing contract. City recycling processing cost through the Bristol Resource Recovery Facility Operating Committee (BRRFOC) have stabilized, the current recycling processing cost is \$83/ton compared to rubbish disposal cost of \$67/ton. Although national/international recycling markets have stabilized, a return to recycling credits (\$12/ton FY2018-19) is not anticipated or realistic.

### Fiscal Year 2022 Goals:

- Increase public education associated with updated solid waste ordinance.
- Implement program to promote the reduction of municipal solid waste in order to reduce recycling and refuse disposal cost.
- Educate residents on ways to reduce solid waste and recycling.
- Implement/investigate measures to reduce cost associated with disposal of municipal single stream recycling, including separation of glass from the existing single stream recycling stream.

### Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material and reduce impact on the environment.
- Construct local/regional recycling process facility to reduce/control cost. Utilization of City rail system may serve as an opportunity to decrease transportation cost.

**Special Revenue Funds**

**Budget Highlights**

**1213016 REVENUES**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL REVENUE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>LICENSE, PERMITS, FEES</b>							
450303		DISPOSAL PERMIT	\$200	\$200	\$200	\$200	\$200
<b>TOTAL LICENSE, PERMITS, FEES</b>			<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>	<b>\$200</b>
<b>CHARGES FOR SERVICES</b>							
450303		RECYCLING RECIEPTS	\$58,333	\$54,000	\$54,000	\$58,000	\$58,000
<b>TOTAL CHARGES FOR SERVICES</b>			<b>\$58,333</b>	<b>\$54,000</b>	<b>\$54,000</b>	<b>\$58,000</b>	<b>\$58,000</b>
<b>INVESTMENT EARNINGS</b>							
460000		INTEREST INCOME	\$3,347	\$1,400	\$1,400	\$1,400	\$1,400
<b>TOTAL INVESTMENT EARNINGS</b>			<b>\$3,347</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>	<b>\$1,400</b>
<b>OTHER/MISCELLANEOUS REVENUE</b>							
480000		CITY OF BRISTOL HOST FEE	\$332,253	\$300,000	\$300,000	\$300,000	\$300,000
<b>TOTAL OTHER/MISCELLANEOUS</b>			<b>\$332,253</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>	<b>\$300,000</b>
<b>OPERATING TRANSFERS IN</b>							
490001		TRANSFER IN GENERAL FUND	\$1,182,450	\$1,144,400	\$1,144,400	\$1,140,400	\$1,140,400
<b>TOTAL OPERATING TRANSFERS IN</b>			<b>\$1,182,450</b>	<b>\$1,144,400</b>	<b>\$1,144,400</b>	<b>\$1,140,400</b>	<b>\$1,140,400</b>
<b>TOTAL SOLID WASTE DISPOSAL FUND</b>			<b>\$1,576,583</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>

**1213016 EXPENDITURES**

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>CONTRACTUAL SERVICES</b>							
542140		CITY REFUSE	\$1,553,760	\$1,500,000	\$1,500,000	\$1,500,000	\$1,500,000
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$1,553,760</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>
<b>SOLID WASTE DISPOSAL FUND TOTAL</b>			<b>\$1,553,760</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>	<b>\$1,500,000</b>

**School Lunch Program**

David Foulds, Director  
860-584-7984  
DavidFoulds@bristol12.org

**Service Narrative**

The Bristol School Food Services Department (Department) operates under the direction of the Bristol Board of Education (District), Child Nutrition Services and USDA Child Nutrition programs. The district annually adopts the National School Breakfast, National School Lunch programs and the CT Healthy Foods Plan. The School Food Service Department complies with all guidelines established by the State of Connecticut Department of Education, Child Nutrition Services.

For the 2020-2021 School Year the District participated in the Community Eligibility Program (C.E.P.) whereby school-wide meals are free to all students. The entire school district qualified for C.E.P in Bristol, so all schools were able to participate in the C.E.P. Despite the Covid-19 pandemic, student participation in school meals remained consistent throughout the 2020-2021 school year.

The Department's mission is to provide students with healthy, nutritious and appealing foods in a timely manner and in a pleasant environment every day. Grants have been awarded to provide fresh fruits and vegetables in all meal choices.

