



**CITY OF BRISTOL
BOARD OF FINANCE AGENDA REQUEST FORM**

To: Board of Finance Commissioners

From: Bristol Parks, Recreation, Youth and Community Services
(Requesting Department)

Date: January 10, 2023
(Submission Date)

For the January 24, 2023 Board of Finance Meeting Agenda
(Date of Meeting)

This request is for:
(Please check the type of request and list in whole dollar amounts)

- Additional Appropriation \$ _____
- Transfer from Contingency \$ _____
- Transfer(s) \$ \$2,200.00
- Grant \$ _____
- Carry-over(s) \$ _____
- Other

Approval

(Department Head's signature)

All requests to appear on the Board of Finance meeting agenda for consideration must be submitted to Jodi McGrane in the Comptroller's Office by 10:00 a.m. Monday of the preceding week of the meeting. Board of Finance Meetings are held on the fourth Tuesday of each month at 5:30 p.m. in the Council Chambers.

Board of Finance Agenda Request Form

Reason for request:

Due to National Recreation & Parks Association Conference for Gold Medal Finalist presentation.

Due to need for additional Youth & Community Services program supplies.

Transfer(s) complete the following:

From: 0017024-557700 Advertising	To: 0017024-581120 Conferences & Memberships	Amount: \$500.00
From: 0017021-557700 Advertising	To: 0017021-581120 Conferences & Memberships	Amount: \$1,500.00
From: 0017025-561400 Maintenance Supplies	To: 0017025-561800 Program Supplies	Amount: \$200.00
From: _____	To: _____	Amount: _____