The District enrollment for fiscal year 2020-2021 in all grades was approximately 7,724 students. The Department served 440,434 reimbursable lunches and 271,090 reimbursable breakfasts.

## Special Revenue Funds

The District receives funding through the Department of Education Child Nutrition offices through both federal and state reimbursements and grants, as well as through cash sales revenues. The Department operates 12 food services sites throughout the District.

### Fiscal Year 2021 Goals and Accomplishments:

- Instituted the CEP program at ALL schools in the district.
- Offered meals to all students in schools and those attending virtually through an organized distribution plan.

### Fiscal Year 2022 Goals:

- Increase participation at all schools for the breakfast and lunch programs for the 2021-2022 school year.
- Improve financial position from previous years as we emerge from the COVID-19 pandemic.
- Diversify food choices across the district by offering foods that recognize the cultural dynamics of our students.

### Long Term Goals:

- Maintain a diverse, self-sustaining School Lunch Program that invites consistent student participation across all grade levels.

1275000 REVENUES			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL	ORIGINAL	REVISED	BUDGET	APPROVED
			REVENUE	BUDGET	BUDGET	REQUEST	BUDGET
<b>CHARGES FOR SERVICES</b>							
450307		SCHOOL LUNCHES	\$226,882	\$318,445	\$318,445	\$120,300	\$120,300
450308		OTHER SALES	13,385	20,000	20,000	10,000	10,000
		<b>TOTAL CHARGES FOR SERVICES</b>	<b>\$240,267</b>	<b>\$338,445</b>	<b>\$338,445</b>	<b>\$130,300</b>	<b>\$130,300</b>
<b>INVESTMENT EARNINGS</b>							
460000		INTEREST INCOME	\$42	\$0	\$0	\$0	\$0
		<b>TOTAL INVESTMENT EARNINGS</b>	<b>\$42</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>FEDERAL GRANTS</b>							
431007		FEDERAL REIMBURSEMENT	\$2,573,652	\$2,996,285	\$2,996,285	\$3,390,300	\$3,390,300
		<b>TOTAL FEDERAL GRANTS</b>	<b>\$2,573,652</b>	<b>\$2,996,285</b>	<b>\$2,996,285</b>	<b>\$3,390,300</b>	<b>\$3,390,300</b>
<b>STATE GRANTS</b>							
432038		MISC. STATE REIMBURSEMENT	\$152,129	\$148,435	\$148,435	\$149,000	\$149,000
		<b>TOTAL STATE GRANTS</b>	<b>\$152,129</b>	<b>\$148,435</b>	<b>\$148,435</b>	<b>\$149,000</b>	<b>\$149,000</b>
<b>OPERATING TRANSFERS IN</b>							
490001		TRANSFER IN GENERAL FUND	\$420,000	\$0	\$0	\$0	\$0
		<b>TOTAL OPERATING TRANSFERS IN</b>	<b>\$420,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
		<b>TOTAL SCHOOL LUNCH REVENUE</b>	<b>\$3,386,090</b>	<b>\$3,483,165</b>	<b>\$3,483,165</b>	<b>\$3,669,600</b>	<b>\$3,669,600</b>

## Special Revenue Funds

### C4003100 EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>SALARIES</b>							
512100		CAFETERIA SUPERVISORS	\$133,587	\$138,175	\$138,175	\$147,000	\$147,000
512110		CAFETERIA WORKERS	1,229,316	1,168,230	1,168,230	1,219,400	1,219,400
512130		REPLACEMENTS	18,793	28,000	28,000	30,000	30,000
515100	COVID	OVERTIME - COVID	44,931	0	0	0	0
<b>TOTAL SALARIES</b>			<b>\$1,426,626</b>	<b>\$1,334,405</b>	<b>\$1,334,405</b>	<b>\$1,396,400</b>	<b>\$1,396,400</b>
<b>BENEFITS</b>							
520100		LIFE INSURANCE	\$1,197	\$3,250	\$3,250	\$1,200	\$1,200
520500		DISABILITY	4,479	3,600	3,600	3,300	3,300
520700		FICA	81,355	78,535	78,535	81,100	81,100
520750		MEDICARE	19,026	18,465	18,465	17,000	17,000
<b>TOTAL BENEFITS</b>			<b>\$106,057</b>	<b>\$103,850</b>	<b>\$103,850</b>	<b>\$102,600</b>	<b>\$102,600</b>
<b>CONTRACTUAL SERVICES</b>							
544400		RENTS AND LEASES	\$12,590	\$14,000	\$14,000	\$14,000	\$14,000
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$12,590</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>	<b>\$14,000</b>
<b>SUPPLIES AND MATERIALS</b>							
561600		FOOD SUPPLIES	\$1,438,842	\$1,605,445	\$1,605,445	\$1,708,000	\$1,708,000
561700		SCHOOL LUNCH SUPPLIES	108,164	140,000	140,000	145,000	145,000
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$1,547,007</b>	<b>\$1,745,445</b>	<b>\$1,745,445</b>	<b>\$1,853,000</b>	<b>\$1,853,000</b>
<b>OTHER/MISCELLANEOUS</b>							
581500		NON-LUNCH EXPENSE	\$12,243	\$15,465	\$15,465	\$17,000	\$17,000
<b>TOTAL OTHER/MISCELLANEOUS</b>			<b>\$12,243</b>	<b>\$15,465</b>	<b>\$15,465</b>	<b>\$17,000</b>	<b>\$17,000</b>
<b>OPERATING TRANSFERS OUT</b>							
591500		TRANSFER OUT INTERNAL SERVICE	\$253,115	\$270,000	\$270,000	\$286,600	\$286,600
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$253,115</b>	<b>\$270,000</b>	<b>\$270,000</b>	<b>\$286,600</b>	<b>\$286,600</b>
<b>TOTAL SCHOOL LUNCH EXPENDITURES</b>			<b>\$3,357,638</b>	<b>\$3,483,165</b>	<b>\$3,483,165</b>	<b>\$3,669,600</b>	<b>\$3,669,600</b>

## Pine Lake Adventure Park

Dr. Joshua T. Medeiros, Superintendent

860-584-6160

[parksandrecreation@bristolct.gov](mailto:parksandrecreation@bristolct.gov)

[www.bristolrec.com](http://www.bristolrec.com)

### Service Narrative

In October 2019, the Pine Lake Challenge Course was rebranded as the Pine Lake Adventure Park (PLAP) and was realigned within the Recreation Division of the Department of Parks, Recreation, Youth and Community Services. The Pine Lake Adventure Park program (PLAP) is nestled in a grove of pine trees on public property within the urban community. The PLAP consists of more than 40 different elements constructed with a series of ropes, cables, and obstacles in a grove of trees and an abutting playing field, and its facilities spans over seven acres.

The PLAP elements are designed to create certain challenges for a group or individuals with the support of a group. The elements and stations can be adapted for comparable adventure-based experiences for individuals with physical disabilities. The elements are designed to test teamwork, communication skills, creativity and the degree of cooperation within the group. Other challenges are intended to test an individual's sense of balance, agility, trust, perseverance, and leadership. In addition, adventure programs which involve games, initiatives, and portable elements may be delivered to a group at community locations. All activities are facilitated by professionally trained staff who utilize special skills and techniques to make the experience safe, meaningful, and exciting.

## **Special Revenue Funds**

---

The Pine Lake Adventure Park program was created as a result of community development efforts of the Bristol Community Leadership Team involving schools, youth service bureaus, youth recreational organizations, and public and private non-profit agencies. Construction was made possible through funding received from the Connecticut State Department of Education and donations from businesses and citizens. The primary applications of PLAP programs are to enrich educational and youth service programs and to enhance community collaborations and professional growth.

The Pine Lake Adventure Park program is self-sustaining through revenues generated by user fees.

### **Fiscal Year 2021 Goals and Accomplishments:**

- Superior Electric Remediation Project began work on site which prohibited group activity throughout the construction and remediation process. The project was completed in May 2021 but will involve long term testing and tracking to determine success of the remediation efforts.
- Department staff toured the High Ropes Course offered at Winding Trails in Farmington to help inform decisions for the future direction of the Bristol PLAP.
- Funded a new Pine Lake kiosk at the main entrance of the park in partnership with the Pine Lake Committee/Forestville Village Association.
- Established the Pine Lake Adventure Park Committee to gather staff and stakeholder feedback surrounding the re-opening of the park. The Recreation Supervisor used committee feedback to help inform the Business Plan which was adopted by the Board of Park Commissioners in 2021.

### **Summary of Fiscal Year 2021-2022 Budget:**

- The Pine Lake Adventure Park budget reflects a status quo budget request. The course remains closed to the public in light of COVID-19, remediation efforts, and site enhancements. The park is expected to re-open in 2022.

### **Fiscal Year 2022 Goals:**

- Complete site upgrades including a small parking lot and bus turnaround, prefabricated bathroom with water access, and upgrades to site signage and elements to improve safety and marketability of the course.
- Implement and monitor the success of the newly adopted Business Plan in order to ensure sustainability of the program for years to come.
- Enhance marketing and rebranding efforts through direct mailers, emails, social media, and attendance at schools and conferences throughout the state, in order to increase revenue.
- Expand program offerings to include day camps and other environmental education programs.

### **Long Term Goals:**

- Track the success of the Business Plan and modify as needed in order to sustain the vision for the Pine Lake Adventure Park for the next 5-10 years.
- Execute the strategic plan developed through internal and external analysis in order to offer quality benefits based programs and events that engage and meet the needs of the general population of the City of Bristol, while also increasing the number of people who visit Bristol in order to participate in adventure park programs.

**Special Revenue Funds**

**Performance Measures**

**Quantitative:**

Fiscal Year	Service Days			Unduplicated Consumer Groups			Total Number of Participants		
	2019	2020	2021	2019	2020	2021	2019	2020	2021
Pine Lake Challenge Course and Adventure Program	67	26	0	43	17	0	2,194	685	0

*\*Due to COVID-19 the Pine Lake Adventure Park program was shut down in March 2020 resulting in the cancellation of all spring/summer bookings. Due to safety concerns and business considerations the Board of Park Commissioners accepted the Superintendent's recommendation to keep the program closed through 2020-2021 in order to relaunch in 2022.*

**Expenditure and Position Summary**

	2020 Actual	2021 Estimated	2022 Budgeted
Salary Expenditures	\$54,040	\$0	\$91,750
Part-Time Positions	7-40 Seasonal	7-40 Seasonal	7-40 Seasonal

**Budget Highlights**

1321032 REVENUES

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL REVENUE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>LICENSE, PERMITS, FEES</b>							
422004		CHALLENGE COURSE FEES	\$18,360	\$115,000	\$115,000	\$115,000	\$115,000
<b>TOTAL LICENSE, PERMITS, FEES</b>			<b>\$18,360</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>
<b>INVESTMENT EARNINGS</b>							
460000		INTEREST INCOME	\$300	\$0	\$0	\$0	\$0
<b>TOTAL INVESTMENT EARNINGS</b>			<b>\$300</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL PINE LAKE ADVENTURE PARK</b>			<b>\$18,660</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>

## Special Revenue Funds

1321032 EXPENDITURES			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL EXPENDITURES	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>SALARIES</b>							
515100		OVERTIME	\$473	\$985	\$985	\$985	\$985
515300		SEASONAL WAGES	53,566	90,765	90,765	90,765	90,765
<b>TOTAL SALARIES</b>			<b>\$54,040</b>	<b>\$91,750</b>	<b>\$91,750</b>	<b>\$91,750</b>	<b>\$91,750</b>
<b>CONTRACTUAL SERVICES</b>							
531000		PROFESSIONAL FEES AND SERVICES	\$4,792	\$8,000	\$8,000	\$8,000	\$8,000
543200		EQUIPMENT MAINTENANCE CONTRACTS	1,999	6,750	6,750	6,750	6,750
553000		TELEPHONE	364	0	0	0	0
553100		POSTAGE	166	400	400	400	400
555000		PRINTING AND BINDING	898	3,000	3,000	3,000	3,000
581135		SCHOOLING AND EDUCATION	319	2,100	2,100	2,100	2,100
<b>TOTAL CONTRACTUAL SERVICES</b>			<b>\$8,538</b>	<b>\$20,250</b>	<b>\$20,250</b>	<b>\$20,250</b>	<b>\$20,250</b>
<b>SUPPLIES AND MATERIALS</b>							
561400		MAINTENANCE SUPPLIES AND MATERIALS	\$106	\$1,350	\$1,350	\$1,350	\$1,350
561800		PROGRAM SUPPLIES	858	1,550	1,550	1,550	1,550
569000		OFFICE SUPPLIES	13	100	100	100	100
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$976</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>	<b>\$3,000</b>
<b>TOTAL PINE LAKE ADVENTURE PARK</b>			<b>\$63,554</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>	<b>\$115,000</b>

## LoCIP Projects Fund

### Service Narrative

The Local Capital Improvement Program (LoCIP) accounts for the activities of the eligible projects submitted to and approved by the State of Connecticut's Office of Policy and Management. This revenue source is budgeted when the Capital Budget is approved. The appropriation for 2021-2022 is \$465,000.

### Budget Highlights

1341018 REVENUES			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL REVENUE	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>STATE GRANTS</b>							
432033		STATE OF CONNECTICUT - OPM	\$781,093	\$470,000	\$470,000	\$465,000	\$465,000
<b>TOTAL LOCIP</b>			<b>\$781,093</b>	<b>\$470,000</b>	<b>\$470,000</b>	<b>\$465,000</b>	<b>\$465,000</b>

134 EXPENDITURES			2020	2021	2021	2022	2022
OBJECT	PROJECT	DESCRIPTION	ACTUAL EXPENDITURES	ORIGINAL BUDGET	REVISED BUDGET	BUDGET REQUEST	APPROVED BUDGET
<b>SUPPLIES AND MATERIALS</b>							
570000		LOCIP EXPENDITURES	\$795,289	\$470,000	\$470,000	\$465,000	\$465,000
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$795,289</b>	<b>\$470,000</b>	<b>\$470,000</b>	<b>\$465,000</b>	<b>\$465,000</b>
<b>TOTAL LOCIP</b>			<b>\$795,289</b>	<b>\$470,000</b>	<b>\$470,000</b>	<b>\$465,000</b>	<b>\$465,000</b>

## Transfer Station Fund

### Service Narrative

The Transfer Station of the Public Works Department functions for the purpose of depositing solid waste, rubbish and recyclables generated in the City by residential property owners, tenants, and commercial entities not meeting the requirements for disposal at the waste-to-energy facility located in Bristol. Automated curbside collection vehicles deposit collected single-stream recyclables in an enclosed building at the Transfer Station to maximize hauling efficiency and eliminate site litter. The Transfer Station also accepts curbside-collected recyclables from Wolcott's private hauler.

Detail regarding Transfer Station Permits, payments and other information can be found at <http://www.bristolct.gov/237/Transfer-Station>

### Fiscal Year 2021 Goals and Accomplishments:

- Revised City Solid Waste Ordinance to comply with environmental regulations and current DPW policies.
- Maintained compliance with CT Department of Energy and Environmental Protection (DEEP) environmental permits and regulations.
- Upgraded Transfer Station scale software and install credit card system for Saturday emergency use.
- Modified fees from 100 lbs. free per trip to 100 lbs. free per day. In addition, increased required user account balance from \$5 to \$25 to decrease non-collection rate.
- Reconstructed sections of existing retaining walls along brush and leave collection areas.
- Managed increased solid waste disposal from residents during Covid pandemic and FEMA declared tropical storm Isaias.
- Addressed elevated levels of nitrogen identified in storm water runoff.
- Replaced faulty scale load cell and repair automated traffic access control bar electrical system.
- Addressed safety items identified during OSHA's spot "surprise inspection.
- Increased staff training including customer service training.
- Regraded landfill area to eliminate standing water in the area of the hazardous RCRA cell.
- Implemented on-site processing of woody debris and leaf materials at the transfer station. Generated compost is sold and wood chips are provided to Covanta Energy.
- Installed roof gutters on recycling building to eliminate water saturation of recycling materials to reduce recycling cost.

### Summary of Fiscal Year 2021-2022 Budget:

- Manage woody debris to eliminate accumulation of wood chips.
- Renew CT DEEP Landfill Stewardship permit.
- Purchase new rubbish, recycling and yard waste barrels to replenish current inventory.
- Purchase new hang tags for PAYT program.

### Fiscal Year 2022 Goals:

- Expand/establish written policies and standard operating procedures to improve operations and enhance training.
- Maintain compliance with CT DEEP environmental permits and regulations.
- Initiate capital improvement project to repair and eliminate erosion of landfill slopes to maintain compliance with CT DEEP requirements.
- Increase Trash to Treasure program.



## Special Revenue Funds

- Continue to manage woody debris to eliminate accumulation of wood chips within the facility.
- Expand/establish written policies and standard operating procedures to improve operations and enhance training.

### Long Term Goals:

- Develop and implement programs to reduce the quantity of solid waste generated within the City through education and public awareness to reduce disposal cost of refuse and recyclable material and reduce impact on the environment.

### Expenditure and Position Summary

	2020 Actual	2021 Estimated	2022 Budgeted
Salary Expenditures	\$374,834	\$343,620	\$378,680
Full time Positions	5.5	5	5

### Budget Highlights

136 REVENUES		2020 ACTUAL REVENUE	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
OBJECT	PROJECT DESCRIPTION					
<b>LICENSE, PERMITS, FEES</b>						
422020	RESIDENTIAL PERMIT FEES	\$34,810	\$45,000	\$45,000	\$45,000	\$45,000
422021	COMMERCIAL PERMIT FEES	2,075	2,400	2,400	2,200	2,200
450350	CLOTHING	250	300	300	250	250
450351	ALUMINUM	2,706	5,500	5,500	3,000	3,000
450352	IRON METAL	44,124	56,000	56,000	56,000	56,000
450353	BATTERIES	2,941	2,100	2,100	4,000	4,000
450354	COMPOST SALES	0	6,000	6,000	2,000	2,000
<b>TOTAL LICENSE, PERMITS, FEES</b>		<b>\$86,906</b>	<b>\$117,300</b>	<b>\$117,300</b>	<b>\$112,450</b>	<b>\$112,450</b>
<b>CHARGES FOR SERVICES</b>						
450303	RECYCLING	\$14,487	\$12,000	\$12,000	\$12,000	\$12,000
450356	PAY AS YOU THROW	249,523	225,000	225,000	250,000	250,000
<b>TOTAL CHARGES FOR SERVICES</b>		<b>\$264,010</b>	<b>\$237,000</b>	<b>\$237,000</b>	<b>\$262,000</b>	<b>\$262,000</b>
<b>INVESTMENT EARNINGS</b>						
460000	INTEREST INCOME	\$3,312	\$4,500	\$4,500	\$1,000	\$1,000
<b>TOTAL INVESTMENT EARNINGS</b>		<b>\$3,312</b>	<b>\$4,500</b>	<b>\$4,500</b>	<b>\$1,000</b>	<b>\$1,000</b>
<b>MISCELLANEOUS/CONTRIBUTIONS</b>						
480023	RECYCLING REBATES	\$288	\$500	\$500	\$300	\$300
<b>TOTAL MISCELLANEOUS/CONTRIBUTIONS</b>		<b>\$288</b>	<b>\$500</b>	<b>\$500</b>	<b>\$300</b>	<b>\$300</b>
<b>OTHER FINANCING SOURCES</b>						
490001	TRANSFER IN GENERAL FUND	\$356,285	\$388,245	\$388,245	\$464,040	\$464,040
<b>TOTAL OTHER FINANCING SOURCES</b>		<b>\$356,285</b>	<b>\$388,245</b>	<b>\$388,245</b>	<b>\$464,040</b>	<b>\$464,040</b>
<b>TOTAL TRANSFER STATION FUND</b>		<b>\$710,801</b>	<b>\$747,545</b>	<b>\$747,545</b>	<b>\$839,790</b>	<b>\$839,790</b>

## Special Revenue Funds

136

### EXPENDITURES

OBJECT	PROJECT	DESCRIPTION	2020 ACTUAL EXPENDITURES	2021 ORIGINAL BUDGET	2021 REVISED BUDGET	2022 BUDGET REQUEST	2022 APPROVED BUDGET
<b>SALARIES</b>							
514000		REGULAR WAGES	\$308,767	\$285,620	\$285,620	\$316,180	\$316,180
515100		OVERTIME	64,916	58,000	58,000	60,000	60,000
517000		OTHER WAGES	1,151	0	0	2,500	2,500
<b>TOTAL SALARIES</b>			<b>\$374,834</b>	<b>\$343,620</b>	<b>\$343,620</b>	<b>\$378,680</b>	<b>\$378,680</b>
<b>CONTRACTURAL SERVICES</b>							
531000		PROFESSIONAL FEES	\$4,476	\$55,000	\$55,000	\$65,000	\$65,000
534200		ENVIRONMENTAL	99	1,400	1,400	1,400	1,400
541000		UTILITIES	5,307	6,500	6,500	6,300	6,300
541100		WATER/SEWER	334	400	400	400	400
542101		DISPOSAL	3,760	2,500	2,500	3,500	3,500
542105		TIRE DISPOSAL	4,300	3,500	3,500	4,400	4,400
542110		FREON	1,616	2,200	2,200	2,200	2,200
542115		BULK WASTE	18,513	25,000	25,000	23,000	23,000
542120		TIP FEES	146,241	120,000	120,000	145,000	145,000
543000		REPAIRS & MAINTENANCE	15,927	10,000	10,000	10,000	10,000
544400		RENTS/LEASE	1,739	0	0	0	0
581120		CONFERENCE & MEMBERSHIPS	0	150	150	0	0
<b>TOTAL CONTRACTURAL SERVICES</b>			<b>\$202,312</b>	<b>\$226,650</b>	<b>\$226,650</b>	<b>\$261,200</b>	<b>\$261,200</b>
<b>BENEFITS</b>							
520100		LIFE INSURANCE	\$420	\$500	\$500	\$500	\$500
520500		DISABILITY	110	150	150	150	150
520700		F.I.C.A.	21,477	21,150	21,150	22,030	22,030
520750		MEDICARE INSURANCE	5,023	5,100	5,100	5,155	5,155
<b>TOTAL BENEFITS</b>			<b>\$27,030</b>	<b>\$26,900</b>	<b>\$26,900</b>	<b>\$27,835</b>	<b>\$27,835</b>
<b>SUPPLIES AND MATERIALS</b>							
561400		MAINTENANCE SUPPLIES	\$0	\$400	\$400	\$400	\$400
561800		PROGRAM SUPPLIES	41,256	25,000	25,000	26,000	26,000
<b>TOTAL SUPPLIES AND MATERIALS</b>			<b>\$41,256</b>	<b>\$25,400</b>	<b>\$25,400</b>	<b>\$26,400</b>	<b>\$26,400</b>
<b>OTHER/MISCELLANEOUS</b>							
589000		CONTINGENCY	\$0	\$0	\$0	\$7,000	\$7,000
<b>TOTAL OTHER/ MISCELLANEOUS</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$7,000</b>	<b>\$7,000</b>
<b>OPERATING TRANSFERS OUT</b>							
591500		TRANSFERS TO INTERNAL SERVICE	\$121,506	\$124,975	\$124,975	\$132,475	\$132,475
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$121,506</b>	<b>\$124,975</b>	<b>\$124,975</b>	<b>\$132,475</b>	<b>\$132,475</b>
<b>CAPITAL OUTLAY</b>							
579999		CAPITAL OUTLAY	\$0	\$0	\$0	\$6,200	\$6,200
<b>TOTAL CAPITAL OUTLAY</b>			<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$6,200</b>	<b>\$6,200</b>
<b>OTHER FINANCIAL USES</b>							
1188108	591001	TRANSFERS TO GENERAL FUND	\$22,155	\$0	\$0	\$0	\$0
<b>TOTAL OPERATING TRANSFERS OUT</b>			<b>\$22,155</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>TOTAL TRANSFER STATION FUND</b>			<b>\$789,093</b>	<b>\$747,545</b>	<b>\$747,545</b>	<b>\$839,790</b>	<b>\$839,790</b>

